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PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf

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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see https://www.apsc.gov.au/public-service-gazette-requirements

The date of publication of this Gazette is PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0768343

Australian Competition and Consumer Commission

Closing Date:Sunday 12 April 2026

AER
Legal, Corporate & Information Services

Job Title	Senior Project Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees work 2 days per week in the office
Classification	APS Level 6
Position Number	EA2026/76
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want a role where you'll build the AER's project management capability and help shape project delivery as it transitions to a standalone entity?**

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Senior Project Officer

Reporting to the Director, Enterprise Project Management Office (EPMO), the Senior Project Officer will support the development of consistent project management processes, artefacts, and governance mechanisms across the agency. This role goes beyond basic project support, its purpose is to build long-term organisational capability in project planning, delivery, and assurance.

You will:

- Support the consistent application of project management standards and contribute to building project delivery maturity across the AER.
- Produce high-quality project artefacts and documentation that support governance, decision-making and organisational clarity.
- Contribute to discrete project management tasks as directed by the Corporate Division.
- Assist with governance and ongoing process documentation relating to AER's TechnologyOne ERP system, including annual regression testing cycles and system administration support.
- Provide oversight and monitoring of AER Library governance, ensuring subscription owners maintain clear, compliant and value for money practices.
- Support continuous improvement of EPMO processes, tools and approaches.
- Demonstrate strong judgement, initiative and adaptability in an evolving organisational environment.

Eligibility

About you

In order to succeed in the role, you will have:

- Experience working within a project environment (direct EPMO/PMO experience is highly regarded, with familiarity in project settings essential).
- Experience producing key project artefacts such as schedules, business cases, risk/issue registers, status reporting, or governance documentation.
- Strong analytical and problem-solving skills with the ability to understand complex issues and provide practical, actionable solutions.
- High-level written and verbal communication skills, and the ability to explain complex information clearly and effectively.
- Strong stakeholder engagement skills, including the ability to negotiate, influence and resolve competing or sensitive issues.
- Ability to quickly understand new processes, systems and governance arrangements, including TechnologyOne, Atlassian and Microsoft suites
- Experience working in government, regulatory environments or other complex organisations.
- Experience contributing to change management, procurement or assurance activities.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Josh Harris, josh.harris2@aer.gov.au
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

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Vacancy VN-0768365

Australian Competition and Consumer Commission

Closing Date:Sunday 12 April 2026

AER - Consumers & Markets

Job Title	Assistant Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	ACCC/AER employees are required to work a minimum of two days/week onsite
Classification	Executive Level 1
Position Number	EA2026/77
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Do you want to lead a small team conducting analytical and reporting activities that contribute to make energy consumers better off, now and in the future?

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It’s why we’re driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It’s why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the

best version of you is the one that’s true to who you are – and that’s the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

- Lead a small team conducting analytical and reporting activities, providing team members with clear direction, supervision and opportunities for development.
- Research, investigate and analyse relevant information and data to develop insights, advice and recommended positions for consideration by the AER Board.
- Design and facilitate processes for consultation with stakeholders and assess submissions from stakeholders on energy sector matters.
- Prepare and oversee the preparation of written material, for example: issues papers, regulatory determinations, reports, correspondence, briefings, guidelines, advices, speeches and submissions.
- Contribute to the planning and management of projects in a geographically dispersed work environment and provide team members with clear direction and support.

Eligibility

About you

In order to succeed in the role, you will have:

- Demonstrated experience leading a team in a fast-paced, and large complex people centered organisation that is geographically dispersed.
- Demonstrated experience in researching, investigating and analysing relevant information and data to develop and present insights, advice and recommended positions.
- Well-developed written and verbal communication skills with proven ability in managing and preparing reports, meetings and other correspondence.
- Well-developed interpersonal skills, including the ability to negotiate with and influence internal and external stakeholders to achieve outcomes.
- Tertiary qualifications in economics, corporate finance, law, public policy, engineering or related fields.

To find out more about us and the role, please read the Candidate Kit.

Notes

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To Apply

Position Contact	Kate Murphy, 02 6243 1086
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768368

Australian Competition and Consumer Commission

Closing Date:Sunday 12 April 2026

AER - Legal, Corporate & Information Services

Job Title	Finance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Melbourne VIC
Salary	$83,385 - $90,535
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	ACCC/AER employees are required to work a minimum of two days/week onsite
Classification	APS Level 4
Position Number	EA2026/80
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Do you want to use your knowledge of finance policies and procedures to play a key role in an essential regulator's accounts processes?

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It’s why we’re driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It’s why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that’s true to who you are – and that’s the you we want working alongside us.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

- Undertake day to day finance operations on accounts payable and/or accounts receivable tasks and debt management.
- Process travel and purchase card transactions in the finance system and monitor and support compliance with related policies and procedures.
- Contribute to the end of month cycle and financial statement process by ensuring accuracy of accounts and journal processing, effective management of cut-off times, and compliant recording of supporting documentation.
- Provide support to internal and external stakeholders with advice on payables and receivables, travel and purchase card tasks, and other financial processing related matters.
- Manage mailbox queries and issues in a timely manner.

Eligibility

About you

In order to succeed in the role, you will have:

- Relevant experience in financial processing, including accounts payable, accounts receivable and financial journals.
- Attention to detail to ensure accuracy and compliance with frameworks.
- Good written and verbal communication skills to communicate in a clear and concise way with a range of stakeholders.
- A demonstrated ability to identify and resolve problems and contribute new ideas.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sonia Lomman, 07 3052 1216
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768369

Australian Competition and Consumer Commission

Closing Date:Sunday 19 April 2026

ACCC
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Job Title	Chief Information, Data and Digital Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Darwin NT, Brisbane QLD, Adelaide SA, Townsville QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS
Salary	$363,170 -
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 3 days a week onsite
Classification	Senior Executive Service Band 2
Position Number	EA2026/81
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**

- **Do you want to drive change as the agency's strategic stewardship for data, digital and technology capabilities?**

Then this is the place for you!

At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment.

Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. We prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are and that's the you we want working alongside us.

We value flexibility, this role can be performed at our 9 offices located across Australia.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

The Chief Information, Data and Digital Officer (CIDDO) is the senior executive leader responsible for the strategic stewardship of the ACCC's data, digital and technology capabilities to enable effective competition regulation, consumer protection, enforcement and market oversight.

This is a new role and provides enterprise leadership to ensure data, analytics, digital platforms and ICT are integrated, secure, ethical and outcome-focused and support high-impact enforcement decisions, proactive market intelligence, and public trust.

This person will work closely with Commission, CEO and our Senior Leaders to ensure digital initiatives are fully integrated into the strategic planning process and that there is sustainable leadership, resources allocation and execution.

Eligibility

How to apply

For more information about the role and how to apply, please read the Candidate Kit on our Careers Page.

Salary: Total reward (including superannuation) from $363,170

Contact Officer: Sarah Proudfoot, Sarah.Proudfoot@accc.gov.au

Applications Close: 11:00pm (AEST) Sunday, 19 April 2026

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sarah Proudfoot, (07) 3811 9271
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768471

Australian Competition and Consumer Commission

Closing Date:Sunday 19 April 2026

AER - Legal, Corporate & Information Services

Job Title	Senior Human Resources Advisor, Employee Relations
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	APS Level 6
Position Number	EA2026/82
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want to work in a role where you give clear, practical advice to managers and staff on employee relations matters, and help the AER through big workplace changes as we become a standalone agency?**

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Senior Human Resources Advisor, Employee Relations

The Senior Human Resources Advisor, Employee Relations plays a key role in providing support and expert advice on a range of complex human resources (HR) related matters including performance and conduct, reviews of employment related action, employment entitlements and conditions, and policy review and development. The role is also responsible for fostering a high-performance culture across the AER by supporting career and professional development planning for individuals.

The Senior Human Resources Advisor, Employee Relations will:

- Support the AER with workplace change, including establishing the HR capability, functions and services required of the Employee Relations team post-legal separation and assisting with enterprise bargaining.
- Provide high-level advice and case management of employee relations matters, including highly sensitive and complex matters. This includes, supporting formal investigations.
- Partner with the AER Capability team and AER managers to identify and deliver on opportunities to support individual employees' professional development.
- Provide expert advice to the AER on interpreting and applying the Enterprise Agreement and HR related legislation.
- Develop managers capabilities and organisational understanding of employee relations and performance policies, practices and procedures across the organisation.
- Review, develop and maintain people policies, industrial instruments and procedures to support the Enterprise Agreement and the AER.

Eligibility

About you

In order to succeed in the role, you will have:

- A demonstrated understanding and application of HR frameworks (legislation, strategies, policies, guidance, systems and practices) regarding employee relations, performance management, complex health and case management, and formal investigations/procedures.
- Effective interpersonal and communication skills, including the ability to coach, consult, negotiate and collaborate effectively with a variety of stakeholders, with varying knowledge levels, to facilitate positive outcomes.

- A proven ability to successfully manage workload and proactively navigate ambiguity, manage competing priorities while delivering quality results within defined timeframes.
- An ability to drive governance, system and process improvement in line with legislation and best practice principles.
- Relevant tertiary qualifications in psychology, human resources, AHRI accreditation and/or equivalent relevant experience.
- Recent experience within the APS setting managing performance, conduct, complex health, case management and formal investigations/procedures is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Gabriel Fattal, 02 6243 3059
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

Vacancy VN-0768473

Australian Competition and Consumer Commission

Closing Date:Sunday 19 April 2026

AER - Consumers & Markets

Job Title	Assistant Director, Data
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	Executive Level 1
Position Number	EA2026/85
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want to work in a role where you use your specialist data skills to contribute to investigations, monitoring, surveillance and economic regulatory functions?**

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It’s why we’re driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It’s why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that’s true to who you are – and that’s the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Assistant Director, Data

Working in the Technical and International team, you will be a leading data expert for the AER. You will use your specialist data skills, to contribute to a range of different matters including in support of investigations, monitoring, surveillance and economic regulatory functions. This will often involve working in multidisciplinary teams alongside line area team members and other specialists from the Technical and International team.

As the Assistant Director, Data, you will:

- Shape and prepare data: Identify relevant data, collate and enrich it, and ensure it is ready for analysis.
- Generate insight: Apply advanced analytics and visualisation to uncover patterns, trends, and deeper insights that inform decisions.
- Innovate and optimise: Develop bespoke solutions and automation to improve efficiency and accuracy in agency processes.
- Build capability: Support teams to strengthen analytical skills and embed best-practice methodologies.
- Act as a strategic partner: Collaborate across the agency and externally to share expertise and drive innovation in analytics and AI.

Eligibility

About you

In order to succeed in the role, you will have:

- Excellent problem-solving skills. A highly developed ability to define business problems, and to derive accurate and relevant insights from a broad range of data to meet a wide variety of complex use cases.
- Expertise in one or more analytical programming languages (e.g. R, Python, SQL).
- Excellent written and verbal communication skills, including the ability to convey complex concepts to a variety of audiences.
- A highly developed ability to contribute expertise to multidisciplinary teams, and to develop and maintain relationships with a range of internal and external stakeholders.
- A highly developed ability to manage a demanding workload across multiple projects with competing deadlines, and to manage and contribute to capability-building initiatives.
- A demonstrated ability to manage, develop and mentor junior team members. Experience managing other data specialists is highly desirable.
- Expertise in a broad range of data acquisition, processing, analysis and visualisation techniques and a demonstrated commitment to maintaining currency of that expertise.

- Expertise in a broad range of data acquisition, processing, statistical, AI and machine learning techniques, including the ability to review the use of these techniques by others and a demonstrated commitment to maintaining currency of that expertise.

To find out more about us and the role, please read the Candidate Kit.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	David Stanford, 0492 070 086
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Vacancy VN-0768535

Australian Competition and Consumer Commission

Closing Date:Sunday 19 April 2026

AER - Consumers and Markets
Consumers and Markets Division

Job Title	General Manager - New Markets and Innovation
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Brisbane QLD, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Adelaide, Canberra, Brisbane, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Members are required to work a minimum of 3 days in the office
Classification	Senior Executive Service Band 1
Position Number	EA2026/86
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**

Then this is the place for you! At the AER, we work to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. We believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, this role can be performed at any of the AER offices located in Adelaide, Brisbane, Canberra, Melbourne, or Sydney and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the General Manager - New Markets and Innovation:

- Lead the consideration of complex policy and regulatory matters as the energy system transitions to net zero and new technologies and commercial models challenge traditional assumptions about the roles of electricity networks and contestable markets.
- Drive innovation to support accelerated access to, and deployment and orchestration of distributed energy resources.
- Maximise the impact of regulatory sandboxes by facilitating trials and sharing and applying lessons learned to promote innovation.
- Lead regulatory assessments of ring-fencing waivers and maintain the ring-fencing guidelines.

Eligibility

About you:

In addition to meeting the Secretaries Charter of Leadership Behaviours and the APS Integrated Leadership Profile (ILS) for the SES Band 1 level, the successful applicant will have:

- Demonstrated experience developing and implementing innovative reforms.
- Knowledge or the ability to quickly acquire knowledge of the Australian electricity and gas markets; the role, purpose and objectives of the AER and the complex political and stakeholder environment within which the AER operates.
- Tertiary qualifications in law, economics / commerce, public policy or related field is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

How to apply

You will be asked to respond to the statement of claims of no more than 500 words and submit your resume with key outcomes or what you are most proud of in each role you have held (2 pages maximum).

Salary: Total reward (including superannuation) from $277,666

Contact Officer: Steph Jolly, Stephanie.jolly@aer.gov.au

Applications Close: 11:00pm (AEST) Sunday, 19 April 2026

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Steph Jolly, 0481013779
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0768279

Australian Electoral Commission

Closing Date:Sunday 12 April 2026

Indigo Division
Indigo Program Management Office Branch Indigo Governance and Assurance

Job Title	Assistant Director, Indigo Information Management
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-053 16164
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Indigo Program Management Office Branch (IPMO) sits within the Enterprise Transformation Group (ETG) in the Australian Electoral Commission (AEC). The ETG is responsible for planning, designing and delivering the Election Systems Modernisation Program (Indigo Program) and the agency's transformation agenda.

The Indigo Program is a once in a generation modernisation program to improve election and roll management services. This role will contribute to a broad program that will position the agency to implement a significant uplift in their service delivery. The Indigo Governance and Assurance team within the IPMO is responsible for maintaining oversight of the Indigo Program and ensuring the program delivers outcomes to meet the strategic goals of the agency and the deliverables committed to government.

The team defines, develops and implements fit-for-purpose governance and assurance strategies, frameworks and artefacts, and assesses the Program's performance through various program and quality management activities. The team is also responsible for ensuring the Indigo Program meets its external reporting obligations to the Department of Finance and Digital Transformation Agency.

Duties

The role reports directly to the Director of the Indigo Governance and Assurance Section, providing advice and developing ways of working to ensure the new systems being developed

comply with information management practices. You will be leading and managing engagement with technical stakeholders including system designers and product developers to ensure that the agency's Australian Electoral Management System and technical solutions meet information management requirements. Plus, you will remediate previous program records to ensure they meet agency standards, including coordination of support offered from other areas of the Program.

A major part of the role will be maintaining and uplifting the Indigo Program's information management policies, procedures and culture, and implementation of risk mitigation strategies. Engagement with AEC staff will be imperative to improve their understanding of information management and data management practices and use of information management systems and tools across the organisation. You will be the point of contact for new staff to understand their information management responsibilities within the AEC's information landscape.

Managing the collection of Information Management related data will be required to monitor and meet internal and external reporting needs. This will require developing and actively managing key internal and external relationships, especially with the agency's Information Management Team, including collaborating with key stakeholders to identify opportunities, achieve outcomes and facilitate cooperation. As a result, you will provide stakeholders with high quality and timely advice on information management requirements.

To excel you'll have:

- Proven experience in managing information policies and practices in a public sector environment.
- Proven ability to advocate for and explain information policy and tailor the content and format of information delivery to suit different audiences.
- Sound knowledge and experience in successfully managing and delivering results within time constraints and with competing priorities.
- Understanding of ISO 16175 Principles and Functional Requirements for Records in Electronic Office Environments that impacts on information management.
- Strong organisational skills and the ability to lead working groups.
- Proven ability to communicate with influence, negotiate outcomes and manage complex stakeholder relationships, including across a geographically dispersed network.

Desirable

- Experience working within Commonwealth ICT and knowledge management frameworks including having a working knowledge of Objective and SharePoint.
- Knowledge of SAFe Agile ways of working.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Mick Mumford, Mick.mumford@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0768290

Australian Government Solicitor

Closing Date:Friday 17 April 2026

Australian Government Solicitor
Dispute Resolution

Job Title	Senior Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1;Executive Level 2
Position Number	TBC
Agency Website	

Job Description

http://www.ags.gov.au/employment/current-vacancies.html

Duties

- Senior Lawyers (Executive level 1 and Executive level 2)
- Adelaide, Brisbane, Canberra, Melbourne, Perth, Sydney
- Ongoing (permanent) and non-ongoing roles

AGS is seeking Senior Lawyers who possess experience in regulatory litigation, including competition and consumer law, financial services and corporate regulatory law, or other Commonwealth regulatory litigation matters.

About us

Australian Government Solicitor (AGS) is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With offices in every capital city and a team of 800 staff, including 576 lawyers, we work in more than 40 different areas of law related to government.

About the roles

The AGS Dispute Resolution practice (DR) is Australia's pre-eminent public law litigation practice. It has unrivalled experience and specialist expertise in providing dispute related legal advice and representation in every jurisdiction in Australia, across a diverse range of legal matters for Commonwealth agencies, including a very significant practice representing the Commonwealth's regulatory enforcement agencies, administrative law, tax litigation, employment law, torts law and information access law. AGS acts for the Commonwealth in the full range of disputes to which it is a party or in which it has an interest (including access to sensitive information) and advises on investigations including for law enforcement and national security agencies. DR also represents the Commonwealth before inquests, inquiries and royal commissions, and as the solicitor assisting royal commissions. In addition, DR has a specialist in-house counsel practice, led by Tim Begbie KC.

In these roles you will:

- work on competition and consumer cases, financial services and corporate regulatory cases, or other regulatory litigation and advice matters
- effectively represent Commonwealth agencies in dealings with other parties, witnesses and counsel
- provide a high standard of client service and maintain strong client relationships
- supervise and mentor junior colleagues
- be part of the AGS Dispute Resolution team.

For further information about the requirements of the roles please refer to the role descriptions available on our recruitment portal.

About you

These roles will suit dispute resolution senior lawyers with experience in competition and consumer law, financial services and corporate regulatory law, or other Commonwealth regulatory litigation. The successful candidates will ideally have:

- generally, at least 5 years' (EL1) or 7 years' (EL2) post-admission experience in the relevant field
- experience in regulatory work or litigation, the ability to clearly articulate technical arguments, draft advice, and assist with the conduct of Federal Court proceedings
- the ability to work closely with clients to achieve strong regulatory outcomes
- excellent interpersonal skills, negotiation skills and the ability to persuade.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our lawyers commercially competitive remuneration packages, including 15.4% superannuation.

With open door access to some of Australia's most respected lawyers, we are a developer of talent and critical thinking and you will partner with our clients to deliver creative solutions to current and emerging legal issues of national importance.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and, while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the "Apply" button. Applications close at 5:00pm (AEST) on Friday, 17 April 2026.

Further enquiries

Further information can be obtained by contacting Jill Mackay, HR Business Partner, on 02 9581 7568.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the required level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0768541

Australian Skills Quality Authority (ASQA)

Closing Date:Wednesday 31 March 2027

Various
Various

Job Title	Legal Services Temporary Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT, Melbourne VIC, Hobart TAS, Adelaide SA, Perth WA
Salary	$99,855 - $133,613
Future Merit Locations	Brisbane, Sydney, Canberra, Melbourne, Hobart, Adelaide, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 6;Executive Level 1
Position Number	Various
Agency Website	https://www.asqa.gov.au/

Job Description

https://www.asqa.gov.au/about/asqa/work-with-us/current-vacancies

About the Legal Services Temporary Register

Register your interest to be considered for future casual, non-ongoing (temporary) or temporary transfer opportunities in providing legal services with ASQA including the conduct of legal proceedings before the Administrative Review Tribunal (ART).

We are seeking lawyers with a broad cross-section of legal skills, experiences and qualifications to apply to our Legal Services Temporary Register at the Executive Level 1 (Senior Legal Officer) and APS Level 6 (Legal Officer) classifications to work in the General Counsel and Review and Appeals Teams.

The Legal Services Temporary Register assists with filling positions within ASQA, and opportunities may be offered for an initial periods of up to 12 months, with possibility to extend for a further 6 months, for a total maximum period of 18 months, or alternatively, for short, casual stints for specific work on an hourly basis.

Candidates should be aware this is a register only and that you will only be contacted regarding your application if a suitable vacancy arises that matches your skills, qualifications and/or experience.

Duties

About the General Counsel Team

The primary role of General Counsel (GC) and the GC team is to identify and manage ASQA's legal risk and to enable and support ASQA's role and function as the National Vocational Education and Training Regulator (the NVR).

The General Counsel is responsible for a governance framework and practices that ensures ASQA's compliance with the *Legal Services Directions* (including ASQA's model litigant obligations) and required reporting against the Directions.

About the Review and Appeals Teams

The Review Team has responsibility for undertaking statutory reviews of primary decisions to ensure that ASQA's decisions support the integrity of the national qualifications issued by training providers, and to ensure that all stakeholders can have confidence in the decisions made by ASQA.

The Appeals Team manages applications to the Administrative Review Tribunal **(ART)** for review of ASQA's regulatory decisions). This may involve engaging and instructing legal service providers to act, advice and appear on ASQA's behalf.

The legislative framework under which the Team operates largely comprises the *National Vocational Education and Training Regulator Act 2011* (**the NVR Act**) and the *Education Services for Overseas Students Act 2000* (**ESOS Act**).

For detailed information on the teams and the roles of the Legal Officers, please refer to the Candidate Information Pack on the ASQA Careers Page

Why work at ASQA?

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's Vocational Education and Training (VET) sector. ASQA engages with, and regulates, the VET sector to ensure confidence in the VET sector and its outcomes, including internationally.

ASQA's mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students.

ASQA is a professional, responsive and innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry.

At ASQA we offer you an opportunity to experience working in the public service in an agency where there is a focus on continuous improvement as a regulator. ASQA works in partnership with the Vocational Education and Training (VET) sector to develop a shared understanding of the value of regulation to support quality outcomes for students. ***You will be doing work that matters and will play a role in Australia's future.***

Working at ASQA you will make a difference in your career and in your community through contributing to ensuring quality VET so that students, industry, government and the community have confidence in the integrity of national qualifications issued.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our website for more information about ASQA, including our role and how we regulate.

Eligibility

- Under Section 22(8) of the Public Service Act 1999, employees must be **Australian Citizens** to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

It is important that you review the **Candidate Information Pack** on our website for more information on the role, including instructions on what to include in your application, before you apply.

Please Note:

As vacancies arise during the year, your application will be shared with the relevant business areas to consider whether your experience, qualifications and skills align with available positions.

If you are found suitable, the business area representative will contact you to discuss the potential opportunity further.

Non-ongoing opportunities may be offered for an initial period of up to 12 months, with the possibility of an extension to a maximum period of 18 months.

This Register will close @11:30pm (AEDT) on 31st March 2027.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	ASQA Recruitment, recruitment@asqa.gov.au
Agency Recruitment Site	https://www.asqa.gov.au/about/asqa/work-with-us/current-vacancies

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Vacancy VN-0768442

Australian Sports Commission

Closing Date:Monday 13 April 2026

Sport Intelligence & Analytics
AIS Performance

Job Title	AMS Consultant
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$106,019 - $122,233
Future Merit Locations	Melbourne, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	1978
Agency Website	https://www.sportaus.gov.au/

Job Description

https://ausport.nga.net.au/?jati=4423A5E4-988E-BBFA-C2EB-ECC4D58F911D

Duties

Applications close at **11:30 pm AEST Monday, 13 April 2026** (late applications will not be accepted).

The Australian Sports Commission is embarking on the Green and Gold decade. An exciting time filled with international sporting competitions on home soil, including the Men's and Women's Rugby World Cup, and culminating in the Brisbane 2032 Olympic and Paralympic Games. We have an ambitious new Strategic Vision and we need the best players on our team to help us deliver real results for the sporting sector and all Australians.

Are you up for the challenge?

About the team – The Sport Intelligence & Analytics team leverages data to enhance athlete performance and deliver a competitive advantage to Australia's high-performance system. The team delivers data engineering, data analytics, data science and data governance support and leads the administration of the Athlete Management System and AIS Hub digital platform for the Australian high-performance system.

About the role – Provide advice and expertise in relation to the delivery of the Athlete Management System (AMS). The AMS Performance Consultant will manage projects, implement methods aimed to improve data quality and analysis, liaise with internal and external stakeholders, and contribute to the identification of areas for improvement that support our athletes, coaches, scientists / clinicians and management.

About you –

1. In consultation with internal and external stakeholders, implement the organisational strategic agenda to achieve section and business outcomes. This includes:

- Develop knowledge and expertise in Teamworks as a technical expert and trusted advisor to the network.
- Provide comprehensive technical support and manage projects for sports and their users.
- Liaise with a range of performance professionals to develop, evaluate and improve data capture and analysis methods for AMS.
- Develop processes that enhance and contribute to departmental and cross organisational initiatives.
- Acquire, maintain and enhance knowledge and skills to support all relevant applications contributing to AMS.
- Liaise with end users of the data to ensure that data emanating from the system will provide reliable support for athletes, coaches, scientists/clinicians, and management.

2. Assist in the development and implementation of policies, guidelines and other resources that deliver business outcomes for the ASC.

3. Actively promote and role model the ASC values of Excellence, Integrity, Respect and Teamwork, and contribute to positive organisational change, effective communication, and continuous improvement at the ASC.

3. Work collaboratively as part of a high performing team/organisation, establishing and maintaining effective partnerships with key internal and/or external stakeholders to lead and deliver high quality business outcomes.

4. Assist in the delivery of quality advice and reporting on relevant issues to senior management.

This position is offered as a ***Fixed Term*** position, 3 months inclusive from the starting date.

Why work with us?

We have offices located in Canberra, Melbourne and Sydney. Across all locations, we offer:

- Options for flexible working arrangements.
- Annual allowances towards training based on individualised career goals.
- Access to a customised ASC L&D calendar for ongoing professional and career development.
- Generous superannuation scheme with up to 15.4% employer contributions.

- Corporate discount on AIS Shop merchandise.
- Access to Clearinghouse for Sport, an information sharing platform for Sporting professionals.

Additionally, our Canberra campus offers:

- Free onsite parking
- Onsite facilities including café, dining hall, gym, and swimming pool.
- Priority placement for your children to access the award winning, onsite AIS Caretaker's Cottage Childcare Centre.

If you would like to learn more about this opportunity or to obtain the job description, click **'Apply'** now

Eligibility

To be eligible for this position applicants are required to be Australian citizens only and must be able to obtain and maintain an AGSVA Security Clearance.

As part of the Commonwealth Child Safety Framework the ASC is committed to being a Child Safe Organisation and leading the way in Child Safety across the sports sector. This position requires a Working with Vulnerable/Children People check to obtain employment.

Notes

- As part of this position, the role occupant may have access to sensitive, and potentially distressing information in the areas of sexual misconduct and child safeguarding.
- The ASC is committed to protecting children from harm. We require all applicants that will work with children to undergo screening processes prior to appointment.
- Should a merit pool be established for this position, it may be used to fill ongoing or fixed term opportunities as they arise within 18 months from the date advertised.
- The ASC operates under the Australian Sports Commission Act 1989 and is separate to the Public Service Act 1999. The ASC accepts most leave liability and recognition of prior service if you are currently employed at a Commonwealth agency.
- If you are experiencing issues or have any questions with the e-recruitment system, please contact the People & Culture Hub via email people@ausport.gov.au or phone (02) 6214 1328.

About the Australian Sports Commission

At the Australian Sports Commission (ASC), we champion the value of sport. We encourage and help Australians of all backgrounds, ages and abilities to get involved in sport and enjoy the many benefits. We play a central leadership role across the broader sport sector through collaboration and direction. The ASC delivers a variety of grants through investment in high

performance and national sport participation programs, performance pathways, people development and wellbeing, and research and innovation. We manage high performance operations at the AIS Campus in Canberra, supporting seven National Training Centres of Excellence, and a European Training Centre in Italy. Further, we individually support thousands of athletes and dozens of Australian sports through guidance and collaboration.

To Apply

Position Contact	Michael Cianciosi, AMS Manager, (02) 6214 1111
Agency Recruitment Site	https://ausport.nga.net.au/?jati=4423A5E4-988E-BBFA-C2EB-ECC4D58I

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Vacancy VN-0768510

Australian Sports Commission

Closing Date:Thursday 16 April 2026

People and Culture
Diversity, People & Culture

Job Title	Talent & Recruitment Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$88,555 - $102,276
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 5
Position Number	(TBC)
Agency Website	https://www.sportaus.gov.au/

Job Description *https://ausport.nga.net.au/?jati=C9118AE2-CA4B-C201-F71E-ECD55BF96119*

Duties

Applications close at 11:30 pm AEST **Thursday, 16 April 2026** (late applications will not be accepted).

The Australian Sports Commission is embarking on the Green and Gold decade. An exciting time filled with international sporting competitions on home soil, including the Men's and Women's Rugby World Cup, and culminating in the Brisbane 2032 Olympic and Paralympic Games. We have an ambitious new Strategic Vision and we need the best players on our team to help us deliver real results for the sporting sector and all Australians.

Are you up for the challenge?

About the team – The Talent & Recruitment team are responsible for leading the delivery of recruitment operations, supporting the coordination of talent programs, and ensuring consistent and compliant recruitment practices across the organisation. Ensuring continuous improvement of recruitment and talent practices, including workforce planning initiatives that support the ASC's strategic workforce needs.

About the role – The Talent & Recruitment Officer supports the delivery of recruitment services and talent initiatives across the ASC. The role contributes to the coordination and delivery of recruitment activities, talent programs and workforce capability initiatives, working closely with hiring managers and internal stakeholders to support effective and timely hiring outcomes. In this role you will contribute across both recruitment operations and talent initiatives depending on organisational priorities and program activity.

The duties of the Talent & Recruitment Officer include, but are not limited to:

- Lead and manage end-to-end recruitment processes for the ASC including administering the eRecruitment system, maintain accurate information and providing user support, reviewing selection reports, developing employment offers, in addition to coordinating the onboarding process.
- Provide advice and guidance to hiring managers and selection panels on recruitment policies, processes and best practice selection approaches.
- Maintain and administer the ASC's eRecruitment system (HireRoad), including supporting users, maintaining accurate recruitment records and assisting with system-related enquiries.
- Contribute to the development and improvement of recruitment guidance, templates and process documentation.
- Support the coordination and delivery of talent initiatives such as graduate programs, high potential talent programs and other workforce capability initiatives.
- Liaise with program participants, internal stakeholders and external providers to coordinate program activities including assessments, workshops and development activities.

- Assist with the preparation of program communications, materials, briefings and stakeholder updates.
- Provide administrative and coordination support for talent-related projects and initiatives delivered by the People and Culture branch.
- Provide timely advice and support to managers and employees on recruitment and talent-related enquiries.
- Identify opportunities to improve systems, processes and guidance materials within the Talent and Recruitment function

About you – The role requires strong coordination skills, sound judgement, and the ability to provide practical advice and support to stakeholders within established policies and frameworks.

The successful candidate(s) will demonstrate:

- Proven capability in Recruitment with demonstrated experience in managing end-to-end recruitment processes and/or talent initiatives in a government or corporate environment.
- Demonstrated experience in interpreting, applying and advising on Enterprise Agreements, policy and procedure and HR best practice.
- Strong organisational and coordination skills with the ability to manage multiple tasks and competing priorities.
- Effective communication and stakeholder engagement skills, with the ability to provide clear advice and support to internal clients.
- Experience working with eRecruitment systems, such as HireRoad or similar platforms.
- Strong attention to detail and the ability to maintain accurate records and documentation.
- Ability to work independently while contributing positively to a collaborative team environment.
- Sound judgement and professionalism when handling sensitive or confidential information

The following criteria are desirable and will be well regarded:

- Experience supporting talent development programs such as graduate or leadership initiatives.
- Experience working in a government HR environment.
- Familiarity with procurement, contract management or financial administration processes.

This position is offered as an ***ONGOING.***

Why work with us?

We have offices located in Canberra, Melbourne and Sydney. Across all locations, we offer:

- Options for flexible working arrangements.
- Annual allowances towards training based on individualised career goals.
- Access to a customised ASC L&D calendar for ongoing professional and career development.
- Generous superannuation scheme with up to 15.4% employer contributions.
- Corporate discount on AIS Shop merchandise.

- Access to Clearinghouse for Sport, an information sharing platform for Sporting professionals.

Additionally, our Canberra campus offers:

- Free onsite parking
- Onsite facilities including café, dining hall, gym, and swimming pool.
- Priority placement for your children to access the award winning, onsite AIS Caretaker's Cottage Childcare Centre.

If you have any questions about this opportunity, please contact:

- **Contact Officer:** Courtney Reed, Assistant Director - Talent and Recruitment
- **Phone number:** 02 6214 1165
- **Email address:** courtney.reed@ausport.gov.au

If you would like to learn more about this opportunity or to obtain the job description, click **'Apply'** now

Eligibility

To be eligible for this position applicants are required to be Australian citizens only and must be able to obtain and maintain an AGSVA Security Clearance.

As part of the Commonwealth Child Safety Framework the ASC is committed to being a Child Safe Organisation and leading the way in Child Safety across the sports sector. This position requires a Working with Vulnerable/Children People check to obtain employment.

Notes

- The ASC is committed to protecting children from harm. We require all applicants that will work with children to undergo screening processes prior to appointment.
- Should a merit pool be established for this position, it may be used to fill ongoing or fixed term opportunities as they arise within 18 months from the date advertised.
- The ASC operates under the Australian Sports Commission Act 1989 and is separate to the Public Service Act 1999. The ASC accepts most leave liability and recognition of prior service if you are currently employed at a Commonwealth agency.
- If you are experiencing issues or have any questions with the e-recruitment system, please contact the People & Culture Hub via email people@ausport.gov.au or phone (02) 6214 1328.

About the Australian Sports Commission

At the Australian Sports Commission (ASC), we champion the value of sport. We encourage and help Australians of all backgrounds, ages and abilities to get involved in sport and enjoy the many benefits. We play a central leadership role across the broader sport sector through collaboration and direction. The ASC delivers a variety of grants through investment in high performance and national sport participation programs, performance pathways, people development and wellbeing, and research and innovation. We manage high performance operations at the AIS Campus in Canberra, supporting seven National Training Centres of Excellence, and a European Training Centre in Italy. Further, we individually support thousands of athletes and dozens of Australian sports through guidance and collaboration.

To Apply

Position Contact	Courtney Reed, Assistant Director - Talent and Recruitment, 02 6214 1165
Agency Recruitment Site	https://ausport.nga.net.au/?jati=C9118AE2-CA4B-C201-F71E-ECD55BF

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Vacancy VN-0768305

Australian Submarine Agency

Closing Date:Monday 20 April 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Regulatory and Strategic Policy Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Perth WA
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Adelaide, Perth
Office Arrangement	On Site
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/01660/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=BA7AEDA7-09B7-485A-C29D-ECC3A8BFFDC5

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

The Nuclear Regulation Branch is responsible for managing the full domestic nuclear regulatory portfolio for the NPS (Nuclear-Powered Submarine) Enterprise. This includes –

- Developing regulatory guidance material;
- Implementing compliance programs against domestic nuclear regulations; and
- Undertaking quality assurance of regulatory applications and submissions.

As a member of the Nuclear Regulation Branch within the ASA, you will have the opportunity to work across a range of program and policy areas of the NPS Enterprise, through preparation and submission of applications for Governments approvals with Australia's nuclear regulators, contributing to strategic policy and legislative reviews, shaping and implementing regulatory compliance and assurance activities, and contributing to Branch administration and coordination.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

The Nuclear Regulation Branch has four directorates responsible for:

- Managing the NPS Enterprise’s domestic nuclear regulatory approvals process under the four main regulatory regimes:
  - Australian Naval Nuclear Power Safety Act 2024
  - Australian Radiation Protection and Nuclear Safety Act 1998
  - Nuclear Non-Proliferation (Safeguards) Act 1987
  - Environment Protection and Biodiversity Conservation Act 1999.
- Leading engagement on domestic nuclear regulatory matters with NPS project teams to understand the scope of work to guide, obtain and maintain the necessary approvals.
- Providing guidance to project teams on scoping, writing, technical review, regulatory-required public consultation, and submission of regulatory approvals.
- Monitoring and assuring NPS Enterprise compliance with relevant domestic nuclear regulatory frameworks and associated approvals.
- Contributing to the drafting and maintenance of the ASA’s overarching Nuclear Regulatory Strategy documentation and associated frameworks, procedures and processes.

Our Ideal Candidate

The ASA is a dynamic organisation seeking employees who are agile, innovative and thrive in a high-paced and dynamic work environment. We are seeking highly motivated and collaboratively minded people who want to contribute to a once in a lifetime program. The Nuclear Regulation Branch has a number of roles across the policy, Government approvals, compliance and governance areas that will be filled in this round.

We are looking for people who have demonstrated skills and expertise that include:

- Strong written and verbal communication skills founded on analysis and close attention to detail.
- Develop and maintain a deep understanding of the domestic nuclear regulatory environment; including understanding of processes, intersection of various approvals, and timelines for achieving regulatory approvals.
- Strategic analysis and distillation of policy and program challenges.
- An understanding of the domestic nuclear regulatory environment (nuclear safety, safeguards and environment).
- Compliance and assurance activity experience including leading or participating in audit processes (both onsite and desktop).
- Commitment and demonstrated ability to communicate with confidence across various levels and areas within the agency, nuclear regulators, industry and trilateral partners.
- Ability to break down policy or programmatic challenges and present solutions-focused inputs.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Ginny Lim, 02 5128 8710
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BA7AEDA7-09B7-485A-C29D-E(

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Vacancy VN-0768322

Australian Submarine Agency

Closing Date:Monday 20 April 2026

Australian Submarine Agency
Infrastructure Planning & Co-ordination

Job Title	Director – Operations
Job Type	Full-Time, Ongoing
Location	Rockingham WA
Salary	$144,430 - $173,359
Future Merit Locations	Rockingham
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 2
Position Number	ASA/01710/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=2F7DE8C1-C57B-ED8D-DCBD-ECC3AB206243

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program (NPS Program) will transform Australia's economic and national security landscape for decades to come.

As part of this endeavour is the construction of unique and special facilities and infrastructure required to provide maintenance and repair capability to our nuclear powered submarines. The most complex type of maintenance to be delivered is that which is provided from a dedicated nuclear powered submarine shipyard (NPS-SY) which will allow intrusive and deep level maintenance to be undertaken.

The ASA's Henderson Infrastructure Branch (Nuclear Powered Submarine) head quartered in Rockingham, Western Australia is charged with ensuring that our build partners deliver an NPS-SY to meet exacting requirements. As the Director Operations within the HIB team you will be responsible and accountable for the oversight, management, communications and quality of all needs and requirements as authorized by the Director General ASA, on behalf of the Agency.

The delivery of a coherent, integrated and clear master requirements set to our infrastructure build and construction partners is fundamental in the success of delivering an NPS-SY that is fit for purpose.

Additionally, the Director Operations will work across the agency and with our partner Commonwealth entities and individual companies to ensure that the planning for the eventual operationalization of the NPS-SY meets all nuclear regulatory, safety and statutory standards and leading expectations. This is a key piece of work that demands a thorough operational understanding in the asset management and sustainment of large complex platforms, so as to ensure the facilities, infrastructure and services that are designed to support such platforms are indeed fit to do so.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We offer flexible working arrangements and a range of formal and informal professional development opportunities. The HIB team is designed to be nimble and responsive to issues which may emerge during design or build, that may impact on cost, quality or schedule as we drive towards delivering an NPS-SY. As a small team, our focus is on assurance and as a forcing function to ensure that all responsible parties align with schedule and quality needs. We work as a program office and hence we pay much attention on performance measurement and risk management.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program. Noting the technical nature of facilities and infrastructure construction and delivery, the ideal candidate for this role needs not be of an engineering background, but must have had experience in a complex technological environment.

Whether as a project manager, a sustainment manager, an engineer or a purely commercial background, such background skills would be considered ideal. Moreover a background in construction and building would be desirable but not essential. The critical characteristics of a suitable candidate for this role would include:

- Analytical and able to quickly assess gaps in the development of needs and requirements statements against known operational concepts.

- Proven experience in capability management, and a demonstrated understanding of how that underpins requirements development and compliance.
- Understands and works to Standards.
- Has a systems engineering approach to problem isolation and then problem resolution.
- Communicative, with excellent written skills.
- Leads. Plans. Measures.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Emma Scott-Dobbie, emma.scott-dobbie@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2F7DE8C1-C57B-ED8D-DCBD-E

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Vacancy VN-0768381

Australian Submarine Agency

Closing Date:Sunday 19 April 2026

Australian Submarine Agency
Engineering & Technology

Job Title	NNP Training Programs and Delivery - Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC
Salary	$144,430 - $173,359
Future Merit Locations	Adelaide, Canberra, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 2
Position Number	ASA/01806/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=F82BEC8C-93EB-BB53-4A9A-ECC3E57CB0B3

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Director Naval Nuclear Propulsion Training Programs and Delivery will provide strategic leadership, policy direction and governance for ASA’s international and domestic technical training and education portfolio that builds Suitably Qualified and Experienced Personnel (SQEP) for the nuclear-powered submarine program career pathways.

The Director will operate with considerable independence to deliver programs of strategic significance, advise senior leaders, lead multi-disciplinary teams, and ensure compliance with legislative and regulatory frameworks.

About our Team

Technical Enterprise Branch is the engine room behind ASA’s development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia’s nuclear-powered submarine program for generations. Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nation’s most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work.

Our ideal candidates will bring the following attributes and skills to the role:

- Deep understanding of technical training systems, curriculum design, digital learning, competency frameworks and training assurance within complex or regulated environments.
- Experience leading education and training portfolios of strategic or political significance, preferably across defence, national security, or nuclear sectors.
- High-level capability to lead complex international training and education programs, manage agreements, monitor outcomes and ensure data integrity.
- Strong governance acumen including risk management, compliance, funding stewardship, audit readiness and legislative/public policy awareness.
- Demonstrated ability to drive continuous improvement, oversee program assurance and deliver results under uncertainty.
- Capacity to coach, mentor and empower staff while managing performance fairly and effectively.
- Demonstrated commitment to APS Values, ethical leadership and transparency in decision?making.
- Sound judgement, political awareness and the ability to provide forthright, evidence?based advice in sensitive or ambiguous environments.
- Highly developed written and verbal communication skills, with the ability to craft complex briefs, submissions and executive reporting to inform decision?making.
- Ability to adapt communication for diverse audiences, translate complex technical concepts, and negotiate persuasively on issues of national significance.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F82BEC8C-93EB-BB53-4A9A-E(

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Vacancy VN-0768383

Australian Submarine Agency

Closing Date:Sunday 19 April 2026

Australian Submarine Agency
Engineering & Technology

Job Title	NPP Education Programs and Policy Manager – Assistant Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC
Salary	$124,393 - $140,315
Future Merit Locations	Adelaide, Canberra, Melbourne
Office Arrangement	On Site;Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/01802/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=112E09A8-DD45-27B6-6E90-ECC41FD9E53F

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

As an EL 1 Manager, you will play a critical role in maturing Australia’s sovereign nucleartechnical education capability. You will lead complex policy work, oversee elements of course delivery governance and assurance, coordinate STEM pathway programs, and develop frameworks that support technical career development and international embedments.

You will collaborate with education partners, government agencies and international counterparts to monitor program quality, respond to emerging risks, and provide evidence based advice. Your ability to influence, analyse trends and translate policy into practical implementation will shape the effectiveness and credibility of the NPP Education Programs and Policy Directorate.

You will manage staff, drive continuous improvement and support executive decision making with clear, high quality briefs and recommendations.

About our Team

Technical Enterprise Branch is the engine room behind ASA's development of our technical workforce. Our mission is to shape, grow and sustain the specialised technical skills that will power Australia's nuclear-powered submarine program for generations.

Working shoulder to shoulder with partners across ASA, Australian Government and internationally, we are helping to build a world-class technical workforce of curious, capable and committed professionals. We create pathways for people to develop, thrive and contribute to one of the nation's most significant and inspiring endeavours, ensuring our program is delivered safely, securely and with enduring impact.

As part of our team, you will contribute to meaningful outcomes, build your professional capability and play a key role in supporting the delivery of essential infrastructure for the wider organisation.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. Our ideal candidates will bring the following attributes and skills to the role:

Our ideal candidate is an experienced policy or governance professional with a strong understanding of education policy and associated governance and assurance frameworks, capability development, and national workforce needs. They bring strategic insight, strong leadership, and the ability to operate effectively in a complex, multi stakeholder environment. They are proactive, analytical, and able to shape policy direction while managing competing priorities under broad direction.

They apply sound judgement, demonstrate integrity, and can translate evidence, research, and stakeholder input into high quality policies and frameworks. They build effective partnerships across government, education sectors, research organisations, and industry, contributing to a cohesive national approach to education and training capability growth. The ideal candidate fosters collaboration, leads initiatives that drive long term outcomes, and supports a positive high performance culture.

Key skills to perform within this role include:

1. **Strategic Thinking:** Ability to analyse education, training, and workforce trends, assess capability needs, and contribute to the development of long term policy direction, frameworks, and strategy.
2. **Achieving Results:** Experience leading complex policy or program work, coordinating multiple inputs, and delivering high quality outcomes under broad direction.
3. **Relationship Management:** Proven ability to build and sustain productive relationships with senior stakeholders across government, academia, industry, and community sectors.
4. **Communication & Influence:** Strong written and verbal communication skills, including the ability to synthesise complex information into clear, evidence based advice for decision makers.
5. **Judgement & Professionalism:** Consistent demonstration of sound judgement, integrity, and accountability when navigating sensitive, strategic, or ambiguous policy issues.
6. **Leadership**: Experience leading or guiding teams, shaping work direction, and contributing to capability uplift and collaboration within policy or strategic environments.
7. **Innovation & Improvement:** Commitment to continuous improvement, with experience developing or implementing initiatives that enhance policy effectiveness, partnerships, or national STEM capability.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=112E09A8-DD45-27B6-6E90-EC

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Vacancy VN-0768437

Australian Submarine Agency

Closing Date:Thursday 16 April 2026

Australian Submarine Agency
SSN-AUKUS

Job Title	Integrated Project Manager
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Rockingham WA
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Adelaide, Rockingham
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	APS Level 6
Position Number	ASA/01358/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=1C93E632-29E6-3943-797B-ECC3AB999F8B

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The SSN-AUKUS Program Integration Branch within SSN-AUKUS Division integrates program planning to ensure the Nuclear Powered Submarine program addresses Australian sovereign requirements and is ready to deliver and support SSN-AUKUS throughout the capability lifecycle.

As an APS 6 Integrated Project Manager, you will be involved in ensuring compliance with legislative frameworks, government decision-making and ASA’s mission and policy requirements. This includes provision of detailed project management technical, professional and policy advice in relation to complex work and contribution to strategic planning, program and project management and policy development.

The role includes extensive internal and external stakeholder engagement, supporting delivery areas plan and integrate their delivery activities. It also includes supporting governance processes, with preparation of presentations and associated documentation, including identification of risks and opportunities and associated options for decision maker consideration.

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The SSN-AUKUS Division is responsible for the safe delivery of the Build Program and the operation of the sovereign SSN-AUKUS nuclear powered submarine capability. We operate with a strong focus on our people, development and integrity. We are underpinned by an inclusive culture that respects, values and utilises the contributions of people of different backgrounds, experiences and perspectives. We are collegiate and collaborative, requiring a high level of integration and consistency to achieve our outcomes for Defence.

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people.

We offer flexible working arrangements and a range of formal and informal professional development opportunities. This is an exciting and once in a generation opportunity to apply your skills, to inform and develop a project of major national and international significance and have a direct impact in ensuring our nation’s ongoing security.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Demonstrated ability to manage a range of project activities and coordinate project inputs in accordance with organisational practices, methods and standards appropriate to the complexity of the project.
- Demonstrated experience in working collaboratively with teams by building effective relationships and actively participating in group activities.
- Demonstrated ability to cultivate and maintain productive, professional working relationships with across internal and external stakeholders within an integrated workforce.
- Demonstrated ability to apply established technical, operational, professional and administrative activities, procedures, practices and project management methodologies.
- Demonstrated ability to exercise a considerable degree of independence with the ability to exercise sound decision making and judgement in providing expert project and product support advice.
- Ability to identify risks and opportunities and take account of these in planning, including presentation of options to support decision making and priority setting.
- Demonstrated experience in complex to very complex problem solving and issues management to support decisions that impact on strategic, political or operational outcomes.
- Demonstrated experience in preparation of correspondence, briefs and reports as directed including submissions and documents for higher delegate and committee consideration.
- Demonstrated ability to deliver against strategic outcomes within strict deadlines and competing priorities.
- Excellent interpersonal and communication skills.
- Demonstrated ability to adapt to changing or evolving requirements of a complex program/project.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Oriana Edwards, 02 5109 7773
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C93E632-29E6-3943-797B-EC0

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Vacancy VN-0768357

Defence Housing Australia

Closing Date:Monday 06 April 2026

Human Resources
Enabling Services HR Org Development

Job Title	HR Advisor
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gungahlin ACT
Salary	$95,288 - $120,411
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 5;APS Level 6
Position Number	493864
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced HR Advisor to join the Human Resources Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

The Human Resources branch is responsible for delivering high-quality human resource outcomes across DHA from strategy and policy development through implementation and service delivery. We work in partnership with stakeholders across the organisation to:

- Develop and implement initiatives to build a positive and inclusive workplace culture that values the diversity of our people and promotes high performance and engagement.
- Deliver HR services in the end-to-end employee lifecycle, including recruitment, remuneration and conditions, case management, and general employment matters.
- Support DHA to have the right capabilities now and into the future, through workforce planning, learning and development, and performance management strategies and frameworks.

About the role

The HR Advisor supports strategically focused initiatives within DHA's HR Strategy Team, responsible for fostering a positive workplace culture, enhancing employee engagement, promoting diversity and inclusion, and strengthening talent management. The work environment is dynamic, with numerous projects and activities undertaken at the same time.

Note: the filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage. Please see Candidate Information Pack for further details on Confirmation of Heritage provisions.

This is a Non-ongoing Engagement for a period of up to 12 months with possibility of extension or permanency.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- Affinity Groups - DHA is creating a work environment where everyone feels free to bring their whole self to work – where everyone feels they belong and can collaborate, innovate, and celebrate their differences. We are proud to have staff led affinity groups who represent and foster a diverse and inclusive workplace by building social connections between employees, being the voice for change and contributing towards the development of programs and initiatives. This includes Pride@DHA, Culturally and Linguistically Diverse, Disability and Gender Diversity in Leadership.
- Cultural, ceremonial and NAIDOC leave – Under our Enterprise Agreement, First Nation employees may access cultural, leave to participate in significant activities associated with their culture or to fulfil ceremonial obligations.
- Reconciliation Action Plan (RAP) - DHA is committed to reconciliation, building relationships with First Nation employees and stakeholders and creating the foundations that will help to produce future actions and initiatives that are meaningful, mutually beneficial, and sustainable. Our Innovate RAP aims to ensure that we embedded our commitments into our organisation and help us grow on our reconciliation journey.
- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA’s Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission’s Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission’s Integrated Leadership System at this role’s level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST Monday 6 April 2026. Any questions?

Please contact the Recruitment Team T: 02 6270 6060 E: humanresources@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Diversity and Inclusion

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Recruitment Team, 02 6270 6060 option 4
Agency Recruitment Site	https://careers.dha.gov.au/

Defence Housing Australia

Closing Date:Sunday 12 April 2026

Service Operations
Service Delivery Regional Ops ACT Riv Vic

Job Title	Property Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Gungahlin ACT
Salary	$87,018 - $94,092
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 4
Position Number	493859
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

The Service Delivery Group manages the housing portfolio for DHA, including housing allocations and administration, asset and tenancy management, heritage and upgrade projects, construction, and development activities. Within this Group, the Service Operations team is responsible for contributing to property management services, including inspections and maintenance, and housing benefits for ADF members and their families.

The Service Operations team deliver on DHA's core services in tenancy, landlord and property management and are responsible for supporting DHA to meet its strategic outcomes through:

- Facilities, allocation and management of Defence Members and families occupying housing
- Provide specialised customer service and property management
- Provide high level contract management and tender support to a national panel of repairs and maintenance contractors
- Ensuring property repairs, maintenance and asset management are planned, co-ordinated and standardised
- Contributing to the development of long-term asset management strategies

Duties

About the role

Reporting to the Assistant Regional Operations Manager, the Property Manager (DHA Level 4) contributes to the business outcomes of their regional office by undertaking a number of property management activities, including inspections, maintenance, reporting and tenant interactions. The role coordinates with various stakeholders, ensuring that properties meet required standards and that tenants' ongoing needs are met. Additionally, it is responsible for monitoring expenses and achieving performance goals in line with relevant legislation and standards. To achieve these core outcomes, the role requires strong skills in organisation, communication, stakeholder engagement, and information analysis and interpretation. Its ability to develop business knowledge quickly and operate within a high-pressure environment are also critical to its success.

This is a **Non-ongoing Engagement** for a period of up to 12 months with possibility of extension or permanency.

Note: All successful applicants are required to hold a valid Driver Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the online careers site.

Applications close: 11:55pm AEST Sunday 12 April 2026. Any questions? Please contact Jessica Stamatis, Assistant Regional Operations Manager T: 02 6217 8478 E: Jessica.Stamatis@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Jessica Stamatis, 02 6217 8478
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0768457

Defence Housing Australia

Closing Date:Monday 13 April 2026

Service Operations
Service Delivery Regional Ops ACT Riv Vict

Job Title	Property Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Port Melbourne VIC
Salary	$87,018 - $94,092
Future Merit Locations	Port Melbourne
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 4
Position Number	493874
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Property Manager to join the Service Operations Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

The Service Delivery Group manages the housing portfolio for DHA, including housing allocations and administration, asset and tenancy management, heritage and upgrade projects, construction, and development activities. Within this Group, the Service Operations team is responsible for contributing to property management services, including inspections and maintenance, and housing benefits for ADF members and their families.

The Service Operations team deliver on DHA's core services in tenancy, landlord and property management and are responsible for supporting DHA to meet its strategic outcomes through:

- Facilities, allocation and management of Defence Members and families occupying housing
- Provide specialised customer service and property management
- Provide high level contract management and tender support to a national panel of repairs and maintenance contractors
- Ensuring property repairs, maintenance and asset management are planned, co-ordinated and standardised
- Contributing to the development of long-term asset management strategies

Duties

About the role

Reporting to the Assistant Regional Operations Manager, the Property Manager (DHA Level 4) contributes to the business outcomes of their regional office by undertaking a number of property management activities, including inspections, maintenance, reporting and tenant interactions. The role coordinates with various stakeholders, ensuring that properties meet required standards and that tenants' ongoing needs are met. Additionally, it is responsible for monitoring expenses and achieving performance goals in line with relevant legislation and standards. To achieve these core outcomes, the role requires strong skills in organisation, communication, stakeholder engagement, and information analysis and interpretation. Its ability to develop business knowledge quickly and operate within a high-pressure environment are also critical to its success.

This is a **Non-ongoing Engagemen**t for a period of up to **12 months** with possibility of extension or permanency.

Note: All successful applicants are required to hold a valid Driver Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

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For further information on the position, please refer to the **Candidate Information Pack** through the online careers site.

Applications close: 11:55pm AEST Monday, 13 April 2026. Any questions? Please contact Melissa Samra, Regional Operations Manager T: 0403 708 365 E: Melissa.Samra@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

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About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Melissa Samra, 0403 708 365
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0768459

Defence Housing Australia

Closing Date:Tuesday 07 April 2026

Legal Services
Enabling Services Legal Services

Job Title	Chief General Counsel
Job Type	Full-Time, Ongoing
Location	Gungahlin ACT
Salary	-
Future Merit Locations	Gungahlin
Office Arrangement	On Site
Office Arrangement Details	Total Remuneration Package (TRP) to be negotiated
Classification	Senior Executive Service Band 1
Position Number	493840
Agency Website	https://www.dha.gov.au/

Job Description

http://www.beaumontandbeaumont.com.au/11654

The Role

The Chief General Counsel (CGC) operates in a Board led governance environment, providing legal advice that enables practical and commercial outcomes while ensuring compliance with the PGPA framework, GBE governance requirements, and the heightened legal, probity and accountability expectations applying to Commonwealth entities. The CGC is responsible for providing strategic legal leadership and advice to Defence Housing Australia, supporting sound decision-making, governance, and risk management across the organisation. The CGC leads the legal function, overseeing the delivery of high-quality legal services, including the effective use of external legal service providers, and ensures compliance with legislative, regulatory, and whole-of-government requirements. The role supports the Executive in managing legal and commercial risk, contributes to strategic initiatives and complex matters, and promotes a strong culture of integrity, accountability, and legal risk awareness. DHA Legal Services delivers advice that is independent, timely, practical, simple, and assists DHA to achieve its strategic objectives.

All SES roles represent the Australian Public Service (APS) and government externally to stakeholders and are characterised by a high level of accountability for outcomes. How outcomes are delivered is equally as important as the outcome. The Secretaries' Charter of Leadership Behaviours sets out the behaviours Secretaries expect of themselves and SES, and want to see in leaders at all levels of the APS. The Charter focuses on behaviours that support modern systems leadership within the construct of the APS Values and Code of Conduct. These behaviours build on the Integrated Leadership System and APS Leadership Capability Framework.

Duties

Everyday Activities

Reporting to the Chief Operating Officer, and in alignment with DHA’s strategic objectives, the role encompasses both strategic leadership responsibilities and specialist legal functions.

Key activities include:

- Provide sound and strategic legal advice to the Board, Managing Director and Executive on matters shaping DHA’s strategy, operations and governance to ensure DHA conducts its business in compliance with applicable Commonwealth, State and Territory laws, and Commonwealth governance frameworks.
- Participate as an active and influential member of the DHA Executive Leadership Team, contributing to whole of organisation strategy, governance and priority setting.
- Serve as chief legal advisor on all major business transactions, including acquisitions and divestitures. This includes advising on administrative law, constitutional issues and statutory decision making, including the legal implications of DHA’s customer service and operating models, ensuring decisions are procedurally fair and legally defensible.
- Develop DHA’s litigation and dispute strategy with regard to legal risk, financial exposure, reputational impact and public accountability.
- Oversee the selection, retention, management and evaluation of all legal service providers.
- Participate in the definition and development of corporate policies, procedures and programs and provide continuing counsel and guidance on legal implications of all matters.
- Collegiate leadership and stewardship of the Legal Services function while overseeing the legal program to deliver high quality outcomes for DHA.
- Represent DHA on high-level cross agency working groups, committees, and other forums.
- Represent DHA at Senate Estimates, providing clear, evidenced-based insights and demonstrating transparent, accountable stewardship.
- Contribute to and promote DHA-wide initiatives beyond the branch work program, for example, through organisational committees and championship roles.
- Proactive engagement to build and maintain productive relationships with key Commonwealth, State/Territory and non-government stakeholders in politically sensitive environments.
- Modelling and adhering to the Legal Practice standards.

Eligibility

Employment with DHA is subject to the following conditions:

- Australian Citizenship.
- Security Clearance: The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.
- Probation: A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

Qualifications and Experience Requirements

The Chief General Counsel will have broad commercial legal experience, including litigation, and knowledge and understanding of dealing with regulatory bodies. You will be familiar with corporate control and risk and a familiarity with constitutional, administrative and privacy law. You will also have:

- A Bachelor's degree in law and an unrestricted practicing certificate in the ACT or competent jurisdiction.
- Extensive legal experience of ten or more years.
- Excellent communication skills and be able to negotiate persuasively;
- The ability to establish and maintain effective working relationships;
- Demonstrated ability to shape strategic thinking and achieve results;
- Experience working on matters of corporate governance and with a board of directors;
- An understanding of constitutional law involving Commonwealth and State matters;
- Experience managing lawyers, building in house capability and experience with cost-effective management of external legal resources;
- Experience in directing strategy and managing litigation cases;
- Knowledge of State based residential tenancy laws and Commonwealth Government Business Enterprise Guidelines; and
- Strong leadership and problem-solving skills/analysis and exemplify personal drive and integrity
- Strong results focused delivery approach, ability to solve problems and make decisions quickly and achieve outcomes across both operational and financial ecosystems.
- Extensive experience in managing the development and implementation of programs and approaches to work in a complex, sensitive, and operationally diverse environment.
- Ability to drive broad transformational change while managing organisational risks.
- Outstanding leadership skills in a geographically dispersed context, including driving high performance and capability of a multidisciplinary team.
- Excellent stakeholder relationship skills and experience in engaging with internal and external stakeholders at all levels to explore opportunities and solve complex problems, with ability to represent DHA at a range of forums.
- Demonstrated conceptual thinking skills and a strategic perspective with ability to manage competing demands and work to tight deadlines while exercising sound judgement.
- Ability to communicate effectively with all audiences, be articulate and persuasive and capable of guiding negotiations to a point of resolution in a facilitative way.
- Active commitment to the APS Code of conduct, values, and employment principles with a high level of integrity.

Essential Capabilities

Shapes strategic thinking:

- Focusses strategically.
- Inspires a sense of purpose and strategic direction.
- Harnesses information and opportunities.
- Shows judgement, intelligence and common sense.

Achieves results:

- Builds organisational capability and responsiveness.
- Marshals professional expertise.

- Steers and implements change and deals with uncertainty.
- Ensures closure and delivers on intended results.
- Manages information and records.
- Engages with technology.

Cultivates productive working relationships:

- Nurtures internal and external relationships.
- Facilitates cooperation and partnerships.
- Values individual differences and diversity.
- Guides, mentors and develops people.

Displays personal drive and integrity:

- Demonstrates public service professionalism and probity.
- Exemplifies the ‘DRIVE’ Secretaries' Charter of Leadership Behaviours.
- Promotes, manages and upholds the APS Values, Code of Conduct and Employment Principles, including Stewardship.
- Engages with risk and shows personal courage.
- Commits to action.
- Displays resilience.
- Demonstrates self-awareness and commitment to personal development.

Communicates with influence:

- Communicates clearly and with influence.
- Listens, understands and adapts to the audience.
- Negotiates persuasively.

Technical Proficiency:

- Demonstrated capacity to focus on business improvement and organisational sustainability.
- Demonstrated capacity to lead and drive transformational change to achieve strategic objectives.
- Demonstrated strategic leadership in the delivery of property services.

How to apply

Applications must be submitted through Beaumont&Beaumont’s online recruitment system: www.beaumontandbeaumont.com.au/11654

Your application should include:

- A written pitch of up to 1000 words which outlines your skills and experience and how they align to the advertised role
- An up-to-date CV

Before applying, please review the Candidate Information Pack and selection criteria. If you have further questions after reviewing the materials or if you need assistance with the application process, please contact Beaumont&Beaumont on (02) 6126 4500 or via DHA@beaumontandbeaumont.com.au

All enquiries will be kept in strict confidence.

Please note, applications close 11:30 PM AEDT Sunday 1 March 2026.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Lisa Phelps, 0261264500
Agency Recruitment Site	http://www.beaumontandbeaumont.com.au/11654

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Vacancy VN-0767441

Department of Finance

Closing Date:Sunday 12 April 2026

Job Title	2027 Australian Government Graduate Program – Accounting and Financial Management Stream
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Hobart TAS, Brisbane QLD
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Onsite
Classification	APS Level 3;APS Level 4;Graduate APS
Position Number	2027 AGGP - AFM
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

About the Australian Government Graduate Program

Find your fit with graduate roles available in a range of different government departments and agencies.

The Department of Finance has partnered with the Australian Public Service Commission to lead the recruitment process for the Australian Government Graduate Program –Accounting and Financial Management Stream including an Affirmative Measures Disability and Affirmative Measures Indigenous process.

Duties

About the Opportunity

As an accounting and financial management graduate, you will work on projects that make a difference to the Australian community. You'll work in collaborative teams and build you

professional and technical skills in a diverse range or areas, while supporting the Australian Government's decision making through the provision of high-quality problem-solving analysis and advice, this is the opportunity for you.

As part of the program, you'll undertake specialist accounting and finance training to hone your technical knowledge and be paired with and mentored by an experienced finance professional to develop your professional and practical skills.

Eligibility

- Be an Australian citizen (you will need to upload proof of citizenship in the application form);
- Have completed an eligible Australian Qualifications Framework (AQF) Level 7 qualification (a Bachelor Degree) or higher equivalent by 31 December 2026 (see the Candidate Information Guide for more information on eligible qualifications);
- Have completed your most recent degree between 1 January 2022 and 31 December 2026;
- Be able to obtain and maintain a valid Australian Government Security clearance once accepted into the graduate program; and
- Be willing to undergo any police, character, health or other checks as required.

Reasonable Adjustments

Finance is committed to providing a positive, barrier-free recruitment process to all applicants. Reasonable adjustments can be provided to applicants upon request and at any stage of the application process, where it is necessary and reasonable to do so. The Recruitment Provider may request evidence to support the reasonable adjustment request.

Notes

Download the Candidate Information guide for more information and start your application today by visiting Accounting and Financial Management Stream | Department of Finance

For any queries relating to the AFM Stream, please contact Chandler MacLeod via email AGGP.AFM@chandlermacleod.com or call 1800 242 560.

Successful applicants will be placed in a merit pool that will be considered by the APS and Commonwealth entities. Please note that Departments and Agencies will offer different employment conditions and Graduate Program features.

By choosing to continue with your application, you agree to your information being shared with the Australian Public Service Commission for administration and evaluation of Commonwealth graduate recruitment programs. If you do not want your information disclosed to another APS agency please notify us during the application process. Further information is available in Finance's Privacy Policy.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Chandler MacLeod, 1800 242 560
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0767442

Department of Finance

Closing Date:Sunday 12 April 2026

Job Title	2027 Australian Government Graduate Program – Accounting and Financial Management Stream – Affirmative Measures Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Adelaide SA, Perth WA, Darwin NT, Hobart TAS, Brisbane QLD
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	On site
Classification	APS Level 3;APS Level 4;Graduate APS
Position Number	2027/AGGP/AFM Stream/AMD
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/

About the Australian Government Graduate Program

Find your fit with graduate roles available in a range of different government departments and agencies.

The Department of Finance has partnered with the Australian Public Service Commission to lead the recruitment process for the Australian Government Graduate Program – Accounting and Financial Management Stream including an Affirmative Measures Disability and Affirmative Measures Indigenous process.

Duties

About the Opportunity

As an accounting and financial management graduate, you will work on projects that make a difference to the Australian community. You'll work in collaborative teams and build you

professional and technical skills in a diverse range or areas, while supporting the Australian Government's decision making through the provision of high-quality problem-solving analysis and advice, this is the opportunity for you.

As part of the program, you'll undertake specialist accounting and finance training to hone your technical knowledge and be paired with and mentored by an experienced finance professional to develop your professional and practical skills.

The Affirmative Measures Disability recruitment process is open to all candidates who meet the eligibility requirements below and can demonstrate eligibility for employment under this Affirmative Measure.

Eligibility

- Be an Australian citizen (you will need to upload proof of citizenship in the application form);
- Have completed an eligible Australian Qualifications Framework (AQF) Level 7 qualification (a Bachelor Degree) or higher equivalent by 31 December 2026 (see the Candidate Information Guide for more information on eligible qualifications);
- Have completed your most recent degree between 1 January 2022 and 31 December 2026;
- Be able to obtain and maintain a valid Australian Government Security clearance once accepted into the graduate program; and
- Be willing to undergo any police, character, health or other checks as required.

Further Information on Affirmative Measures Disability

Applicants will not be required to provide evidence of a disability unless they are found suitable, and prior to being made a formal offer of employment. This means that you will not be required to provide evidence unnecessarily. Evidence of a disability does not need to include information about the type of disability.

Suitable evidence of a disability may include:

- A letter from a Disability Employment Service or JobActive provider
- A certificate or letter from a registered medical practitioner
- A letter from a secondary or tertiary institution Disability Services Unit

More information:

- How disability is defined in the Public Service please click here.
- More information on Affirmative Measures Disability please click here.

Important Note: There is no obligation for a candidate who meets eligibility under Affirmative Measures categories to apply under these options. Selection of consideration under Affirmative Measures is voluntary.

Reasonable Adjustments

Finance is committed to providing a positive, barrier-free recruitment process to all applicants. Reasonable adjustments can be provided to applicants upon request and at any stage of the application process, where it is necessary and reasonable to do so. The Recruitment Provider may request evidence to support the reasonable adjustment request.

Notes

Download the Candidate Information guide for more information and start your application today by visiting Accounting and Financial Management Stream | Department of Finance

For any queries relating to the AFM Stream, please contact Chandler MacLeod via email AGGP.AFM@chandlermacleod.com or call 1800 242 560.

Successful applicants will be placed in a merit pool that will be considered by the APS and Commonwealth entities. Please note that Departments and Agencies will offer different employment conditions and Graduate Program features.

By choosing to continue with your application, you agree to your information being shared with the Australian Public Service Commission for administration and evaluation of Commonwealth graduate recruitment programs. If you do not want your information disclosed to another APS agency please notify us during the application process. Further information is available in Finance's Privacy Policy.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Chandler MacLeod, 1800 242 560
Agency Recruitment Site	https://financejobs.nga.net.au/cp/

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Vacancy VN-0768366

Department of Finance

Closing Date:Sunday 19 April 2026

Procurement Division
Procurement Capability Branch Procurement Training

Job Title	Training Facilitator
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$101,355 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 6
Position Number	2026/048
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEvent=jobs.home&jobID=91F02EBA-5CE8-3E

ABOUT THE BRANCH AND SECTION

The Procurement Capability Branch focuses on lifting procurement and contract management capability in the Australian Public Service (APS) and actively supports local industry to take advantage of government purchasing opportunities.

The Branch:

- Builds the procurement and contracting capabilities of the APS through the Procurement and Contract Management Profession and the Commonwealth Procurement and Contract Management Training Suite.
- Develops and delivers tools and resources to help businesses better engage with Australian Government procurement.
- Strengthens engagement with states and territories to deliver economic, social, and environmental benefits to regions, industry sectors and communities. Initiates and drives projects and initiatives which encourage more diversity in supply chains.
- Leads the Procurement Division's strategic engagement with APS entities.

The Procurement Training section is responsible for developing and delivering the APS-wide Commonwealth Procurement and Contract Management Training Suite to ensure APS officials have the skills and knowledge needed to engage and support value for money outcomes in the Procurement Lifecycle, in line with the Commonwealth Procurement Rules, associated tools, and resources.

Work of the Section includes:

- Designing and developing foundation and practitioner level courses in both live learning and eLearning formats. These courses are delivered in collaboration with the APS Academy on APSLearn.
- Scheduling and facilitating live courses, both online and onsite: public and single-entity sessions.
- Delivering Procurement Capability Week.
- Delivering the Pathways to Procurement program.
- Developing and delivering microlearning content to support the profession.
- Evaluating the Training Suite and updating as needed to remain current.
- Administration of Finance training content in APSLearn.
- Developing and maintaining the Learning and Development Strategy and associated plans to guide the section’s work. This includes implementing the Training Suite Communication Plan across the APS.

Duties

ABOUT THE ROLE

As an APS6 Training Facilitator you will:

- Deliver procurement and contract management training products that build capability across the APS.
- Facilitate engaging, inclusive, and accessible procurement and contract management training sessions (delivered in-person and virtually as required).
- Use adult learning principles and best practices to deliver consistent, high-quality training that follows approved materials.
- Build and maintain your knowledge of the Commonwealth Procurement Rules, relevant policies, and related frameworks.
- Support course development and administration, including course piloting/testing, quality assurance and reviews; scheduling; participant registrations and enquiries; attendance reporting and analysis; and maintaining learning resources.
- Build strong working relationships with subject matter experts, operational teams, and other stakeholders.
- Contribute to a collaborative, inclusive, respectful and high-performing team culture.

DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Kate Fordham, 02 6215 2539
Agency Recruitment Site	https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEve

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Vacancy VN-0768399

Department of Home Affairs

Closing Date:Tuesday 14 April 2026

Chief Medical Officer
Chief Medical Officer Detention and Migration Health Clinical Advisory

Job Title	Registered Nurse, Detention Health Clinical Advisory Team
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	$121,755 - $139,450
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Executive Level 1
Position Number	141382
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141382/

About our team

The Detention and Migration Health Clinical Advisory Section (DMHCAS) within the Clinical Advice and Assurance Branch (CAAB) comprises clinical advisors - including Medical Officers of the Commonwealth and Registered Nurses - who specialise in detention and migration health. The Detention Health Clinical Advisory Team (CAT) provides evidence based clinical advice and quality assurance to support health service delivery within Australia's immigration detention network and regional processing centres, including the review of complex cases and incidents. The Migration Health CAT supports implementation of Government health requirements for temporary and permanent visa applicants.

Registered Nurses (RNs) in DMHCAS contribute to the coordination and implementation of clinical assurance programs and provide subject matter expertise, including high level technical writing for assurance reports and designated projects. The RNs also provide clinical expertise to inform health related contractual and procurement activities, preparing complex reports and briefings on relevant health themes. RNs also collaborate with other CAT members and CAAB teams to

develop and maintain high quality training materials and support tools, including Standard Operating Procedures, Work Instructions and other departmental documents. The role also supports stakeholder engagement and contributes to building organisational trust in CAAB.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

We are seeking a suitably qualified, enthusiastic, collaborative and hard-working Registered Nurse to join our team. As an RN within the Detention Health Clinical Advisory Team, you will work with other team members to develop and deliver evidence-based audit tools across the portfolio and assist with the development and implementation of clinical assurance programs for the immigration detention network and regional offshore processing centres. We are looking for candidates with the following qualities:

- The ability to communicate effectively with diverse audiences and contribute to a positive, inclusive and collaborative multidisciplinary team culture through respectful, clear and adaptable written and verbal communication.
- The ability to engage constructively with internal and external stakeholders, including health and wellbeing service providers and colleagues from the Australian Border Force (ABF), fostering collaborative relationships that support effective service delivery and shared outcomes.
- The ability to communicate and make decisions that are based on professional judgement, evaluating risks and in the context of complex and changing environments.
- Have a detailed understanding, or ability to quickly obtain understanding, of the department's policy, program and operations and the political environment in which it operates.

Duties

As an RN within the Detention Health CAT, you will be required to:

- Coordinate and conduct desktop, virtual and onsite clinical assurance over the delivery of contracted health service providers at department sites and work locations in Australia and overseas.
- Draft high quality written reports which are tailored to audience and context and demonstrate a blend of technical expertise and clear communication skills, with an ability to modify messaging as needed to support robust decision-making.
- Draft and provide input into briefs and correspondence regarding health risks and complex issues specific to detention health, migration health or staff health.
- Provide evidence-based advice on health systems and data analysis, standards, clinical indicators, policy, procedural instructions and SOPs, and as required, lead or participate in education and research related to health, clinical governance and quality improvement.
- Conduct risk assessments of clinical incidents and cases of concern and escalate risks, as appropriate, in a timely manner.

- Review complex and sensitive issues relating to internal and external stakeholders, including provision of health services by contracted health service providers.
- Adhere to departmental operating, record keeping and security policies.

Additional information

Mandatory role requirements/qualifications:

- Tertiary qualifications in Nursing
- Current registration with the Australian Health Practitioner Regulation Agency (APHRA)
- Previous employment as a Registered Nurse (minimum of 5 years)
- Demonstrated experience in healthcare quality and risk leadership with strong knowledge of NSQHS Standards, accreditation and regulatory frameworks
- High level of professional integrity and respect for privacy of health information. Knowledge of consent, privacy principles and information sharing processes

Desirable role requirements/qualifications:

- Post-graduate qualifications in a relevant field or in the process of obtaining a higher-level qualification (for example, qualifications in quality assurance and improvement, public health, clinical governance)
- Previous experience working as an RN in detention health, corrections health, primary and community or mental health settings
- Previous experience with clinical governance, oversight and assurance for a contracted health and wellbeing service provider
- Expert technical writing skills, particularly in quality assurance and clinical governance
- Ability to quickly learn multiple electronic information systems

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Dr Emily De Rota, 0436 390 367
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141382/

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Vacancy VN-0768400

Department of Home Affairs

Closing Date:Tuesday 14 April 2026

Chief Medical Officer
Chief Medical Officer Staff Health Clinical Advice

Job Title	Medical Officer Class 4
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	$189,206 - $207,535
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	Medical Officer Class 4
Position Number	141361
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141361/

About our team

The Staff Health Clinical Advisory Team is a multidisciplinary team responsible for providing evidence-based clinical advice to support and facilitate health governance and health-related policies and programs on a range of ABF/Home Affairs staff health matters.

The team forms part of the Staff Health Clinical Advice Section, within the Clinical Advice and Assurance Branch of the Chief Medical Officer Division.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

We are seeking applications from suitably qualified occupational health medical practitioners to be part of a multidisciplinary team that provides clinical advice to support and facilitate health governance and health-related policies and programs across a range of ABF/Home Affairs staff health matters. This is a specialist medical role responsible for providing evidence-based occupational and environmental health clinical advice, including for cases that are complex, urgent, sensitive or high-profile. This role will also support the functions of the Chief Medical Officer and Deputy Chief Medical Officer in their roles responding to a broad range of portfolio health matters, as required.

Our ideal candidate will therefore be a fellow of a relevant Australian specialist medical college, have at least 5 years of experience working in occupational medicine in Australia and have previous experience providing occupational health clinical advice in a government agency with responsibility for overseeing complex operational environments.

Duties

As a specialist medical officer, this position will be responsible for providing timely, relevant, sensitive to context and evidence-based occupational and environmental health advice, including for cases which are urgent, sensitive and/or high profile. This advice supports all departmental activities relating to staff health with stakeholders spanning policy, program and operational areas, service providers and Workplace Health and Safety. Specific duties and responsibilities will include:

- Monitor, analyse and interpret health data to provide specialist occupational and environmental health clinical advice that informs staff health policy development, program delivery and effective management of health risks.
- Provide expert clinical and medical advice on occupational and environmental health matters, including guidance on policies, procedures and processes for staff health service providers.
- Undertake quality assurance activities, including contributing to desktop and onsite clinical audits, and reviewing systems, processes and work quality to recommend and implement improvements.
- Engage constructively with internal and external stakeholders, building collaborative relationships that support effective service delivery and shared outcomes.
- Communicate effectively with diverse audiences and contribute to a positive, inclusive and collaborative multidisciplinary team culture through respectful, clear and adaptable written and verbal communication.

Additional information

Mandatory:

- Must be able to obtain a minimum of Baseline (Protected) level security clearance.
- Must be registered, or be eligible to be registered, as a medical practitioner under the relevant laws of Australia and maintain registration through ongoing professional development.
- Must hold a fellowship, or be eligible for fellowship, from a relevant specialist medical college, preferably the Australasian Faculty of Occupational and Environmental Medicine.
- At least five years of clinical experience working in occupational medicine in Australia.

Highly desirable:

- Work experience as a medical officer in a government or regulatory setting responsible for oversight of complex operational environments.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Claire Behm, 0461 554 525
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141361/

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Vacancy VN-0768451

Department of Home Affairs

Closing Date:Tuesday 12 May 2026

People Division
Recruitment Diversity & Learning Entry Programs and Talent Management

Job Title	2027 Graduate Development Program
Job Type	Full-Time, Ongoing
Location	Various locations - NT NT, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 141290
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141290/

About our team

The 2027 Graduate Development Program (GDP) offers more than a job; it's your opportunity to help shape tomorrow today. You will contribute to the safety, prosperity and future of Australia. Working across Home Affairs, you'll support critical national priorities, from border protection and national security to migration, citizenship and community safety.

Over 10 months, you'll complete three rotations across diverse business areas, gaining hands-on experience while discovering where your skills and interests align. You'll commence the program as an APS4, with the opportunity to advance to an APS5 upon successful completion, recognising your growth, capability and contribution.

The program includes structured vocational learning, supported by experienced mentors who will guide you as you build confidence and capability. You'll also access valuable networking opportunities, connecting with professionals, colleagues and leaders across the Department.

If you're curious, motivated and driven by purpose, the 2027 GDP is your chance to make a meaningful difference, while building a career that matters.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force

Our ideal candidate

We're looking for graduates who are keen to learn, adaptable and ready to contribute to a dynamic environment. You don't need to have it all figured out.

You're our ideal candidate if you are someone who:

- Is interested in contributing to decisions that impact people, communities and Australia as a whole
- Brings fresh ideas, asks questions and isn't afraid to challenge the status quo respectfully
- Can work independently and as part of a diverse and inclusive team
- Communicates clearly and values collaboration
- Is open to feedback and keen to build new skills through hands on experience

We welcome applications from graduates across a wide range of academic disciplines. We value diverse perspectives and lived experiences. If you're motivated by purpose, excited by learning on the job and ready to grow into a career with impact, you'll feel right at home in the 2027 GDP.

Duties

Across the program, you'll rotate through a range of teams and work areas, gaining exposure to the breadth of Home Affairs and the many ways we contribute to Australia.

During your rotation, you may:

- Support the delivery of government priorities through operational, policy, program or project work
- Assist with research, analysis and information gathering to inform decisions
- Prepare briefings, reports and written material for a range of audiences

- Engage with stakeholders and collaborate with colleagues across teams and functions
- Contribute to continuous improvement and day-to-day business activities within your team

You'll be trusted with real work from day one, supported by your team and mentors as you learn. Each rotation is designed to build capacity, confidence and clarity, helping you discover where you thrive and what kind of career you want to build.

Additional information

You are welcome to apply for our Graduate Development Program if you:

- Are an Australian citizen
- Have completed at least an Australian Qualifications Framework Level 7 qualification (a Bachelor Degree) equivalent, or higher equivalent by 31 December 2026. Degrees obtained within the last 5 years and recognised by the Australian Qualifications Framework are also eligible for the program
- Can obtain and maintain an Employment Suitability Clearance or an onboarding check as applicable. We encourage you to complete the Employment Suitability Self-Assessment
- Obtain and maintain an Australian Government Security Vetting Agency clearance at the Negative Vetting 1 level

If you obtained your degree overseas, you'll need to have it recognised by the Department of Education, Skills and Employment.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

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To Apply

Position Contact	Entry Programs Team, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141290/

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

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Vacancy VN-0768455

Department of Home Affairs

Closing Date:Tuesday 12 May 2026

People Division
Recruitment Diversity & Learning Entry Programs & Talent Management

Job Title	2027 Graduate Development Program - AM Disability
Job Type	Full-Time, Ongoing
Location	Various locations - TAS TAS, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - WA WA
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 141342
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141342/

About our team

The 2027 Graduate Development Program (GDP) offers more than a job; it's your opportunity to help shape tomorrow today. You will contribute to the safety, prosperity and future of Australia. Working across Home Affairs, you'll support critical national priorities, from border protection and national security to migration, citizenship and community safety.

Over 10 months, you'll complete three rotations across diverse business areas, gaining hands-on experience while discovering where your skills and interests align. You'll commence the program as an APS4, with the opportunity to advance to an APS5 upon successful completion, recognising your growth, capability and contribution.

The program includes structured vocational learning, supported by experienced mentors who will guide you as you build confidence and capability. You'll also access valuable networking opportunities, connecting with professionals, colleagues and leaders across the department.

If you're curious, motivated and driven by purpose, the 2027 GDP is your chance to make a meaningful difference, while building a career that matters.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

We're looking for graduates who are keen to learn, adaptable and ready to contribute to a dynamic environment. You don't need to have it all figured out.

You're our ideal candidate if you are someone who:

- Is interested in contributing to decisions that impact people, communities and Australia as a whole
- Brings fresh ideas, asks questions and isn't afraid to challenge the status quo respectfully
- Can work independently and as part of a diverse and inclusive team
- Communicates clearly and values collaboration
- Is open to feedback and keen to build new skills through hands on experience

We welcome applications from graduates across a wide range of academic disciplines. We value diverse perspectives and lived experiences. If you're motivated by purpose, excited by learning on the job and ready to grow into a career with impact, you'll feel right at home in the 2027 GDP.

Duties

Across the program, you'll rotate through a range of teams and work areas, gaining exposure to the breadth of Home Affairs and the many ways we contribute to Australia.

During your rotation, you may:

- Support the delivery of government priorities through operational, policy, program or project work
- Assist with research, analysis and information gathering to inform decisions
- Prepare briefings, reports and written material for a range of audiences
- Engage with stakeholders and collaborate with colleagues across teams and functions
- Contribute to continuous improvement and day-to-day business activities within your team

You'll be trusted with real work from day one, supported by your team and mentors as you learn. Each rotation is designed to build capability, confidence and clarity, helping you discover where you thrive and what kind of career you want to build.

Additional information

You are welcome to apply for our Graduate Development Program if you:

- Are an Australian citizen
- Have completed at least an Australian Qualifications Framework Level 7 qualification (a Bachelor Degree) equivalent, or higher equivalent by 31 December 2026. Degrees obtained within the last 5 years and recognised by the Australian Qualifications Framework are also eligible for the program
- Can obtain and maintain an Employment Suitability Clearance or an onboarding check as applicable. We encourage you to complete the Employment Suitability Self-Assessment
- Obtain and maintain an Australian Government Security Vetting Agency clearance at the Negative Vetting 1 level

If you obtained your degree overseas, you'll need to have it recognised by the Department of Education, Skills and Employment.

Affirmative Measures

At the Department of Home Affairs and ABF, we are committed to building and valuing a diverse, professional and empowered workforce that authentically represents the community we serve.

Our inclusive recruitment processes allow candidates to demonstrate their capability, ensuring that all applicants are assessed and compared fairly on merit.

The aim is to improve representation in the Australian Public Service (APS) by:

- Promoting equality and non-discrimination in employment
- Recognising equality and non-discrimination in employment
- Recognising that everyone has the right to equal employment opportunities and providing extra support where needed to remove barriers for some groups
- Increasing the number of Aboriginal and Torres Strait Islander people and people with disability employed in the APS
- Helping agencies meet the APS wide target of 2% representation

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency’s Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

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To Apply

Position Contact	Entry Programs Team, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141342/

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Vacancy VN-0768456

Department of Home Affairs

Closing Date:Wednesday 20 May 2026

People Division
Recruitment Diversity & Learning Entry Programs & Talent Management

Job Title	2027 Graduate Development Program - AM First Nations
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - VIC VIC, Various locations - TAS TAS, Various locations - WA WA
Salary	$79,476 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 141343
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141343/

About our team

The 2027 Graduate Development Program (GDP) offers more than a job; it's your opportunity to help shape tomorrow today. You will contribute to the safety, prosperity and future of Australia. Working across Home Affairs, you'll support critical national priorities, from border protection and national security to migration, citizenship and community safety.

Over 10 months, you'll complete three rotations across diverse business areas, gaining hands-on experience while discovering where your skills and interests align. You'll commence the program as an APS4, with the opportunity to advance to an APS5 upon successful completion, recognising your growth, capability and contribution.

The program includes structured vocational learning, supported by experienced mentors who will guide you as you build confidence and capability. You'll also access valuable networking opportunities, connecting with professionals, colleagues and leaders across the department.

If you're curious, motivated and driven by purpose, the 2027 GDP is your chance to make a meaningful difference, while building a career that matters.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

We're looking for graduates who are keen to learn, adaptable and ready to contribute to a dynamic environment. You don't need to have it all figured out.

You're our ideal candidate if you are someone who:

- Is interested in contributing to decisions that impact people, communities and Australia as a whole
- Brings fresh ideas, asks questions and isn't afraid to challenge the status quo respectfully
- Can work independently and as part of a diverse and inclusive team
- Communicates clearly and values collaboration
- Is open to feedback and keen to build new skills through hands on experience

We welcome applications from graduates across a wide range of academic disciplines. We value diverse perspectives and lived experiences. If you're motivated by purpose, excited by learning on the job and ready to grow into a career with impact, you'll feel right at home in the 2027 GDP.

Duties

Across the program, you'll rotate through a range of teams and work areas, gaining exposure to the breadth of Home Affairs and the many ways we contribute to Australia.

During your rotation, you may:

- Support the delivery of government priorities through operational, policy, program or project work
- Assist with research, analysis and information gathering to inform decisions
- Prepare briefings, reports and written material for a range of audiences
- Engage with stakeholders and collaborate with colleagues across teams and functions
- Contribute to continuous improvement and day-to-day business activities within your team

You'll be trusted with real work from day one, supported by your team and mentors as you learn. Each rotation is designed to build capability, confidence and clarity, helping you discover where you thrive and what kind of career you want to build.

Additional information

You are welcome to apply for our Graduate Development Program if you:

- Are an Australian citizen
- Have completed at least an Australian Qualifications Framework Level 7 qualification (a Bachelor Degree) equivalent, or higher equivalent by 31 December 2026. Degrees obtained within the last 5 years and recognised by the Australian Qualifications Framework are also eligible for the program
- Can obtain and maintain an Employment Suitability Clearance or an onboarding check as applicable. We encourage you to complete the Employment Suitability Self-Assessment
- Obtain and maintain an Australian Government Security Vetting Agency clearance at the Negative Vetting 1 level

If you obtained your degree overseas, you'll need to have it recognised by the Department of Education, Skills and Employment.

Eligibility

o be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

About the Department of Home Affairs

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To Apply

Position Contact	Entry Programs Team, N/A
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141343/

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Vacancy VN-0768504

Department of the House of Representatives

Closing Date:Sunday 19 April 2026

Serjeant-at-Arms
Corporate Governance Office

Job Title	Director, Corporate Governance
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	$168,313 - $178,341
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	Executive Level 2
Position Number	1029
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Represen

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the role

This is an exciting opportunity for the Director, Corporate Governance, to work with a small, dynamic team to consolidate governance and compliance responsibilities of the department, drawing on existing well-developed materials and processes. Working with their team, the

Director, Corporate Governance will lead internal governance practices and manage the department's governance reporting requirements, including risk management, assurance, corporate governance, security policy coordination and reporting, performance reporting, and planning.

The Director, Corporate Governance will be a motivated and strong collaborator, who has experience working in corporate services or governance areas, and who understands and appreciates the opportunities and challenges of a small agency. The Director will work closely with the Serjeant-at-Arms, Deputy Serjeant-at-Arms, the heads of finance and human resources offices, the information management office, and the department's Executive, to ensure the department delivers on its governance and accountability requirements, in line with best practice and in a way that is appropriate for the department's role, size and particular operating environment.

The Director, Corporate Governance, will work with directors from across the department, and with colleagues in other parliamentary departments, enabling the occupant of the role to gain a thorough understanding of the parliamentary environment and the Parliamentary Service.

Duties

1. Lead a small team to deliver on a range of the department's corporate governance responsibilities, including corporate planning, periodic reporting, and non-financial performance measurement and reporting.
2. Work with business areas to ensure a streamlined and coordinated approach to the department's governance, accountability, reporting, risk management and integrity measures.
3. Develop processes for monitoring compliance with the department's legislative and policy obligations, in line with the Public Governance, Performance and Accountability (PGPA) Act and Rule and relevant Commonwealth frameworks.
4. Support the department's assurance functions, including coordinating the internal audit function and providing the secretariat to the Audit and Risk Committee.
5. Support the department's security governance and reporting in collaboration with business areas across the department.
6. Liaise with the Executive on planning and reporting activities and provide strategic advice to the Executive on corporate governance and integrity priorities.

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the Negative Vetting 1 (NV1) level.

Notes

Applications must include a statement of claims addressing the selection criteria (maximum three pages), and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Sunday 19 April 2026.

Visit the Department of the House of Representatives vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0768344

Department of the Treasury

Closing Date:Sunday 12 April 2026

Australian Government Actuary

Job Title	APS4/APS5 Graduate Actuarial Analysts
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$82,995 - $99,287
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 4;APS Level 5
Position Number	07-2026
Agency Website	www.treasury.gov.au

Job Description

https://treasury.gov.au/the-department/recruitment-and-careers

About the role

An exciting opportunity has arisen for Actuarial Analysts with strong modelling skills to join the AGA at the APS4 and APS5 graduate classifications. The roles are part of a standalone AGA program, separate from the Treasury Graduate Development Program.

The expected commencement of the APS4 role will likely occur in February 2027, pending the granting of security clearance prior to commencement. Students completing their degree earlier may discus an earlier commencement date with AGA. The APS5 role may also commence earlier, subject to individual circumstances and AGA requirements.

These roles are an important part of a collaborative and supportive team that provides critical actuarial leadership to ensure the sound development and application of actuarial models across a wide range of government programs.

You will apply your actuarial and statistical skills to provide insights to government programs and inform policy advice that can improve outcomes for the Australian population.

You will be a key member of a team that supports the design, development and application of actuarial analysis and advice to government, across a diverse range of programs. The AGA develops and maintains a wide range of actuarial models, from traditional actuarial models to microsimulation models informed by machine learning and analysis. Opportunities exist within the AGA to work with our senior actuaries and analysts, supporting the development of innovative solutions requiring highly complex data analytics.

Duties

The successful APS4 Graduate Actuarial Analyst will:

- Have foundational actuarial analytical and IT skills.
- Complete project components with close guidance from senior staff.
- Contribute reliably to projects' outputs.

The successful APS5 Actuarial Analyst will:

- Demonstrate strong actuarial analytical and IT capabilities.
- Working with greater autonomy and be expected to identify broader influences that may impact on the project timelines and delivery, including the identification of problems and approaches to resolve them.
- Contribute reliably to projects' outputs.

The Graduate Actuarial Analyst role will be Canberra based, and relocation assistance may be offered to eligible candidates.

Desirable Skills / Experience

It is highly desirable for candidates to have either an actuarial or statistical major with demonstrated progress through the actuarial exams or a capacity to do so. Experience working with GLMs, machine learning, microsimulation modelling or a closely related field is desirable. It is also desirable for candidates to possess:

- SAS and/or R skills;
- Strong conceptual, analytical and data visualisation skills;
- Client service skills;
- A capacity to contribute to broader strategies and initiatives within the AGA; and
- Strong communication and interpersonal skills.

Support is provided where the successful applicant demonstrates a commitment to undertake further actuarial studies towards the attainment of a Fellow of the Institute of Actuaries of Australia qualification.

Eligibility

Under Section 22(8) of the *Public Service Act 1999*, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing vacancies, should they become available within 18 months from the date advertised.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Helen Guo, 02 6263 1489
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0768376

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 19 April 2026

Marine Park Operations Environmental Assessment and Protection

Job Title	Senior Permits Assessor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	$88,833 - $96,826
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 5
Position Number	1098
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

We are seeking an environmental impact assessment professional to join our assessments and permissions team. The team works to protect the marine park whilst providing for a range of sustainable user experiences, varying from popular tourism activities, research permissions, structures and major projects.

This position is responsible for undertaking environmental impact assessments for proposed activities within the Great Barrier Reef Marine Park, including impact mitigation, pre-application advice, and post permit management. The position will assess applications in accordance with the relevant legislation, policies and guidelines, make recommendations and provide technical advice on the issue of permissions and related conditions.

About You

- You are a problem solver with an eye for detail and proven ability to manage competing tasks and meet timeframes.
- You will have, or be able to quickly acquire, an ability to interpret and apply relevant legislation/policy, ideally in the marine environment.
- You will be experienced in negotiation, relationship, and stakeholder management.
- You are resilient and enjoy being part of a collaborative team.
- You are supportive of strategic direction and can clearly articulate the organisation’s goals.

Duties

- Apply working knowledge, precedent and established legislation, policy, procedures and guidelines to manage, prepare and coordinate complex environmental impact assessments and permits relating to activities in the GBRMP including provision of specialist and technical advice that is informed, timely, practical, transparent and risk-based; research, interpretation and application of legislation in complex and/or sensitive situations; preparing briefing material and analytical reports; exercising delegations appropriately in relation to permit processes and decisions;
- Build and sustain collaborative relationships, consult and partner with internal and external stakeholders on issues relating to environmental impact assessment and management within or adjacent to the Marine Park.
- Contribute to the development of policies and processes to streamline decision-making, improve regulatory practice, and drive continuous improvement in the delivery of permissions systems decisions.
- Mentor and guide the broader team regarding Marine Parks permits.

Eligibility

- To be eligible for employment, candidates must be an Australian citizen at the time of application.

- The position requires a Baseline clearance. Successful candidates will be required to obtain and maintain a clearance at this level.
- The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

Desirable qualifications or equivalent experience

- Understanding of or an ability to rapidly acquire an understanding of environmental and marine protected area management, application of legislation and environmental impact assessments.
- Tertiary qualifications (or equivalent experience) in natural resource management and/or a related discipline such as marine science, marine ecology, engineering or similar.
- Knowledge of or an ability to rapidly acquire knowledge of the multiple uses of, and the management framework for the Great Barrier Reef World Heritage Area.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Samantha Talbot, (07) 4750 0702
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0768480

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 19 April 2026

Strategic Policy and Partnerships Strategic Policy

Job Title	Project Manager Traditional Owner Strategies and Partnerships (Identified)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Townsville QLD, Cairns QLD
Salary	$99,733 - $111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	516
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

We are seeking an experienced project professional with demonstrated engagement experience working with Aboriginal and Torres Strait Islander peoples to join our small team to contribute to the development of contemporary strategic policy and partnership initiatives.

The position will also support the development and alignment of the Reef Authority's strategic direction, contributing to and drafting, developing, implementing and reviewing policies and work in partnership with key stakeholders to maintain the resilience of the Reef and includes issues affecting the Traditional Owners and Aboriginal and Torres Strait Islander people of the Great Barrier Reef.

Note: this position is an **identified position** and is one in which the duties involve extensive engagement with Aboriginal and Torres Strait Islander Peoples, Traditional Owners, Indigenous communities or their representatives (further information is provided in the eligibility requirements section below).

About You

- You will have a strong understanding of the issues affecting Aboriginal and/or Torres Strait Islander people.
- You are resilient and enjoy being part of a cohesive team.
- You are an experienced project manager with the ability to negotiate, to work collaboratively with individuals, groups and management.
- You have proven experience in building and maintaining strategic relationships.
- You are a natural problem solver, practical and sees projects through to completion.
- You are a team player, who successfully maintains relationships with internal staff and external clients.
- You will be an excellent communicator, both in the written and verbal forms across all agency levels.

Duties

- Support the development and delivery of the Reef Authority's Traditional Owner strategy and partnerships work including policy and plans and the Reef Authority's contributions to those associated and related forums, policy direction, positioning and initiatives.
- Contribute to the development, coordination and implementation of key deliverables including Reconciliation Action Plan, Engagement and Participation Framework across the Reef Authority and Traditional Owner Partnerships Framework.
- Provide project management capability to support successful outcomes and delivery in a strategic and dynamic environment, with the application of knowledge and compliance with legislative, financial, and administrative frameworks, government decision-making processes and agency guidelines and regulations.
- Work collaboratively to deliver and implement strategies and policies, manage associated projects, and contribute to management solutions that provide for the protection and conservation of the Reef, and that contribute to the delivery of work programs for the Strategic Policy section and Reef Authority more broadly.
- Consultation and partnering across governments and with stakeholders on Traditional Owners and other matters relevant to the Reef Authority, including representing the Agency as required.

Eligibility

The successful applicant **must have**:

- qualifications in project management, policy administration and/or equivalent experience.
- an understanding of the issues affecting Aboriginal and/or Torres Strait Islander Peoples, and
- an ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander Peoples.

Aboriginal and Torres Strait Islander Peoples are encouraged to apply. Non-Indigenous applicants applying for this Identified position may be asked to supply a reference from an Aboriginal or Torres Strait Islander person, group or organisation supporting their skills and ability in the areas identified.

To be eligible for employment, candidates must be an Australian citizen at the time of application.

The position requires a Baseline security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.

The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Brooke Owens, 0499 277 840
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0766599

Independent Health and Aged Care Pricing Authority

Closing Date:Monday 13 April 2026

Independent Health Aged Care Pricing Authority
Office of the CEO Office of the CEO

Job Title	Analyst (Data, Policy, Projects) - Affirmative Measures (Disability)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$90,830 - $98,228
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 5
Position Number	26-IHACPADIV-31128
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

Do you enjoy working with data, patterns, systems or complex problems that actually matter? This role offers the chance to use your strengths to help shape how Australia funds health and aged care services.

As an APS Level 5 Analyst at the Independent Health and Aged Care Pricing Authority (IHACPA), your work will contribute to fair, transparent and evidencebased decisions that support hospitals, aged care services and communities across Australia. Depending on your interests and skills, you may work in data analysis, policy development, clinical classifications, project management or corporate services.

You'll be part of a supportive, collaborative team where accuracy, curiosity and thoughtful analysis are valued. Your work might involve analysing datasets, supporting pricing and costing models, contributing to reports and technical papers, or helping explain complex information in clear and practical ways.

IHACPA recognises that people work best in different ways. This recruitment round is designed for neurodivergent candidates and offers flexible working arrangements, reasonable adjustments, and a strengthsbased assessment process. If you're motivated by purposedriven work, enjoy structured problemsolving, and want your skills to make a real impact, we'd love to hear from you.

Duties

As an Analyst, you could be assigned to work in any of the following areas:

- Data Analysis
- Data Management
- Policy Development
- Clinical Classification Development
- Project/Program Management
- Corporate Services (Communications, Governance and Secretariat).

Depending on the work assignment, you would be supporting your supervisor and other team members in performing one or more of the following functions:

- Contributing to the development of policies, procedures and frameworks to support health and aged care pricing.
- Analysing data collected from public hospitals, private hospitals, aged care facilities, and other government bodies to design statistical models and answer complex policy questions.
- Providing input to the development of costing and pricing models for health and aged care services.
- Undertaking quantitative and qualitative analysis and clinical interpretation to support the development of care classifications.
- Supporting the design and management of processes for data acquisition, analysis, monitoring, loading and reporting.
- Drafting technical papers for the Pricing Authority (IHACPA's governing board) and advisory committees.
- Assisting in the preparation of specialist advice to IHACPA working groups and working with stakeholders on technical issues.
- Supporting IHACPA's Executive in explaining model results and other technical issues to external stakeholders.
- Partnering with internal and external stakeholders to develop and implement communication plans.
- Providing secretariat services for the Pricing Authority, audit and advisory committees, and working groups.
- Supporting a range of corporate governance & reporting processes.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with Health, Disability and Ageing will also be assessed through a variety of pre-employment check processes, such as:

- satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- completion of a medical declaration and pre-employment medical (where required), and
- providing evidence of qualifications (where required).

To be eligible for these roles, candidates must meet the following requirements:

- hold a Bachelor's degree or higher qualification in a relevant discipline (or equivalent professional experience),
- have a neurodivergent condition, supported by appropriate professional evidence, such as (but not limited to) autism spectrum condition, ADHD, dyslexia, dyspraxia, or another recognised neurodivergent condition,
- be able to participate in a 2-week assessment phase.

Applicants are required to provide evidence of a neurodivergent condition to confirm eligibility under the Affirmative Measures (Disability) provisions. Evidence must be provided before an applicant can be found suitable and placed in the merit pool.

Acceptable evidence may include one or more of the following:

- a letter or report from a registered medical practitioner, psychologist, psychiatrist, or other appropriately qualified health professional
- documentation from an educational or clinical psychologist confirming a neurodivergent condition
- existing workplace adjustment documentation from a current or previous employer that confirms the condition
- other formal documentation from a recognised authority that clearly confirms the neurodivergent condition.

Evidence does not need to include detailed medical history and will be handled in accordance with privacy and confidentiality requirements.

If you have questions or concerns about your documentation, please contact: jay.white@employforability.com.au.

Notes

Applications close 11:30pm AEDT.

Applicants are asked to quote reference number 26-IHACPADIV-31128 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended by an additional 12 months (cannot exceed 24 months in total).

A merit pool may be established and used to fill similar vacancies at these levels in this location. This merit pool will be valid for 18 months from the date these roles were advertised.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Jay White, 0481 546 840
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0768154

Independent Health and Aged Care Pricing Authority

Closing Date:Wednesday 15 April 2026

Independent Health Aged Care Pricing Authority
Office of the CEO

Job Title	Legal 1 (Executive Level 1) - In-house Counsel
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$130,387 - $154,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	Executive Level 1
Position Number	26-IHACPADIV-31116
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

The In-house Counsel reports to the Director, Governance, Legal and Secretariat Services and plays a key role in supporting the organisation's governance, compliance and operational objectives. The position is responsible for identifying and managing legal risks, providing timely and high-quality legal advice, and overseeing legal transactions across the agency. Legal services may be delivered directly by in house counsel or, where appropriate, through the effective engagement and management of external legal service providers.

Duties

This role is primarily responsible for:

- Providing legal advice on range of complex corporate, regulatory and operational matters.
- Undertaking statutory interpretation and identifying practical regulatory issues or outcomes
- Supporting full compliance with IHACPA's legislative requirements, including guiding compliance initiatives and administrative action
- Promoting legal awareness within the agency by highlighting matters that need to be considered to meet legal obligations
- Reviewing FOI responses and related material
- Advising on matters that fall within the scope of the Privacy Act
- Engaging with key internal and external stakeholder groups in relation to relevant legal matters.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Mandatory requirements

- Admission to practice as a legal practitioner in an Australian State or Territory
- Tertiary qualifications in law.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31116 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions.
Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital

services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Olga Liavas, 02 7232 6063
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0768289

Murray-Darling Basin Authority

Closing Date:Tuesday 21 April 2026

Business Services
People & Culture

Job Title	Director, People & Culture
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Canberra ACT, Goondiwindi QLD, Griffith NSW, Mildura VIC, Murray Bridge SA
Salary	$147,387 - $173,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with our Enterprise Agreement and the operational requirements of this role.
Classification	Executive Level 2
Position Number	100214 & 101627
Agency Website	

Job Description

https://www.mdba.gov.au/careers

Here at the MDBA we're the steadfast stewards of the Murray-Darling Basin's rivers. We work towards a resilient Basin through the extremes of our changing climate, and whose communities are ready for their future.

Join us in our stewardship to shape the future of the Basin for the benefit of all Australians.

We are seeking people who are committed to taking a whole-of-Basin view to ensure all social, economic, environmental and cultural perspectives are considered as we protect our rivers for generations.

Are you ready to make a genuine, organisation wide impact? The People and Culture Branch sits at the heart of MDBA's success, delivering high quality HR services that enable our people to thrive. We provide trusted advice and contemporary people solutions that strengthen organisational culture while supporting our purpose – **Rivers, For Generations**.

We partner closely with executives and leaders to build a capable, engaged workforce across the full employee lifecycle. Our work spans recruitment and retention, workforce planning and reporting, performance management, employee relations, work health and safety, and payroll. We also champion wellbeing, diversity and inclusion, and build capability through targeted learning and leadership development.

Working closely with the Chief Operating Officer and Chief People Officer, the MDBA is seeking exceptional people leaders with deep HR expertise to provide strategic leadership and ensure the effective, efficient delivery of HR services across the agency. Two senior leadership roles are available:

- **Director, People and Culture Operations** – work health and safety, case management, recruitment, reporting, payroll and workplace relations
- **Director, People and Culture Strategy** – workforce planning, learning and development, and diversity and inclusion

This is a pivotal time to join the MDBA. The Basin Plan Review has entered a critical phase, with the Authority leading consultation ahead of final review and implementation. At the same time, River Murray operations remain central to Australia’s most productive agricultural region, with a significant program of work planned over the coming decade.

During this period of delivery and reform, the People and Culture function plays a critical role in ensuring the MDBA has the leadership capability, workforce capacity and organisational culture required to succeed. The Director, People and Culture provides authoritative leadership of the people agenda, partnering with senior leaders to strengthen organisational capability and engagement, and to attract, develop and retain the talent needed to deliver outcomes for rivers and communities now and into the future.

Duties

Your responsibilities in this role are to:

- Lead teams delivering practical, timely HR services and advice, managing competing priorities and delivery pressures.
- Set clear work priorities and standards, actively monitoring progress and adjusting plans as demands change.
- Build team capability through handson coaching, feedback and technical guidance, stepping in on complex or sensitive matters.
- Improve HR policies, processes and systems where they create delay, risk or confusion, ensuring they are fit for purpose.
- Plan and oversee HR initiatives and projects to ensure they are well scoped, prioritised and aligned with agency needs.
- Work directly with senior leaders to understand workforce issues and provide clear, defensible and practical advice.
- Ensure HR practices comply with APS legislation, policy and values, and can withstand scrutiny.
- Prepare and clear briefs, submissions and correspondence on complex people matters, including Parliamentary material.

- Exercise HR and financial delegations with sound judgement, informed by legislation and the MDBA operating context.

Eligibility

To be eligible for a position, you must:

- be an Australian Citizen
- obtain and maintain, or continue to hold the required security clearance at the appropriate level applicable to the position; and
- satisfy all other MDBA engagement requirements, which may include completion of a Nationally Coordinated Criminal History Check, health clearances and formal qualification checks.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	Grant Buckley, 0448 887 328
Agency Recruitment Site	https://www.mdba.gov.au/careers

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Vacancy VN-0768341

National Capital Authority

Closing Date:Wednesday 15 April 2026

Operations Corporate Services

Job Title	Senior Officer, Business Systems
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	1112
Agency Website	https://www.nca.gov.au/about-us

Job Description

https://www.nca.gov.au/about-us/careers/current-vacancies

The National Capital Authority (NCA) is the Australian Government agency dedicated to ensuring that Canberra is planned, designed and managed in accordance with its significance as the National Capital.

Our work encompasses urban planning, development approvals, events management, asset management, heritage management, capital works delivery, education and commercial, leasing and licencing activities.

Duties

Under limited direction:

1. Manage the daily functions and administration of NCA business systems and provide a high level of customer service to internal and external stakeholders and clients.
2. Manage the monitoring of budgets, income and expenditure, accruals and monthly variances. Oversee the procurement and management of ICT contracts as required.
3. Undertake ICT audit requirements from time-to-time to ensure ICT equipment is being managed within ICT guidelines, such as spot check audits for hardware.
4. Manage resources and performance consistent with NCA policies and Australian Public Service standards.
5. Manage status reports on business system projects and for other reporting requirements for the NCA including Annual Report, Audit and Risk Committee, Authority papers and other reports as required.
6. Undertake secretariat duties and arrange meetings for ICT and the section as required.

7. Develop Standard Operational Procedures (SOPs) for ICT functions and provide advice and assistance relating to ICT related activities.
8. Contribute to, and assist with, the development of policy and strategies that support the strategic direction of the ICT functions.
9. Participate as a constructive member of the National Capital Authority and provide reasonable support with Branch functions as required.

Eligibility

Qualifications/Mandatory Requirements

- Demonstrated experience in contract management.
- Demonstrated experience in project management.
- Ability to gain and maintain a security classification of Baseline is mandatory.

Preferred experience

- At least 5 years demonstrated experience and understanding in Information Communication Technology (ICT) or related discipline is required.

Notes

The NCA encourages and welcomes applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Dean Edwards, 6271 2846
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers/current-vacancies

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Vacancy VN-0768319

National Library of Australia

Closing Date:Sunday 19 April 2026

Engagement Reader Services

Job Title	APS 5 - Coordinator, Library Reading Rooms
Job Type	Part-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$88,834 - $96,829
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	This position must be conducted on Site
Classification	APS Level 5
Position Number	105041
Agency Website	

Job Description

https://nla.nga.net.au/cp

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

Duties

The Library is seeking to fill a ongoing **APS 5 Coordinator, Library Reading Rooms** role in the Reader Services Section of the Engagement Branch.

As part of the Reader Services, Coordinators shape the visitor experience by:

- Assisting clients to find and use collections and equipment

- Maintaining a safe, organsied and research-ready reading room
- Providing friendly, informed reference support in person, online and by phone

Leadership and Operations

Coordinators supervise staff during after-hour periods, ensuring smooth operations by allocating work, coaching staff, resolving issues and completing routine reporting and administrative tasks. They work collaboratively across the section and liaise regularly with security staff to support the safety of clients, staff and collections.

Working Arrangements

This part-time role primarily involves evening shifts (from 5-8pm) and weekend work when the library is open. Flexibility to increase hours may occasionally be required to meet operational demands such as planned leave, including occasional daytime shifts. The minimum commitment is 19 hours per fortnight, comprising two evening shifts per week and alternate Saturdays.

The occasional daytime work offers variety and the opportunity to support services across different operating hours. This blend of structured shifts and adaptable moments makes the role well suited to someone who enjoys both routine and variety, and who thrives in a dynamic, public facing environment.

Eligibility

To be successful in this role, the following are mandatory requirements:

- Qualifications or equivalent experience in Information Management, Arts, Humanities, Social Sciences.
- Availability to work a flexible roster, including regular evening and weekend shifts, and occasional daytime hours, in line with Library opening hours and operational requirements.
- A current Working with Vulnerable People (WWVP) card or demonstrate the ability to obtain WWVP clearance.
- Ability to perform all physical duties essential to the position.

Applicants should be Australian citizens to be eligible for APS employment.

The preferred applicants will be required to successfully undergo a police record check and must be willing to disclose all relevant and required information.

Notes

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Library of Australia

To Apply

Position Contact	Rika Wright, NA
Agency Recruitment Site	https://nla.nga.net.au/cp

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Vacancy VN-0768453

National Native Title Tribunal

Closing Date:Tuesday 07 April 2026

National Native Title Tribunal
Future Acts

Job Title	Member Advisor
Job Type	Full-Time, Non-Ongoing
Location	Cairns QLD, Perth WA, Sydney NSW, Brisbane QLD, Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement subject to operational requirements.
Classification	APS Level 6
Position Number	0223-03-26
Agency Website	https://www.nntt.gov.au/Pages/Home-Page.aspx

Job Description

https://fcajobs.nga.net.au/?jati=B2EA3AD3-E5A4-712E-2C19-ECC4D626AADA

Duties

Position Overview

The position of Member Advisor is one which assists the members of the NNTT and where instructed the President and/or the Registrar, in the discharge of their functions and powers under the Act including future act application management, mediation, post-determination assistance and re-consideration of registration test decisions.

The primary role of the Member Advisor is to work directly with a member of the NNTT, providing high level support in relation to the range of work undertaken by members.

Under the supervision of the Manager, Mediation, this position provides dedicated legal, research and administrative support to NNTT members, often working with confidential material and under limited direction for extended periods. The Member Advisor works closely with a member/s and other NNTT teams to provide all aspects of support required for the discharge of the NNTT statutory functions.

Key Duties and Responsibilities

- The Member Advisor will play a key role in providing high level support to the members in preparing for mediations, hearings, inquiries and arbitration. They may also conduct mediations or co-mediate subject to approval from the member.
- Liaise with the other NNTT Teams (as required) to facilitate administrative, research and secretarial support required for the member.
- Develop and maintain a professional knowledge of legislative frameworks, case law, decision-making processes, guidelines and regulations relevant to the work of the NNTT and the Registrar under the Act.
- Alert internal stakeholders of important changes in case law, legislation or policy that may impact upon the work of the NNTT or the Registrar as directed by the member or supervisor.
- Apply approved records and information management practices in compliance with the NNTT Records & Information Management Policy and Procedures.
- Support the Director, Dispute Resolution and the Director, Legal and Compliance, in providing legal support and advice to members, the President, and the Registrar as required.
- Provide support to the Director, Legal and Compliance in relation to Federal Court proceedings involving decisions of the member.
- Prepare documentation, including briefs, research papers, presentations, submissions, reports, conference papers, academic articles, policies and procedures, either independently or as part of a small team as required.
- Conduct high level legal research, providing quality written work in relation to native title and related issues, as required by member/s.
- Work with a high level of independence, setting priorities and managing competing workloads to ensure quality and timely outputs.
- Build and sustain effective working relationships with a network of key people internally and externally to achieve organisational goals and support members in the delivery of their statutory functions.

Note: Tasks and duties of the role may change from time to time, subject to operational needs. Some travel will be required, possibly to remote locations.

Key Relationships

- President and Members of the NNTT;
- Registrar;
- Director (Dispute Resolution & Assistance)
- Manager (Post-Determination Assistance and Strategic Capability)
- Managers (Arbitration) and (Mediation)
- Other Member Advisors
- NNTT staff in all teams; and
- NNTT clients.

Eligibility

Selection Criteria

1. Possessing and demonstrating an understanding of the issues affecting Aboriginal and Torres Strait Islander people; and
2. Possessing and demonstrating an ability to communicate sensitively with Aboriginal and Torres Strait Islander people.
3. Proven ability to work independently, and as part of a team, while managing a variety of tasks to achieve results and meet deadlines.

4. Well-developed written communication and legal research skills with an ability to interpret and apply policies and procedures within a legislative framework.
5. Proven ability to exercise good judgment and common sense and maintain high-level professionalism and discretion in handling confidential information.
6. Demonstrated knowledge of the legislative framework, case law, decision-making processes, guidelines and regulations relevant to the work of the NNTT and the Registrar under the Act.
7. Demonstrated professionalism, including the ability to work closely with one key stakeholder while simultaneously working constructively with a wide range of other stakeholders.
8. Well-developed verbal and interpersonal skills to manage complex relationships whilst operating within the boundaries of organisational processes and constraints.

Other Requirements

• Legal qualifications, admission as a legal practitioner, or the eligibility to be admitted, is not essential, but beneficial and highly regarded.

• Accreditation as a mediator is not essential, but beneficial and highly regarded.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to apply

To apply, please submit your curriculum vitae and a cover letter via the careers portal.

As part of your application, you will be required to submit a two-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 1000). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

Aboriginal and Torres Strait Islander people are strongly encouraged to apply

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Native Title Tribunal

The National Native Title Tribunal (NNTT) is an authority established by the Native Title Act 1993 (Cth) (NTA) which has offices in four Australian States. The NNTT comprises a President and members, who are appointed by the Governor General under the NTA to make decisions, conduct inquiries, reviews, and mediations, and assist various parties. The NNTT is supported by the Native Title Registrar (Registrar), who has separate and specific functions and responsibilities to perform under the Native Title Act, including considering native title claimant applications (claims) and indigenous land use agreements (ILUAs) for registration. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence.

To Apply

Position Contact	Max Comp, (07) 3052 4916
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=B2EA3AD3-E5A4-712E-2C19-ECC4D626

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0768434

Office of National Intelligence

Closing Date:Sunday 19 April 2026

Various

Job Title	Intelligence Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	$107,275 - $121,732
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	011_03/26_S_Intel_APS6
Agency Website	

Job Description

https://www.oni.gov.au/vacancies

About the Team

Expect to face intellectual challenges daily, as you delve into complex issues and transform information into actionable insights.

Given the ever-evolving nature of geopolitics, you can expect a fast-paced work environment. That means staying up to date with current events and adapting to new changes quickly.

The team values collaboration. You'll engage in lively discussions, brainstorming sessions, and knowledge sharing.

The Role

ONI is recruiting for multiple current and possible future analyst vacancies at the APS6 classification in our Intelligence Assessments Divisions.

Our Intelligence Analysts apply high level analytical tradecraft and research acumen to generate assessments and briefings on matters of political, strategic and economic significance to Australia. Our analysts help inform national security decision making by providing the Prime Minister and other members of the National Security Committee of Cabinet with intelligence-based advice, analysis and assessments.

Our analysts specialise in delivering insight by rigorously synthesising, distilling and analysing information to meet our customers' needs. We draw on all sources of information available to the Australian Government including material covertly collected by other intelligence agencies, diplomatic reporting, open-source intelligence, and insights we gather from talking to world-leading experts in business, academia and think-tanks.

Who we are looking for

We recruit staff with a wide range of backgrounds, skill levels, disciplines and working styles. We look for aptitude and insight, rather than time served in similar roles. We welcome applications from individuals at all career stages and from any sector. A commonality all our analysts have is a deep interest in helping to protect people and places.

We have a specific interest in candidates with backgrounds in the following areas:

- Thematic (Economics, Trade, Climate and Energy, Terrorism, Transnational Crime, Irregular Migration, Military Capability, Major Power Dynamics, Strategic Outlook, Foreign Interference)
- Geopolitical (Pacific, Southeast Asia, China, Europe, Africa, Middle East, India, Japan/Koreas, America)
- Critical Technology and Cyber (including Artificial Intelligence, quantum, biotech and space).

Your experience and knowledge may have been developed while working for the Australian Government in a diplomatic, policy or intelligence role. Or you may have a think tank, academic, private sector or other relevant background.

At the APS6 classification we look for subject matter expertise, astute judgement, and the aptitude to help coordinate and collaborate with other NIC agencies.

Duties

- Plan, develop, edit and deliver strategic intelligence products that ensure ONI has policy impact, through analytical rigour, effective prioritisation and sound business processes.
- Contribute towards the provision of high-quality briefings to senior customers and provide timely input to policy processes.
- Cultivate and maintain productive working relationships with a diverse range of stakeholders across government, with external experts, and with foreign partners.
- When necessary, represent ONI at a variety of internal and external meetings and working groups.
- Foster ONI's analytical principles and standards, and be an active participant to the analytical capability development of others.
- Contribute to ONI's leadership of the National Intelligence Community.

Eligibility

You must be an Australian citizen.

Note: if you do not have a birth certificate issued by an Australian State or Territory Government, you must submit a copy of your Australian Citizenship Certificate with your job application.

You must have a checkable background.

Note: we must be able to practically verify, from independent and reliable sources, [cumulative] periods of 12 months or more spent outside Australia.

You must be willing to undergo an organisational pre-employment assessment

Note: to be eligible for employment with ONI, the preferred applicant(s) will be required to undergo a pre-employment screening assessment (see Pre-employment Screening Assessment).

You must be willing to undergo a comprehensive security clearance suitability assessment.

Note: 'willing to undergo' means fully cooperating in the assessment process, including the timely provision of information and documentary evidence.

Notes

About the Office of National Intelligence

To Apply

Position Contact	ONI Recruitment, recruit@oni.gov.au
Agency Recruitment Site	https://www.oni.gov.au/vacancies

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Vacancy VN-0768461

Productivity Commission

Closing Date:Wednesday 29 April 2026

Job Title	Graduate Research Economists & Policy Analysts
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$79,125 -
Future Merit Locations	Melbourne, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	PC-2605
Agency Website	

Job Description

https://www.pc.gov.au/careers/graduate/

Are you passionate about public policy?

The Productivity Commission (PC) is seeking curious, talented graduates to help solve Australia's biggest economic, social and environmental challenges.

PC graduates work alongside some of Australia's top policy experts, data analysts and economic thinkers, and have access to both on-the-job and formal training. From day one, you'll be an integral part of our team – analysing issues, testing ideas with key stakeholders, designing innovative solutions and recommending policies that make a real difference.

This is your chance to launch your career, build your policy skills and contribute to decisions that shape Australia's future.

Join our 2027 graduate program

We are an independent agency that provides advice to the Australian Government on economic, social and environmental policies to improve the wellbeing of all Australians.

Duties

We are searching for critical thinkers who are passionate about public policy. Successful applicants will demonstrate an awareness of Australia's policy landscape, have well-developed conceptual, analytical, research and communication skills, and work effectively in teams.

The PC is a friendly, welcoming organisation with excellent employment conditions and development opportunities. We have offices in Melbourne and Canberra and can offer hybrid working arrangements. Relocation assistance is available if required.

Successful applicants will commence on 1 February 2027.

It is anticipated that first round offers will be made to successful candidates in the middle of 2026. Further offers may be made until December 2026.

Graduate broadband

PC graduates are engaged at the APS 4 classification with a starting salary of $79,125, within the PC's graduate broadband. In previous years, most graduates have progressed to the APS 5 classification upon completing the graduate program and meeting the conditions for advancement outlined in clause 75 of the PC Enterprise Agreement.

Be yourself at the PC

We welcome and celebrate diversity and value the unique backgrounds, perspectives and experience that each person brings to our workplace.

The PC's commitment to employing, supporting and developing people from all walks of life is set out in our Inclusion and diversity strategy 2024-2028.

This strategy describes what we are doing to create a more diverse and inclusive workplace, and why it is important at the PC.

Eligibility

To be eligible, successful applicants must have completed a relevant undergraduate degree (or above) or expect to graduate by January 2027. Applicants must have a distinction average or higher and have graduated after January 2022. Qualifications that underpin your ability to do applied public policy analysis, such as economics, commerce and law, will be highly regarded.

Graduates from other fields relevant to applied public policy such as Indigenous studies, mathematics, statistics, public policy and environmental science are also strongly encouraged to apply.

To be eligible for employment with the PC, applicants must:

- hold Australian Citizenship.
- be willing to undergo a security and character clearance (which may include, but is not limited to, completing an identity verification check, police check, and obtaining/maintaining an Australian Government security vetting clearance if required by the role.
- provide evidence of relevant qualifications and academic performance.

Notes

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Productivity Commission

The Productivity Commission is the Australian Government's independent research and advisory body on a range of economic, social and environmental issues affecting the welfare of Australians. Its role, expressed simply, is to help governments make better policies in the long-term interest of the Australian community.

To Apply

Position Contact	Elizabeth Baldwin (Elizabeth.Baldwin@pc.gov.au), Bowen Tan (Bowen.Tan@pc.gov.au)
Agency Recruitment Site	https://www.pc.gov.au/careers/graduate/

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Vacancy VN-0768524

Sport Integrity Australia

Closing Date:Wednesday 15 April 2026

Sport Engagement Sport Partnerships

Job Title	State and Territory Sport Integrity Capability Lead
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0022_0426
Agency Website	www.sportintegrity.gov.au

Job Description

https://sportintegrity.nga.net.au/?jati=D498624D-332A-86AD-1B78-ECD55D97B197

The Team:

The Sports Partnership Section engages with key sport sector stakeholders, primarily National Sport Organisations (NSOs) and National Sporting Organisations for People with Disability (NSODs), to assist in building their integrity and anti-doping capability. The section also engages with state and territory stakeholders to support sporting organisations at that level to successfully implement integrity policy responsibilities and requirements and achieve alignment and collaboration between key agencies.

The section provides sporting organisations and other partners with a central point of contact when engaging with SIA and works directly with the stakeholders and SIA subject matter experts to ensure they receive the necessary advice, resources and support required to run efficient and effective integrity programs that meet compliance and best practice standards.

The section leads the National Integrity Manager program (incorporating the state and territory capability strategy), the Jurisdictional Sport Integrity Network, the coordination of the National Integrity Framework and the Athlete Advisory Group.

The Role:

The primary purpose of the State and Territory Sport Integrity Capability Lead (S&T Capability Lead) is to develop a state and territory integrity capability strategy, a key component of the national integrity capability strategy. The S&T Capability Lead will engage with key stakeholders, primarily state and territory governments and sports federations to determine the capability requirements of each jurisdiction. The S&T Capability Lead will coordinate negotiations regarding resourcing with each jurisdiction and lead implementation of the agreed capability requirements.

Duties

The duties of the State and Territory Sport Integrity Capability Lead include, but is not limited to:

- in consultation with the Director, NIM Network Lead and NIM Capability Lead, implementing an integrity capability strategy for the sector to enhance integrity capability in all jurisdictions to support state and territory sport organisations and state institutes and academies in the implementation of the National Integrity Framework or Sport Integrity Policy Standards
- engaging and collaborating with state and territory governments, sports federations, state institutes and academies and other key stakeholders to identify opportunities, achieve outcomes and facilitate cooperation
- engage and contribute to the Jurisdictional Sport Integrity Network and State Integrity engagement activities coordinated by the Sport Partnership team
- coordinating cross-agency collaboration of subject matter and policy experts to develop tools and resources for each jurisdiction with a particular focus on learning and development
- implementing a monitoring and evaluation framework to continually develop and strengthen the integrity capability of sports.
- planning and managing the use of resources to ensure outcomes are delivered within agreed timeframes and within budget
- undertaking risk management and assessment activities to mitigate potential risks to achieving Sport Integrity Australia’s mission and objectives
- enhancing the capability and reputation of Sport Integrity Australia

Selection Criteria

- tertiary qualifications and/or demonstrated relevant experience
- demonstrated understanding of sport integrity initiatives and application in a state / territory jurisdiction
- highly developed stakeholder engagement skills and demonstrated experience in developing and maintaining stakeholder relationships with the ability to influence and achieve results

- proven strategic thinking and aligning with operational activities, analysis and insights
- proven ability to work independently or under limited guidance and exercise judgement to make decisions

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful applicant must be willing to disclose all relevant and required information.

Conflict of Interest

Employees of Sport Integrity Australia must remain independent from Government and sport in its operational decisions and activities to comply with Article 20.5.1 of the World Anti-Doping Code (WADC) 2021. If you are currently involved in the management or operations of any sporting organisation (such as an International Federation, National Federation, Major Event Organisation, National Olympic Committee or National Paralympic Committee), or government department with responsibility for sport or anti-doping, you should seek advice from Sport Integrity Australia Recruitment before applying for Sport Integrity Australia roles.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Linda Muir, 02 6222 4353
Agency Recruitment Site	https://sportintegrity.nga.net.au/?jati=D498624D-332A-86AD-1B78-ECD5

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Agriculture, Water and the Environment

Vacancy VN-0768340

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 13 April 2026

Exports and Veterinary Services
Meat Exports Infrastructure Management

Job Title	Director Infrastructure Management
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$172,761 - $176,530
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	subject to negotiation
Classification	Executive Level 2
Position Number	2026/234
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Exports & Veterinary Services Division and the departments' goal.

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

We work with industry and international partners to ensure Australia's export systems are trusted and efficient. From meat inspection and halal certification to managing digital export systems and tariff quotas, we support smooth trade operations and uphold high standards that keep Australian products moving into key global markets.

Lead the design, integration and implementation of national/departmental infrastructure, workforce and culture-change initiatives that strengthen DAFF's regulatory assurance in export meat establishments.

Duties

This is where you play an important role.

Key responsibilities of **Director Infrastructure Management** include, but are not limited to:

- provide strategic leadership and oversight for national infrastructure in export meat establishments
- lead workforce planning initiatives for senior technical staff, ensuring continuity and future capability
- drive cultural change to improve communication, emotional intelligence, risk awareness, and collaboration
- demonstrate APS Values, resilience, and commitment to action. Ensure governance, risk management, and assurance processes are embedded in all initiatives and deliverables
- engage with internal and external stakeholders to co-design solutions that enhance regulatory outcomes and workforce resilience.

Please note:

- This recruitment process will initially be used to fill **one ongoing (permanent) vacancy** in the section.
- The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

- demonstrated understanding of Australian animal production systems and veterinary science (including pathology, microbiology, public health, and livestock welfare)
- extensive understanding of animal welfare principles and regulatory frameworks within export supply chains
- proven experience in workforce planning, role design, and capability development in technical or regulatory environments
- demonstrated ability to effectively manage interpersonal relationships with respect and to communicate with influence with internal and external stakeholders
- demonstrated ability to lead complex change programs and influence organisational culture
- experience in stakeholder engagement and negotiation across diverse internal and external groups
- strong background in governance, risk management, and assurance practices
- exhibits accountability, professional integrity and respect consistent with the Department's Values, and the APS Code of Conduct
- translates strategy into operational goals and anticipates future priorities
- builds organisational capability, steers change, and ensures delivery of intended outcomes
- fosters collaboration, values diversity, and mentors staff
- demonstrates resilience, professionalism, and commitment to action
- negotiates persuasively and tailor communication to diverse audiences.

The successful candidate:

- must hold and maintain a valid Australian motor vehicle drivers' licence,
- may be required to perform occasional out-of-hours and weekend work,
- must wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.

Mandatory Qualifications:

- This position requires you to hold a Relevant tertiary qualification in veterinary science, animal science, agricultural science, compliance/audit, regulation or related discipline.

Additional Requirements:

- Certifications in auditing, change management, or program management (desirable),
- Must note that they will be required to undergo a pre-employment medical examination which will include Q-Fever tests and that Q-Fever immunisation will be required where immunity cannot be established

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit:

https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Christine Mulhearn, 0435 657 440
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0768361

Department of Agriculture, Fisheries and Forestry

Closing Date:Sunday 19 April 2026

Plant Protection & Environmental Biosecurity
Australian Chief Environmental Biosecurity Officer Australian Plague Locust Commission

Job Title	Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$151,938 - $176,530
Future Merit Locations	Various locations - ACT, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 2
Position Number	2026/158
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Plant Protection & Environmental Biosecurity Division and the departments' goal.

Our team ensures Australia's plants stay healthy by tackling pests and diseases that threaten crops, trade and the environment. We lead policy and support national strategies that protect our natural ecosystems, agricultural production, and way of life—while keeping up with international expectations.

We lead the Australian Government's work to protect plant health and the environment. From designing practical policies to delivering programs across the country, our goal is to stop biosecurity threats before they spread—so Australia stays safe, productive and globally competitive.

The Director will lead a team responsible for ensuring the Australian Plague Locust Commission works with Member States in a cost shared arrangement to implement a preventative control strategy to minimise economic loss to agricultural industries caused by three species of plague locust.

Duties

This is where you play an important role.

As the Director, you will:

The position leads the Australian Plague Locust Commission's role in delivering a monitoring and forecasting system and implementing targeted research to improve locust management practices.

Specific responsibilities of the role are:

Planning, organising and allocating staff resources to achieve work goals including managing budgets, contracts, field bases, Narromine, Broken Hill NSW, Longreach QLD and Canberra, fleet vehicles, procurement, and workforce planning.

- Developing and maintaining productive working relationships with the APLC Commissioners from the member states of NSW, Victoria, SA, QLD and the Department of Climate Change, Energy, the Environment and Water (DCCEEW).
- Leading and co-ordinating the scientific effort of significant research projects and programs including setting objectives, developing research strategies interdisciplinary research collaborations and sourcing funding and in-kind research support from external collaborators.
- Preparing high quality written material including briefings, papers, and reports to support decision making and to inform stakeholders and senior leaders.
- Leading and participating in, and providing strategic advice and direction to, internal and external groups and committees and representing the Department at national and international meetings.
- Establishing and maintaining relationships with key biosecurity, environmental and agriculture preparedness and response stakeholders, and other organisations involved in preparedness and response, to progress key APLC priority activities.
- Leading the development, improvement and implementation of new and innovative national and departmental locust management, preparedness, and response initiatives.
- Financial management: budget management of a cost shared nature, and also include leading and managing service delivery contracts, grants and procurements as necessary to deliver outcomes and work with member states as required.

Please note:

- As the position has an operational element, location must be Canberra.
- That the merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Our ideal candidate will have:

<u>Knowledge and experience</u>

The following knowledge and experience are required:

- Experience developing, implementing, and managing biosecurity policy and programs or other science-based programs.

- Experience in managing a diverse team conducting operational, policy and research work. Australian Plague Locust Commission staff are based in four locations (Canberra ACT, Longreach - QLD, Narromine - NSW and Broken Hill - NSW).
- Knowledge of the management of biosecurity emergency responses and ability to apply this to locust management.
- Demonstrated experience providing high quality written material including Ministerial Briefs, information papers, and reports to support decision making and to inform stakeholders and senior leaders.
- Project management experience including financial management and contract management.
- Experience working with legislative frameworks and within government decision-making processes and agency guidelines.
- An excellent understanding and application of WHS management to support a team of staff undertaking surveillance and control, offroad in remote, isolated areas of inland eastern Australia that can be subject to extreme conditions.

The successful candidate:

- May be required, from time to time, to work in difficult, remote and harsh environments (possibly for extended periods) under limited supervision or in teams.

Notes

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Con Goletsos, aplc.mail@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Agriculture, Water and the Environment

Vacancy VN-0768386

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 13 April 2026

Biosecurity Plant and Science Services
Plant Import Operations Post Entry Quarantine

Job Title	Animal Kennel Attendant
Job Type	Part-Time, Ongoing;Non-Ongoing
Location	Mickleham VIC
Salary	$71,290 - $79,747
Future Merit Locations	Mickleham
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 3
Position Number	2026/629
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Biosecurity Plant and Science Services Division and the departments' goal.

We protect Australia's plant health to support trade, the economy, and the environment. Our division provides scientific advice, diagnostics, biosecurity training, and risk assessments. We enable safe plant imports, strengthen systems, and engage stakeholders. Surveillance and response are conducted at national entry points and approved sites, including northern Australia. We work closely with communities and Indigenous rangers to manage biosecurity risks, including in the Torres Strait.

The Post-Entry Quarantine Group (PEQ) manages the quarantine of high-risk plants and animals at the Mickleham Facility near Melbourne. Purpose-built for species like horses, cats, dogs, birds, and bees, the facility ensures compliance with import regulations. In collaboration with scientists and veterinarians, PEQ safeguards the health and welfare of all arrivals throughout their quarantine period.

As an Animal Kennel Attendant, you support biosecurity risk management through daily care, handling and husbandry of animals in a quarantine environment. The role operates across multiple commodities, including cats, dogs and horses, and supports specialised enabling services and avian operations. This physically demanding role requires safe manual handling, animal and crate movement, and routine cleaning and laundry activities. High attention to detail, sound judgement, and strict adherence to work instructions and biosecurity protocols are essential at all times required.

Duties

This is where you play an important role.

As the **Animal Kennel Attendant**, your duties will include but are not limited to:

- undertaking daily animal husbandry and monitoring activities, including feeding, watering, cleaning and observation of animal health, behaviour and wellbeing
- preparing food and administering medication in accordance with owner instructions, veterinary advice and established operational guidance material
- maintaining clean, safe and secure environments through routine cleaning, disinfection and pen preparation for arriving and departing animals, in line with biosecurity requirements
- safely handling and moving animals between pens, yards, veterinary rooms and transport vehicles, including crating animals for release
- accurately recording animal wellbeing, food intake, toileting and treatment information, and completing required daily checklists and documentation
- identifying and escalating animal health, behaviour or biosecurity concerns to Biosecurity Officers and Government Veterinary Officers
- supporting operational activities through crate management, kitchen and laundry duties, stock replenishment and general facility upkeep
- driving departmental vehicles and assisting with the safe loading and unloading of animals and equipment as required
- assisting with cleaning and preparation activities across other commodities within the PEQ facility as operationally required.

Please Note:

- This recruitment process will initially be used to fill **both ongoing (permanent) and non-ongoing (for up to 18 months) vacancies** in the branch.
- The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.
- There are two part-time roster patterns available under this recruitment round:

- **Option 1.** A rotating 8-hour shift roster, working four days on and four days off. Occasional out of hours work may be required.
- **Option 2.** Fixed 5-hour shifts, available four days per week (Mon-Fri) with flexible start times by agreement.

Eligibility

Our ideal candidate will have:

- a sound knowledge of animal husbandry principles, including recognising signs of illness and identification of infectious and contagious diseases
- experience undertaking cleaning and disinfection tasks in accordance with established procedures
- demonstrated attention to detail, particularly when completing routine records and checklists
- an understanding of biosecurity and quarantine principles in a regulated environment
- effective communication with a diverse range of people including team members, supervisors and veterinary officers in a fast-paced operational environment
- the ability to follow established PEQ procedures and protocols, and to develop an understanding of relevant biosecurity legislation
- the ability to safely perform routine, physically demanding operational tasks such as cleaning, movement, storage and transport of animal crates
- the ability to identify and report risks related to biosecurity, animal welfare and workplace health and safety.

Mandatory Requirements:

- This position requires you to obtain and maintain an Aviation Security Identification Card (ASIC) or Maritime Security Identification Card (MSIC) Licence.

Additional eligibility requirements:

- Must hold and maintain a valid Australian motor vehicle drivers' licence,
- Must meet the physical requirements of the role(s) involve a combination of outdoor and office-based work,
- Must wear appropriate protective personal equipment clothing and comply with departmental Work Health & Safety policies and procedures.

The successful candidate:

- Must complete a rabies pre-exposure vaccination course (PrEP) organised and funded by the department
- May be required to drive a light rigid vehicle in the collection of animals, with appropriate training funded by the department.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Kylie Sineps, 0419 808 483
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0768390

Department of Agriculture, Fisheries and Forestry

Closing Date:Wednesday 22 April 2026

Strategy, Performance and Engagement
Communication & Media Media, Data Insights and Social Media

Job Title	Public Affairs Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$129,106 - $162,807
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	Executive Level 1
Position Number	2026/606
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Strategy, Performance and Engagement Division and the departments' goal.

The **Strategy, Performance and Engagement Division** delivers strategic departmental services such as stakeholder engagement, governance, planning, reporting, risk management, media and communication, and crisis/emergency management. We provide support to the Minister, executive and business areas through advice on portfolio strategy, including developing, embedding and driving the department's strategic purpose, objectives, priorities, vision and values. The Chief Strategy Officer leads the division, working across the department to embed and assure strategic capability, helping staff deliver our strategic priorities and to prepare for the future.

The **Communication and Media Branch** delivers integrated communication services to the department and our ministers' offices. We partner to achieve business objectives and outcomes through evidence-based, integrated communication and media services for industry, community and business. This includes managing the department's social media strategy and social media presence, media support services across the department and for our ministers' offices, production services including graphic design and branding, Web publishing for external-facing departmental websites, and the development of campaign and non-campaign materials.

As a Public Affairs Officer Grand 3 (EL1 equivalent) you will join the leadership cohort of the Media team delivering high quality media and communication work to support the department.

Duties

This is where you play an important role.

As the **Public Affairs Officer (PAO3),** you will:

- Provide strategic media advice to support the department's policies, programs and objectives.
- Develop and implement proactive media strategies that align with the objectives of the department, in addition to managing communication and media accounts for clients across the department.
- Respond to media inquiries and develop networks with key journalists and media outlets.
- Write and edit departmental and ministerial media releases and speeches.
- Write and edit communication material for a range of audiences and mediums to the highest professional standard.
- Provide leadership within the team, supervising and coaching other team members to develop their knowledge and experience.
- Build and sustain productive relationships with team members, colleagues and program areas to support the delivery of departmental priorities.

Eligibility

Our ideal candidate will have:

- Demonstrated ability to deliver high quality contemporary media strategies and activities, identifying reputational risks and ensuring timely mitigation to protect brand and reputation
- Demonstrated ability to lead, mentor and motivate a small team with a diverse skillset to deliver high quality results.
- Demonstrated experience in building and sustaining productive relationships with the ability to negotiate confidently with a range of stakeholders, including ministers' officers and senior executives.
- Demonstrated ability to drive performance to achieve outcomes in a fast paced and challenging environment
- Experience driving evidence-lead communication - monitor emerging communication and media issues, trends, and sentiment relevant to government and departmental priorities, and using this data to inform approach.
- Excellent organisational skills, including the ability to prioritise and complete a range of projects and activities within set timeframes.
- Experience negotiating with influence in order to achieve the best communication outcomes.

Please note:

This role may require work to be performed out-of-business hours and in response to a 24/7 media cycle and crisis communication.

Mandatory Requirements

- The department requires the successful candidate to obtain and maintain a Baseline Vetting security clearance.
- The successful applicants will have extensive experience working in journalism or within a media team and hold relevant tertiary qualifications in journalism, communication and/or media.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Glen Martin, Glen.Martin@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0768402

Department of Agriculture, Fisheries and Forestry

Closing Date:Sunday 12 April 2026

People, Property and Security
Property & Security Property Services South

Job Title	Property Services Manager
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	$99,734 - $112,044
Future Merit Locations	Brisbane, Perth
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 6
Position Number	2026/619
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the People, Property and Security and the departments' goal.

We support our people across the employment life cycle, enabling the effective management of people-related risk and building future ready leaders, people and culture. We prevent, detect and respond to misconduct, fraud and corruption, deliver objective and risk-based internal audit, assurance and advisory services, and provide support to our two independent Inspectors-General. We ensure the effective management of our property portfolio, facilities management, security, sustainability, facilities emergency management, and a range of corporate site services and commercial contracts nationwide.

We provide a safe, reliable, and efficient environment that enables staff to work effectively. We are customer-focused, proactive, and dedicated to delivering quality services and solutions.

The Property Services Manager is responsible for supporting the delivery of property and facilities services for the property portfolio, including the oversight of Property Service Provider performance in the delivery of facilities management and accommodation services under the Whole of Government Property Service Provider Arrangements. These roles also support the management of the day-to-day activities of small teams, which include the management of national corporate contracts, supporting ongoing property projects and providing business support services.

Please note that this recruitment process will be used to fill a vacancy in Perth. For Brisbane, a merit pool will be established.

Duties

This is where you play an important role.

As the Property Services Manager, the duties of the role include, but are not limited to:

- Supporting the department’s facilities management services, ensuring safety and compliance, and optimising occupancy.
- Overseeing development and delivery of preventative maintenance for the department’s sites, including building services, inspections, and condition assessment reports.
- Work in collaboration with the National Capital Works team to ensure project delivery through the department's annual Property Capital Works Program.
- Manage services delivery in alignment with national contracts.
- Undertaking procurements of goods and services, in alignment with Commonwealth Procurement Rules.
- Engaging and collaborating with stakeholders to achieve required outcomes, support positive relationships and ensure communication of upcoming works or procedures.
- Managing transition and handover of project and business-as-usual activities.
- Actively participating in relevant governance meetings and represent the Department during working group meetings.
- Providing issue resolution and communication for internal and external stakeholders and escalate issues that have a wider departmental impact on staff or business continuity.
- Providing leadership to Property Services Branch staff, including coaching, capability development and problem solving.

Eligibility

Our ideal candidate will have:

- Well-developed interpersonal skills to manage and resolve situations requiring sensitivity to individual and/or workgroup concerns.
- Communicate in plain English, ensuring appropriate audience impact.
- Lead, coach and mentor staff.
- A team player with strong organisational, written and verbal communication skills.
- Ability to respond and adapt to change.
- Proven ability to deliver accurate and timely outcomes in a busy environment.
- Well-developed computer skills and experience using Microsoft Suite applications.
- Self-motivated, cooperative team-player with integrity, drive and resilience.
- Demonstrated experience in a service centred role with a strong focus on customer service and stakeholder management.
- Work independently and collaboratively, with a focus on customer service and maintaining open lines of communication.
- Effectively communicate with internal and external stakeholders (oral, written, interpersonal and negotiation).
- Coordinate work and prioritise tasks to meet deadlines.
- Demonstrate analytical, interpretive and problem-solving skills.

<u>A comprehensive understanding of:</u>

- The structure and business operations of the department, including strategic objectives, priorities, and risks.
- The Public Governance, Performance and Accountability Act 2013.
- The Commonwealth Property Management Framework.
- Construction Project Management.
- Legislation and industry standards relating to property, particularly the Building Codes of Australia.
- Facilities Management.

Eligibility

- Applicants must be an Australian Citizens.
- Successful applicants must undergo a National Police Check before they commence.
- Depending on the position, Successful applicants may need to undergo a pre-employment medical.

Mandatory Requirements

- The department requires the successful candidate to obtain and maintain a Baseline Vetting security clearance.
- This position requires you to hold an ASIC Licence.

Notes

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Janine Smith, janine.smith@aff.gov.au
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Attorney-General's

Vacancy VN-0768367

Administrative Review Tribunal

Closing Date:Wednesday 15 April 2026

Legal
Legal Legal Coordination Services

Job Title	Assistant Team Leader
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid following onsite period of probation
Classification	APS Level 5
Position Number	43395
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Ready to step up and make your mark? We are searching for an Assistant Team Leader to empower and elevate our Administration Officers as they deliver critical support to the Legal Branch.

This ongoing hybrid role within the Legal Branch at The Administrative Review Tribunal is based in Sydney.

The Legal Coordination Services team plays a vital role in supporting the litigation of Tribunal decisions in the Courts. This includes maintaining case management systems and litigation database records, as well as preparing and lodging essential documentation with the Courts.

The Assistant Team Leader supports the team by providing guidance, coaching and technical support to Administration Officers, and assisting the Team Leader with workload management and team administration.

The role also manages more complex litigation-related queries and contributes to business improvement initiatives. In addition, the position undertakes a range of administrative functions, including preparing internal and external communications, maintaining legal resources for Tribunal members and staff, and coordinating diaries and events.

This role is well suited to someone who enjoys balancing operational responsibilities with contributing to the delivery of high-quality services in a dynamic environment. This role is Hybrid following onsite period of probation.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website.

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance and options to purchase leave.
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

Advice: Provide subject matter expertise to ensure quality litigation processing support.

Administration and records management: Maintain litigation records, including updating records in case management systems and the Tribunal's litigation database. Undertake administrative support functions to manage cases and caseloads, including data entry and mailbox management. Liaise with Legal Services staff and primary decision-making agencies to keep records updated with information relevant to the litigation of tribunal matters in the Courts.

Management Support: Work collaboratively with the Team Leader to ensure the team delivers high quality services to internal and external stakeholders. Assist with the professional development of a diverse team across multiple locations by providing guidance, coaching, subject matter expertise and training as needed. Assist in allocating work and monitoring workloads within the team and undertake tasks to promote best practice.

Stakeholder Management: Develop and maintain productive relationships with a broad range of internal and external stakeholders on matters relating to the provision of documents for litigation of tribunal decisions.

Service Delivery: Assist with coordinating the delivery of high-quality litigation admin related services that support the Tribunal’s functions. Maintain an advanced working knowledge of the practices and procedures of the Tribunal.

To be successful you will have:

- A keen eye for detail
- Excellent judgement and problem-solving skills.
- Strong communication skills, including an ability to prepare high quality written messages for external audiences.
- Flexibility and the ability to shift your approach and innovate when things change.
- Desire to learn.

Eligibility

Essential:

- Australian Citizenship
- All employees are required to undertake an Australian Federal Police Check and complete a health declaration.

Please submit a CV, cover letter, and upload a separate document addressing all the required capabilities as detailed in the position description.

Notes

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

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To Apply

Position Contact	Kate Dolman, (02) 9276 5413
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0768408

Administrative Review Tribunal

Closing Date:Sunday 12 April 2026

Registrar Registrar section

Job Title	Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$145,680 - $165,622
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	40526, 40655, 40774, 40350, 40373
Agency Website	https://www.art.gov.au/

Job Description

https://art.bigredsky.com/page.php?pageID=106

Are you looking for a role that provides meaningful and diverse work and offers genuine career growth? If so, the Administrative Review Tribunal is the place for you.

The Administrative Review Tribunal (ART) is currently seeking applications for **Registrars** on an ongoing basis.

These full-time flexible positions can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth and Sydney.

About the opportunity

Reporting to the EL2 Registrar Lead, Registrars exercise delegated powers and manage and resolve more complex cases. As a Registrar you may assist with the design and implementation of targeted case management strategies for particular caseloads, and lead or contribute to national quality improvement projects.

The Registrars team is responsible for managing applications for review (cases) from lodgement through to finalisation, or readiness for hearing by Tribunal members. Registrars at various APS levels exercise functions or powers related to the management of cases as authorised by the President of the Tribunal or the ART Act.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website.

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance

- Employee Assistance Program for you and your family
- positive and inclusive culture.

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Duties

- **Service Delivery:** Undertake pre-constitution functions related to the management and resolution of cases including conducting Tribunal case events, ensuring consistent, accessible, timely and high-quality services to external and internal users. Implement effective case management and/or dispute resolution strategies consistent with the needs of users and the Tribunal's statutory objectives. Regularly evaluate and adjust strategies. Manage and resolve complex cases and provide advice on complex case management issues. Maintain knowledge of best practice, including trauma-informed practices, in providing services to people with disability and vulnerable people.
- **Strategic and Operational Advice:** Provide strategic advice to managers and day-to-day operational advice and guidance to registrars and other staff on case management issues. Identify and actively manage risks, escalating as appropriate.
- **Stakeholder Management**: Build and maintain productive and collaborative relationships with internal and external stakeholders to support the achievement of the Tribunal's statutory objectives and to facilitate the work of the Tribunal. Liaise with parties to ensure efficient progression of cases.
- **Innovation and Change:** Identify innovative solutions and lead the implementation of new or changed ways of working and case management practices to enhance the Tribunal's capacity for providing high quality and accessible services to users. Foster a culture of embracing change and continuous improvement.

About you:

To be successful you will have:

- Demonstrated ability to work as a member of a team in a culture of collaboration, and model standards of behaviour in line with APS Values, APS Employment Principles and APS Code of Conduct.
- Demonstrated ability to manage and implement change, identify opportunities for improvement, and to promote a positive approach to dealing with uncertainty and ambiguity.
- Strong negotiation and communication skills, including the ability to communicate complex information clearly, make persuasive recommendations, and adapt to the needs of different audiences.
- Demonstrated ability to exercise sound judgment and analytical and problem-solving skills, including the ability to interpret and apply legislation.
- Proven capacity to deliver results, successfully lead or deliver complex projects, develop creative solutions and to manage risks appropriately.
- Demonstrated capacity to establish and maintain productive relationships with a variety of stakeholders, work collaboratively to achieve outcomes, and negotiate successfully.

- An in-depth understanding, or the ability to quickly acquire an in-depth understanding, of the Tribunal's legislative and policy context, particularly in relation to the delivery of case management services to diverse users.

Eligibility

Qualifications/Experience

Essential:

- A degree from a university, or an educational of a similar standing, in the field of law, or
- An educational qualification, or training and experience, related to dispute resolution, or
- Experience related to one or more functions or powers of the Tribunal.

Desirable:

- Accreditation as a mediator under the Australian Mediator and Dispute Resolution Accreditation Standards, or equivalent experience in conducting resolution processes in a high-volume dispute or complaint setting.

Eligibility:

- Australian Citizenship.
- Requirement to undertake an Australian Federal Police Check and a Health Assessment.
- Security Clearance - Have or be eligible to achieve a Baseline Security Clearance.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the Position Description.

Notes

NO AGENCIES PLEASE

We are a Circle Back Initiative Employer and commit to responding to every applicant.

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Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

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To Apply

Position Contact	Chelsey Hamilton, 0450 138 690
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0768411

Administrative Review Tribunal

Closing Date:Sunday 12 April 2026

Registrars Registrars section

Job Title	Assistant Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	42597
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Are you looking for a role that provides meaningful and diverse work and offers genuine career growth? If so, the Administrative Review Tribunal is the place for you!

The Administrative Review Tribunal (ART) is currently seeking applications for **Assistant Registrars** to join the Registrars branch.

These full-time ongoing flexible positions can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth and Sydney.

About the opportunity:

Reporting to the EL1 Deputy Registrar, Assistant Registrars work closely with other Registrars in the exercise of the Tribunal's statutory powers and functions. As an Assistant Registrar you will undertake case management activities including giving directions, orders and decisions, undertaking Tribunal case events as required, and responding to enquiries from stakeholders.

The Registrars team is responsible for managing applications for review (cases) from lodgement through to finalisation, or readiness for hearing by Tribunal members. Registrars at various APS levels exercise functions or powers related to the management of cases as authorised by the President of the Tribunal or the ART Act.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website.

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs support including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance
- employee Assistance Program for you and your family
- positive and inclusive culture.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

- **Service Delivery:** Assist Registrars and Deputy Registrars to undertake pre-constitution functions related to the management and resolution of cases, ensuring consistent, accessible, timely and high-quality services to external and internal users. Support effective case management and/or dispute resolution strategies consistent with the needs of users and the Tribunal's statutory objectives. Maintain knowledge of best practice, including trauma-informed practices, in providing services to people with disability and vulnerable people.
- **Knowledge and Advice:** Maintain an advanced working knowledge of applicable legislation and policy frameworks, operations, and practices of the ART's caseloads. Provide day-to-day advice and guidance to Tribunal staff and users on case management issues. Identify and actively manage risks, escalating as appropriate.
- **Stakeholder Engagement:** Maintain productive and collaborative relationships with a broad range of internal and external stakeholders to support the achievement of the Tribunal's statutory objectives and to facilitate the work of the Case Management Branch. Liaise with parties to ensure efficient progression of cases.
- **Innovation and Change:** Assist to identify innovative solutions and implement new or improved processes and case management practices to enhance the Tribunal's capacity for providing high quality and accessible services to users. Foster a culture of embracing change and continuous improvement.

About you

To be successful you will have:

- Demonstrated ability to work as a member of a team in a culture of collaboration, and model standards of behaviour in line with APS Values, APS Employment Principles and APS Code of Conduct.
- Highly developed communication skills, including the ability to communicate complex information and concepts clearly and adapt to the needs of different audiences.
- Well-developed analytical and problem-solving skills, including the ability to interpret and apply legislation within the context of issues, cases and processes.
- Highly developed interpersonal skills with the capacity to maintain productive relationships with a variety of stakeholders and to work collaboratively to achieve outcomes.
- Demonstrated knowledge and understanding, or the ability to quickly acquire knowledge and understanding, of the Tribunal's legislative and policy context, particularly in relation to the delivery of case management services to diverse users.

Eligibility

Qualifications/Experience:

- A degree from a university, or an educational qualification of a similar standing, in the field of law, or
- An educational qualification, or training and experience, related to dispute resolution, or
- Experience related to one or more functions or powers of the Tribunal

Eligibility:

- Australian Citizenship.
- Requirement to undertake an Australian Federal Police Check and a Health Assessment.
- Security Clearance - Have or be eligible to achieve a Baseline Security Clearance.

Your application should consist of a CV (of no more than 4 pages) and a cover letter (of no more than 2 pages) addressing how you feel your experience matches the capabilities and experience of role, referring to the Position Description.

Notes

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Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

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To Apply

Position Contact	Chelsey Hamilton, 0450 138 690
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
Published by Australian Public Service Commission.

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Attorney-General's

Vacancy VN-0768417

Administrative Review Tribunal

Closing Date:Sunday 12 April 2026

Registrars Registrars section

Job Title	Deputy Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW, Perth WA
Salary	$121,755 - $143,202
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	40044, 42843, 42903, 43289, 43296
Agency Website	https://www.art.gov.au/

Job Description

https://www.art.gov.au/about-us/careers

Are you looking for a role that provides meaningful and diverse work and offers genuine career growth? If so, the Administrative Review Tribunal is the place for you!

The Administrative Review Tribunal (ART) is currently seeking applications for multiple **Deputy Registrars**, to join the Registrars branch.

These full-time ongoing positions can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth and Sydney.

About the opportunity:

Reporting to the EL2 Registrar Lead, Deputy Registrars exercise delegated powers and manage cases of varying complexity. As a Deputy Registrar you may assist with the design and implementation of targeted case management strategies for particular caseloads, lead or contribute to national quality improvement projects, or where appropriate, manage the workloads and performance of other registrars.

The Registrars team is responsible for managing applications for review (cases) from lodgement through to finalisation, or readiness for hearing by Tribunal members. Registrars at various APS levels exercise functions or powers related to the management of cases as authorised by the President of the Tribunal or the ART Act.

About the Tribunal:

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- flexible working options and remote working to support you with your commitments outside of work.
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- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance
- employee Assistance Program for you and your family
- positive and inclusive culture.

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Duties

- **Service Delivery:** Undertake pre-constitution functions related to the management and resolution of cases including conducting Tribunal case events, ensuring consistent, accessible, timely and high-quality services to external and internal users. Implement effective case management and/or dispute resolution strategies consistent with the needs of users and the Tribunal's statutory objectives. Manage and resolve cases of varying complexities. Maintain knowledge of best practice, including trauma-informed practices, in providing services to people with disability and vulnerable people.
- **Operational Advice:** Provide day-to-day operational advice and guidance to registrars and other staff on case management issues. Identify and actively manage risks, escalating as appropriate.
- **Stakeholder Engagement:** Develop and maintain productive and collaborative relationships with internal and external stakeholders to support the achievement of the Tribunal's statutory objectives and to facilitate the work of the Case Management Branch. Liaise with parties to ensure efficient progression of cases.
- **Innovation and Change:** Assist to identify innovative solutions and implement new or improved processes and case management practices to enhance the Tribunal's capacity for providing high quality and accessible services to users. Foster a culture of embracing change and continuous improvement.

About you:

To be successful you will have:

- Demonstrated ability to work as a member of a team in a culture of collaboration, and model standards of behaviour in line with APS Values, APS Employment Principles and APS Code of Conduct.
- Demonstrated ability to identify opportunities for improvement, and to promote a positive approach to dealing with uncertainty and ambiguity during substantial organisational change.
- Strong communication skills, including the ability to communicate information clearly, make persuasive recommendations, and adapt to the needs of different audiences.
- Demonstrated ability to exercise sound judgment and analytical and problem solving skills, including the ability to interpret and apply legislation.
- Proven capacity to deliver results and effective outcomes, develop creative solutions and to manage risks appropriately.
- Demonstrated capacity to establish and maintain productive relationships with a variety of stakeholders, work collaboratively to achieve outcomes, and negotiate successfully.
- Demonstrated knowledge and understanding, or the ability to quickly acquire knowledge and understanding, of the Tribunal’s legislative and policy context, particularly in relation to the delivery of case management services to diverse users.

Eligibility

Qualifications/Experience:

Essential:

- A degree from a university, or an educational qualification of a similar standing, in the field of law, or
- An educational qualification, or training and experience, related to dispute resolution, or
- Experience related to one or more functions or powers of the Tribunal

Desirable:

- Accreditation as a mediator under the Australian Mediator and Dispute Resolution Accreditation Standards, or equivalent experience in conducting resolution processes in a high-volume dispute or complaint setting.

Eligibility:

- Australian Citizenship.
- Requirement to undertake an Australian Federal Police Check and a Health Assessment.
- Security Clearance - Have or be eligible to achieve a Baseline Security Clearance.

Your application should consist of a CV (of no more than 4 pages) and a cover letter (of no more than 2 pages) addressing how you feel your experience matches the capabilities and experience of role, referring to the Position Description.

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To Apply

Position Contact	Chelsey Hamilton, 0450 138 690
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0768460

Administrative Review Tribunal

Closing Date:Tuesday 14 April 2026

Member and Executive Support Member Services

Job Title	Proofreader
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$74,158 - $76,992
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 3
Position Number	to be confirmed
Agency Website	https://www.art.gov.au/

Job Description

https://art.bigredsky.com/page.php?pageID=106

Join our team as a Proofreader!

These exciting hybrid roles within Member Services can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

These full-time positions are non-ongoing for a period of twelve months - part-time working arrangements can be considered.

About the opportunity

Reporting to the Senior Proofreader, you will work as part of the National Proofreading Team providing administrative support within the Member and Executive support section with the main responsibility being to proofread the Tribunal's draft decisions within strict timeframes to improve each drafts accuracy, clarity, and consistency.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on our website.

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our Enterprise Agreement for more information about our terms and conditions of employment.

Duties

- **Proofreading:** Proofread draft decisions of the Tribunal, which involves checking formatting, footnoting and consistency of style, checking typographical errors, checking consistency of facts, dates, and chronology of events.
- **Stakeholder engagement**: Develop and maintain effective working relationships with a broad range of internal and external stakeholders to support team and Tribunal objectives. Provide general guidance and support related basic queries.
- **Administrative support**: Navigate case files using case management systems and undertake general administrative support functions as needed, including contributing content to shared Team resources, manuals and guides. Respond to general queries through a shared mailbox, escalating more complex queries to senior members of the team.

About you:

To be successful you will have:

- Demonstrated high level of written and verbal English language skills, strong attention to detail and the ability to proofread legal documents to a high standard.
- Basic understanding of, and ability to interpret, the legislative, policy and governance framework within which the National Proofreading Team operates.
- Well-developed interpersonal skills, including demonstrated ability to work effectively in a team environment and maintain effective working relationships with stakeholders, including demonstrating an understanding of and commitment to the APS Values and Code of Conduct.
- Demonstrated organisational skills, including the ability to organise own work and prioritise work to meet deadlines.
- To be flexible and have initiative, including the ability to respond positively to changing work demands and contribute to organisational change.

Eligibility

Desirable:

- Qualifications in proofreading, editing and publishing

Eligibility

- Australian Citizenship
- Required to undertake an Australian Federal Police Check and a Health Assessment

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

Please submit a CV (e.g. of no more than 4 pages) and cover letter (of no more than 2 pages) addressing how your experience matches the capabilities and experience of role, referring to the Position Description.

Please note: Short listed candidates will be required to complete a proofreading test, with only those who achieve a satisfactory result progressing to interview.

Notes

NO AGENCIES PLEASE

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQI+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state

government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: https://www.art.gov.au/.

To Apply

Position Contact	Catherine Pickering, 03 9454 6616
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0768353

Attorney-General's Department

Closing Date:Friday 17 April 2026

Information

Job Title	Exchange and Cloud Administrator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Hobart TAS
Salary	$101,672 - $113,413
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	0079/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description https://agcareers.nga.net.au/?jati=E3FEEB4C-0CDC-5C8C-67E2-ECC3E55CB044

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the ‘Apply Now’ button to the left of this advertisement.

Duties

Employment Opportunity

The Information Division is responsible for supporting the department's core ICT infrastructure and services. The division has a diverse range of responsibilities, including cloud services, network support, ICT project management, business system development and information governance.

As an Exchange and Cloud Administrator within the division you will push the boundaries of technology to create and support innovative solutions that redefine traditional practices. We believe in fostering a culture of creative and forward-thinking, where every team member is encouraged to think outside of the box and bring fresh perspectives to the table.

Key Responsibilities:

- MDM Platform Administration: configure and maintain MDM solutions to manage device enrolment, policies, and application for both Ivathi and Intune
- Exchange on-premises and on-line Management: configure Exchange mailbox policies to enforce security settings.
- Device Lifecycle Management: handle the provisioning, deployment, maintenance, and decommissioning of mobile devices.
- Security Policy Enforcement: develop and implement mobile security policies to protect corporate data.
- Troubleshooting: resolve complex technical issues related to mobile device connectivity, email synchrony
- Performance Monitoring and Optimization: conduct performance monitoring and optimization to ensure high availability and reliability.
- Stay Current: remain up-to-date with emerging network technologies and threats, applying this knowledge to enhance our network security posture.

How you can help make a difference

We are seeking a dynamic and creative Exchange and Cloud Administrator who thrives on solving complex problems and developing cutting-edge solutions. As a key member of the Core Services section, you will design, implement, and manage messaging solutions, ensuring high performance, security, and scalability.

The Exchange and Cloud Administrator role aligns with the skills for the information age (SFIA) framework. Under this framework, the role provides technical leadership to optimise the department's cloud network infrastructure. This includes contributing to the operational

configuration of messaging and device management assisting in the investigation and resolution of problems and assists with specified maintenance procedures. Carries out agreed maintenance tasks and specified operational configuration of cloud/on-prem components.

Qualifications and experience:

- Experience as an Exchange Administrator or similar role
- Knowledge of Messaging and MDM services
- Experience with security measures and best practices
- Experience with Defender, M365 and Purview
- Scripting Knowledge of PowerShell
- Proficiency in performance monitoring and optimization tools
- Excellent problem-solving skills and attention to detail
- Ability to stay current with emerging technologies and threats

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please speak contact HR Assist at hr.assist@ag.gov.au or 02 6141 6111 (option 2).

The department is committed to creating a diverse and inclusive working environment. We actively support and encourage people of all backgrounds; gender, age, ethnicity, race, cultural background, disability, religion and sexual orientation to apply and aim to ensure that the recruitment and employee experience is as accessible and inclusive as possible.

First Nations people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

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To Apply

Position Contact	Nigel Hill, 02 6141 5419
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=E3FEEB4C-0CDC-5C8C-67E2-ECC3E

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Attorney-General’s

Vacancy VN-0768355

Attorney-General's Department

Closing Date:Friday 17 April 2026

Information

Job Title	Exchange and Cloud Administrator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Hobart TAS
Salary	$123,193 - $149,893
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0081/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=13DC2F70-B45B-C8A3-6FB0-ECC3E56D2AE0

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the ‘Apply Now’ button to the left of this advertisement.

Duties

Employment Opportunity

The Information Division is responsible for supporting the department's core ICT infrastructure and services. The division has a diverse range of responsibilities, including cloud services, network support, ICT project management, business system development and information governance.

As an Exchange and Cloud Administrator within the division you will push the boundaries of technology to create and support innovative solutions that redefine traditional practices. We believe in fostering a culture of creative and forward-thinking, where every team member is encouraged to think outside of the box and bring fresh perspectives to the table.

Key Responsibilities:

- MDM Platform Administration: configure and maintain MDM solutions to manage device enrolment, policies, and application for both Ivathi and Intune

- Exchange on-premises and on-line Management: configure Exchange mailbox policies to enforce security settings
- Device Lifecycle Management: handle the provisioning, deployment, maintenance, and decommissioning of mobile devices
- Security Policy Enforcement: develop and implement mobile security policies to protect corporate data
- Troubleshooting: resolve complex technical issues related to mobile device connectivity, email synchrony
- Performance Monitoring and Optimization: conduct performance monitoring and optimization to ensure high availability and reliability
- Stay Current: remain up-to-date with emerging network technologies and threats, applying this knowledge to enhance our network security posture

How you can help make a difference

We are seeking a dynamic and creative Exchange and Cloud Administrator who thrives on solving complex problems and developing cutting-edge solutions. As a key member of the Core Services section, you will design, implement, and manage messaging solutions, ensuring high performance, security, and scalability.

The Exchange and Cloud Administrator role aligns with the skills for the information age (SFIA) framework. Under this framework, the role provides technical leadership to optimise the department's cloud network infrastructure. this includes contributing to the operational configuration of Messaging and device management assisting in the investigation and resolution of problems and assists with specified maintenance procedures. Carries out agreed maintenance tasks and specified operational configuration of cloud/on-prem components.

Qualifications and experience:

- Proven experience as an Exchange Administrator or similar role
- Strong knowledge of Messaging and MDM services
- Experience with security measures and best practices
- Experience with Defender, M365 and Purview
- Strong scripting ability (PowerShell)
- Proficiency in performance monitoring and optimization tools
- Excellent problem-solving skills and attention to detail
- Ability to stay current with emerging technologies and threats

Eligibility

To be eligible for employment at the Attorney-General’s Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please speak contact HR Assist at hr.assist@ag.gov.au or 02 6141 6111 (option 2).

The department is committed to creating a diverse and inclusive working environment. We actively support and encourage people of all backgrounds; gender, age, ethnicity, race, cultural background, disability, religion and sexual orientation to apply and aim to ensure that the recruitment and employee experience is as accessible and inclusive as possible.

First Nations people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nigel Hill, 02 6141 5419
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=13DC2F70-B45B-C8A3-6FB0-ECC3E5

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Attorney-General's

Vacancy VN-0768467

Attorney-General's Department

Closing Date:Sunday 19 April 2026

Information
ID Operations

Job Title	Web Publishing Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$80,153 - $87,028
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 4
Position Number	0086/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=ACD8CDBD-5140-6B0A-DAA1-ECC50DDA273F

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

Employment Opportunity

We seek people who bring external ideas, diverse experience, and global perspectives, and are willing to explore innovative ways of working. People who work for us will display leadership at all levels, apply information effectively to solve problems, and work collaboratively to achieve outcomes.

Role and expectations of the successful candidate:

The Web Publishing team is responsible for maintaining 20 external websites, including actioning content changes for departmental stakeholders. We are also responsible for the departmental intranet, creating public consultations and surveys, and providing advice on website analytics.

The main expectations of the successful candidate will be to:

- Monitor the Web Publishing group mailbox and ensure tasks are completed in a timely and accurate manner
- Under direction, contribute to the delivery of electronic information to the Attorney-General's Department and its clients by administering and maintaining websites and intranets using a Web Content Management System
- Ensure the websites meet Australian Government website standards by providing advice and support to stakeholders in relation to web standards and by checking material to be published
- Liaise with IT and business stakeholders on internet support issues, displaying sound judgement and attention to detail
- Provide guidance to stakeholders on relevant authoring standards for internet-based publishing.

How you can help us make a difference

Specific requirements of the role:

- Demonstrate strong customer service skills
- Demonstrated ability to work effectively as part of a team
- Experience in web content management is desirable.

Other desirable skills:

- Knowledge of HTML and CSS
- Experience using GovCMS, Drupal, and SharePoint content management systems
- Knowledge of google analytics
- Knowledge of creating accessible Word and PDF documents.

Eligibility

To be eligible for employment at the Attorney-General’s Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

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To Apply

Position Contact	Chloe Jones, (02) 6141 6495
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=ACD8CDBD-5140-6B0A-DAA1-ECC5(

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Attorney-General's

Vacancy VN-0768373

Australian Federal Police

Closing Date:Thursday 09 April 2026

Job Title	ACT Policing - Team Member, Radio and Technical Services
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$87,836 - $103,256
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	
Position Number	REQ15762
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/15762/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact to the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra mandatory leave rest days per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 16 weeks of paid maternity leave (after 12 months of service) + an additional 36 weeks of maternity leave without pay
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangement that provides work/life balance
- Access to ongoing training and development to support ambitions

Duties

What is the role?

Applications are sought from suitably qualified applicants wishing to be considered for the role of ACT Policing - Team Member, Radio and Technical Services.

As a Team Member in the AFP you will be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

The ACT Policing Radio & Technical Services Team is responsible for the service delivery to the AFP for a vast range of technical requirements. Specifically, this position will be accountable for technical works relating to AFP vehicles and related technical equipment, however is also responsible for providing other technical support functions within the team. These functions include but are not limited to, projects, maintenance and support relating to:

- Radio network and infrastructure;
- Closed circuit TV (CCTV); and
- Speed detection equipment

What will you do?

The role responsibilities include but are not limited to:

- Fitting vehicles with technical equipment;
- Achieving technical outcomes within required timeframes;
- Conducting design and implementation of technical systems;
- Working well within a team environment to achieve results;
- Undertaking a range of operational support tasks including team administrative duties when required or as directed;
- Completing regular documentation updates and maintaining document control standards;
- Confidently conducting stocktake, asset management and procurement activities including documentation; and
- Possessing the ability to prioritise tasks within the team structure and adapt to change regularly.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.

- Auto Electrical/Mechanical trade certificates or the ability to obtain and/or demonstrate extensive experience
- Automotive industry experience and knowledge relevant to the role.
- Current first aid certificate or the ability to obtain one
- Metal work and fabrication experience
- Drivers licence
- Possess ability to work in confined spaces and in difficult circumstances

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Electronics certificate 3 and or experience in electronics
- Working at Heights certification or ability to obtain & experience with radio tower climbing
- Heavy Rigid & Motorbike Vehicle Licences
- 4WD Training or experience
- 5 Years Technical experience in related field

Notes

Location

This role is located in Canberra and applicants are expected to be based in or around the Canberra region.

Band Level

This process is looking to fill positions at the Band 4 level.

Commitment to Diversity and Inclusion

Diversity and inclusion is an operational priority for the Australian Federal Police (AFP). To be an effective police force, we must be reflective of the community we serve, working across languages, cultures and transnational borders. The 2023-26 Diversity & Inclusion Strategy is the guiding framework for delivering the AFP's diversity and inclusion goals and reflecting our commitment to being an employer of choice, incorporating diversity and inclusion principles in day-to-day practice and building a psychologically and culturally safe workplace. This includes hiring people from diverse backgrounds who bring their lived experience to contribute, and add value, to the AFP. Find out more about how the AFP embraces diversity and inclusion.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Kim LADD, 02 5126 0791
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15762/

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Attorney-General's

Vacancy VN-0768382

Australian Federal Police

Closing Date:Monday 13 April 2026

Job Title	Investigative Assistant - Eastern Command
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$64,754 - $75,233
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 2
Position Number	15825
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/15825/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We’re committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child’s date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

Applications are sought from suitably qualified applicants wishing to be considered for the role of Investigative Assistants.

Investigative Assistants are professional unsworn members of the AFP who provide an important support capability to operational areas by providing sworn members with additional capacity to undertake investigative duties, reduce their administrative workload, and focus on operational outcomes.

This role falls under an operational working pattern which includes flexible working hours and attracts the 22% composite allowance.

You will also be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

Investigative Assistants contribute to the efficiency and effectiveness of operational area outcomes by undertaking a range of administrative, corporate, and operational activities. The primary role and responsibilities of Investigative Assistants within operational teams are as follows:

- **Operational Support Tasks** - including research and review of public records and other open source information, assistance with external enquiries, transcriptions, rostering arrangements, Major Incident Room (MIR) support, data entry, paper/electronic brief preparation, scanning/photocopying and court preparation;
- **Utilisation of electronic police databases** – including the interrogation, input, collation and retrieval of data to support operational activity - e.g. case creation, linking, auditing of team cases, and assistance with case finalisation;
- **Performance Reporting and Quality Assurance Processes** – including data quality reviews, management and dissemination of operational activity reports, operational and corporate compliance reports, and liaison with Corporate Services teams;
- **Administrative Support Tasks** - including management of team assets and equipment, drafting, organizing and maintaining documents in paper or electronic filing systems, management of interpreters and witnesses, hospitality requests, event management, undertaking secretariat duties, and maintenance of phone/contact lists;
- **Corporate Support Tasks** - including procurement, financial administration, asset auditing, travel arrangements, organisational charts, liaison with contractors, fleet maintenance, and assistance with on-boarding new members/secondees; and
- **Management of Property and Exhibits** – including data entry, continuity of exhibits during forensic procedures, assistance with the return of property, destruction of property, liaison with Forensics and the Property & Exhibits team.

Eligibility

Essential Requirements

Members undertaking the Investigative Assistant role require the following skill sets and capabilities:

- You must be an Australian Citizen at time of application;
- A minimum Negative Vetting 1 (Secret) security clearance or the ability to obtain one;
- Strong interpersonal skills and the ability to liaise effectively at all levels internally and externally;
- Efficient and effective time management skills, attention to detail and the ability to prioritise work tasks;
- Sound written and verbal communication skills;
- The ability to work calmly and effectively in a fast-paced and dynamic operational environment;
- Intermediate to advanced level skills in Microsoft Office applications;
- The ability to apply confidentiality, judgement and initiative; and
- A strong understanding of the need for integrity, disclosure and mandatory reporting;

Notes

Additional Information

- This is an AFP Band 2 level position and works under the AFP Operations Working Pattern.
- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and Designated Public Holidays) that are required under the Operations working pattern. In accordance with the AFP Enterprise Agreement, an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.
- Given expected high volume of applications, only applicants who progress post interview phase will be eligible for feedback on outcome.

Commitment to Diversity & Inclusion

We're all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia’s national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Soakimi Maka, (02) 51267864
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15825/

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Attorney-General's

Vacancy VN-0768394

Australian Federal Police

Closing Date:Tuesday 14 April 2026

Job Title	Armourer - AFP National Armoury
Job Type	Full-Time, Ongoing
Location	Perth WA, Canberra ACT
Salary	$75,233 - $123,420
Future Merit Locations	Perth, Canberra
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6
Position Number	15806
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/15806/

What is the role?

Applications are sought from suitably qualified candidates wishing to be considered for multiple technical roles within the National Armoury, Australian Federal Police. These positions are based in Canberra, and Perth and attract an operational composite of 22%. Travel is required to other states and territories to conduct firearm servicing activities.

This recruitment round covers the following positions:

- Deputy Armoury Registrar, Gunsmith, Band 6
- Senior Armourer, Band 5
- Armourer Band, 3-4

Each role is outlined in detail in the candidate pack to this advertisement. Applicants are invited to apply for the position(s) that best match their skills and experience. All applications will be assessed individually against the requirements and selection criteria for each role.

When applying you will be asked to nominate your preferred band level, however final determination of the band level you are found suitable for is at the discretion of the panel.

As a Team Member in the AFP, you will be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

Duties

The role of the **Deputy Armoury Registrar, Gunsmith** is to support the Team Leader of the National Armoury in both decision-making and daily operations. Working collaboratively with the Team Leader, this position is responsible for prioritising workflow and offering guidance as a subject matter expert on firearms and related equipment.

The **Senior Armourer** plays an important technical role in armoury operations. This includes supervising Armourers, conducting advanced fault diagnostics, managing weapons maintenance schedules, and ensuring full compliance with all applicable safety and operational standards.

The **Armourer** is responsible for the safe handling, technical inspection, maintenance, and accountability of firearms and accessories. Working under the supervision of the Senior Armourer and Gunsmith, this role ensures all weapons and equipment are maintained in a serviceable condition, meet regulatory compliance standards, and are ready for operational deployment.

For further information on these roles, please view attached candidate pack.

Eligibility

Essential Requirements

Although specific requirements differ depending on the position, as per candidate pack, the following criteria are considered fundamental:

- You must be an Australian citizen at time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Certificate III (or equivalent) in a recognised mechanical trade field.
- Ability to complete required internal and external courses.
- Sound mechanical aptitude and attention to detail.
- Commitment to safety and procedural compliance.
- Demonstrated ability to work in a team environment.
- Excellent communication and stakeholder management skills.

Desirable Requirements

Desirable requirements vary between roles, however as a baseline, the following is highly regarded:

- Certified in Engineering (Mechanical) Cert III, Fitter and Machinist is highly desirable.
- Relevant and contemporary Armoury related knowledge and experience.
- Proven ability of using subject matter expertise within the Armoury field.
- Previous logistical experience.

Notes

Additional Information

- When applying you will be asked to nominate your preferred band level, however final determination of the band level you are found suitable for is at the discretion of the panel.
- These roles are located in Canberra and Perth; applicants are expected to be based in Canberra or Perth. Any relocation will be at the applicant's cost.
- This advertisement is to create a merit list for future ongoing or non-ongoing vacancies arising over the next 12 months.
- These positions are AFP Broadband 3-4, Band 5 and Band 6
- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and

Designated Public Holidays) that are required under the Operations working pattern. In accordance with the AFP Enterprise Agreement, an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Mark Goggin, 02 5126 2698
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15806/

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Attorney-General's

Vacancy VN-0768435

Australian Federal Police

Closing Date:Wednesday 15 April 2026

Job Title	Assistant Forensic Accountant
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$111,861 - $143,883
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This role is located in Canberra, ACT and applicants are expected to be based in Canberra.
Classification	APS Level 6;Executive Level 1
Position Number	15838
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/15838/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%

- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The AFP's forensic accounting capability is delivered under the Criminal Assets, Fraud and Corruption Command (CAFAC Command). AFP Forensic Accountants maximise the AFP's operational effectiveness by analysing, interpreting, and presenting findings relating to complex financial and business-related information in an understandable and properly supported manner

Assistant Forensic Accountants are more generally deployed to work within the Criminal Assets Confiscation Taskforce (CACT). The AFP-led CACT seeks to deprive persons and criminal groups of the proceeds, instruments and benefits of their offending, and to undermine the profitability of criminal enterprises. The CACT brings together expertise in investigations, litigation, intelligence, forensic accounting, legal policy and other specialist resources from key partner agencies, including the Australian Taxation Office (ATO), Australian Criminal Intelligence Commission (ACIC), Australian Border Force (ABF) and AUSTRAC. The aim of the taskforce is to enhance the identification of criminal assets and benefits derived from crime, and to pursue their confiscation.

As a Team Member in the AFP you will be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

The role of an Assistant Forensic Accountant provides appropriate advice and undertakes necessary forensic accounting services during all phases of an investigation, prosecution and/or confiscation action to help identify the source of financial evidence; assist in its collection; direct and/or ensure its proper collation, synthesis and analysis to produce product, which can be relied upon to inform and shape the investigation and the legal decision making process.

This is undertaken by applying accepted and relevant forensic accounting tests, procedures and techniques in accordance with professional and judicial standards and includes:

- Provision of financial expertise to assist in the conduct of financial investigations;

- Interpretation, analysis and summary of financial transactions and arrangements for the purpose of supporting criminal and civil proceedings;
- Competence in interpreting, analysing and presenting financial data, spreadsheets and reports using MS Office;
- Reporting of findings to internal and external clients including investigators, management, litigators and prosecutors;
- Assisting in the preparation of work practices, reports and evidence in compliance with professional accounting standards;
- Assisting and undertaking financial investigations and forensic accounting services under guidance of a Senior Forensic Accountant;
- In consultation with National Coordinator Forensic Accounting and their relevant Team Leader/supervisor, work under the oversight of a Senior Forensic Accountant when required;
- Assisting with training design and delivery; and
- Maintaining currency in subject matter expertise through ongoing professional development in forensic accounting and financial investigations.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Tertiary qualification in accountancy or commerce;
- Minimum five (5) years' experience in auditing, financial investigations or financial analysis; and

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Forensic accounting technical knowledge, expertise and skills;
- Demonstrate an understanding of undertaking forensic accounting engagements and providing expert evidence;
- Hold membership, or in the process of obtaining Membership, with a recognised professional accounting body (i.e. CA/CPA/Institute of Public Accountants);
- Certificate IV in Government Investigations; and
- Knowledge of the cryptocurrency regulatory environment and expertise in tracing cryptocurrency.

Notes

Additional Information

- This role is located in Canberra, ACT and applicants are expected to be based in Canberra.

- This role attracts a composite allowance in recognition of expanded working hours, normal patterns of attendance and shift patterns (such as afternoon shifts, weekends and Designated Public Holidays) that are required under the Operations working pattern. In accordance with the AFP Enterprise Agreement, an employee who is required to work in accordance with the Operations working pattern will receive a Core Composite of 22% in addition to their base salary, which will count as salary for superannuation. The Commissioner has the authority to remove a composite from a role.

Commitment to Diversity & Inclusion

We're all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

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To Apply

Position Contact	Sharon Raabe, 02 5126 9163
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15838/

Attorney-General’s

Vacancy VN-0768401

Australian Human Rights Commission

Closing Date:Monday 20 April 2026

Chief Executive Office
Chief Executive Office Chief Executive Office

Job Title	Senior Officer, Evaluation
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS, Various locations - ACT ACT, Various locations - VIC VIC
Salary	$121,755 - $133,986
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	Executive Level 1
Position Number	1414
Agency Website	

Job Description

https://ahrc.recruitmentplatform.com/apply/?jobId=Q7FFK026203F3VBQB68LO7VKW-397&langCode=en_GB

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

The Chief Executive Office is a small specialist team providing centralised advice and support to the Chief Executive, Senior Leadership Team, President and Commissioners and the wider Commission in the development and achievement of strategy, planning, governance, reporting, knowledge management, evaluation and impact.

As a new role at the Commission this role will report to the Senior Officer, Governance, Planning, Knowledge Management and Evaluation and be governed by a steering Committee.

We are looking for an experienced Evaluation Officer to join the team and support the implementation of monitoring, evaluation, accountability and learning activities across the Commission. This includes leading the design and implementation of evaluations across multiple projects applying theory-based mixed method approaches to outcomes/social impact measurement and data analysis, strengthening the capability, delivery and use of evaluation evidence across the Commission and providing advice and support to implement the monitoring, evaluation and learning framework including approaches in line with the Commonwealth Evaluation Policy.

This full-time, ongoing position offers a competitive salary range $121,755 – $133,986 per annum plus 15.4% superannuation.

We offer flexible, hybrid and remote work options.

Duties

What You’ll Do:

- Design fit-for-purpose evaluations for projects including drafting evaluation plans and developing mixed method, participatory and culturally responsive approaches to data collection, verification and analysis.
- Conduct project evaluations including gathering and analysing quantitative and qualitative data, identifying relevant findings and insights for the project and the wider Commission.
- Present findings, insights and observations in accessible report formats, presentations and data visualisation.
- Support the implementation of the Commission’s Strategic MEAL framework.
- In collaboration with relevant stakeholders, support the implementation of evaluative thinking into the Commission’s planning, project design, and decision-making processes.
- Strengthen understanding across the Commission in evaluative thinking for program design and implementation in line with the PGPA Act and Commonwealth Evaluation Policy through information sharing, training and support to teams.

Eligibility

What We’re Looking For:

- Demonstrated understanding of monitoring, evaluation and learning frameworks and embedding evaluative thinking and methods into an organisational context.
- Experience in designing program logics and/or theories of change, evaluation plans and data collection plans.
- Experience in culturally responsive practices and principles in evaluation including with First Peoples and culturally and raciallymarginalisedcommunities.
- Experience building monitoring, evaluation and learning capability across an organisation.
- Demonstrated skills in participatory approaches to planning and evaluation, including skills in workshop facilitation and coordination.
- Knowledge of best practice engagement in embedding evaluative thinking and practice across planning and implementation.
- Sound analytical skills and the ability to draw on information from appropriate sources.
- Monitoring and evaluation skills including measuring the effectiveness of activities including training, advocacy, research reports and outreach.
- Demonstrated capacity for strategic thinking, sound judgement and creative problem solving in a complex, sensitive and dynamic environment.
- Ability to identify risk and work collegiately to effectively manage it.
- Excellent written and verbal communication skills.

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you’re ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: **5pm AEDT 20 April 2026**

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQA+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note: The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future ongoing and non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Catherine Johnson, Senior Officer - Governance, Planning, Knowledge Management and Evaluation via catherine.johnson@humanrights.gov.au

About the Australian Human Rights Commission

To Apply

Position Contact	Catherine Johnson, catherine.johnson@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/apply/?jobId=Q7FFK026203F3VBQI

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Attorney-General's

Vacancy VN-0768438

Australian Human Rights Commission

Closing Date:Friday 17 April 2026

Legal
Legal Legal

Job Title	Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS, Various locations - VIC VIC
Salary	$121,755 - $133,986
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	Executive Level 1
Position Number	1093
Agency Website	

Job Description

https://ahrc.recruitmentplatform.com/apply/?jobId=Q7FFK026203F3VBQB68LO7VKW-398&langCode=en_GB

The Australian Human Rights Commission (the Commission) is Australia's national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

Our Legal Division is a small, dynamic team that provides the services of in-house counsel to the Commission. Our lawyers give high level legal advice on a range of issues including human rights and anti-discrimination law, and commercial issues such as contracts and tender processes. We also represent the Commission in external litigation, including as intervener in human rights and unlawful discrimination proceedings.

We are looking for an experienced Lawyer to join our team and provide accurate, high level legal and policy advice in a timely and efficient manner. In this role, you will be involved in conducting litigious matters, preparing high level submissions and acting as advocate and instructing solicitor in legal proceedings before superior courts.

This full-time / part time, non-ongoing / ongoing position offers a competitive salary range of $121,755 - $133,986 per annum plus 15.4% superannuation.

We offer flexible, hybrid and remote work options.

Duties

What You'll Do:

- Conduct legal research and prepare high level legal and related policy advice on matters including human rights, privacy and federal discrimination law.
- Prepare and conduct (and assist other lawyers in the preparation and conduct of) external litigation including Commission interventions and responses to applications under the Administrative Decisions (Judicial Review) Act 1977 (Cth).
- Assist in the efficient and timely conduct of Commission inquiries into alleged breaches of human rights and discrimination in employment under the Australian Human Rights Commission Act 1986 (Cth), including preparing reports to the Attorney-General in relation to such inquiries.

- Provide advice in relation to commercial arrangements the Commission enters into, including settling contracts and partnership agreements and advising on tender processes.
- Assist in the timely processing of and/or make decisions concerning applications under the Freedom of Information Act 1982 (Cth).
- Represent the Commission at meetings, seminars and in court as required.
- Work effectively with other sections within the Commission and liaise with persons having contact with the Commission.
- Maintain office standards for timeliness, confidentiality and matter management.

Eligibility

What We’re Looking For:

- Legal qualifications and current practicing certificate.
- Minimum of five years post admission experience as a solicitor or equivalent experience.
- Ability to conduct legal research and provide accurate, high level legal and policy advice in a timely and efficient manner.
- Ability to conduct (or assist in the conduct of) litigious matters, prepare high level legal submissions with minimal supervision and act as advocate or instructing solicitor in legal proceedings before superior courts.
- Excellent oral, written and organisational skills of a high order.
- Ability to work efficiently and effectively within, and contribute creatively to, a small team, as well as with other sections of the Commission.
- Familiarity with the Australian and international legislation relating to anti-discrimination matters and human rights issues, including international covenants and instruments.
- Ability build and sustain positive relationships and contribute to the continuous improvement of the Legal team.

Notes

Why Join Us?

By becoming a part of our team, you’ll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you’re ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 17 April 5pm AEDT

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQA+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please note that this position may be filled on either a non-ongoing or ongoing basis. If an offer of non-ongoing employment is made, the successful applicant would be employed for an initial period of up to **twelve months** with the possibility of extension up to a maximum period of two years in total. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future ongoing and non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position, your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Graeme Edgerton, General Counsel via email graeme.edgerton@humanrights.gov.au.

About the Australian Human Rights Commission

To Apply

Position Contact	Graeme Edgerton, graeme.edgerton@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/apply/?jobId=Q7FFK026203F3VBQI

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Attorney-General's

Vacancy VN-0768335

Commonwealth Ombudsman

Closing Date:Sunday 12 April 2026

Defence, Investigations, ACT & Legal
ACT Freedom of Information

Job Title	Assistant Director ACT Freedom of Information
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Brisbane QLD
Salary	$121,917 - $131,653
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements may be negotiated
Classification	Executive Level 1
Position Number	019_03/26
Agency Website	https://www.ombudsman.gov.au/

Job Description

https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4

About the ACT Freedom of Information team

The ACT Freedom of Information (FOI) team sits within the Defence, Investigations, ACT and Legal Branch and is responsible for oversight of the ACT FOI Scheme, which includes:

- receiving and conducting merit review of FOI decision applications
- receiving and deciding on requests for extension of time to decide access applications
- monitoring the Freedom of Information Act 2016 (FOI Act)
- receiving and investigating complaints about any of the functions under the FOI Act
- reporting on the operation of the FOI Act
- working with a range of stakeholders to monitor the FOI scheme and promote the objects of the Act.

About the role

This role requires a highly motivated person with experience in FOI or merit review functions, high level stakeholder engagement and management skills, legal research skills, and written communication skills.

The successful candidate for the Assistant Director, ACT FOI team position will have legal qualifications, experience in researching, interpreting and analysing legislation, and a demonstrated ability to:

- lead and manage a small team to achieve quality outcomes
- cultivate productive relationships and nurture internal and external stakeholders to influence outcomes
- analyse information, exercise sound judgement and think strategically
- communicate with influence through written, legally correct and reasoned decisions
- conciliate disputes through informal processes
- work effectively under pressure, independently or as part of a team, to achieve results
- a familiarity with merit review functions and FOI is highly desirable.

Duties

Duties are to be performed under broad direction of your supervisor and in accordance with the APS Code of Conduct, upholding the APS Values and upholding the office values of independence, impartiality, integrity, accessibility and professionalism.

Duties include:

- Supporting the Director in managing the ACT Ombudsman FOI functions (such as Ombudsman review applications, extension of time requests and monitoring of the ACT agencies compliance with Open Access obligations)
- Case managing, researching and drafting ACT FOI Ombudsman review decisions for the delegate's consideration
- Providing guidance to a small team on the correct and preferrable outcomes in review matters
- Preparing the report on the operation of the Freedom of Information Act 2016 (annual report) to statutory timeframes
- Preparing briefings for Senior Executives attending committee hearings and other high-level meetings
- Engaging with stakeholders to provide assistance and advice on ACT FOI matters
- Case managing complaints about the ACT FOI Scheme
- Other duties as required

Eligibility

The successful candidate must:

- be an Australian citizen,
- undergo a National Criminal History records check and
- be able to obtain and maintain a security clearance at a level appropriate to the position offered. The level of the security clearance will be dependent upon the requirements of the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Commonwealth Ombudsman

About the Office The purpose of the Office of the Commonwealth Ombudsman (the Office) is to: • provide assurance that the Australia Government entities and prescribed private sector organisations that the Office oversights, act with integrity and treat people fairly, and • influence enduring systematic improvement in public administration in Australia and the Pacific region. The Office does this through handling complaints, conducting investigations, performing audits and inspections and encouraging good administration. The Office also influences improvement in public administration in the Pacific region through collaboration with partner entities. The Office is statutorily independent within the Attorney-General's portfolio with the following separate titles that describe some of our specific powers and functions: • Defence Force Ombudsman • Postal Industry Ombudsman • Overseas Students Ombudsman • Private Health Insurance Ombudsman • Immigration Ombudsman • Law Enforcement Ombudsman • VET Students Loans Ombudsman. The Commonwealth Ombudsman is also the ACT Ombudsman. Further information about the Office is available at the Commonwealth Ombudsman website.

To Apply

Position Contact	Erin O'Connell, N/A
Agency Recruitment Site	https://ombudsman.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Attorney-General's

Vacancy VN-0768409

Federal Court of Australia

Closing Date:Monday 13 April 2026

Court and Tribunal Services

Job Title	Court Officer
Job Type	Casual, Non-Ongoing
Location	Sydney NSW
Salary	$62,775 - $68,425
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 2
Position Number	204-03-26 (b)
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://fcajobs.nga.net.au/?jati=55CE0BD4-3BC3-6691-7824-ECC4237CD344

Position Overview

The role is part of the Court Support and Improvement Team. This team provides high quality Court support services to Judges, Registrars and their staff, and to the general public and legal practitioners.

Duties

Major Activities

You will be required to carry out a diverse range of tasks and perform a variety of courtroom activities including: setting up courtrooms, opening and closing Court, handing up documents, swearing in witnesses, operating courtroom technology (including video conferencing equipment) and supporting digital litigation practices (such as online hearings and live streaming) From time to time, you may also be required to assist other Court Operations staff with administrative tasks.

Whilst this a casual position, it is expected that Court Officers are available a minimum of three days a week.

Key Relationships

External Relationships:

- Legal practitioners & other court clients – Provide the highest level of quality client service.
- Interstate Registries
- Other courts/Tribunals
- Interpreter providers
- Court Reporting Services

Internal Relationships:

- Judges' chambers – Liaise with Judges and their staff
- Registrars
- Court Operations Staff

Eligibility

Competencies & Attributes

Courtesy and Client Service

- Courtesy and Professionalism – Deals with clients and Court staff with courtesy and respect. Communicates messages professionally. Is alert and attentive to the needs of the Court.
- Service Delivery – Demonstrates an understanding of client service standards and works to achieve those standards. Looks for and proposes improvements.
- Problem solving – Demonstrates an ability to identify problems, propose solutions and work within and across teams to get the right result.
- Personal Presentation – maintain a neat and well-groomed appearance suitable for the Court.

Innovation and Continuous Improvement

- Technology – Demonstrates an understanding of existing Court applications and the role of technology in the future of the Court, seeks to use relevant technical applications efficiently and effectively, and is confident in the use of technology.
- Focus on improvements – Considers and communicates opportunities for improving ‘the way in which things are done’.
- Response to change – Responds in a positive and flexible manner to change.
- Personal Development – Demonstrates self-awareness and a commitment to personal development.

Excellence in Professional Practice and Procedure

- Professional Knowledge –Understands the role of the Court and its place in the Australian Legal System.
- Procedural Excellence – Follows work procedures accurately providing sound procedural advice where applicable.
- Achieves Results – Establishes task plans and simple project plans in consultation with supervisor/team leader.

Working Relationships & Leadership

- Leadership and Mentoring – Identifies opportunities to work with supervisors and colleagues to draw on their perspective and expertise.
- Team work – Demonstrates an ability to work as a team member and offer support to other members of the team as necessary. Demonstrates an ability to work with limited direction, establish priorities, organise workload and meet deadlines.
- Communication – Communicates clearly and positively, including actively listening to colleagues and clients. Shares information and ensures others are kept informed of issues.

Formal Qualifications

Legal qualifications or previous experience working in a legal environment would be highly regarded but is not essential as full training is provided.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title

Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Shannyn Rickman, 02 8099 8544
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=55CE0BD4-3BC3-6691-7824-ECC4237C

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Attorney-General's

Vacancy VN-0768462

Federal Court of Australia

Closing Date:Sunday 19 April 2026

Federal Court of Australia
Registrar Support National Operations (Legal)

Job Title	Legal Case Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Hybrid / Flexible working arrangements may be negotiated in line with operational requirements
Classification	APS Level 5
Position Number	0210-03-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description https://fcajobs.nga.net.au/?jati=6BB8C379-B6D6-54BE-9202-ECC4D81CE55A

Position Overview

The Legal Case Manager position provides support to Judicial Registrars (hereafter, Registrars) in the exercise of their delegated judicial and administrative powers.

Broadly, the primary areas of Registrar work for which support is required are as follows:

- Mediation and Case Management Support. This involves mediation and case management work done by Registrars in support of matters within judges' dockets
- Registrar Court work. This work involves the running of Corporations and Bankruptcy lists; issuing of summonses for examination; return of documents in public examinations; return of subpoena lists and hearings; Fair Work General Protection lists; and special fixture interlocutory hearings, such as security for costs and discovery applications
- Other Registrar Work. This work includes the determination of costs (long form bills of costs estimates, confidential conferences, taxation of costs, lump sum determinations, remuneration assessments), Duty Registrar work, substituted service applications, and other work (pro bono external liaison)

Legal Case Managers will also assist with national tasks as required. Further details and specific examples of work to be undertaken by Legal Case Managers are set out below.

Duties

Primary Activities

Legal Case Managers provide support to the Judicial Registrar team, including:

<u>Mediations and Case Management:</u>

- Coordinating the management of proceedings the Registrar is mediating or case managing, including liaising with parties, organising mediations and case management conferences, preparing correspondence, ensuring facilities are arranged in accordance with the requirements of each particular mediation and/or case management conference and ensuring that relevant case data on the Court's case management system is accurate and up to date.

<u>Registrar Court Work:</u>

- Undertake preparatory work for hearings, including liaising with parties, listing matters on the Court's case management system, undertaking all post-hearing work including uploading orders and ensuring the Court's case management system accurately reflects outcomes

- Assist with any preliminary work required for public examinations including attending the examination with the Registrar as required and ensuring that outcomes and listing details are accurately recorded

Other Registrar Work:

Costs

- Support the Registrar with all aspects of the work, including the review of bills of costs to ensure they are ready to be estimated and taxed, prepare drafts of all estimate letters and prepare orders and certificates of taxation for the Registrar to approve;
- Assist with the lump sum costs process including by drafting orders, facilitating hearings, recording outcomes and corresponding with parties as required.

Substituted service applications

- Support the Registrar with all aspects of the work, including liaising with parties, and prepare draft orders for consideration by the Registrar.

Other duties as required

- Undertake the coordination of pro bono work, including liaising directly with barristers and solicitors about briefs
- Diary and inbox management for Registrars including management of the calendars and any travel arrangements
- Assist the work of the Australian Competition Tribunal, Copyright Tribunal, and Defence Force Discipline Appeal Tribunal, as required
- Ability to be deployed to Registry or Chambers, as required

Key Relationships

- Judicial Registrars: provide high level administrative and general support services.
- Chambers and Registry Staff: provide advice and support to Court staff in regard to Registrar work.
- Legal Profession and Litigants: liaise with individuals, groups or organisations on a range of matters, as required.
- External service providers: liaise with external providers such as the court’s transcript provider, interpreters and other suppliers as required, regarding support arrangements for Registrars.

Eligibility

Competencies & Attributes

To undertake this role the successful candidate must have:

- An interest in the law.
- The ability to provide high level administrative support effectively and efficiently.
- A sound understanding of the jurisdiction and practice and procedure of the Court or the ability to acquire such knowledge quickly.
- The ability to work both autonomously and collaboratively as a member of a team.
- The ability to manage multiple tasks and priorities effectively.
- The ability to build and sustain positive relationships with a network of key stakeholders, internally and externally.
- A high level of IT proficiency.

Formal Qualifications

There are no formal qualifications required to undertake the role. A law or related degree (or current enrolment in a law or related degree) will be regarded favourably but is not a requirement for the position.

Selection Criteria

1. Experience providing administrative and general support in a professional environment.
2. A demonstrable interest in and knowledge of the jurisdiction of the Federal Court of Australia.
3. Good written and oral communication skills underpinned by exceptional attention to detail.
4. Problem solving skills, including the ability to evaluate a large volume of information quickly.
5. The ability to manage multiple tasks and priorities effectively.
6. The ability to work both autonomously and collaboratively, including strong interpersonal skills, a proven ability to build and maintain positive professional relationships, and court appropriate presentation.
7. Demonstrated proficiency with administrative tasks and technology, including the use of electronic legal resources and the ability to learn and use the Court’s case management systems and courtroom technology.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999 (Cth) and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.

2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply. Such candidates cannot, however, be engaged until their redundancy benefit period has expired.

Contact Officer

For more information, please contact:

- Melbourne - Judicial Registrar Thomas Stewart via telephone (03) 8638 6762 or email Thomas.stewart@fedcourt.gov.au;
- Sydney – Judicial Registrar Stuart Young via telephone (02) 8099 8523 or email stuart.young@fedcourt.gov.au

How to apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a one-page response outlining your suitability for this position, having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

Application Close: Sunday 19 April 2026 at 11:30pm (AEST)

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Stuart Young, (02) 8099 8523
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=6BB8C379-B6D6-54BE-9202-ECC4D81C

Attorney-General's

Vacancy VN-0768474

Federal Court of Australia

Closing Date:Wednesday 15 April 2026

Federal Court of Australia
Court and Tribunal Services

Job Title	Client Service Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Newcastle NSW, Parramatta NSW, Sydney NSW, Wollongong NSW
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be considered in line with operational requirements. Candidates will be required onsite during the training period
Classification	APS Level 4
Position Number	0220-03-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://fcajobs.nga.net.au/?jati=8096A431-4521-1DFC-6354-ECC50EE5BCB3

Purpose of position

This position is primarily responsible for the provision of services directly to the judiciary in specific locations and the public both locally (face to face) and/or nationally (as part of a dispersed national team).

Staff working nationally will work in the Strategic Support Hub (SSH) and have broad responsibility nationally across both general federal and family law jurisdictions for enquiries management, filed document management and Registrar Support in Family Law. The SSH includes the contact centre and national entry point for telephone, email and live chat contacts and national document management for both general federal and family law. It also oversees the National Support Pool assisting Deputy Registrars working in family law nationally. Staff at the SSH report to the Team Leaders Strategic Support Hub and may be located at dispersed locations nationally working with other SSH staff.

Staff working in Location Based Support will provide a pivotal role delivering local services directly to the judiciary and face-to-face clients attending court locations. Staff in Location Based Support are located in a specific registry location to provide support at a local level. Staff within this stream report to a Location Based Team leader, either Manager Court Operations or Director Court Operations, depending on the location’s size and structure.

SSH and Location Based Support staff integrate across areas of responsibility to provide a holistic service to judges, staff, litigants and the profession.

This position may be required to work in either the SSH or Location Based Support across any of the streams of work managed by the respective teams. There is an expectation that regular role rotation and cross skilling will take place to ensure all staff maintain a broad range of skills.

Duties

The responsibilities of the position are to:

- provide information and advice relating to court services, procedures, processes and forms as well as external options to clients to assist them to resolve their enquiries and issues
- progress cases by providing administrative services in accordance with court processes, including document lodgement, enquiries management, Registrar support and receiving and reconciling court fees and charges
- assist in the management of complex cases through the case management system
- Work independently within defined rules to apply legislation, guidelines and court processes.
- Identify issues and contribute to the resolution of problems.
- schedule and prioritise matters for hearing and other interventions to achieve the earliest possible resolution
- liaise with a range of internal and external stakeholders including Judge’s chambers, Registrars and their support staff, managers, legal practitioners, community organisations and other service providers to assist the resolution of cases
- coach employees, identify training needs and provide quality assurance
- collate, analyse and produce reports as required, and
- Assist Registrars as required.

Eligibility

Selection Criteria

1. A demonstrated record of success in the provision of service to clients involving working directly with the general public and a demonstrated understanding of and commitment to providing client focused services in a high-volume environment.
2. A demonstrated high level of organisational, analytical and problem-solving skills, the ability to use initiative and work independently and the ability to prioritise work to meet deadlines.
3. A demonstrated ability to work well in a team, foster a positive team environment and demonstrated experience coaching and training colleagues (or related experience) .
4. A demonstrated capacity to communicate effectively both orally and in writing with people from a wide range of backgrounds, including clients, other staff members, the judiciary and senior management. This will include a proven ability to manage stressful and/or conflict situations in a professional manner, on a continual basis.

5. A demonstrated ability to contribute to and support change in the workplace including a strong ability to identify opportunities for process improvement. In addition, quickly acquire a sound working knowledge of court procedures, guidelines and policies.

How to apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

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First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

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About the Federal Court of Australia

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To Apply

Position Contact	Manal Zreika, (02) 8833 7495
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=8096A431-4521-1DFC-6354-ECC50EE5E

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Attorney-General's

Vacancy VN-0768263

National Anti-Corruption Commission

Closing Date:Monday 13 April 2026

Operations

Job Title	Senior Investigator
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$122,850 - $148,963
Future Merit Locations	Perth, Sydney, Melbourne, Brisbane, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	014_02/26
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Reporting to the Director Operations and under broad guidance, the Senior Investigator is responsible for the conduct of complex investigations into allegations of corrupt conduct, using the full range of investigative methodologies, including coercive powers available under the National Anti-Corruption Commission Act 2022 (Cth) (NACC Act).

Duties

- Lead the planning and ongoing management of corruption investigations, including record keeping, to ensure robust and timely outcomes.
- Facilitate effective working relationships within a multidisciplinary team environment, comprising investigators, intelligence analysts, lawyers, and other specialists.
- Undertake and/or assist in all relevant investigative activities, including:
    - identify relevant lines of enquiry and prepare investigation plans for complex investigations.
    - collect evidence including drafting decision minutes and NACC Act notices, preparing affidavits to obtain warrants, and conducting interviews.
    - oversee the analysis of large and complex data sets of information.
    - preparing investigation reports, obtaining witness statements, hearing briefs and briefs of evidence, and giving evidence in court.
- Provide advice to the Commissioner and senior executives of the NACC in relation to the ongoing progress and outcomes of corruption investigations.
- Ensure effective working relationships and governance of investigations being jointly undertaken with partner agencies.
- Represent the interests of the NACC and helping manage the NACC's relationships with relevant stakeholders including other Australian Government agencies, State and Territory representatives and the private sector as necessary.
- Lead by example and develop, coach and mentor more junior staff. This may include direct line management of APS6 investigators.
- Undertake and contribute to the continuous improvement of the investigative function within the NACC, including; developing, reviewing, evaluating and implementing relevant policies, procedures, processes, tools and best practices.
- Lead and exemplify a healthy and safe working environment, modelling and promoting ethical behaviour and practices consistent with the APS Code of Conduct.
- On occasion, undertake travel throughout Australia (including regional and remote areas), as operationally required.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to Negative Vetting 1.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be

intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Qualifications - Diploma in Government Investigations (or equivalent) or a willingness to obtain the mandatory qualifications is required.

Notes

Benefits of Working for the NACC

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year.
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of $2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	John, (02) 9797 3852
Agency Recruitment Site	https://nacc.nga.net.au/

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Attorney-General's

Vacancy VN-0768414

National Anti-Corruption Commission

Closing Date:Wednesday 15 April 2026

Operational Capabilities

Job Title	Witness Liaison Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$122,580 - $148,963
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	019_03/26_PN1617
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The NACC takes its responsibility to those impacted by our investigative work seriously. The purpose of the Witness Liaison Officer (WLO) team is to coordinate and improve the NACC's capability to communicate with and provide support to those individuals. The WLO role will provide professional advice, support and assistance to witnesses involved in and throughout the lifecycle of NACC processes including investigations and hearings.

The WLO works proactively and collaboratively with NACC staff to help identify, assess and manage risks to the welfare of witnesses and other persons subject to the exercise of the NACC's duties, functions and powers. This position operates across the whole Commission to assist staff to learn, understand and implement NACC priorities, expectations and procedures regarding witness wellbeing.

The WLO is the subject matter expert on support services available to witnesses. The WLO does not provide counselling or have a therapeutic relationship with witnesses, and they do not provide an intensive case management role. However, the WLO is responsible for overseeing the status of all witnesses assessed as being at risk. If a witness does require clinical services, they will be referred to an external provider, other community agencies or their own treating health practitioner.

The successful candidate will work under the general direction of the Director Capabilities.

Key activities of this position include:

- Support NACC leadership in building positive culture and practices regarding witness wellbeing.
- Provide specialist input to NACC policies, procedures, resources and learning programs to ensure the Commission is is undertaking a best practice, trauma informed approach to witness wellbeing.
- Provide high level professional advice, leadership, and coaching on witness wellbeing matters.
- Support operational activities including witness attendance at coercive hearings, search warrants, records of interview, service of summons or procedural fairness processes.
- Collaborate with NACC staff to implement the Witness Wellbeing Policy and Operating Procedures.
- Develop and maintain networks and make referrals to external support services and resources in line with witness needs and NACC policy.
- Support and participate in the Witness Welfare Community of Practice across partner agencies.
- The WLO’s expertise may be used in relation to NACC WHS initiatives and other projects delivered.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC’s positive workplace culture.

Eligibility

Qualifications:

Tertiary qualification in Social Work, Psychology, Social Welfare, Behavioural/Social Science, or a relevant similar field, with a minimum of 5 years work experience is required.

Employment with the NACC is subject to the following conditions:

- **Citizenship** – applicants must be an Australian Citizen.
- **Security clearance** – this is a Designated Security Assessment Position. The occupant of this position will be required to undergo and maintain a security clearance to Negative Vetting 1.
- **Suitability assessment** - the NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but is not limited to) detailed background, character, employment, police and financial checks.
- **Probation** - a probation period will apply to a new ongoing engagement in the Australian Public Service.

Notes

We encourage applications from the Australian community including Aboriginal and Torres Strait Islander people, people of all ages, people from culturally and linguistically diverse backgrounds, and people with disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Tim, (02) 6203 8041
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0768440

Office of Parliamentary Counsel

Closing Date:Monday 13 April 2026

Publications

Job Title	Publishing Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$92,618 - $98,216
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 5
Position Number	Several
Agency Website	https://www.opc.gov.au

Job Description

https://www.opc.gov.au/careers

This role would be suited to someone at an intermediate to established stage of their career who is seeking to develop or consolidate expertise in legislative publishing and parliamentary processes. As a Publishing Officer, you will undertake complex work and exercise sound judgement within agreed parameters that maintain quality standards in proofing and publishing legislation, while also supporting capability development in others. You will be proactive, approachable, adaptable and professional as you contribute to OPC's vision to provide clear, effective and accessible Commonwealth law for all Australians.

These duties may occasionally require work outside standard business hours.

Duties

The Publications group is responsible for a wide range of legislative publishing and editorial activities, as well as aspects of certain parliamentary processes. As a team, Publications staff are cross-trained and supported to work across the following responsibilities, which at the APS 5 level can include:

a) preparing accurate electronic compilations of Acts, instruments and other types of legislation, exercising judgment to resolve complex issues and ensure compilations meet agreed quality standards;

b) proofreading and editing draft Bills, instruments and other documents, providing detailed and technical editorial feedback to improve clarity and consistency of proofed material;

c) assessing and publishing Acts, instruments, Gazette notices and other documents on the Federal Register of Legislation, including resolving more complex publishing issues and stakeholder queries within agreed parameters;

d) organising Bills for printing and introduction in Parliament;

e) tracking the passage of Bills through Parliament and obtaining Royal Assent for Bills that have passed;

f) organising the printing and delivery of instruments for tabling in Parliament;

g) building and sustaining productive working relationships with a wide variety of internal and external clients, service providers and stakeholders as a representative of the Publications group;

h) undertaking technical research and analysis to respond to complex client queries;

i) contributing to the development and delivery of guidance materials for clients and stakeholders;

j) supporting the training and development of less experienced staff in Publications group processes.

These positions require the successful candidate to be proactive, approachable, helpful and professional in performing each of the above functions.

Key Capabilities

To be suitable for these roles, your capabilities will include:

• well-developed administrative support skills, including the management of complex documentation; a sound knowledge of Microsoft Office products, in particular Word; and attention to detail;

• well-developed written and oral communication skills including a sound knowledge of English grammar, usage, spelling and punctuation; the ability to liaise with internal and external stakeholders effectively; and to communicate clearly and effectively with clients, including advising clients of requirements and resolving issues;

• the ability to contribute new ideas and maximise the benefits of change, including leading small process improvements and embedding changes in Publications group practices;

• well-developed organisational skills that support the timely delivery of quality work, including setting day-to-day priorities and meeting deadlines under limited direction;

• a sound knowledge of legislative processes and structures, a highly developed ability to read and understand complex legislation and the ability to undertake technical research and analysis relating to legislative queries, or the ability to acquire such knowledge and capability quickly;

• the ability to provide day-to-day leadership, support other Publications staff and contribute to the establishment of work priorities, standards and deadlines;

• the ability to train other staff in the duties of the position.

Eligibility

To be eligible for the role, you must:

• be an Australian Citizen;

• be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status.

Notes

How to apply

To apply for this position, please visit the careers page of our website to submit your application via our e-Recruit system. Your application should:

• provide a one-page statement (approx. 750 words) outlining how your skills, knowledge, and experience make you the right person for the role, including details of relevant achievements and examples that demonstrate your suitability

• provide a current CV detailing recent employment history that is relevant to this position

• provide the name and contact details of two referees. We may contact your nominated referees, and other people we think are appropriate. Please let us know if you want to us to advise you before we contact your nominated referees

About the Office of Parliamentary Counsel

The Office of Parliamentary Counsel (OPC) is a small Commonwealth government agency which provides clear, effective and accessible Commonwealth law for all Australians. We do this by drafting Bills for the Commonwealth government, and a significant proportion of Commonwealth legislative instruments. We also provide comprehensive, free access to Commonwealth legislation through the Federal Register of Legislation website, preparing compilations of Commonwealth legislation, and registering Commonwealth Acts and instruments on behalf of more than 70 agencies.

To Apply

Position Contact	Ryan Lynch, 02 6120 1344
Agency Recruitment Site	https://www.opc.gov.au/careers

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Attorney-General's

Vacancy VN-0768441

Office of Parliamentary Counsel

Closing Date:Monday 13 April 2026

Publications

Job Title	Assistant Publishing Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$83,040 - $90,163
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 4
Position Number	Several
Agency Website	https://www.opc.gov.au

Job Description

https://www.opc.gov.au/careers

This role would be suited to someone at an early to intermediate stage of their career who is seeking to develop expertise in legislative publishing and parliamentary processes. As an Assistant Publishing Officer, you will work under general direction, applying established procedures and guidance within defined parameters to deliver accurate, timely work, while continuing to build technical knowledge relating to legislation and government processes. You will be a highly motivated team player, who is client focussed, flexible and resilient.

These duties may occasionally require work outside standard business hours.

Duties

The Publications group is responsible for a wide range of legislative publishing and editorial activities, as well as aspects of certain parliamentary processes. As a team, Publications staff are cross-trained and supported to work across the following responsibilities, which at the APS 4 level can include:

a) preparing accurate electronic compilations of Acts, instruments and other types of legislation in accordance with established procedures and quality standards;

b) proofreading and editing draft Bills, instruments and other documents under guidance from more senior staff;

c) assessing and publishing Acts, instruments, Gazette notices and other documents on the Federal Register of Legislation in accordance with established procedures, escalating complex or sensitive matters as required;

d) organising Bills for printing and introduction in Parliament;

e) tracking the passage of Bills through Parliament and obtaining Royal Assent for Bills that have passed;

f) organising the printing and delivery of instruments for tabling in Parliament;

g) building and sustaining productive working relationships with internal and external clients, service providers and stakeholders in relation to routine matters;

h) undertaking technical research and analysis to respond to routine client queries;

i) contributing to the development and delivery of guidance materials for clients and stakeholders under guidance from senior staff.

These positions require the successful candidate to be proactive, approachable, helpful and professional in performing each of the above functions.

Key capabilities

To be suitable for these roles, your capabilities will include:

- well-developed administrative support skills, including a high level of word processing and data entry skills; the ability to deliver in accordance with established workflows; a sound knowledge of Microsoft Office products, in particular Word; and attention to detail;
- well-developed written and oral communication skills including a sound knowledge of English grammar, usage, spelling and punctuation; the ability to liaise with internal and external stakeholders effectively; and to communicate clearly and effectively with clients, including responding to routine queries and escalating issues appropriately;
- the ability to contribute new ideas and maximise the benefits of change, including the identification of incremental improvements to Publications group processes;
- well-developed organisational skills that support the timely delivery of quality work, including managing competing priorities with support from more senior staff;
- the ability to read, understand and work with legislation of moderate complexity, in accordance with established procedures;
- the ability to work effectively as a team member, under supervision and guidance from more senior staff.

Eligibility

To be eligible for the role, you must:

- be an Australian Citizen;
- be able to obtain and maintain an Australian Government Security Vetting Agency (AGSVA) clearance to Baseline status.

Notes

To apply for this position, please visit the careers page of our website to submit your application via our e-Recruit system. Your application should:

- provide a one-page statement (approx. 750 words) outlining how your skills, knowledge, and experience make you the right person for the role, including details of relevant achievements and examples that demonstrate your suitability
- provide a current CV detailing recent employment history that is relevant to this position
- provide the name and contact details of two referees. We may contact your nominated referees, and other people we think are appropriate. Please let us know if you want to us to advise you before we contact your nominated referees.

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To Apply

Position Contact	Ryan Lynch, 02 6120 1344
Agency Recruitment Site	https://www.opc.gov.au/careers

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Attorney-General's

Vacancy VN-0768512

Office of the Australian Information Commissioner

Closing Date:Thursday 16 April 2026

Information Rights Division

Job Title	Director and Principal Director (multiple positions)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$146,700 - $167,421
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid model with a combination of remote working and office attendance.
Classification	Executive Level 2
Position Number	OAIC-2026-004
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-the-OAIC/join-our-team

Leadership within the OAIC work as a united team, collaborating and supporting each other and staff in achieving outcomes for the Australian community, and ensuring the agency's success.

You will demonstrate leadership that aligns with the values of the OAIC, which include:

- Modelling and championing the OAIC's Guiding Principles ('4 Pillars'): being proactive, proportionate, purpose-driven and people-focused
- Possessing integrity and demonstrating alignment with the APS Values: Impartial, Committed to service, Accountable, Respectful, Ethical and Stewardship
- Empowering staff to make decisions and supporting a shift to a more harm-focused regulatory approach for the OAIC that considers risk in a proportionate manner and is not risk averse
- Supporting OAIC's Commissioners to set the strategic direction of the OAIC, communicating that direction internally and externally, and leading your team to deliver on it.

Duties

There are 3 positions we are seeking to fill:

- Principal Director, Intake and Eligibility Branch
- Director, Client Services, Intake and Eligibility Brnach
- Director, Regulatory Co-ordination, Privacy Case Management

***Please review the candidate information pack on the OAIC website Join our team | OAIC for the position description of each role before completing your application. ***

Key expectations of an EL2 Director / Principal Director in the Information Rights Division:

- providing leadership, direction and support to staff working in a fast-paced, high workload environment
- overseeing the preparation of data reports, monitoring performance against KPIs and ensuring accuracy in decisions whilst meeting deadlines
- developing and implementing tools to guide effective, timely and lawful decision-making in a high-volume case management environment
- leading teams to prepare and finalise comprehensive, evidence-based and documented reasons for decisions in accordance with the statutory framework, the principles of administrative law, internal procedures and Commissioner priorities
- exercising delegations and judgement in accordance with the applicable statutory framework and the principles of administrative law
- leading teams to communicate with influence and effectively manage interactions with empathy, impartiality and respect
- working collaboratively with colleagues across the OAIC to deliver on the organisation's priorities, support an integrated end-to-end regulatory model, and position the OAIC as a trusted regulator
- providing expert advice and developing and maintaining effective and productive relationships with APS agencies, industry and the private sector, and representing the OAIC in external forums

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at a minimum of Baseline level and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found on the OAIC website Join our team | OAIC as part of your submission.

2. Please provide a maximum one-page statement of claim *(one-page-pitch)* addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples relevant to the role and the job specific capabilities, skills and experience outlined above.

3. Your application form, CV (maximum 3 pages) and one-page-pitch should be collated as one document *(where possible)* and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject field and all application documents as follows:

"OAIC-2026-004 – EL2 Director/Principal Director – *First name Last name*".

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Jennifer Perrin, 02 9942 4331
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Attorney-General's

Vacancy VN-0768521

Office of the Australian Information Commissioner

Closing Date:Thursday 16 April 2026

Regulatory Action Division

Job Title	Assistant Director, Enforcement Action
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$126,299 - $135,101
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	Executive Level 1
Position Number	OAIC-2026-006
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-the-OAIC/join-our-team

About the Branch

The Regulatory Action Division oversees the management of compliance, investigation and enforcement to promote adherence to the FOI Act and Privacy Act. This includes the management of Commissioner-initiated and some high-risk complaint investigations, complex NDB matters, general and funded assessments (including those for CDR and digital ID), and the enforcement of privacy and FOI legislation through legal action. This division provides the Agency with expertise in enforcement, investigations, and litigation, and ensures the OAIC can regulate proactively and strategically.

The team

The Enforcement Action team manages enforcement litigation and regulatory action. This team also contributes to enforcement strategy and supports the Commissioner to pursue civil penalties and take other enforcement action. This team supports the Commissioners to deliver the ongoing strategic regulatory approach of the OAIC.

Duties

The EL1 Assistant Director Enforcement Action is responsible for managing matters (eg., civil penalty proceedings) that form part of the OAIC's enforcement action program. Managing these matters includes engaging and instructing external solicitors and counsel, briefing and seeking

instructions from internal stakeholders, managing a budget, and ensuring the OAIC meets court orders and deadlines. The Assistant Director also supports the overall management of the team and the OAIC's enforcement litigation budget.

The main responsibilities of the Assistant Director, Enforcement Action may include:

- Coordinating enforcement litigation, including instructing internal or external lawyers
- Supporting the management of the Enforcement Action team
- Managing litigation budgets and ensuring the effective use of Commonwealth funds
- Coordinating enforcement litigation for major matters, including instructing internal or external lawyers
- Ensuring appropriate internal and external reporting on matters (eg., to the Office of Legal Services Coordination)
- Drafting determinations and other enforcement documentation
- Providing support or regulatory advice to teams in relation to enforcement action
- Liaising effectively with both internal stakeholders including the business areas, and with external stakeholders, including external legal service providers, counsel and other government agencies
- Sharing knowledge within the team, training of staff and the development of guidance material
- Working collaboratively with other teams and branches within the OAIC
- Other duties as required

We are seeking applications from candidates who have:

- Legal qualifications
- Experience operating effectively and collaboratively as part of a team in a regulatory or legal environment
- Experience in managing litigation, enforcement and compliance matters is highly desirable
- Knowledge of the *Freedom of Information Act 1982* and the *Privacy Act 1988*, or the ability to quickly obtain this
- Excellent written and verbal communication skills with the ability to communicate with influence
- Demonstrated project management skills and experience, including the ability to manage shifting priorities and manage external contractors
- Demonstrated experience in effectively engaging with internal and external stakeholders
- Ability to provide impartial and forthright advice

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at Negative Vetting Level 1 and meet required background, identification and character checks.

- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found on the OAIC website Join our team | OAIC as part of your submission.

2. Please provide a statement of claim of a maximum of one (1) A4 page, addressing your interest, motivation and fit for the role. Your statement should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.

3. Your application form, CV and statement of claim should be collated as one document (where possible) and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject field and all application documents as follows:

"OAIC-2026-006 – EL1 Assistant Director Enforcement Action – *First name Last name*".

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Mr Tom Wallace, 02 9942 4168
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

Attorney-General's

Vacancy VN-0768534

Office of the Australian Information Commissioner

Closing Date:Thursday 16 April 2026

Information Rights Division

Job Title	Complaint Support Officers (multiple roles)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$70,889 - $86,619
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	APS Level 3;APS Level 4
Position Number	OAIC-2026-002
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-the-OAIC/join-our-team

The Information Rights Division is a dynamic area which oversees the management of all FOI and privacy complaints from preintake enquiries to resolution. It is also responsible for the OAIC's interactions with members of the public.

The Information Rights Division includes three branches:

- Intake and Eligibility Branch
- FOI Case Management Branch
- Privacy Case Management Branch

We are seeking applications from individuals interested in roles in these branches.

Duties

Complaint Support Officers will, with direction:

- Register and triage all FOI and privacy matters received by the OAIC
- Manage group mailboxes including responding to incoming correspondence

- Prepare and send requests for information
- Conduct searches and manage retrieval of documents in response to FOI requests
- Communicate with complainants and respondents to conduct preliminary inquiries in privacy complaint investigations
- Communicate with, including by phone, applicants and agencies to conduct preliminary enquiries in FOI matters
- Manage stakeholder engagement with complainants, respondents and third parties
- Contribute to continuous improvement activities such as the development of innovative systems and processes to conduct investigations efficiently
- Provide administrative and legal support assistance to teams across Information Rights Division, including the General Manager and Executive General Manager. Administrative support may include scheduling meetings including logistics, and coordination of briefings.
- Contribute to the operation of the enquiries line by answering calls and responding to written enquiries
- Perform other tasks as directed.

In addition to the duties described above, APS4 Complaint Support Officers will, with limited direction:

- Assist with the preparation of investigation plans, reports and briefings
- Assist with the preparation of case plans, statutory notices, decisions and correspondence
- Identify and escalate issues and problems appropriately
- Undertake analysis and draws accurate conclusions to resolve enquiries and complaints
- Identify learning opportunities and support the contribution of others.
- Show initiative when contributing to individual, team and branch goals.
- Contribute to the operation of the enquiries line by answering calls and responding to written enquiries
- Provide written and oral advice on the application of the FOI Act and responding to FOI enquiries from agencies, Ministers and members of the public
- Perform other tasks as directed.

Eligibility

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance at a minimum Baseline level, and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please complete the application form found in the candidate information pack on the OAIC website Join our team | OAIC as part of your submission.

2. Please provide a 1 A4 page (maximum) statement of claim *(one page pitch)*, addressing your interest, motivation and fit for the role. Your statement should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.

3. Your application form, CV (maximum 3 pages) and statement of claim should be collated as one document *(where possible)* and sent in a single email to: jobs@oaic.gov.au.

Please format your email subject title and all documents "***First name Last name - OAIC-2026-002".***

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The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Leigh McCarthy, 02 9942 4260
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Attorney-General's

Vacancy VN-0768375

Office of the Inspector-General of Intelligence and Security

Closing Date:Sunday 19 April 2026

Job Title	Intelligence Oversight Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$103,652 - $116,482
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	APS Level 6
Position Number	0082/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the InspectorGeneral and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 established that the following intelligence agencies are under IGIS jurisdiction:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

With the passage of the Strengthening Oversight of the National Intelligence Community Act 2025, the jurisdiction of the IGIS will expand in June 2026 to all ten agencies within the National Intelligence Community with the inclusion of all of the Australian Criminal Intelligence Commission (ACIC); and the 'intelligence functions' of the Australian Transaction Report and Analysis Centre (AUSTRAC), the Australian Federal Police (AFP), and the Department of Home Affairs. The IGIS is expected to further grow in light of these additions, providing new and exciting opportunities for motivated Intelligence Oversight Officers to join the Office.

Duties

The Opportunity

An APS level 6 Intelligence Oversight Officer supports the core work of IGIS – delivering efficient and effective oversight of the agencies within the IGIS's jurisdiction. Fundamentally, an APS level 6 Intelligence Oversight Officer, with limited direction and guidance, demonstrates analytic and critical thinking skills to understand agency activities, identify issues, formulate an informed view and identify and make recommendations. These officers will at times lead, but most regularly, strongly contribute to the delivery of the oversight activities of the Office.

APS level 6 Intelligence Oversight Officers regularly establish and maintain relationships with stakeholders across a broad range of intelligence agencies, and actively contribute to the broader functions of IGIS to ensure it delivers effective oversight, as required.

Please note, this position is office-based in Canberra.

Key responsibilities of Intelligence Oversight Officer include:

- contribute to, and at times lead, reviews (inspections and inquiries) of intelligence agency activities by conducting research, examining documentation, analysing data, physical observation and meeting with agency staff
- build and maintain productive, but independent, working relationships with colleagues in the agencies IGIS oversees and broader Government to further the work of the Office
- critically analyse issues and complex documents, applying sound judgement to draw conclusions, produce findings, and deliver recommendations
- communicate (verbally and in written form) to a wide variety of audiences, to varying degrees of complexity, including to senior managers
- provide input to oversight planning activities to ensure the IGIS is overseeing the most important areas of agency activity
- apply legislation, policies and procedures to agency activities and seek support from internal stakeholders where required
- support and guide less-experienced staff. This may include formal supervision.
- handle highly classified and sensitive information on a daily basis
- exercise professional discretion.
- contribute to the learning and professional development activities of the Agency Oversight Branch.

To be successful in this role you will have:

- a desire to work in a productive, values-driven organisation and to achieve results

- positive attitude, energy and commitment to the objectives of the OIGIS
- a collaborative and respectful approach to all aspects of your work
- the ability to conduct your work in an organised and flexible manner
- an inquisitive mind and desire to apply your critical thinking skills to interesting and complex issues and activities.

Desirable skills

- highly developed analytical and critical thinking skills to tackle complex issues
- excellent written and verbal communication skills
- ability to build and maintain relationships with a network of stakeholders in a responsive and flexible way
- ability to lead individual oversight activities within a supported team environment
- ability to work effectively in a small team environment during a period of change
- ability to work productively and discretely within a highly sensitive workplace
- ability and aptitude to learn, develop new skills and show initiative
- a demonstrated ability to analyse an issue or activity and, with guidance, developing clear views and recommendations.

Highly desirable skills

- understanding of, and/or experience in, the National Intelligence Community (NIC) and broader APS
- experience undertaking inspections, audits or other types of administrative reviews or analytical work.

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen
- **Employment Suitability Assessment (ESA)** – appointment to our Office depends on the outcome of an ESA.
- **Security Clearance** – appointment and ongoing employment at the Office are subject to a Top-Secret Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Eligibility

Security, suitability and integrity requirements

- Citizenship - you must be an Australian citizen
- Employment Suitability Assessment (ESA) – appointment to our Office depends on the outcome of an ESA.

- Security Clearance – appointment and ongoing employment at the Office are subject to a Top-Secret Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

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Notes

How to apply

Applicants must be submitted through IGIS Recruitment Portal on our website by 11:30pm AEST on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words).

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the APS Level 6. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986 (Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring

the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7

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Attorney-General's

Vacancy VN-0768378

Office of the Inspector-General of Intelligence and Security

Closing Date:Sunday 19 April 2026

Job Title	Assistant Director, Intelligence Oversight
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$125,206 - $139,577
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	Executive Level 1
Position Number	0083/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description *https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7BF05DC*

Who are we?

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- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

With the passage of the Strengthening Oversight of the National Intelligence Community Act 2025, the jurisdiction of the IGIS will expand in June 2026 to all ten agencies within the National Intelligence Community with the inclusion of all of the Australian Criminal Intelligence Commission (ACIC); and the 'intelligence functions' of the Australian Transaction Report and Analysis Centre (AUSTRAC), the Australian Federal Police (AFP), and the Department of Home Affairs. The IGIS is expected to further grow in light of these additions, providing new and exciting opportunities for motivated Intelligence Oversight Officers to join the Office.

Duties

The Opportunity

An Assistant Director Intelligence Oversight drives the core work of IGIS – delivering efficient and effective oversight of the agencies within the IGIS's jurisdiction. Fundamentally, an Assistant Director Intelligence Oversight demonstrates analytic and critical thinking skills to understand agency activities, identify issues, formulate an informed view, identify and make recommendations. They also possess the skills to provide guidance and direction to APS level Intelligence Oversight Officers to do the same.

An Assistant Director will most commonly lead, but also contribute expertise to the delivery of the oversight activities of the Office. An Assistant Director will establish and maintain relationships with stakeholders across a broad range of intelligence agencies, and actively contribute to the broader functions of the IGIS, to ensure it delivers effective oversight, as required.

Please note, this position is office-based in Canberra.

Key responsibilities of Assistant Director, Intelligence Oversight include:

- plan, lead and execute reviews (including inspections and inquiries) of intelligence agency activities by conducting research and data analysis, examining documentation, meeting with agency staff to discuss issues or resolve contested views, and finalising inspection outcomes
- foster, build and maintain productive, but independent, working relationships with colleagues in the agencies IGIS oversees and broader Government as required to further the work of the Office
- critically analyse complex issues and documents by applying sound judgement to draw conclusions, including contesting other views and enabling junior officers to do the same
- communicate (verbally and in written form) to a wide variety of audiences to varying degrees of complexity, including to Senior Executive level staff
- interpret and apply legislation, policies and procedures, in relation to agency activities
- mentor and develop staff
- handle highly classified and sensitive information on a daily basis
- exercise professional discretion
- contribute to the learning and professional development activities of the Agency Oversight Branch.

To be successful in this role you will have:

- a desire to work in a productive, values-driven organisation and to achieve results
- a positive attitude, energy and commitment to the objectives of the OIGIS
- a collaborative and respectful approach to all aspects of your work
- a demonstrated ability to analyse an issue or activity and, with guidance, developing clear views and recommendations
- an inquisitive mind and desire to apply your critical thinking skills to interesting and complex issues and activities
- the ability to conduct your work in an organised and flexible manner.

Desirable skills

- highly developed analytical and critical thinking skills to tackle complex issues
- excellent written and verbal communication skills
- ability to work within, and provide guidance during, a period of change
- ability to build and maintain relationships with a network of stakeholders in a responsive and flexible way
- ability to lead individual oversight activities within a team environment
- ability to work independently and under minimal direction and supervision, in a highly sensitive workplace
- have a professional curiosity to both proactively examine issues and develop new ways of conducting business.

Highly desirable skills

- understanding of, and/or experience in, the National Intelligence Community (NIC)
- experience undertaking inspections, audits or other types of administrative reviews or analytical work
- leadership experience, including experience managing individuals or a small group of staff.

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen
- **Employment Suitability Assessment (ESA)** – appointment to our Office depends on the outcome of an ESA.
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- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the Executive Level 1. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

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To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=D7FA6920-15E8-CC6A-48C4-ECC3E7

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Defence

Vacancy VN-0767905

Department of Defence

Closing Date:Sunday 12 April 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	ILS Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT
Salary	$89,841 - $96,829
Future Merit Locations	Adelaide, Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NSSG/01472/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D3ED2FA8-D729-AE4E-FC7A-ECC27F52FE95

Duties

The Role

The Maritime Integrated Warfare Systems (MIWS) Branch acquires, delivers, and sustains complex mission and support systems to provide capabilities to Defence. MIWS operates within a fast paced and dynamic working environment - always busy, never dull, and no two days are the same.

To support the complex capabilities MIWS delivers to Defence, we are seeking professional APS 5 Integrated Logistics Officers (ILS) to be part of our team.

As a Logistics Officer in MIWS, you will:

- Use expertise in the broad ILS disciplines to provide reliable professional advice on a range of acquisition and sustainment challenges.
- Work closely with all ILS disciplines to ensure mission and support system supportability outcomes are met.
- Use outstanding communication and stakeholder management skills to work with integrated teams across Defence and Industry.

- Work with the Combat Systems Logistics Support Analysis (LSA) Analyst to test spares optimization outputs and Level of Repair Analysis (LORA) assumptions.
- Use Defence ERP systems to create and review Assembly Parts List (APL)'s for Combat systems equipment and ensure the update of Naval Allowance database (NAVALLOW).
- Be responsible for the integration of the Recommended Provisioning list (RPL) and Outfit Allowance list (OAL) into the Whole of Ship (WoS) support system.
- Develop and maintain Configuration Management Tool (CMT-U) baseline and coordinate the integration with the WoS baseline.
- Liaise with both external (Defence and industry) and internal (MIWS) combat systems suppliers to ensure fit for purpose technical data is delivered.

This position will provide good work, and a growth pathway in complex and diverse programs - stretching decades - setting you up for a successful career in the field of logistics.

About our Team

MIWS Branch under Major Surface Combatants and Combat Systems Division is an exciting and complex environment to work in. We work across both Acquisition and Sustainment environments to develop and deliver products into new shipbuilding programs and to provide update/upgrade products to the existing Royal Australian Navy (RAN) fleet.

This allows us to offer roles that provide our staff exposure to a wide variety of high profile maritime projects, and a rewarding career in one of the most dynamic organisations within Naval Shipbuilding and Sustainment Group (NSSG).

Our Ideal Candidate

MIWS is looking for an enthusiastic, motivated candidate with excellent personal attributes and a strong knowledge of governance to join our Branch. We are developing a flexible and supportive environment that promotes achievement of the organisational mission and objectives, as well as individual project and product goals.

We pride ourselves in a positive, collaborative and supportive workplace culture. For us it’s all about teamwork and we want people who want to be a part of the culture we’ve created. Our ideal candidate will enjoy working in a dynamic workplace across a wide variety of projects and products. The candidate will be energetic and able to create and maintain positive working relationships with internal and external stakeholders.

MIWS is seeking a candidate who demonstrates utmost integrity, professionalism, self-motivation, positive attitude towards challenges, and persistence in achieving outcomes. The candidate will be able to work under pressure with great resilience, remain focused on tasks and possess strong attention to detail.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	MIWS Workforce, miws.workforcemanagement@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D3ED2FA8-D729-AE4E-FC7A-E

Defence

Vacancy VN-0768086

Department of Defence

Closing Date:Sunday 12 April 2026

Capability Acquisition and Sustainment Group
Air Defence & space systems Division

Job Title	Sustainment Manager – Space Surveillance Telescope (SST)
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$99,733 - $112,431
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/01607/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A106194E-4AD4-899B-54CD-ECC2078D8FFD

Duties

The Role

An exciting opportunity exists to join the Space Domain Awareness and Control Systems Program Office (SDACSPO) to lead the sustainment of the Space Surveillance Telescope (SST) capability. The Sustainment Manager, working within a small team, is responsible for liaising with all levels of the Commonwealth product team and wider stakeholder community, locally and abroad, in order to lead and coordinate day-to-day availability and sustainment of the capability. Working with the Commonwealth and the sustainment contractor, you will manage small projects to ensure ongoing availability and upgrade of the SST capability.

This position requires knowledge and appropriate experience in managing small projects, short-term budgets, procurements and schedules as well as refined stakeholder engagement skills. Occasional travel to remote locations is required.

About our Team

Space Systems Branch acquires and sustains capabilities to support the four distinct space power roles conducted by the Australian Defence Force in support of Australia’s strategic priorities. The team comprises professionals from various disciplines including project management, engineering, commercial, and logistics. This multi-disciplinary team is composed of highly skilled and motivated

Australian Public Service, Australian Defence Force and contracted personnel. The team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies. Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager. This demands a strong understanding of domestic and international space domain government frameworks and controls.

Our Ideal Candidate

SDACSPO is seeking a highly motivated Sustainment Manager interested in delivering strategically significant capability to the ADF.

The ideal candidate will:

- Be responsive and enthusiastic with strong self-initiative and communication skills.
- Be able to work as part of a large cohesive team, with industry and with international partners.
- Need excellent attention to detail and ability to prioritise tasks. As part of this role, you will be responsible for the following activities:
- Accountable to contribute to the development and maintenance of product planning and performance processes in accordance with agreed procedures and performance standards.
- Apply project management methodologies to administrative and technical activities.
- Carry out financial and procurement activities for SST minor projects.
- Research, draft and prepare briefs, correspondence and reports.
- Engage with relevant stakeholders and understand their expectations and concerns.
- Resolve problems using expertise, taking the initiative to identify alternative courses of action.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Kevin Corney, 08 7375 4864
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A106194E-4AD4-899B-54CD-EC

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Defence

Vacancy VN-0768106

Department of Defence

Closing Date:Sunday 19 April 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Sustainment Director - Space Domain Awareness
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$144,430 - $173,359
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	CASG/01647/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=AFD35CD8-B3EA-F4B1-6C1A-ECC208A38500*

Duties

The Role

You will play a key leadership role within the Space Domain Awareness and Control Systems Program Office (SDACSPO), contributing to the sustainment of critical Defence space capabilities.

Reporting to the SPO Director, responsibilities include:

- Leading lead a multi-disciplinary team comprising Australian Public Service staff, ADF personnel and contractors. This includes setting clear expectations, providing consistent communication, managing performance and behaviours, delegating effectively, and developing the capability of individuals and the team.
- Interpreting and providing advice on business processes, corporate compliance requirements, and Defence policy. This includes guiding the team through complex issues and ensuring adherence to organisational, legislative, and policy frameworks.
- Providing accurate advice on best-practice product management to support sustainment outcomes. This includes ensuring that sustainment planning, risk management, financial management, scheduling and decision-making align with program objectives, capability manager requirements and broader Defence objectives.
- Establishing and maintaining effective relationships with key stakeholders at both strategic and operational levels.

Occasional travel is a requirement of the role. The position requires a Negative Vetting 2 (NV2) clearance with the ability to attain Positive Vetting (PV).

About our Team

Space Systems Branch acquires and sustains capabilities. The team comprises professionals from various disciplines including project management, engineering, commercial and logistics. This multi-disciplinary team is composed of highly skilled and motivated Australian Public Service, Australian Defence Force and contracted personnel. The Branch team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies.

Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager. This demands a strong understanding of domestic and international space domain government frameworks and controls. The the sustainment and operations teams are located in Adelaide.

Our Ideal Candidate

Our ideal candidate is a highly experienced and capable Integrated Product Management specialist. You bring a depth of expertise, and you are driven by a commitment to enabling Australia's space capability.

You are an inspiring leader who provides clarity of purpose and direction, while building and sustaining strong relationships with stakeholders. Your ability to collaborate, influence, and navigate complexity will be central to your success in this role.

You will bring the following attributes:

- Extensive knowledge of product management methodologies.
- Strong business acumen and commercial judgement, enabling you to make informed decisions that balance cost, risk, and performance.
- A thorough understanding of Defence product management disciplines and their application within integrated product support frameworks.
- Demonstrated experience leading teams in complex, high-tempo environments, with a focus on driving performance and developing capability.
- Excellent communication and engagement skills, with the ability to negotiate effectively and build trusted relationships.
- High-level organisational skills, self-drive, and initiative.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Melissa Threadgold, 08 8288 4280
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AFD35CD8-B3EA-F4B1-6C1A-E

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Defence

Vacancy VN-0768153

Department of Defence

Closing Date:Sunday 12 April 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	ICT Manager
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - TAS TAS, Various locations - NT NT
Salary	$144,430 - $173,359
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	JCG/01139/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=955C1D46-25D5-6301-C4ED-ECC24561561E

Duties

The Role

As an Executive Level 2 ICT Director, you will lead a critical area within Defence's digital, technology, or information capability landscape. You will shape strategic direction, guide high performing teams, and oversee the delivery of complex ICT programs, services, and initiatives that enable Defence's operational and organisational outcomes.

In this senior leadership role, you will be responsible for setting business priorities, managing resources, and providing authoritative guidance across a dynamic and evolving ICT environment. You will translate complex technical, policy and security considerations into clear, actionable strategies that support executive decision making and drive effective capability outcomes.

A merit pool of suitable applicants may be created through this process and will remain active for 18 months from the date of this advertisement. The merit pool may be used to fill future ongoing vacancies with similar duties, at various locations across localised regions or nationally.

About our Team

Joint Capabilities Group (JCG) delivers essential capabilities that enable the Australian Defence Force to operate effectively across all domains. Our mission is to generate and integrate space and cyber information operations and national support effects as part of a fully connected and agile force—across competition, crisis and conflict.

Cyber Operations Division (COD), as a part of JCG delivers and protects Defence's global strategic communications capability—ensuring the command, control and information systems that enable military operations and support Defence business remain secure, resilient and available.

COD comprises four branches:

- Service Management Branch.
- Enterprise Technology Operations Branch.
- Defence Strategic Communications Branch.
- J6 Operations Support.

Our purpose is to operate and defend the Defence Information Environment by delivering assured cyber capabilities, resilient strategic communications, and reliable C4 (Command, Control, Communications and Computing) effects. As a critical enabler of Defence operations, COD ensures the continuity, readiness and protection of Defence networks, systems and infrastructure.

Our Ideal Candidate

The ideal EL 2 ICT Manager is a strategic, confident leader with strong ICT expertise and the ability to guide complex programs across Defence's digital environment. They provide clear direction, deliver high-quality advice, and ensure ICT initiatives are aligned with organisational priorities. They build strong relationships, lead high-performing teams, and drive continuous improvement to enhance Defence's digital capability and mission readiness.

Service Management Branch (SMB)

Our ideal EL2 ICT Director in SMB is a strategic, forward leaning ICT leader who can translate complex Defence and mission requirements into coherent, secure, and well governed ICT outcomes. They demonstrate strong judgement, high level planning and prioritisation skills, and the ability to optimise service performance across diverse and dynamic environments. As the senior regional representative for ICT and cyber, they provide authoritative guidance, coordinate ICT and cyber operations, and govern all regional ICT activities to ensure resilience, compliance, and alignment with Defence strategic direction. They lead and support regionally based SMB staff, promote positive culture and wellbeing, and collaborate across the Directorate to strengthen service delivery, cyber resilience, and ways of working. Confident in engaging senior leaders, delivery partners, and technical specialists, they resolve operational challenges, support exercises and operations, and ensure ICT and cyber services remain integrated, reliable, and capable of enabling Defence outcomes.

Enterprise Technology Operations Branch (ETOB)

The ideal candidate for an EL 2 ICT role within the Enterprise Technology Operations Branch is a strategic and confident leader who can navigate complex enterprise environments to deliver technology outcomes aligned with Defence's mission. They demonstrate strong judgement, clear communication, and the ability to lead multidisciplinary teams while managing resources and fostering a high performing, collaborative culture. With deep knowledge of ICT governance, enterprise design and modern technology practices, they provide expert advice to senior stakeholders, anticipate future capability needs, and influence major programs and transformation activities. Depending on organisational requirements, they may be placed in roles such as an Enterprise Architect, where they will shape strategic architectural direction, ensure alignment across ICT initiatives, and support continuous improvement across Defence's enterprise technology environment.

Defence Strategic Communications Branch (DSCB)

Our ideal EL 2 ICT Director is a strategic and highly experienced ICT leader who shapes secure, high assurance ICT and communications outcomes across cyber operations, enterprise ICT, satellite communications, multi classification networks, and coalition gateways. As part of DSCB's hybrid workforce, they lead the assessment, design and integration of new work to ensure capabilities are fit for purpose, sustainable and aligned with Defence objectives. They operate with significant independence—providing authoritative advice, governing regional ICT and cyber services, managing risk, and influencing strategy, policy and operational priorities. They act as a key liaison between DSCB, HQ COD and DDG, oversee resources and budgets, and guide multidisciplinary teams to deliver resilient ICT services, anchor station and satellite support, and compliant corporate governance. With strong program management, ICT business analysis, IT service management, network principles (including coalition services), command and control awareness, and ITIL expertise, they drive continuous improvement, build team capability, and

ensure DSCB sites remain safe, secure and prepared to support Defence's current and future operations.

J6 Operations Support Branch

An ideal candidate will have strong experience in Defence's international engagement, building and managing bilateral and multilateral partnerships to advance coalition priorities and capability. They will provide high level advocacy and governance, leading the design of secure communications, information sharing frameworks, and compliant legal and policy arrangements while reducing operational, technical, and security risks. They must operate confidently at executive and board level with international partners and work effectively in fast paced environments, turning complex ICT and operational needs into practical solutions that support readiness, deployed operations, and C4 capability. Success requires strategic insight, strong stakeholder relationships, and an understanding of cultural and organisational differences to enable effective multinational collaboration.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCO.Corro, 08 7374 0274
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=955C1D46-25D5-6301-C4ED-EC

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Defence

Vacancy VN-0768156

Department of Defence

Closing Date:Sunday 12 April 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	ICT Service Manager
Job Type	Full-Time, Ongoing
Location	Various locations - TAS TAS, Various locations - VIC VIC, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - NT NT, Various locations - WA WA, Various locations - SA SA
Salary	$99,733 - $112,431
Future Merit Locations	Various locations - TAS, Various locations - VIC, Various locations - NSW, Various locations - ACT, Various locations - QLD, Various locations - NT, Various locations - WA, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/00888/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=94F60DC7-7CA5-D536-437C-ECC24561578A

Duties

The Role

Your role within the Cyber Operations Division is to be a knowledgeable, dependable and strategically minded cyber specialist who contributes directly to Defence’s mission assurance. You will play a key part in maintaining secure, resilient and operationally ready cyber capabilities across Defence networks and systems.

In this role, you will:

Deliver complex ICT operations and service management within legislative, policy and Defence security frameworks, applying sound judgement, technical expertise and an understanding of operational risk.

Provide detailed technical, operational and policy advice to support strategic cyber planning, capability uplift, threat response activities and the continuous improvement of Defence's cyber posture.

Lead and develop team capability, managing priorities, workflows and situational demands, coaching staff, and overseeing people, performance and financial responsibilities to strengthen collective operational effectiveness.

Engage proactively with a diverse range of stakeholders, understanding operational needs, addressing complex cyber issues, and contributing to organisational readiness, professional development and successful mission outcomes.

A merit pool of suitable applicants may be created through this process and will remain active for 18 months from the date of this advertisement. The merit pool may be used to fill future ongoing and non-ongoing vacancies with similar duties, at various locations across localised regions or nationally.

About our Team

Joint Capabilities Group (JCG) delivers essential capabilities that enable the Australian Defence Force to operate effectively across all domains. Our mission is to generate and integrate space and cyber information operations and national support effects as part of a fully connected and agile force—across competition, crisis and conflict.

Cyber Operations Division (COD), as a part of JCG delivers and protects Defence's global strategic communications capability—ensuring the command, control and information systems that enable military operations and support Defence business remain secure, resilient and available.

- COD comprises four branches:
- Service Management Branch
- Enterprise Technology Operations Branch
- Defence Strategic Communications Branch
- J6 Operations Support

Our purpose is to operate and defend the Defence Information Environment by delivering assured cyber capabilities, resilient strategic communications, and reliable C4 (Command, Control, Communications and Computing) effects. As a critical enabler of Defence operations, COD ensures the continuity, readiness and protection of Defence networks, systems and infrastructure.

Our Ideal Candidate

Our ideal candidate is a proactive, organised and mission- focused cyber professional who supports the delivery of secure and resilient cyber capabilities across Defence. They understand complex cyber environments, manage competing priorities, and contribute to threat monitoring, incident coordination, vulnerability management and system sustainment. They work closely with technical teams, intelligence partners and operational stakeholders, applying sound judgement, clear communication and a commitment to continuous improvement to strengthen Defence’s cyber readiness.

Ideal candidates will bring the skills and experience detailed under each branch heading below

Service Management Branch (SMB)

Our ideal candidate is an experienced and solutions-focused ICT service management professional who brings practical knowledge of ICT operations, service delivery processes, and service governance frameworks such as ITIL. They have experience supporting the coordination, monitoring, and continuous improvement of ICT services, and can work effectively with service owners, delivery partners, operations teams, and external suppliers to ensure services are stable, compliant, and meeting Defence’s needs. They apply sound judgement when resolving service issues, contributing to incident, problem, and change processes while ensuring decisions remain aligned with service performance targets and broader organisational objectives.

They demonstrate strong communication, analytical, and stakeholder engagement skills, enabling them to influence outcomes, manage competing priorities, and provide clear and reliable advice. As an APS6, they take ownership of their work, may guide small teams or coach colleagues, and contribute to capability uplift through mentoring and constructive feedback. The ideal candidate brings initiative, professionalism, and a commitment to delivering high-quality ICT services that support Defence’s mission and enhance the user experience across the enterprise.

Enterprise Technology Operations Branch (ETOB)

Our ideal candidate is an innovative, practical, and solutions-focused ICT professional who brings experience in ICT service delivery, governance, and continuous improvement. They engage effectively with stakeholders across Defence, suppliers, and delivery partners to ensure ICT systems are well-managed, compliant, and evolving to meet organisational needs. They demonstrate sound judgement and initiative in resolving complex issues, supporting change

activities, and applying management practices within challenging or dynamic ICT environments. They are confident interpreting policy, applying governance frameworks, and providing well-reasoned, authoritative advice to enable effective decision-making.

They bring a solid understanding of ICT processes and frameworks such as ITIL, supported by strong analytical, communication, and negotiation skills. The ideal candidate can influence outcomes, balance competing priorities, and collaborate across diverse stakeholders to deliver high-quality results. As an APS6 ICT Manager, they may coach colleagues or lead small teams, contributing to capability uplift through mentoring, feedback, and a commitment to their own ongoing professional development.

Defence Strategic Communications Branch (DSCB)

Our ideal candidate is a skilled ICT professional with demonstrated experience in secure network and communications environments. They bring practical knowledge of Defence ICT systems, security policies, and multi-classification networks, with the ability to assess risks, support incident resolution, and contribute to the integrity and resilience of gateway and communication services.

They use sound judgement to manage competing priorities and can operate effectively in high-tempo or complex environments. The ideal candidate communicates clearly, collaborates well with a diverse range of stakeholders, and provides reliable technical advice to support decision-making. They take ownership of their work, show initiative in solving problems, and contribute to the delivery of secure, compliant, and operationally effective ICT capabilities.

Experience with Cisco and Juniper network technologies, supported by a Cisco CCNA (or equivalent) certification is highly regarded.

J6 Operations Support (J6OS)

Our ideal candidate is an experienced communications or ICT professional with a background in Defence communications security, communications planning, or related government or industry environments. They understand the communications architectures of at least one Defence Service and are familiar with Defence concepts of command, policy application, and operational context. They can translate urgent, operationally focused ICT requirements into actionable tasks while maintaining governance, compliance, and alignment with mission objectives. They are confident in preparing and reviewing minutes, briefs, and reports and are proficient in the Microsoft Office suite.

They work effectively in a fast-paced team environment, demonstrating initiative, sound judgement, and strong interpersonal skills. The ideal candidate engages respectfully with stakeholders across the APS, ADF, ASD, and Defence Industry, contributing to coherent communication security outcomes and supporting Defence operations through reliable, timely, and well-considered ICT and communications support.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Office HCO, hicto.corro@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=94F60DC7-7CA5-D536-437C-EC

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Defence

Vacancy VN-0768173

Department of Defence

Closing Date:Sunday 12 April 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Administration Officer (Multiple Positions)
Job Type	Full-Time, Ongoing
Location	Garden Island NSW, Brisbane QLD, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Sydney NSW, Various locations - WA WA
Salary	$99,733 - $112,431
Future Merit Locations	Brisbane, Garden Island, Various locations - ACT, Various locations - NSW, Various locations - NT, Various locations - QLD, Various locations - WA, Sydney
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/01543/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1C71667B-1BD7-2B19-2D53-ECC246A870E8

Duties

The Role

Within the Administration function, an APS 6 Administration Officer is accountable under broad direction to perform and achieve complex procedural, operational, administrative and business support work within an integrated workforce. They are accountable to ensure they have knowledge of and compliance with legislative frameworks, government decision-making and Defence’s mission and policy requirements.

The position requires the ability to work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work. The successful candidates will exercise initiative and judgement in interpreting policy and applying procedures, providing expert administrative and policy advice on complex matters.

They will contribute to strategic planning, program and project management, and may lead teams, manage workflows, and build team capability through coaching, feedback, and accountability for people and financial outcomes.

An APS 6 Administration Officer will have a considerable level of stakeholder engagement and will liaise with stakeholders in relation to complex issues; and will be required to identify, anticipate and respond to stakeholders' needs and expectations to achieve work unit and Defence outcomes.

About our Team

Maritime Systems Division operates within the Naval Shipbuilding and Sustainment Group delivering in-service support to Navy and Army along with delivering new capability to Government. MSD is embarking on transformational change to establish the Maritime Sustainment Model and ensure the organisation is able to respond to emerging demands and strategic priorities. We are seeking high performing candidates who thrive on new challenges and enjoy working in a fast-paced, complex environment.

We promote an inclusive culture that echoes Defence values – service, courage, respect, integrity and excellence; and are committed to ensuring our people feel appreciated, participate fully, and have access to tailored professionalised pathways.

We are flexible and agile in our approach to work, encourage our staff to have a healthy work life balance, and offer access to training and development opportunities and mentoring and coaching services. You will enjoy Australian Public Service conditions that include an attractive salary package and flexible, family-friendly working arrangements.

Our staff have access to flexible working hours with opportunities for part-time and home-based work. Defence provides employees with a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Defence is committed to recruiting the right people, in the right jobs, at the right time - whether it is creating, acquiring or delivering Defence capability. Our greatest asset is our people.

Our Ideal Candidate

The ideal candidate for the APS 6 Administration Officer role is a high-performing, proactive administrative professional who thrives in fast paced, complex environments undergoing significant transformation. They will demonstrate strong alignment with Defence values while independently managing complex administrative, business support and operational tasks, applying legislation and governance frameworks to deliver accurate, compliant outcomes that support Defence's evolving priorities.

Supporting the Maritime Sustainment Division's (MSD) transition to the Maritime Sustainment Model, the ideal candidate is adaptable, solutions-focused and comfortable navigating change. They identify risks, exercise sound judgement, progress work proactively and provide guidance on more complex matters. The candidate will be an excellent communicator who builds and sustains effective relationships. They engage confidently and professionally to negotiate outcomes, resolve issues and support business objectives. Their approach is collaborative, mature and grounded in sound judgement.

With strong critical thinking and organisational skills, the ideal candidate contributes to the development and continuous improvement of administrative and operational processes. They demonstrate accountability, initiative and a commitment to continuous improvement in support of MSD and Defence capability.

Your application should address the above competencies. If you bring these strengths and possess a strong personal drive to support and enhance Australia's maritime capability, we welcome your application.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Michelle Mitchell, 07 4280 9368
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C71667B-1BD7-2B19-2D53-EC

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Defence

Vacancy VN-0768184

Department of Defence

Closing Date:Sunday 12 April 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	Contract Manager
Job Type	Full-Time, Ongoing
Location	Various locations - SA SA, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - WA WA, Various locations - NT NT
Salary	$124,393 - $140,315
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	JCG/00897/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=F4C5E26D-55DE-F7D4-9132-ECC2473A9EC4

Duties

The Role

Your role in Cyber Operations Division is to be a knowledgeable, dependable and strategically minded commercial specialist.

- You need to bring strong expertise in procurement, contracting, vendor engagement and commercial risk management within complex ICT environments.
- Navigate procurement frameworks, negotiate effectively with industry partners and ensure contracts are structured to support capability delivery, compliance and value for money.
- Build strong relationships across technical, operational and commercial teams, and translate requirements into sound contracting strategies that enable Defence to deliver secure, resilient and mission critical ICT and cyber capabilities.
- Lead with integrity, demonstrate sound judgement and maintain a high standard of accountability in all commercial activities.
- You may also have a people management responsibility and as such, you will be required to exercise your people management skills and knowledge to lead a high performing and cohesive team

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- Enterprise Technology Operations Branch
- Defence Strategic Communications Branch
- 6 Operations Support Branch

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Our Ideal Candidate

Across Defence's complex and evolving digital environment, effective contracting and strong commercial stewardship are essential to delivering reliable, secure and mission aligned ICT services. The ideal EL1 Contract Manager brings a sophisticated understanding of ICT service delivery, procurement frameworks and vendor management. They can confidently navigate multifaceted commercial arrangements that span enterprise technology operations, service management, strategic communications and operational technology support.

They demonstrate the versatility to manage sustainment agreements, high availability communications contracts, enterprise scale ICT procurements and time sensitive operational requirements—ensuring every commercial decision strengthens Defence capability, enhances the end user experience and supports Defence's strategic outcomes.

Service Management Branch

The ideal candidate understands the commercial dimensions of ICT service delivery, including support models, sustainment agreements and vendor performance frameworks. They can establish, negotiate and manage contracts that uplift service reliability, improve user experience and ensure accountability across service providers.

Enterprise Technology Operations Branch

They bring experience in contracting for complex enterprise ICT systems, networks and platforms. This includes managing procurement and contract obligations for technology upgrades, technical support arrangements and operational sustainment activities that ensure Defence's core ICT environment remains secure, stable and effective.

Defence Strategic Communications Branch

The ideal Contract Manager is able to support procurement and commercial arrangements for secure, high availability strategic communications capabilities. They can manage contracts involving specialised technologies, global communications infrastructure and industry partners responsible for delivering critical communications services.

J6 Operations Support Branch

They excel in delivering operationally responsive contracting solutions, including agreements supporting deployed ICT, readiness activities and C4 capability sustainment. They can rapidly translate operational requirements into clear commercial actions while maintaining compliance, value for money and mission alignment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	HCO Office, hicto.corro@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F4C5E26D-55DE-F7D4-9132-EC

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Defence

Vacancy VN-0768188

Department of Defence

Closing Date:Sunday 12 April 2026

Joint Capabilities Group
Cyber Operations Division

Job Title	ICT Manager
Job Type	Full-Time, Ongoing
Location	Various locations - SA SA, Various locations - ACT ACT, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - NT NT, Various locations - WA WA
Salary	$124,393 - $140,315
Future Merit Locations	Various locations - TAS, Various locations - VIC, Various locations - NSW, Various locations - ACT, Various locations - QLD, Various locations - NT, Various locations - WA, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	JCG/00891/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D775713C-4296-0430-B3C1-ECC247CCC153

Duties

The Role

As an EL 1 ICT Manager, you will lead the delivery of complex ICT services, solutions and business activities that directly support organisational outcomes. Working under broad direction, you will exercise a high degree of autonomy and professional judgement to oversee ICT functions spanning service delivery, business analysis and ICT management. You will be responsible for shaping work programs, directing resources and driving continuous improvement across ICT capabilities to meet strategic, operational and customer needs.

A merit pool of suitable applicants may be created through this process and will remain active for 18 months from the date of this advertisement. The merit pool may be used to fill future ongoing and non ongoing vacancies with similar duties, at various locations across localised regions or nationally

About our Team

Joint Capabilities Group (JCG) delivers essential capabilities that enable the Australian Defence Force to operate effectively across all domains. Our mission is to generate and integrate space and cyber information operations and national support effects as part of a fully connected and agile force—across competition, crisis and conflict.

Cyber Operations Division (COD), as a part of JCG delivers and protects Defence's global strategic communications capability—ensuring the command, control and information systems that enable military operations and support Defence business remain secure, resilient and available.

COD comprises four branches:

- Service Management Branch
- Enterprise Technology Operations Branch
- Defence Strategic Communications Branch
- J6 Operations Support.

Our purpose is to operate and defend the Defence Information Environment by delivering assured cyber capabilities, resilient strategic communications, and reliable C4 (Command, Control, Communications and Computing) effects. As a critical enabler of Defence operations, COD ensures the continuity, readiness and protection of Defence networks, systems and infrastructure.

Our Ideal Candidate

The ideal candidate for Cyber Operations is a strategic, mission focused ICT professional with strong technical acumen and a deep understanding of cyber security principles, Defence operational environments, and national level risk. They will thrive in high tempo, high complexity environments, exercising sound judgement and a high degree of independence. They demonstrate strong analytical capability, exceptional communication skills, and the ability to translate complex technical threats into actionable operational insights. They build effective relationships, collaborate across domains, and contribute to capability uplift, workforce resilience, and continuous improvement.

These employees uphold security, integrity, and professionalism in every aspect of their work, and show strong commitment to self development, adaptability, and defending organisational assets from evolving cyber threats.

Service Management Branch (SMB)

Our ideal candidate is an experienced EL 1 leader who brings strong strategic thinking, sound judgement, and the ability to translate complex organisational and mission requirements into coherent ICT enabled and cyber aware outcomes. They demonstrate capability in high-level planning, policy alignment, prioritisation, and service governance, ensuring that ICT services and

processes support Defence's broader strategic direction. They are comfortable operating in ambiguity, navigating competing priorities, and applying structured, forward-looking approaches to optimise service performance, resilience, and user experience across a diverse ICT environment.

They engage confidently with senior leaders, delivery partners, and technical specialists to influence decisions and drive integration between people, technology, and processes. The ideal candidate communicates clearly, builds productive relationships, and contributes to a culture of continuous improvement and accountability. They set direction, guide teams, and ensure that ICT services are well-managed, strategically aligned, and positioned to meet evolving organisational needs within a complex and dynamic operating landscape.

Enterprise Technology Operations Branch (ETOB)

Our ideal candidate is a technically strong EL 1 leader who thrives in complex enterprise ICT environments and brings deep operational knowledge across systems integration, service delivery, and sustainment. They demonstrate sound judgement, a strong focus on reliability and performance, and an ability to translate technical issues into clear, actionable direction. They take a structured and forward-looking approach to maintaining service continuity, uplift, and operational governance, while contributing to technology evolution and continuous improvement initiatives across the organisation.

They work collaboratively across multidisciplinary teams and stakeholder groups, balancing competing priorities with discipline and initiative. The ideal candidate maintains a high standard of operational rigour, communicates clearly, and influences outcomes to ensure that ICT capabilities are secure, resilient, and aligned to organisational needs. They provide direction, guide teams, and support an environment where service quality, technology capability, and professional excellence are continuously strengthened.

Defence Strategic Communications Branch (DSCB)

Our ideal candidate is a proven EL 1 leader in strategic communications and cyber security who brings strong analytical capability, sound risk awareness, and a deep understanding of protective security principles. They combine technical breadth across cyber operations, network engineering, and satellite communications with an ability to translate policy into practical, defensible controls. They excel in threat identification, assurance, and incident response; govern multi-classification and coalition gateway environments; and lead the integration, sustainment, and performance uplift of complex ICT systems. Drawing on subject-matter depth—such as spectrum management, payload control, modem and ground systems, configuration management, and ICT security—they resolve complex engineering issues, maintain operational discipline, and drive continuous improvement to safeguard systems, data, and mission outcomes.

As an EL 1, they set direction, manage ambiguity, and deliver through others—leading multidisciplinary teams, building capability, and linking operational tasks to strategic priorities. They exercise sound judgement, balance competing priorities, and provide clear, authoritative advice to senior leaders. A confident communicator and collaborator, they engage effectively

across the APS, ADF, ASD, industry partners, and delivery teams to ensure services are well-governed, compliant, and resilient. They also bring strong project and infrastructure management acumen—coordinating estate works, mitigating risks to facilities and hotel services, and ensuring DSCB sites remain safe, resilient, and fit-for-purpose to enable uninterrupted strategic communications in high-tempo environments.

J6 Operations Support (J6OS)

Our ideal candidate is an experienced and adaptable EL 1 leader who brings strong judgement, analytical capability, and a demonstrated ability to manage complex ICT-enabled capabilities in a multi-stakeholder Defence environment. They are skilled in capability planning, prioritisation, and lifecycle management, and can translate strategic objectives into coordinated actions across monitoring, sustainment, governance, and operational support functions. They apply structured governance and reporting practices, communicate clearly and persuasively, and ensure that risks, issues, and decisions are well-understood across diverse senior stakeholder groups.

They excel at working collaboratively across Defence, industry partners, and coalition counterparts to integrate activities, maintain alignment, and strengthen the broader service ecosystem. They balance competing priorities with discipline and initiative, coordinate effectively across interdependent teams, and contribute to a culture of continuous improvement and mission focus. As an EL 1, they lead through influence and direction-setting—building relationships, guiding teams, and ensuring that J6OS delivers coherent, resilient, and strategically aligned outcomes across its varied operational and governance responsibilities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCO Office, hicto.corro@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D775713C-4296-0430-B3C1-EC

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Defence

Vacancy VN-0768216

Department of Defence

Closing Date:Sunday 12 April 2026

Capability Acquisition and Sustainment Group
Joint Division

Job Title	Engineering Professional Manager
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$124,393 - $140,315
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/01699/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=ED6D17E1-C274-D38E-28F5-ECC2818D3429

Duties

The Role

As an Engineering Professional Manager, you will be accountable under broad direction to perform and achieve complex to very complex specialist engineering work within an integrated workforce. You will require an in-depth knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements. The role will require complex problem solving, risk and issues management and may include detailed or sensitive projects, which impact on strategic, political or operational outcomes for Defence.

The main responsibilities for the Engineering Professional Manager role are:

- Develop and implement work plans, set performance indicators, and review individual, team performance, focusing on identifying opportunities for building team capability and continuous improvement.
- Set work that aligns with the strategic objectives and communicate expected outcomes.
- Lead and manage the successful delivery of complex projects within scope, time and budget.
- Effectively manage all stakeholders both internal and external.
- Develop productive and effective relationships with suppliers and other government agencies.
- Lead and facilitate contract management and procurement activities, ensuring compliance with legislative and procurement policies, processes and procedures.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Land Command, Control, Communications & Computer Systems (LC4S) Branch under Joint Systems Division (JSD) is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within CASG. We are responsible for delivering both Acquisition and Sustainment of Command and Control, Communication, and Compute Systems to Army and Joint Force. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work. Expansive variety of Learning and Development opportunities are available through Experience (career exploration pathways, job rotation) and Exposure (Functional support, peer learning and communities of practice).Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions.

We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team. Working with us will provide you the opportunity to advance your career, whilst actively playing a role in supporting Army and ADF operations for the safety and security of all Australians.

Our Ideal Candidate

The Joint Systems Division within CASG is a world-leading complex enterprise with a heavy dependence on information technology and its personnel.LC4S Branch is seeking applicants with extensive knowledge of project management and an ability to lead a team to deliver these strategic capabilities.

Key attributes and experience we are looking for:

- A significant record of achievement in Engineering and Technical delivery and coordinating the delivery of a range of engineering activities.
- The capacity to think strategically and develop plans and solutions to enhance the achievement of engineering and fleet outcomes.
- A highly engaged leader who is an innovative and adaptive thinker, and will take accountability while taking a risk based and flexible approach to delivering outcomes.
- A highly effective communicator, who is collaborative, agile and can effectively manage a highly integrated workforce.
- A confident leader who understands the audience and adjust their communication to provide advice in a clear and concise manner.
- A competent leader who will deliver endorsed capabilities on time, to budget and within the scope.
- High-level organisational skills, self-drive and initiative with the ability to influence others to achieve tasks and business objectives.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

These engineering positions require a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

These engineering roles may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia) or Registered Professional Engineer (Professionals Australia) or demonstrated the ability to obtain such status within 12 months.

Notes

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To Apply

Position Contact	Chris Phoumsavanh, 03 9200 0878
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=ED6D17E1-C274-D38E-28F5-EC

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Defence

Vacancy VN-0768233

Department of Defence

Closing Date:Sunday 12 April 2026

Joint Capabilities Group
Space & Cyber Capabilities

Job Title	PNTAS Engineer
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	$99,733 - $112,431
Future Merit Locations	Majura
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/01626/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=DC2DFAC9-8440-9928-785E-ECC334543C13

Duties

The Role

As an engineer in the Joint Position, Navigation and Timing Directorate (JPD), you will use your technical expertise to assess and improve complex Defence systems. JPD has become the focal point within Defence for Position, Navigation and Timing (PNT), supporting current capability assessments and guiding future acquisitions through analysis activities.

Key aspects of the engineering role within JPD's technical team include:

- Test & Evaluation: Plan, lead, and report on PNT test activities, ensuring safe and timely execution.
- Risk Management: Identify and mitigate risks during test events.
- Reporting: Deliver clear technical and non-technical PNT reports based on Objective Quality Evidence (OQE) which include PNT architecture and dependencies.
- RF Device Management: Model RF propagation, measure emissions for safety, and collect technical data.

You will work in a small, autonomous team, collaborating with Army, Navy, Air Force, DSTG, and industry partners. This work will involve providing both Alternate and Assured PNT data to the Defence Enterprise. Activities that the JPD Engineer will be involved in will include testing

emerging technologies and supporting discrete testing events and complex joint exercises. Strong, influential, and clear communication skills are essential for engaging stakeholders across Defence, academia, and industry.

Additional responsibilities:

- Lead and mentor team members, allocate tasks, and manage resources.
- Review technical packages, assess equipment performance, and recommend improvements.
- Plan and execute PNT field exercises, simulate RF path loss, and support continuous improvement.
- Build team relationships and motivate developing technicians.

About our Team

The established Joint PNT Directorate (JPD) delivers an integrated approach towards the unique and complex ADF PNT capability.

The JPD integrated campaigning approach involves partnerships across all domains, Whole of Australian Government, international partners, science and technology, academia and industry.

Through Joint Project 9380 Assured PNT, the Directorate is providing the ADF PNT focal point to prepare, collaborate, and transition PNT information and capabilities for the ADF.

JPD roles include; PNT standards, PNT resilience and technology readiness analysis, PNT operations and situational awareness support, Navigation Warfare support, PNT engagement, and Defence time. JPD Engineering provide the Directorate and Defence with critical and broad technical services across documentation, complex equipment and in the planning and execution of PNT field exercises.

Our Ideal Candidate

As the ideal candidate, you will demonstrate strong motivation to lead the planning, execution, and reporting, including analysis of complex Test & Evaluation (T&E) activities. You will apply analytical skills to assess and clearly communicate the capability impacts of assured or degraded PNT data across the Enterprise and military platforms. This role requires initiative, sound judgment, and a commitment to fostering a collaborative culture that promotes knowledge sharing and continuous improvement within the Directorate and across the Australian Defence Force.

You must be prepared to undertake occasional interstate and remote work, including participation in trials on military platforms and exercises. JPD expects the Engineer to be an individual who can

work both independently and as part of a team to achieve strategic objectives. The position also requires accountability for ongoing professional development, with JPD providing resources to support identified growth opportunities.

Our ideal candidate will have experience and interest in the following areas:

- **Test & Evaluation:** Proven ability to plan, conduct, and report on T&E activities within Defence, and an understanding of how T&E contributes to the One Defence Capability System.
- **RF Systems:** Knowledge and understanding of RF signals and propagation principles.
- **Analytics:** Experience developing analytic systems for performance evaluation, including software, hardware, and data integration.
- **Modelling and Simulation:** Proficiency in using modelling and simulation tools to support planning, validate results, and improve processes across the Defence Enterprises Modelling and Simulation Capabilities and procedures.
- **Systems Engineering:** Understanding of the One Defence Capability System and how policy and directives influence the capability lifecycle.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer

Notes

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To Apply

Position Contact	Callum Smith, 02 5109 8565
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DC2DFAC9-8440-9928-785E-EC

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Defence

Vacancy VN-0768262

Department of Defence

Closing Date:Sunday 12 April 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Project Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/01700/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=3213EA96-E3EF-B1B4-40D9-ECC333FD4A4E

Duties

The Role

As the APS 6 Project Support Officer, you will be accountable under broad direction to perform and achieve complex project work within an integrated workforce. You will have the knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements. You will work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of your work. You will exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures, providing detailed project, technical, professional and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development.

You may lead a team and be accountable to set work priorities and manage workflows, have a considerable level of stakeholder engagement and liaise with stakeholders in relation to complex issues. You are expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others.

About our Team

The Landing Craft Branch is accountable for acquisitions under the LAND8710 Program, including LAND8710-1 Landing Craft - Medium (LC-M), LAND8710-1B Amphibious Vehicle - Logistics (AV-L) and LAND8710-2 Landing Craft - Heavy (LC-H). The LAND8710 projects are supported by a Program Management Office that is responsible for support, governance and assurance functions across the LAND8710 program.

The Program Management Office and Landing Craft Branch consists of professionals from various disciplines and comprises highly skilled and motivated APS, ADF and contracted personnel. The Project Support Officer sits within the PMO and performs complex project work within an integrated workforce.

Our Ideal Candidate

As the APS 6 Project Support Officer, you will be responsible for, but not limited to:

- Provide operational support to project management and facilitate administrative and coordination requirements.
- Accountable to lead the development and maintenance of project planning and processes in accordance with agreed procedures and performance standards.
- Use experience to apply project management methodologies to administrative and technical activities.
- Research, draft and prepare briefs, complex correspondence and reports including submissions for committee consideration.
- Work collaboratively, operate as an effective team member and provide constructive feedback.
- Engage with relevant stakeholders and understand their expectations and concerns.
- Assess and adjust project management methodologies to comply with legislative, policy and regulatory frameworks.

- Resolve problems using expertise, taking the initiative to identify alternative courses of action.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Tracy Best, 02 5109 6007
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3213EA96-E3EF-B1B4-40D9-EC

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Defence

Vacancy VN-0768266

Department of Defence

Closing Date:Monday 13 April 2026

NAVY
Fleet Command

Job Title	Technical Officer - Communications
Job Type	Full-Time, Ongoing
Location	Hmas Creswell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Hmas Creswell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/01720/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=BE1CBD9E-9764-EAAA-95DD-ECC36BFCBDD8

Duties

The Role

As a communications technical specialist in the RAN Maritime Warfare Centre (MWC) you will apply and develop your technical knowledge to operate complex systems in the field of weapons performance. You will also be responsible for the development and maintenance of the Navy Telemetry and Flight Termination systems and ranges.

You will work as part of a small team to provide systems to inform analysis of the performance of Navy munitions in order to advance warfighting effectiveness, provide assurance of our warfighting capability and to drive improvements through identifying gaps and opportunities. This role provide a unique opportunity to explore your engineering/scientific interests including:

- Technical Telemetry Systems;
- Field work;
- Developing new & bespoke systems;
- Support military exercises;
- And collaboration with Navy, academia and industry to find novel solutions to problems.

In this specialised area we don’t anticipate that you will start as a subject matter expert but are interested to learn. So, we commit to support you to develop and enhance your skills including training on naval systems.

About our Team

The MWC mission is to optimise and improve the warfighting effectiveness and lethality of Australia’s maritime capability. This is achieved through the delivery of highly effective warfare products that support both the Fleet Commander and the Head of Navy Capability in the context of risk based decision making. The teams you will be working in directly support this mission through test and evaluation activities including:

- Maximising warfighting effectiveness through measurement and analysis.
- Use and distribution of data as the source of truth to inform decision making.
- Design, develop, maintain and operate the RAN missile firing ranges.
- Design, develop and maintain missile and combat systems analysis software tools.

Join a team which works collaboratively with Engineers from different disciplines, industry and Government, civilian and military, to understand, shape and improve warfighting capabilities across Navy.

Our Ideal Candidate

As the ideal candidate you have the motivation and ability to apply your strong electrical/electronics knowledge to communications systems in the field of guided weapons performance evaluation. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement. You will be required to undertake regular work overseas, interstate and in remote locations, on land and at sea. Candidates are sought with interest in the following areas:

- RF Technology covering missile telemetry capture, processing and storage as well as VHF/UHF/Satellite communications.
- Mission Voice Systems - MWC utilise the Compunetix MVP platform.
- Guided munitions.
- Data acquisition systems.
- Geographic information systems.

The successful candidate will possess good oral and written communication skills. Disciplines that are appropriate to these positions include:

- Communications/RF.
- Electrical/Electronics.
- Mechatronics.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This technical position requires the individual to have obtained a recognised Australian Qualifications

Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience

such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Mitchell Wallace, mitchell.wallace@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BE1CBD9E-9764-EAAA-95DD-E

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Defence

Vacancy VN-0768275

Department of Defence

Closing Date:Sunday 12 April 2026

ARMY
Forces Command

Job Title	Work Health and Safety Officer - LWC
Job Type	Full-Time, Ongoing
Location	Canungra QLD
Salary	$89,841 - $96,829
Future Merit Locations	Canungra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ARMY/01694/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=54B6FCEA-E7B4-1C6C-99E7-ECC36E6713C7

Duties

The Role

An APS 5 WHS Officer is accountable under broad direction to undertake complex work health and safety activities. They will work within a framework of legislation, established principles, work practices and procedures in accordance with Defence’s mission and business objectives.

Duties will include:

- Deliver WHS Risk Management and Compliance Activities.

- Lead and support WHS risk management processes, including hazard identification, risk assessments, safety inspections, and monitoring compliance with Defence WHS legislation, policies, and reporting tools such as SENTINEL.
- Ensure training environments, ranges, and workplaces meet safety obligations.
- Conduct Incident Reporting, Investigation, and Analysis.
- Manage incident reporting through Sentinel, undertake investigations, identify causal factors, and assist in developing corrective actions.
- Provide advice to supervisors and contribute to continuous safety improvement across LWC training activities.
- Provide WHS Advice, Support, and Stakeholder Engagement.
- Provide timely, practical WHS advice to staff, instructors, and commanders.
- Build strong relationships across units, influence safe behaviours, support WHS committees, and contribute to safety culture within a high tempo training environment.

About our Team

The Land Warfare Centre trains and educates Australian Army Soldiers and Officers in the Foundation (all-corps) skills and knowledge required at the next higher rank, in order to meet Army's need for excellent leaders focused on winning armed conflict. The Headquarters Land Warfare Centre team is a small but motivated and experienced cohort, comprising uniformed and APS members.

The climate within the team espouses an adult workplace environment and a respectful open discourse between its members. Beyond the broader Defence Values, the team places large emphasis on trust, effective communications, teamwork, innovation, flexibility, initiative and ownership. As the WHS Officer, you will be working within the Headquarters Land Warfare Centre. The Headquarters consists of both ADF members and APS.

Our Ideal Candidate

The ideal candidate for the APS 5 Work Health and Safety Officer Role is a motivated and capable professional who brings strong WHS knowledge, practical experience, and a commitment to fostering a positive safety culture. They will demonstrate a sound understanding of WHS legislation, risk management principles, and incident reporting processes, supported by hands-on experience conducting risk assessments, inspections, and investigations.

The successful candidate will be an effective communicator who can engage confidently with stakeholders at all levels, providing clear, practical safety advice in a dynamic training environment. They will show initiative, good judgement, and the ability to work independently while managing competing priorities. Strong interpersonal skills, professionalism, and alignment with APS Values are essential. Formal WHS qualifications and experience in complex or high-risk environments are highly desirable, along with the ability to contribute constructively to continuous safety improvement across the organisation.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	MAJ Joseph Kelly, 08 8923 7519
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=54B6FCEA-E7B4-1C6C-99E7-E0

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Defence

Vacancy VN-0768276

Department of Defence

Closing Date:Sunday 12 April 2026

Security and Estate Group
Service Delivery Division

Job Title	Change and Communications Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Bandiana VIC
Salary	$95,187 - $108,734
Future Merit Locations	Bandiana, Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/01442/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=554363A9-49DC-0C4E-A6B7-ECC36F800E68

Duties

The Role

Bring your change and communications skills to one of Australia's largest Government agencies. The Directorate of Communications, Change and Corporate Graphics (DCCCG) leads a diverse portfolio of work with enterprise wide reach. The Directorate develop a range of communication materials, manages the Defence brand, and leads organisational change for a significant digital transformation program across the organisation. The change and communications officer directly services the program of digital service delivery transformation across Defence. There is significant organisational change that comes with a transformation of this nature and our ability to effectively manage the change is critical to the success of the program. We have an exciting opportunity available to join our Directorate within the Organisational Change and Communications team.

The Change and Communications Officer plays an important role in managing significant and transformative change across the digital service delivery portfolio and will help lead and facilitate our change strategy and associated communications and broad level engagement.

This role sits within an integrated team environment and will work closely with our industry partners and key stakeholders in execution of our Change and Communications approach.

Key aspects of the role will include:

- Supporting the development and implementation of effective change management strategies including end user training and self-help approaches
- Developing and maintaining strong stakeholder relationships
- Providing specialist communications support, including the development of communications and promotional materials

About our Team

The Organisational Change Management team sits within the Directorate of Communications, Change and Corporate Graphics. The Directorate has a diverse portfolio and works closely with teams across the organisation to deliver quality customer outcomes. Our Directorate portfolios include communications, organisational change management, corporate web publishing, graphic design, and Defence branding.

The Organisational Change Management team is responsible for effectively managing the organisational change elements associated with the delivery of digital service delivery reform, including broad scale change strategy development together with communication and engagement activities at both the operational and strategic levels. Specific areas of focus include change impact assessment, communications and engagement approaches, stakeholder identification and relationship development, business readiness co-ordination and identifying and establishing effective support models for the products we deliver.

Our Ideal Candidate

The successful candidate will be passionate about improving service delivery and have the ability to work in a fast paced, agile environment. You will have well developed project management, change management, communication and stakeholder engagement skills, together with the ability to prioritise effectively and work collaboratively to achieve outcomes. You will have demonstrated skills to effectively work closely with program stakeholders, to plan, manage and implement change and communication programs that achieve our strategic program objectives. You will need excellent negotiation and stakeholder management skills, and corporate communications and change experience with a focus on a customer centred approach and attention to detail.

Your client service skills will be vital to this role, as you will be required to provide sound advice and communicate organisational change to a diverse range of audience groups. You will have the ability to think strategically whilst also playing a hands-on role to deliver change and communication outputs.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amanda Harris, 02 6053 1473
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=554363A9-49DC-0C4E-A6B7-EC

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Defence

Vacancy VN-0768278

Department of Defence

Closing Date:Sunday 12 April 2026

ARMY
Special Operations Command

Job Title	Security Advisor
Job Type	Full-Time, Ongoing
Location	Swanbourne WA
Salary	$72,275 - $79,635
Future Merit Locations	Swanbourne
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 3
Position Number	ARMY/01754/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=24E35350-C792-36A0-8434-ECC36F865F40

Duties

The Role

The Security Advisor for Special Air Service Regiment (SASR) is responsible for interpreting and applying legislation, policy, and procedures to support the Physical Security function. The role involves conducting specialist research and analysis, contributing to reviews, assessments, and investigations, and providing high-quality procedural and administrative support to achieve effective security outcomes.

The Security Advisor may also contribute to team coordination by working in alignment with established work plans. They may provide guidance on task completion, coach team members, or supervise a small team. This includes setting work priorities, allocating tasks, managing workflow, monitoring performance, and reviewing the quality of work produced by others to ensure high standards are maintained.

In this position, the APS 3 Security Advisor will be required to engage and communicate with internal and external stakeholders to deliver accurate and timely security advice that supports both work unit objectives and broader Defence outcomes. The role also carries responsibility for contributing to ongoing self-improvement and maintaining professional development.

About our Team

The Security team at the Special Air Service Regiment (SASR) is a diverse and highly capable group comprising Australian Public Service (APS) members and military personnel, including both full-time soldiers and Army Reservists. Together, the team is responsible for implementing and maintaining physical security measures across the garrison.

This integrated team works collaboratively to safeguard people, facilities, assets, and information, ensuring that security standards are upheld and operational readiness is maintained. Team members support each other in a dynamic and high-tempo environment, contributing to the overall security posture of one of Defence's most specialised and respected units.

Our Ideal Candidate

The ideal candidate will have demonstrated experience in providing physical security advice and managing security measures within a similar environment. They will bring a strong understanding of physical security principles and practical application in a complex organisation.

Given the dynamic nature of the role, the successful candidate must be capable of managing competing priorities and maintaining high performance in a high-tempo work environment. Strong communication skills, sound judgement, and a commitment to continuous improvement will be essential to success in this position.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Simon Gepp, 08 6455 0638
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=24E35350-C792-36A0-8434-ECC

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Defence

Vacancy VN-0768280

Department of Defence

Closing Date:Sunday 12 April 2026

Defence People Group
Australian Defence College

Job Title	Assistant Director, Evaluation and Assurance
Job Type	Full-Time, Ongoing
Location	Weston Creek ACT
Salary	$124,393 - $140,315
Future Merit Locations	Weston Creek
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DPG/01747/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4B1C6838-F1B9-B152-0389-ECC3700B0196

Duties

The Role

The Australian Defence College (ADC) delivers learning activities to all levels of the Australian Qualifications Framework. Additionally, the ADC delivers other events including conferences, symposia, and other forums. The successful candidate will contribute to the development, conduct, and achievement of the Evaluation and Assurance Forward Work Plan.

About our Team

The ADC Evaluation and Assurance Team charter is to support the continuous improvement of courses and programs delivered at the ADC. The charter is achieved by evaluating and assuring ADC courses and programs to identify learning gaps and to measure their quality, fidelity, and effectiveness. The successful candidate will work in an integrated team of ADF members, Australian Public Service (APS) employees, and contractor staff. They will also liaise and collaborate with stakeholders across all Defence Groups.

Our Ideal Candidate

The ideal candidate will have:

- Knowledge and experience in the use of the learning policies and procedures;
- Knowledge and experience in the use of the evaluation models;
- Skills and experience in leading research, evaluation, and assurance activities;
- Knowledge and experience in applying ethical principles to evaluation and assurance activities;
- The ability to design, develop, and maintain the evaluation and assurance system;
- The ability to adapt and refine work practices to suit organisational needs within policy guidelines;
- Strong oral and writing skills to present findings and data;
- Experience in the use of record management principles and systems;
- Supervision knowledge and experience;
- Computer literacy – e.g. Word, Excel, online survey platforms and data analysis tools.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Susan Longbottom, 0477 477 123
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4B1C6838-F1B9-B152-0389-EC(

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Defence

Vacancy VN-0768283

Department of Defence

Closing Date:Monday 06 April 2026

Defence Finance Group
Budget & Financial Services

Job Title	External Workforce Reporting
Job Type	Part-Time, Ongoing
Location	Canberra ACT
Salary	$81,868 - $89,377
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	DFG/01601/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=89CA239E-742F-1D39-82B7-ECC36FFB51BC

Duties

The Role

As an APS 4 team member in the External Workforce Reporting Directorate, you will help support Defence's ability to make informed, data driven decisions about its external workforce. You will contribute to the effective stewardship of our external workforce system by assisting with data quality, coordination activities, and routine reporting tasks. In this role, you will help prepare strategic workforce insights by supporting the collection, organisation, and presentation of data on Defence's external workforce.

Your work will contribute to improving transparency and accuracy in workforce planning and expenditure monitoring.

You will play a key part in supporting the delivery of the annual External Workforce Census. This includes assisting with data collection processes, checking information for accuracy, and helping compile summary reporting. Through your contributions, you will help provide Defence leaders with clear and reliable information on contractor usage, workforce composition, and changes over time.

About our Team

With a growing team of over 600 people spread across Australia, with significant offices in Canberra, Melbourne and Sydney, DFG is the largest finance function in the Commonwealth. DFG manages over $50 billion in funding, which equates to a budget of over $100 million per day, with a huge variety of large complex projects running in parallel. The breadth of technical challenges and opportunities to develop and grow your experience and leadership capabilities are second to none. Career development and movement is actively encouraged with a huge variety of subject matter areas to choose from.

DFG have been undertaking an expansive reform journey to ensure we are a trusted and professional business partner, delivering financial insight to inform decision-making across Defence. DFG works as one cohesive unit with a structure now harmonised with most other Commonwealth agencies. We are a large team that is actively sharing ideas and collaborating across an enormously diverse business. Our team culture strongly contributes to our experience at work. Reflected through the Defence Values and Behaviours, culture is central to everything we do in Defence. We have a shared responsibility to strengthen, foster and grow a positive and inclusive culture within Defence Finance Group (DFG). Culture relies on leadership at all levels and a commitment from all of us to actively model the Defence Values and Behaviours.

As we enter the next exciting phase of our reform including major investment in systems and automation, as well as process and policy reform, we are looking for new talent from the private and public sector with fresh ways of thinking to join our rejuvenated culture.

Our Ideal Candidate

We are looking for a motivated, detail-oriented professional who is eager to contribute to high-quality external workforce reporting within Defence. You will have a strong foundation in working with data, spotting inconsistencies and helping ensure data is accurate and reliable paired with an organised mindset and the ability to adapt in a dynamic environment.

We are looking for someone who brings a combination of the following skills, attributes, and developing expertise:

- Strong attention to detail: with the ability to follow established processes and check information for accuracy.
- Basic data handling skills: including the ability to collect, organise and input information into structured systems or spreadsheets.
- Good written and verbal communication skills: with the ability to present information clearly and ask clarifying questions when required.
- Sound organisation skills: including the ability to manage routine tasks, meet deadlines, and keep accurate records.
- A willingness to learn new systems and tools: including our external workforce system and other reporting systems.
- A collaborative mindset: contributing positively to a team environment and supporting shared goals.
- Professionalism and discretion: in handling sensitive or confidential workforce information.
- An interest in data, workforce analytics, or reporting: with motivation to build capability in these areas over time.

If you bring a mix of these skills, you will be well positioned to succeed and to make a real difference in how Defence plans for the future.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amelia Welsby, 02 5108 5346
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=89CA239E-742F-1D39-82B7-EC

Defence

Vacancy VN-0768285

Department of Defence

Closing Date:Thursday 16 April 2026

Army
Forces Command

Job Title	Work Health and Safety Officer - SME
Job Type	Full-Time, Ongoing
Location	Holsworthy NSW
Salary	$89,841 - $96,829
Future Merit Locations	Holsworthy
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ARMY/01756/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=ACD41C6B-DBD9-1E70-EB15-ECC36F82E39E

Duties

The Role

An APS 5 WHS Officer is accountable under broad direction to undertake complex work health and safety activities. They will work within a framework of legislation, established principles, work practices and procedures in accordance with Defence's mission and business objectives.

- Deliver WHS Risk Management and Compliance Activities.
- Lead and support WHS risk management processes, including hazard identification, risk assessments, safety inspections, and monitoring compliance with Defence WHS legislation, policies, and reporting tools such as Sentinel. Ensure training environments, ranges, and workplaces meet safety obligations.
- Conduct Incident Reporting, Investigation, and Analysis.
- Manage incident reporting through Sentinel, undertake investigations, identify causal factors, and assist in developing corrective actions. Provide advice to supervisors and contribute to continuous safety improvement across SME training activities.
- Provide WHS Advice, Support, and Stakeholder Engagement.
- Provide timely, practical WHS advice to staff, instructors, and commanders.
- Build strong relationships across units, influence safe behaviours, support WHS committees, and contribute to safety culture within a high tempo training environment.

About our Team

The SME WHS advisor supports the Commanding Officer, School of Military Engineering in the planning and delivery of safe and sustainable training

Our Ideal Candidate

The ideal candidate for the SME APS5 Work Health and Safety Officer role is a motivated and capable professional who brings strong WHS knowledge, practical experience, and a commitment to fostering a positive safety culture. They will demonstrate experience interpreting and applying WHS legislation, policies, and procedures, risk management principles, and incident reporting processes, supported by hands on experience conducting risk assessments, inspections, and investigations.

The successful candidate will be an effective communicator who can engage confidently with stakeholders at all levels, providing clear, practical safety advice in a dynamic training environment. They will show initiative, good judgement, and the ability to work independently while managing competing priorities. Strong interpersonal skills, professionalism, and alignment with APS Values are essential.

Formal WHS qualifications and experience in complex or high risk environments are highly desirable, along with the ability to contribute constructively to continuous safety improvement across the organization.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Brent Doyle, 02 8306 1326
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=ACD41C6B-DBD9-1E70-EB15-E

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Defence

Vacancy VN-0768288

Department of Defence

Closing Date:Thursday 16 April 2026

NAVY
Navy Head Engineering

Job Title	Desk Officer - Safety Assurance and Investigation
Job Type	Full-Time, Ongoing
Location	Perth WA, Melbourne VIC, Hobart TAS, Canberra ACT, Brisbane QLD, Darwin NT, Adelaide SA, Sydney NSW
Salary	$99,733 - $112,431
Future Merit Locations	Perth, Melbourne, Hobart, Canberra, Brisbane, Darwin, Adelaide, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/01745/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=41A3ABBB-B536-D144-D944-ECC3E55E43EE

Duties

The Role

The role is responsible for systematically verifying that safety management systems are effective and that risks are adequately controlled. This includes monitoring, evaluating, and enhancing safety performance across Navy activities. This role ensures compliance with relevant safety standards, policies, and regulatory requirements. The specialist plays a key role in identifying potential hazards, recommending mitigation strategies, and supporting the implementation of corrective and preventive actions.

They conduct safety assurance of investigation outcomes and corrective actions by verifying that initial recommendations align with Navy and Defence investigation methodology. They review the effectiveness of the corrective actions in preventing recurrence and maintaining a safe environment and recommend adjustments as needed to ensure ongoing safety. They support the assurance team in identifying lessons learnt, and ensuring conformance and providing input to Navy and Defence lessons learnt programs.

About our Team

The Directorate of Navy Safety and Environment works across a range of specialisations including work health and safety, occupational hygiene, environment protection, and compliance and risk management systems. We are an integrated workforce, which includes military and civilian personnel with highly specialised skills and deep maritime experience.

Our Ideal Candidate

Ability to work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.

Under broad direction be able to perform and achieve complex quality assurance work within an integrated workforce.

Able to provide advice, support and mentoring to Navy Investigators at all levels regarding investigative procedures, safety policy and approach to safety risk management.

Strategically focused, supporting and contributing to the development and implementation of strategic WHS activities.

An effective communicator with strong interpersonal skills (verbal and written), and have the ability to foster a positive team culture and build positive stakeholder relationships.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dhugald See, 02 8440 4724
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=41A3ABBB-B536-D144-D944-EC

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Defence

Vacancy VN-0768300

Department of Defence

Closing Date:Sunday 12 April 2026

Security and Estate Group
Service Delivery Division

Job Title	Information & Records Management Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Queanbeyan NSW
Salary	$89,841 - $96,829
Future Merit Locations	Queanbeyan
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	SEG/01777/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=28A93975-56B5-939B-CFBC-ECC3715ECD34

Duties

The Role

The Information Access Unit (IAU) was established to provide applicants seeking information from Defence with a single point of contact.

You will work closely with internal and external stakeholders to deliver services to ADF members, ex-members, families and representatives seeking information from Defence. You will provide information; education and case management for those with complex needs around accessing information. You will work independently with reasonable autonomy and be accountable for achieving your deliverables. You will exercise both initiative and judgement in the interpretation of policy and the application of practices and procedures.

This role will suit you if:

- You enjoy positive and challenging aspects of customer engagement and have a high level of emotional intelligence;
- Enjoy making things happen without being daunted by the unknown, enjoy a challenge and see these as learning opportunities; and
- Can adapt in a positive and flexible manner.

About our Team

The Information Access Unit is part of the Defence Customer Service Network that comprises call centre, email and face-to-face customer services, archives, travel, publishing and library functions. We provide high-quality customer service to serving Australian Defence Force, ex serving and Reserve members, the Australian Public Service, and the general public.

These roles will be responsible for:

- Customer and stakeholder engagement;
- Management of information requests;
- Support for complex information requests;
- Coaching team members, identifying training needs and providing quality assurance;
- Collating, analysing and producing reports;
- Interpreting legislative frameworks, government decision making and policy documents; and
- Identifying issues and contributing to the resolution of problems.
- You will be working with your team to enhance the customer experience. You will be agile in your thinking, proactively engage with your peer network and stakeholders, while actively identifying opportunities to implement improvements to service delivery, meeting current needs whilst looking to the future.

Our Ideal Candidate

The Service Delivery Division prides itself on its positive, collaborative, and supportive workplace culture. For us, it is all about the team and we want people who want to be a part of the culture we have created. Our ideal candidate will enjoy working in a dynamic workplace on a wide variety of tasks.

You will demonstrate the following characteristics:

- Genuine interest in providing the customer with a positive and professional streamlined experience;
- Achieving outcomes through effective negotiation skills;
- Excellent communication skills, both written and verbal;
- Confidence to engage with stakeholders at all levels, including those with complex needs;
- Resilience, personal drive and a focus on enabling others in support of Defence capability;
- Willingness to learn and be challenged;
- Experience in coaching team members, identifying training needs and providing quality assurance; and
- Ability to adapt to change in a positive and flexible manner. If you are looking for a position where you will be engaging with a variety of clients and suppliers and you enjoy coming to work in a role where no two days are the same, then engage with the contact officer and discuss further.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Lauren Donald, 02 6453 4543
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=28A93975-56B5-939B-CFBC-EC

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Defence

Vacancy VN-0768310

Department of Defence

Closing Date:Monday 13 April 2026

Guided Weapons and Explosive Ordnance
GWEO Delivery Division

Job Title	EO Technical Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT, Enoggera QLD, Keswick SA, Melbourne VIC, Penrith NSW
Salary	$81,868 - $89,377
Future Merit Locations	Brindabella Business Park, Enoggera, Keswick, Melbourne, Penrith
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	GWEO/01071/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E11651A2-235A-70D7-BEA2-ECC3A92455BA

Duties

The Role

Are you interested in contributing to the safety, performance and readiness of Australia's land Explosive Ordnance capability? If so, an exciting opportunity exists to join our dynamic Defence team within the Land Explosive Ordnance System Program Office (LEOSPO) as an APS 4 Technician – Explosive Ordnance (EO) Armaments.

This role is ideal for someone who enjoys technical work, problem-solving and learning within a supportive, mission-focused engineering environment. You will directly contribute to the sustainment and reliability of critical capability that enables the Australian Defence Force.

In this this role, you will undertake a range of technical activities, including:

- Performing explosive ordnance technical tasks in line with agreed priorities and outcomes.
- Exercising assigned technical authorities and complying with relevant Technical Regulatory Authority delegations.
- Conducting investigations and contributing to the development, review and maintenance of technical documentation.
- Applying your developing technical knowledge to identify issues, recommend improvements and implement corrective actions.

- Participating in the scoping, planning and review of technical packages.
- Building and sustaining positive relationships within your team and contributing to a collaborative, high-performing technical environment.

This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

The Land Explosive Ordnance System Program Office (LEOSPO) forms a key component of the Land Branch, which sits within the Systems Division of the Guided Weapons & Explosive Ordnance (GWEO) Group. Our team is made up of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services). We are primarily located in Penrith, Canberra and Melbourne. LEOSPO manages the acquisition, sustainment and disposal of a large range of guided and non-guided land explosive ordnance.

We are dedicated to providing our staff with a manageable work-life balance, and we support flexible working arrangements. We will also invest in your training and development to ensure your time with us is deeply rewarding, both personally and professionally. We are committed to achieving a workplace culture that is inclusive and diverse; one which directly reflects the needs and scope of Defence’s varied operational requirements.

Our people are capable, innovative, committed and diverse. We support an inclusive culture that emphasises respect and collaboration. You will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation.

Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

Our Ideal Candidate

We are seeking a motivated individual who:

- Has foundational technical knowledge and a willingness to grow their skills in EO Armaments.
- Enjoys problem-solving and analysing technical information.
- Works well in a team environment and communicates effectively.
- Displays initiative, attention to detail and a commitment to safety and quality.
- Wants to contribute meaningfully to Defence capability.

If you’re ready to develop your technical career and support a mission that matters, we encourage you to apply.

Defence is committed to recruiting the right people, in the right jobs, at the right time. We are committed to building a diverse and inclusive workplace.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 4 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Andrew Hill, 02 4726 1074
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E11651A2-235A-70D7-BEA2-EC

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Defence

Vacancy VN-0768314

Department of Defence

Closing Date:Monday 13 April 2026

Australian Defence Force Headquarters
Vice Chief of Defence Force Group

Job Title	Assistant Commercial Director
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	ADFHQ/00829/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=31823871-377E-C620-9791-ECC3AA56F292

Duties

The Role

The Advanced Strategic Capabilities Accelerator (ASCA) is seeking a highly motivated and experienced candidate with a demonstrated understanding of and/or experience in procurement and subsequent contract management. Utilising in-depth knowledge of legislative frameworks and Defence's policy requirements, the EL 1 Assistant Commercial Director will take responsibility for delivering procurement and contract management outcomes. The procurement activities range from complex, highly sensitive and/or high risk procurement projects to less complex, but nonetheless critical procurements that provide enabling services to the ASCA enterprise or ASCA Missions and Innovation Incubation Challenges.

The EL 1 Assistant Commercial Director will:

- Plan, lead and manage a range of procurement activities, including tendering and contract formation and contract management activities, ensuring compliance with legislation, procurement policies, processes and procedures;
- Engage in complex to very complex problem solving and issues management, to deliver ASCA commercial outcomes at speed;
- Deliver procurement-related documentation including plans and strategies, risk assessments, approaches to market, approval submissions contracts and contract changes, schedules, correspondence, reports, and other contract management documentation;
- Apply legal principles, legislative and policy compliance obligations and critical commercial risk and performance requirements, to identify and manage risks associated with contract formation and management.

The EL 1 Assistant Commercial Director may focus on complex procurement activities resulting in the award of new contracts, and/or the application of contract management best-practice to ensure the successful delivery of ASCA projects and support arrangements.

The Assistant Commercial Director will work on complex and challenging procurements across ASCA's diverse programs delivering asymmetric capability to Defence. This role would suit commercial professionals seeking unique challenges, and the successful candidate will quickly broaden their expertise in developing and applying innovative contracting solutions at speed.

ASCA is seeking an Assistant Commercial Director for a non-ongoing period of up to 18 months to provide coverage for a period of planned leave.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

ASCA accelerates the translation of asymmetric technologies into defence capability to take Defence further, faster. Working in close collaboration with defence industry, including Australian primes, small and medium sized businesses and research organisations, ASCA's priorities are driven by the National Defence Strategy, the Defence Innovation, Science and Technology Strategy and AUKUS Pillar II – Advanced Capabilities priorities.

Since launching on 1 July 2023, ASCA is playing part in the most significant reshaping of defence innovation in decades, designed to deliver vital capabilities for the Australian Defence Force (ADF). Priorities are delivered through three programs - Missions, Innovation Incubation, and Emerging Disruptive Technologies (EDT). Further information can be found at www.asca.gov.au.

The ASCA Acquisition and Commercial Directorate, in the Capability Transition Branch, is the centre of commercial, contracting and procurement expertise in ASCA.

We provide dedicated procurement support for ASCA's Missions and Innovation Incubation challenges, designing and leading complex procurement and contract management activities, as well as procuring enterprise requirements including support and services contracts. We engage and direct the work of probity advisers, price and cost analysts, and legal advisers. We work closely with Capability Acquisition and Sustainment Group's Commercial Division to develop innovative commercial solutions and deliver contracts at speed.

ASCA is a unique and dynamic Defence organisation that offers rewarding learning opportunities to its workforce. You will be exposed to the breadth of ASCA's diverse programs that will quickly broaden your expertise. You will have the chance to work on complex and challenging procurements and become an essential member of outcome-focused teams. You will need to rapidly acquire knowledge, adapt and overcome obstacles to achieve commercial outcomes.

Our Ideal Candidate

ASCA is seeking a skilled, experienced and dedicated commercial, contracting and procurement professional who enjoys supporting challenging and highly complex commercial activities, and who possess:

- Deep knowledge of, and experience applying, the Defence Commercial Framework and related Commonwealth and Defence policies, including the use of the ASDEFCON suite of contracting templates;
- Problem-solving skills to interpret, recommend and provide advice on complex commercial issues ensuring compliance with legislation, procurement policies and procedures;
- An ability to understand and apply legal principles, legislative and mandatory policy compliance obligations and critical commercial risk and performance requirements;
- Effective communication, both written and verbal, to deliver procurement related documentation including correspondence, reports, plans, strategies, performance reviews, approaches to market, contracts and contract change proposals, and other commercial documentation;

- Flexibility and adaptability, and a willingness to lead change initiatives and challenge traditional ways of doing business;
- Trustworthiness and integrity at the highest level;
- An ability to engage and negotiate with diverse stakeholders to shape and respond to strategic direction, including advising senior management on risks associated with procurement and contracting activities;
- An ability to manage team workloads and assignments, balancing competing priorities, stakeholder expectations and team wellbeing;
- Mentoring, development and coaching skills to grow and lead teams, managing self-improvement and professional development as well as the professional development of your staff.

ASCA is seeking a candidate who thrives in a high tempo and dynamic environment. Within ASCA, staff are encouraged and empowered to take calculated risks, challenge the status quo whilst acting with integrity. To succeed in this role, you must be an adaptable and resilient individual, show initiative and be a team player who contributes to a respectful workplace.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Nicole Votto, 02 5131 6252
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=31823871-377E-C620-9791-ECC

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Defence

Vacancy VN-0768321

Department of Defence

Closing Date:Monday 13 April 2026

ARMY
Forces Command

Job Title	Business Intelligence Officer - Land Warfare Centre (LWC)
Job Type	Full-Time, Ongoing
Location	Adamstown NSW, Canungra QLD
Salary	$89,841 - $96,829
Future Merit Locations	Adamstown, Canungra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	ARMY/01785/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E1638B19-BCE6-965F-B8D9-ECC3AB85E669

Duties

The Role

The Business Manager will form an integral part of a high performing team responsible for linking financial management to capability outcomes that align with broader Government and Defence priorities. In this role, the Business Manager will contribute significantly to the Land Warfare Centre (LWC) by ensuring resources are planned, allocated and utilised effectively and efficiently to support the delivery of key training outcomes.

The position encompasses a diverse range of functions, including finance, procurement, stakeholder engagement, business analysis and data reporting. Operating within LWC –

Canungra, the Business Intelligence Officer will work in a close knit, collaborative environment that directly supports LWC's training mission. The role requires interpreting complex information, applying relevant legislation, policy and Defence procedures, and providing accurate, timely advice to inform decision making across the organisation.

About our Team

The Land Warfare Centre trains and educates Australian Army Soldiers and Officers in the All-Corps skills and knowledge required at the next higher rank, in order to meet Army's need for world-class leaders focused on winning armed conflict. The Headquarters Land Warfare Centre team is a small but motivated and experienced cohort, comprising APS and uniformed members. The climate within the team espouses an adult workplace environment and a respectful open discourse between its members. Beyond the broader Defence Values, the team places large emphasis on trust, effective communications, teamwork, innovation, flexibility, initiative and ownership.

As the Business Intelligence Officer, you will be working within the Operations Cell of Headquarters Land Warfare Centre. The Operations Cell consists of both ADF members and APS. The Business Intelligence Officer will coordinate and contribute to the work of the team consistent to a work plan. They will also provide advice and assistance on tasks and methods of completion to team members across the Training Wings who report to Land Warfare Centre.

Our Ideal Candidate

The ideal candidate will be a highly motivated self-starter who demonstrates strong initiative, sound judgement, and the ability to work with autonomy and limited supervision. They will contribute effectively within a small, collaborative team and bring proven experience in resource management, finance, and procurement, enabling them to confidently organise their workflow and make independent decisions in their area of responsibility.

They will possess, or quickly develop, a well-rounded understanding of relevant legislative frameworks, government decision making processes, and policy requirements, ensuring compliance and the provision of accurate, timely advice. Previous experience in Australian Government financial or resource management will be highly regarded, along with the ability to rapidly acquire knowledge of Army resource and financial systems.

The successful candidate will support LWC through informed resource and financial planning, develop high quality financial reporting, and manage capability resources effectively. They will build and maintain strong working relationships and actively contribute to team activities and shared outcomes.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Joseph Kelly, 08 8923 7519
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E1638B19-BCE6-965F-B8D9-EC

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Defence

Vacancy VN-0768327

Department of Defence

Closing Date:Monday 13 April 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Engineering Assurance Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Henderson WA
Salary	$124,393 - $140,315
Future Merit Locations	Canberra, Henderson
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/01412/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=45E89D29-43CC-A542-57C6-ECC3ABCD597D

Duties

The Role

In this role, you will collaborate closely with members of the Engineering & Technical Directorate and broader stakeholders to perform a range of duties including:

- Support the Offshore Patrol and Specialist Ships (OPSS) Branch Technical Director and Principal Engineer in providing leadership, direction and oversight over engineering functions
- Conduct technical risk assessments and provide technical engineering advice to members of the OPSS Enterprise
- Manage engineering delegations within the Authorised Engineering Organisation(s)
- Provide oversight, management, periodic review and promulgation of engineering plans, instructions and procedures
- Coordinate and manage the Authorised Engineering Organisation’s inputs to Defence Capability Milestones
- Conduct governance and assurance functions over engineering activities, including configuration management, technical data management and certification
- Support the Technical Director and Domain Leads in coordination of Engineering Review Boards, Configuration Control Boards and Technical and Safety Risk Review Boards
- Work collaboratively, communicate effectively with internal and external stakeholders, including those within the RAN, industry and other Commonwealth stakeholders
- During periods of absences, perform the role of Acting Principal Engineer or Technical Director

About our Team

The Offshore Patrol and Specialist Ships Branch contribute to continuous naval shipbuilding and support key enablers within the Naval Shipbuilding and Sustainment Plan. The Branch is currently managing the acquisition of the Arafura class Offshore Patrol Vessels, Young Endeavour Replacement, Evolved Cape Class Patrol Boats and a number of other complex minor vessel and littoral procurements.

Within the Branch, the Engineering & Technical Directorate provides specialist engineering, governance, and assurance services to support capability delivery. Operating within a matrixed organisation, the Directorate's engineers and technical specialists work across multiple maritime platforms and acquisition projects, ensuring consistency in technical assurance and risk management. This structure enables the team to share expertise, apply best practices, and deliver integrated solutions across Navy's capability portfolio.

Primarily Based on Canberra, the Branch has a diverse workforce of Australian Public Servants, ADF members and industry partners who work collaboratively to support continuous naval ship building through delivery of minor vessel programs and projects.

Our Ideal Candidate

You are a customer-oriented problem solver, focused on achieving outcomes. You can plan, prioritise and communicate effectively to ensure that team efforts are appropriately directed to meeting customers' needs and keeping them informed.

The ideal candidate will have:

- Previous experience in engineering management activities
- An understanding of the One Defence Capability System.
- Experience in review and development of technical data, design and engineering activities within an applicable technical domain (aerospace, marine, mechanical, electrical or communications)
- Demonstrated capacity for identification of risk and developing solutions to mitigate or control risk
- Knowledge of governance and assurance functions required to meet the Seaworthiness outcome
- Demonstrated capacity to think strategically and develop plans and processes to enhance
- Highly developed communication skills, self-drive, and initiative with the ability to influence others to achieve tasks and business objectives
- Understanding of the Defence Industry sector in Australia
- Excellent people management skills and experience in leading

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

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To Apply

Position Contact	Chris Taylor, 02 5131 4595
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=45E89D29-43CC-A542-57C6-EC

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Defence

Vacancy VN-0768330

Department of Defence

Closing Date:Monday 13 April 2026

Capability Acquisition and Sustainment Group
Commercial

Job Title	Contracting Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Russell ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra, Russell
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/01596/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=029271D3-D453-C8BB-850F-ECC3AC2D0D2E

Duties

The Role

We have an exciting opportunity within the Commercial Delivery Branch – Maritime Acquisition Directorate (formerly Materiel Procurement Branch). As an Assistant Director, you'll experience diverse and meaningful work supporting the Australian Defence Force and Defence clients with procurement, contracting and contract management.

This Canberra based role sits within a team delivering commercial support to key Defence capabilities, including the Henderson Defence Precinct, Strategic Shipbuilding and Landing Craft Branches. The Henderson Defence Precinct will underpin Continuous Naval Shipbuilding and future nuclear-powered submarine support, and you'll contribute to procuring this critical infrastructure. The team also provides commercial advice to the Strategic Shipbuilder on projects such as the Landing Craft Medium and Landing Craft Heavy for Army.

A typical day may include stakeholder engagement, procurement planning, supporting the drafting of commercial documents, delivering training, participating in evaluations and negotiations, and assisting Defence clients with contract management.

About our Team

Commercial Delivery Branch, within Commercial Division, provides commercial expertise and solutions across the procurement life cycle to help Defence meet its objectives, maximise value for money, and meet legislative and mandatory policy requirements. As a branch of high-performing individuals, our teams work closely to deliver timely, practical advice that supports both simple and complex procurement activities. We also review and refine best-practice procurement and contracting processes to ensure compliance with regulatory frameworks.

Our people are positive, motivated and bring diverse backgrounds, qualifications and experience. A strong mentoring culture and supportive environment — including highly desirable professionalisation opportunities — help team members grow and reach their full potential. We foster an inclusive culture that reflects Defence values: service, courage, respect, integrity and excellence. We are committed to ensuring our people feel valued, can participate fully, and have access to tailored career pathways, flexible work arrangements, and ongoing training, development, mentoring and coaching.

Our Ideal Candidate

If you have experience or even an interest in procurement and contracting, we want to hear from you. You’re exactly the kind of candidate who will thrive here. We know commercial advisors don’t grow on trees — if they did, we’d have picked them already — so we focus on hiring great people and training them well. We’re seeking energetic individuals with a positive attitude and a willingness to learn, because we can teach the technical skills needed to make this role your own.

Great commercial advisors bring strong problem-solving abilities, attention to detail and solid analytical skills. We value self-starters who show initiative and team players who can build and maintain strong relationships with Defence stakeholders. Our people take pride in being flexible, adaptable and responsive to changing priorities. Relevant backgrounds include policy, business, commerce, finance, law, probity and contract management.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Matthew Walsh, 02 5108 8491
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=029271D3-D453-C8BB-850F-EC

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Defence

Vacancy VN-0768352

Department of Defence

Closing Date:Thursday 16 April 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	ICT Network Engineer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$99,733 - $112,431
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/01788/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=24A62596-99DC-0B19-244F-ECC3E4C265CB

Duties

The Role

The successful applicant will bring extensive experience working in a Defence or similarly complex environment and will work within Space Systems Branch to provide expertise in both Network Engineering and Solution Architecture ICT governance and assurance domains to support the acquisition and sustainment of Space Domain Awareness and Space Domain Control capabilities through the interpretation and application of Defence cyber security policy.

As part of this role, you will be responsible for the following activities:

- Support WAN requirements development and review designs
- Contribute to the development of LAN requirements and review designs
- Contribute to the development of both requirements and designs for new ICT networks
- Work with stakeholders to support the investigation, diagnosis and resolution of ICT network and/or system problems
- Collaborate with stakeholders to understand ICT requirements and translate them into technical specifications using the Infrastructure Architecture, Application Architecture, and Security Architecture specialisms

- Contribute to the development and/or reviews of solution architectures
- Provide technical guidance and governance on solution development and integration.
- Assure ICT architectural and engineering solutions enable integration with domestic partner agencies, and strategic industry partners.
- Requirement to upgrade to NV2

About our Team

Space Systems Branch acquires and sustains capabilities to support the four distinct space power roles conducted by the Australian Defence Force in support of Australia's strategic priorities. The team comprises professionals from various disciplines including project management, engineering, commercial, and logistics. This multi-disciplinary team is composed of highly skilled and motivated Australian Public Service, Australian Defence Force and contracted personnel. The team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies.

Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager.

Our Ideal Candidate

Our ideal candidate will develop technical ICT documentation as required review and provide feedback and summarise technical ICT and network documentation. They will provide ICT guidance to capability acquisition and sustainment teams, identify ICT related project issues, risks and mitigations, and provide reporting to internal and external stakeholders. They will work collaboratively with Defence ICT, Prime Contractors, partners and other domestic and international stakeholders to ensure Defence strategies, policies, standards and practices (including security) are followed and applied and will interpret and comply with cyber security policy and contribute to the development of standards and guidelines. They will have experience working within System Engineering processes and frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications

This technical position requires the individual to have obtained a recognised Australian Qualifications

Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience

such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	SQNLDR Anthony Olver, 02 5108 6854
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=24A62596-99DC-0B19-244F-EC(

Defence

Vacancy VN-0768354

Department of Defence

Closing Date:Thursday 16 April 2026

Defence People Group
Joint Support Services

Job Title	Family Liaison Officer
Job Type	Full-Time, Non-Ongoing
Location	East Fremantle WA
Salary	$81,868 - $89,377
Future Merit Locations	East Sale
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	DPG/01780/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=30274E18-B3ED-CD79-10F3-ECC3E5A29CD2

Duties

The Role

As a Family Liaison Officer you will be an integral part of the Defence Members and Family Support (DMFS) Sale team and be at the forefront of helping Defence families connect and engage with their wider community and other Defence families. The Family Liaison Officer role includes:

- Engagement with Defence families, key stakeholders and the wider community
- Organising and facilitating social functions to promote networking amongst Defence families and the wider community
- Using innovation and creative ways to promote and deliver DMFS programs and events
- Providing information and advice about local community resources and services
- Participating in Command and Unit facilitated events and functions for families
- Building knowledge of community services and engaging with service providers to inform them of the needs of defence families
- Working as part of a dynamic and multidisciplinary team

About our Team

Defence Member and Family Support Branch (DMFS), Directorate of Regional Engagement offers a broad range of programs and services to help Commanders, Australian Defence Force members and their families manage the military way of life. DMFS supports Defence families' self-reliance and increases the capacity of the wider community to support the needs of Defence families.

The Family Liaison Officer Sale position will form part of the Victoria/ Tasmania team that consists of Defence Social Workers, Military Support Officers, an Educational Liaison Officer and Business Support Officer. DMFS Victoria/ Tasmania covers Melbourne, Puckapunyal, Sale, HMAS Cerberus and Tasmania. We work collaboratively to provide crisis support, advice to Commanders, referrals to external agencies, information on local services, education advice and general information on Defence matters. DMFS has a suite of programs and services that support ADF families navigating the Defence lifestyle.

The workplace environment requirements for this role include; computer use, generic screen based, sitting at a desk, working in a customer service environment, facilitating events at a range of different venues in the local community and on Base and travel across the Victoria/Tasmania region.

Our Ideal Candidate

We are looking for who can use their initiative to provide innovative ways to engage with Defence families to help connect them with the local community. Strong stakeholder engagement is required. Our ideal candidate will be a team player with strong organisational skills. Excellent communication is a must as well as liaising and event planning skills to promote Defence family events including setting and packing up. The candidate must be able to coordinate functions; prioritise; work independently and demonstrate an understanding of confidentiality. Some after hours and weekend work is required.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Sharnelle Wain, 0461 436 439
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=30274E18-B3ED-CD79-10F3-EC

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Defence

Vacancy VN-0768388

Department of Defence

Closing Date:Thursday 16 April 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/01831/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=273F7134-78A6-9368-2966-ECC422CD5100

Duties

The Role

The Ship Acquisition – Specialist Ships Branch is seeking an energetic, future focused and high performing leader to step into the role of Assistant Director Project & Branch Controls and Support. This is a rare opportunity to shape branch wide performance, influence major maritime acquisition governance and business activities, and help drive transformational change across an exciting and rapidly evolving work structure.

In this role, you will be one of a few key enablers of Branch and Project success—bringing people, processes and priorities together to deliver seamless collaboration across the Branch, Navy stakeholders, industry partners and senior leaders. You will play a central role in maturing Branch governance, enhancing business planning, and assisting the Director in transitioning our upcoming organisational change plan into everyday practice.

This is a career defining leadership opportunity for someone who thrives in dynamic environments, enjoys shaping how organisations operate, and is motivated by the chance to influence acquisition governance and business outcomes.

About our Team

The Ship Acquisition – Specialist Ships Branch is responsible for the ongoing development, delivery and introduction into service of specialist and minor war vessels that are critical to Australia's maritime capability. As a Branch, we are at the forefront of delivering projects that support Australia's Naval Shipbuilding and Sustainment Plan.

Our project teams deliver a diverse, evolving and highly meaningful portfolio—including the Evolved Cape Class Patrol Boats for Navy and the Australian Border Force, Guardian Class Patrol Boats to Pacific partners, and a range of other specialist vessels essential to Navy's operational edge.

We operate at the intersection of national capability, industry activity and fleet user requirements, providing essential liaison between Navy Capability Managers and shipyard operations. We also lead assurance activities to ensure contracted capability outcomes are delivered to the highest standard.

You will join a collaborative, supportive and mission-driven Branch that values innovation, initiative, trusted partnerships and continuous improvement.

Our Ideal Candidate

Our ideal EL1 Project & Branch Controls and Support Officer is a proactive, adaptable and forward thinking leader who brings authenticity, sound judgement and strong organisational capability. You will be comfortable navigating complexity, balancing competing priorities, and leading with purpose in a high tempo project environment.

You will be motivated by the opportunity to take ownership of streamlining operational functions, uplifting governance and business processes, supporting project teams, and contributing to a culture of collaboration, accountability and performance excellence across the Branch.

To excel in this role, you will:

- Drive Branch wide business planning, including contributing to or leading the development of Branch Business Plans such as Workforce and Capability Plans, Risk and Assurance Plans, and Continuous Improvement initiatives.
- Translate organisational change into practice, leading the rollout of the forthcoming organisational change plan across your team and assisting the Director in supporting Branch wide adoption of new ways of working.
- Oversee a small team to deliver core operational support services, ensuring effective recordkeeping, mailbox and workflow management, security obligations, asset tracking and general branch support.

- Manage Defence Services Support Panel contracts, ensuring high quality service delivery aligned with contractual expectations and project needs.
- Lead and develop a small, dynamic team—providing coaching, direction and prioritisation to enable high quality outcomes across governance, business planning and operational support functions.
- Apply strong knowledge of governance, legislative frameworks, financial and administrative processes, and navigate Defence and Government decision making with confidence.
- Drive continuous improvement in your team, identifying opportunities to uplift systems, processes, reporting mechanisms and enterprise tools to enhance project and branch efficiency.
- Build and sustain trusted, collaborative relationships with internal and external stakeholders—enhancing communication, coordination, problem solving and a shared sense of purpose across the Branch.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jane McFarlane, 02 5108 5832
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=273F7134-78A6-9368-2966-ECC

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Defence

Vacancy VN-0768391

Department of Defence

Closing Date:Thursday 16 April 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/01790/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A5F529ED-24BA-DD38-2205-ECC4206C5A45

Duties

The Role

The APS6 Contract Management Officer operates under broad direction to deliver complex contract management activities within an integrated workforce. The role requires strong understanding of legislative frameworks, government decision making processes and Defence policies, ensuring all work is compliant and aligned with organisational priorities. With significant stakeholder engagement, the APS6 works independently, exercising sound judgement, autonomy and accountability to achieve outcomes.

Key responsibilities include providing detailed contract management expertise, technical and professional advice, and partnering with finance to manage Outline Agreements and Purchase Orders. The role also contributes to strategic planning and program and project management. The

role also serves as Deputy Lead for the HCF culture program, the APS6 plays a critical role in shaping team culture, supporting the EL1 lead to coordinate priorities, drive cultural initiatives, deliver internal training, and champion behaviours that embed and enhance the positive cultural improvements underway across HCF.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Hunter Class Frigate (HCF) is one of the world’s most advanced warships, and the project is Australia’s largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement.

Our Ideal Candidate

Our ideal candidate is an experienced contract management professional who provides sound commercial advice, supports policy and procurement activities, drafts strategic documentation, and confidently represents the team in frontline stakeholder engagement. They will lead a small team and thrive in a dynamic, diverse environment requiring a number of key skills including:

- Engaging and negotiating with stakeholders, including project teams and subject matter experts, and responding to complex enquiries and contract issues.
- Delivering high-quality procurement and contract documentation such as correspondence, reports, plans, strategies, performance reviews and contract variations.
- Interpreting legislation, procurement policy and commercial risk to inform accurate, timely advice.
- Monitoring contract performance, managing risks and taking proactive action to ensure successful outcomes.

- Contributing to the HCF culture program by supporting key initiatives, including organising events such as the Health and Wellbeing Expo, assisting with internal training, and championing behaviours that strengthen and sustain positive cultural improvements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	HCF Workforce Team, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A5F529ED-24BA-DD38-2205-EC

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Defence

Vacancy VN-0768392

Department of Defence

Closing Date:Thursday 16 April 2026

NAVY
Deputy Chief of Navy

Job Title	Security Advisor
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	$89,841 - $96,829
Future Merit Locations	Garden Island
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	NAVY/01796/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=C77161E5-4E8B-8C12-61CD-ECC420A62AA0

Duties

The Role

As an APS 5 Security Advisor within the Directorate of Policing & Security – Navy (DPSN), you will play a key role in strengthening the security posture of Navy's current and future capabilities. The role blends forward looking security assurance for emerging platforms with the delivery of protective security compliance, audits, and advisory services across the Fleet.

You will be a member of the Security Operations Team supporting the delivery of policy?directed protective security activities. Your mission is to assure that Navy capability meets the required security standards in accordance with the Protective Security Policy Framework (PSPF) and the Defence Security Principles Framework (DSPF).

The APS 5 Security Advisor will conduct themselves with professionalism and will have the opportunity for a reasonable level of autonomy along with due accountability. They will exercise both initiative and judgement in the interpretation of policy and in the application of established APS Codes of Conduct.

About our Team

Based in Canberra, the Security Operations team examines the latest and emerging military capabilities across the maritime domain. The successful applicant will be based in HMAS Stirling, Rockingham, WA as part of a small team to play a vital role in ensuring that Navy's future and current platforms, capabilities and sensitive technologies in WA are delivered or remain uncompromised with a superior level of security assurance.

Working to the Director of Policing and Security – Navy (DPS-N), the role is part of a team providing strategic level advice on policing and security matters. The Security Operations Team is a dynamic subset of DPS-N roles and responsibilities.

Our Ideal Candidate

We are looking for a committed, dynamic and innovative individual to join the DPS-N Security Operations Team. The APS 5 Security Advisor will exercise initiative and judgement in the interpretation and application of policy. They will provide detailed security advice to capability projects, Navy personnel and Commands; further, contribute to policy development.

To succeed in this role, applicants will be required to demonstrate:

- Experience working in a protective security and/or risk management environment.
- Knowledge of ASIO protective security guidelines
- Demonstrated ability to interpret and apply legislation, policy and procedures.
- Excellent written and verbal communication skills.
- The ability to influence and build relationships with a network of stakeholders.
- The ability to undertake and deliver security risk assessments.
- Demonstrated ability to work in a security workplace and to handle sensitive matters discreetly.
- The ability to resolve complex problems and exercise sound judgement
- Ability to operate independently.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

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To Apply

Position Contact	Makaala Goodman, 02 6268 1425
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C77161E5-4E8B-8C12-61CD-EC

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Defence

Vacancy VN-0768407

Department of Defence

Closing Date:Sunday 19 April 2026

ARMY
Army Forces Command

Job Title	Training Administration Officer - Army School of Transport
Job Type	Full-Time, Ongoing
Location	Puckapunyal VIC
Salary	$81,868 - $89,377
Future Merit Locations	Puckapunyal
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	ARMY/01645/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A74B3E4C-32F0-46D5-7628-ECC422765019

Duties

The Role

The Training Administration Officer role is responsible for the planning, coordination, liaison and administration required to support training operations for all trainees on courses within Command Training Wing of the Army School of Transport. The Training Administration Officer may also be required to provide support to other operation cells within the School as required. The position requires a good level of computer literacy and use of the Microsoft Office Suite of tools, as well as a high level of interpersonal relationship skills.

Key duties include:

- Information Management of the Unit Operations group mailbox and workflow traffic received from internal and external stakeholders.
- Manage training administration records.
- Maintain various Unit Operations trackers and registers.
- Interpret and process reference material for training courses.
- Identify opportunities for improving delivery methods and procedures.
- Assist in the monitoring and tracking of unit administration relating to course scheduling.
- Provide support and consultation to course managers.

About our Team

Army School of Transport is responsible for training, educating and developing transport operators. There are over 100 military, APS and contracted staff dispersed across three states. Command Training Wing is focused on career progression courses, has approximately 30 staff and is located in Puckapunyal, Victoria. This position will directly liaise with military and civilian staff within the Army School of Transport, as well as across a wide range of supporting organisations, in order to ensure training operations run effectively.

Our Ideal Candidate

To be successful in the role, you will need to be team focused and able to establish and maintain relationships within a network of internal and external stakeholders. The successful candidate will be a results oriented self-starter, with the ability to work independently. You will have attention to detail with the ability to adapt to competing priorities in a fast-paced environment. You will be organised and able to interpret and practically apply policy in a business context. Practical personnel administration and previous experience working with executives in a training environment is highly desirable.

The ideal candidate will demonstrate:

- Mature judgement, professionalism and high level interpersonal skills.
- Enthusiasm, initiative and willingness to learn.
- Ability to meet deadlines and prioritise workloads.
- Adaptability, resilience and flexibility in the face of changing priorities.
- Good written, verbal and information technology (IT) communication skills.
- A good understanding of working within legislative, policy and regulatory frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Major Rebecca Polonski, 03 9290 2395
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A74B3E4C-32F0-46D5-7628-EC

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Defence

Vacancy VN-0768421

Department of Defence

Closing Date:Thursday 16 April 2026

Guided Weapons and Explosive Ordnance
GWEO Delivery Division

Job Title	Project Manager
Job Type	Full-Time, Ongoing
Location	Amberley QLD
Salary	$124,393 - $140,315
Future Merit Locations	Amberley
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	GWEO/01846/26
Agency Website	

Job Description https://defencecareers.nga.net.au/?jati=19DB2129-5DA1-7975-9A27-ECC4D2AC6728

Duties

The Role

Lead high impact projects shaping Australia’s next generation of air capability. Are you ready for a role where your project leadership truly matters?

The GWEO Air Branch is seeking an experienced and driven EL 1 Project Manager to lead complex, fast moving projects across the guided weapons and advanced air capability landscape. This role operates at the crossroads of technology, logistics, engineering and industry collaboration, ideal for someone who thrives on variety, challenge and working with highly skilled, mission focused professionals. In this position, you’ll oversee project planning, risk management, contracts, scheduling and stakeholder coordination to support the delivery of critical capability. Your days will involve bringing together multidisciplinary teams, solving technical and organisational challenges, keeping industry partners aligned, and ensuring decisions remain evidence based and within scope, timelines and performance expectations. You’ll work with a high degree of autonomy, influence senior stakeholders, and drive meaningful outcomes that contribute to Australia’s future air capability.

We’re looking for someone with strong communication skills, sound judgement, project management experience and the confidence to navigate competing priorities in a dynamic, Defence focused environment.

If you're a proactive organiser who thrives in a dynamic, collaborative environment, this is your opportunity to step into a role with purpose and momentum.

This position will be subject to an additional 10% Building Defence Capability Payment (BDCP). This will be in addition to your agreed substantive salary on commencement. Please refer to the Defence Enterprise Agreement 2017-2020 for more information on BDCPs. BDCPs apply, subject to the following:

Meeting eligibility criteria and maintaining effective performance.

- BDCPs are subject to regular reviews and may be ceased or varied at any time in accordance with Defence Policy.
- BDCPs may cease should you change positions that no longer attract a BDCP.
- Should the BDCP be ceased you will be advised and your salary will revert to your substantive salary.

Note: This position will be required to access US export controlled materiel and therefore applicants will be requested to disclose any dual citizenship with another country during the recruitment process. Dual citizens may be subject to further assessment and appointment to this position will be conditional upon approval to access US controlled export material in accordance with International Traffic in Arms Regulations (ITAR).

About our Team

At Guided Weapons and Explosive Ordnance Systems Division, we’re a collaborative, future focused team delivering some of the most exciting and technically challenging capability projects across Australia. Our division brings together three core branches, Air, Maritime and Land, working collectively to design, integrate and sustain guided weapons systems that support Australia’s future defence posture.

Each branch has its own unique mission set, but we are united by a shared commitment to innovation, precision and high quality project delivery. We work alongside industry partners, technical specialists, and government stakeholders to solve complex problems and translate emerging technology into real capability.

Our environment is dynamic and supportive, where ideas are welcomed, expertise is shared and every team member contributes to meaningful outcomes. If you’re looking for a role where your work is purposeful, challenging and part of a team that values collaboration and impact, GWEO Systems Division is the place to grow and thrive.

Our Ideal Candidate

Our ideal candidate is a confident and proactive project leader who thrives in fast moving, technically complex environments. They are highly organised, able to juggle competing priorities, and comfortable taking ownership of project outcomes from start to finish. They communicate clearly, bring people together, and know how to turn ambiguity into structured plans and achievable milestones. With a strong grasp of project management fundamentals, they can navigate risk, drive progress, and keep stakeholders aligned without missing the big picture.

They build strong relationships across diverse teams, engineering, logistics, commercial, industry partners and aren’t afraid to engage at all levels to get things moving. They’re curious, adaptable, and comfortable working with emerging technologies and complex technical information. Above all, they are a collaborative leader who brings energy, sound judgement, and a solution focused mindset to ensure projects are delivered smoothly, safely and with purpose.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Tina Jovanovska, 02 5133 3057
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=19DB2129-5DA1-7975-9A27-EC

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Defence

Vacancy VN-0768424

Department of Defence

Closing Date:Sunday 19 April 2026

ARMY
ADFHQ-Office of Chief of Army

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Holsworthy NSW
Salary	$81,868 - $89,377
Future Merit Locations	Holsworthy
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	ARMY/01801/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8717420C-61CA-C859-62D7-ECC422D7D260

Duties

The Role

The APS 4 Business Support Officer (BSO) will be responsible for the provision of administrative support to the New South Wales Second Brigade (NSW 2nd), Australian Army Cadet (AAC) Brigade Primary responsibilities include:

- The administration of the AAC's online business application CadetNet.
- Processing of Adult Cadet Staff applications, travel, reimbursements and allowances.
- Assisting with ADF personnel administration and oversight of the AAC's electronic records management system.

Secondary responsibilities include:

- Assist with the administration of the AAC's online business applications on CadetNet for other regional brigades/battalions.
- Additionally, the BSO will assist in processing youth safety clearance checks, which are critical to ensuring the AAC meets its mandatory Defence Youth Safety Framework obligations.

The BSO must be able to establish and maintain effective working relationships with diverse staff groups, including Defence personnel, APS, volunteers, and have an ability to work with youth. The

successful applicant will have the opportunity to work in one of Army's most diverse working and professionally rewarding environments. The position offers distinct opportunities to contribute to youth development across a broad range of activities.

This role is located at Holsworthy Barracks, NSW and standard business hours for this role are 8:00am to 4:00pm Mon – Fri with occasional weekend work required and managed in accordance with the Defence Enterprise Agreement.

About our Team

The NSW 2nd AAC Brigade is responsible for the management and support of approximately 8000 cadets operating from 21 school based units across New South Wales. The NSW 2nd Headquarters is predominantly staffed by Army Reserve managing the functions of operations, personnel, training and logistics, working to the Brigade Command; an Army Reserve Colonel and Lieutenant Colonel.

The fulltime staff of the headquarters comprises an APS 6 Executive Officer/ Formation Safety Advisor, a Regular Army Operations Warrant Officer, and the APS 4 Business Support Officer (BSO). The Battalion also consists of Army Cadet Staff (ACS), who are the adult volunteer group that delivers the youth development program.

ACS wear a military uniform, but are not required to hold military qualifications. The Cadets range from the age of 13, when they enter the Australian Army Cadets, to 18, when they 'retire' from the program. The BSO will have ongoing and frequent interaction with all of these groups within the Brigade, including interaction with Cadets during key activities and events.

Our Ideal Candidate

To succeed in this role you must be a self-starter and have personal drive and integrity with a demonstrable ability to:

- Be able to monitor and track the progress of multiple assigned tasks.
- Have strong communication skills and maintain professional working relationships with internal and external stakeholders.
- Be able to prioritise tasks and shift priorities quickly, and deliver outcomes as an individual and as part of a team.
- Be proficient in the Microsoft Office suite of products including intermediate skills in Outlook, Excel and Word.
- Ability to learn personnel systems.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	LTCOL Andrew Poynting, 07 3903 7249
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8717420C-61CA-C859-62D7-EC

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Defence

Vacancy VN-0768425

Department of Defence

Closing Date:Sunday 19 April 2026

Joint Capabilities Group
Joint Capabilities Group

Job Title	Work Health and Safety Officer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$81,868 - $89,377
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	JCG/01621/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=6599D19B-255E-64C8-38A6-ECC4D32F7426

Duties

The Role

The APS 4 Work Health and Safety Advisor will support Space Command – No. 1 Space Surveillance Unit (1SSU), delivering work health and safety functions including but not limited to WHS inductions and reporting obligations, maintain compliance with business management governance requirements, and support business processes and documentation. The position will provide project support to the team and will engage with stakeholders to facilitate delivery of a range of products that support compliance with legislation and policy work health and safety needs. The position will manage External & Internal Audits, maintain and monitor Unit registers for currency, and carry out or ensure schedule unit inspections and findings including preparing reports. The successful candidate will be expected to commence with Baseline security clearance with the ability to obtain a Negative Vetting 1 level clearance.

About our Team

1SSU conducts Space Domain Awareness and Missile Warning functions in support of integrated and coalition forces. The capabilities employed are unique, highly specialised and attract a diverse range of security requirements and interest from domestic and allied partners. 1SSU is seeking an APS4 Work Health and Safety Advisor who can provide work health and safety functions, whilst supporting compliance with legislation and policy work health and safety needs. SPACECOMD is

a multidisciplinary workforce integrating Navy, Army, Air Force, Australian Public Service, and industry specialists to prepare space power to secure Australia's interests in competition and conflict.

SPACECOMD works across government and in concert with allies, international partners and industry to assure Australian civil and military access to space.

Our Ideal Candidate

Our ideal candidate will have the ability to interpret and apply WHS legislation and policy, have strong organisational skills, and sound judgement. The role requires excellent stakeholder engagement, building and sustaining positive relationships with team members and other areas within Space Command. Good analytical skills are required, and the ability to produce high quality documentation and support to the Command. The successful candidate will be proactive, contributing to the implementation and continuous improvement of work health and safety management systems applying technical expertise and guidance on safety matters.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Luisa Hintz, 08 7374 4498
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6599D19B-255E-64C8-38A6-EC

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Defence

Vacancy VN-0768436

Department of Defence

Closing Date:Thursday 16 April 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Transport Operations and Data Officer
Job Type	Full-Time, Ongoing
Location	Laverton VIC
Salary	$89,841 - $96,829
Future Merit Locations	Laverton
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/01871/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=5AC9156C-74BB-7426-DB61-ECC4D58EA9A6

Duties

The Role

As a Logistics Operations and Data Officer, you will support the coordination of transport and logistics activities that enable Defence operations across Australia. Working as part of a specialist team, you will help manage logistics data, support transport planning activities, and liaise with internal and external stakeholders to ensure accurate and timely outcomes.

This role is well suited to someone who enjoys working with data systems, and processes, and who likes solving practical problems that have real-world impact.

In this role, you will:

- Support transport and logistics operations through data management and coordination activities
- Maintain and update logistics and transport data within enterprise systems
- Liaise with internal teams and external service providers via phone and digital channels
- Analyse information to identify issues, trends, or improvements to processes
- Contribute to the delivery of operational and business outcomes in a fast-paced environment

About our Team

You will be part of a specialist logistics team that supports Defence operations by ensuring transport and logistics data is accurate, consistent, and fit for purpose. The team plays a critical role in enabling effective planning, coordination, and delivery of transport activities across the organisation.

Working in a collaborative and supportive environment, the team manages key logistics data elements that underpin transport routes, locations, and operational planning. This work directly supports Defence activities, exercises, and operational requirements, making the team’s contribution both visible and impactful.

The team values continuous improvement, knowledge sharing, and professional development. You will have access to training, mentoring, and opportunities to build your skills in logistics systems, data governance, and operational coordination. Team members are encouraged to contribute ideas, develop expertise, and grow their careers within Defence.

If you are looking for a role where your work mates make a tangible difference, and where you can develop specialist skills in a large and complex organisation, this team offers a unique and rewarding opportunity.

Our Ideal Candidate

We are looking for a motivated and adaptable individual who enjoys working in an operational environment and contributing to meaningful outcomes.

You will bring:

- Experience in logistics
- Strong analytical and problem-solving skills, with the ability to work through issues and propose practical solutions
- Confidence working with systems and data, and a high level of attention to detail
- The ability to work independently while also collaborating effectively with others
- Clear communication skills and the ability to engage professionally with a range of stakeholders

You will be comfortable working within established policies and procedures, exercising sound judgement, and escalating complex matters when required. Experience using enterprise systems (such as logistics, transport, ERP or similar platforms) will be well regarded, but training will be provided.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Sean Darbyshire, 03 9254 8597
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5AC9156C-74BB-7426-DB61-EC

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Defence

Vacancy VN-0768444

Department of Defence

Closing Date:Thursday 16 April 2026

NAVY
Fleet Command

Job Title	Torpedo Systems Engineer
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NAVY/01586/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B09AA807-BED7-9C4A-CC6A-ECC4D5D77593

Duties

The Role

As an Engineer in the RAN Maritime Warfare Centre (MWC) you will be able to apply and develop your engineering/scientific knowledge to analyse and evaluate complex systems in the underwater warfare domain. In this role, your focus will be on analysing torpedo firings conducted by the RAN and RAAF using air, surface and sub-surface platforms.

Activities include reconstructing and analysing torpedo firings; producing quick-look signals; producing firing reports; debriefing exercise participants; developing analysis software; and participating in firing exercises and trials. We don’t anticipate that you will start as a subject matter expert but we commit to supporting you develop and enhance your skills including training on naval systems, test and evaluation, data science and engineering.

About our Team

The Maritime Warfare Centre (MWC) mission is to improve our Navy’s effectiveness by increasing lethality and simultaneously reducing vulnerability. We achieve this mission through Test & Evaluation, Operational Analysis and development of tactics.

The teams you will be working in directly support this mission through:

- Maximising warfighting effectiveness through measurement and analysis;
- Modelling and simulation of enabling capabilities;
- Use and distribution of data as the source of truth to inform decision making;
- Undertaking exercises and trials to assess our capabilities;
- Development of tactics for the evolving threat;
- Design, development and operation of the maritime ranges to measure lethality and improve stealth;
- Design, development of weapon, combat systems and signature analysis software.

Our Ideal Candidate

As the ideal candidate you have motivation and ability to apply your strong analytical and scientific skills to the field of guided weapons performance evaluation and undersea stealth. You will contribute to a culture of cooperation for development and sharing of knowledge whilst exercising initiative and judgement.

You may be required to undertake work overseas, interstate and in remote locations, on land and at sea. Candidates are sought with interest in the following areas:

- Weapon system engineering (undersea systems);
- Stealth in an undersea domain;
- Data acquisition systems;
- Development of analysis systems for performance evaluation (e.g. software, hardware and data analytics);
- Geographic information systems;

- Modelling and simulation.
- The successful candidate will possess good oral and written communication skills. Disciplines that are appropriate to these positions include:
- Systems Engineering;
- Electrical/Electronic Engineering;
- Mechatronics Engineering;
- Mechanical Engineering.

The primary skill remains an interest technical problem solving and a desire to find opportunities for improvement. Your unique work journey in life will bring new perspective to our team.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

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To Apply

Position Contact	Phil Welling, 02 9537 5898
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B09AA807-BED7-9C4A-CC6A-E

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Education

Vacancy VN-0767135

Department of Education

Closing Date:Wednesday 31 March 2027

Various
Various Various

Job Title	Permanent and Temporary Section 26 Transfer Register
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Hobart TAS, Perth WA, Melbourne VIC, Darwin NT, Adelaide SA, Newcastle NSW, Townsville QLD
Salary	$77,983 - $182,891
Future Merit Locations	Canberra, Sydney, Brisbane, Hobart, Perth, Melbourne, Darwin, Adelaide, Newcastle, Townsville
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26/0094
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

The Department of Education Permanent and Temporary Section 26 Transfer Register is open for ongoing APS employees to register their interest for a permanent and/or temporary section 26 transfer to the department.

The register enables the department to access suitable and experienced individuals for permanent or temporary employment opportunities. This is an expression of interest only and there is no guarantee that opportunities will become available.

- You must be employed as an **ongoing APS employee** (or employed as an ongoing employee under the *Parliamentary Services Act 1999*, *Intelligence Services Act 2001*, or *Australian Security Intelligence Organisation Act 1979*) to apply.
- Opportunities for promotion under the *Public Service Act 1999* are not available through this recruitment register.
- You will only be contacted in the event a vacancy arises that matches your skills and experience, and your application is not a guarantee that an offer of employment will be made.
- Applications remain active until **31 March 2027**.
- We also encourage you to apply for any future vacancies through our careers portal.

The Opportunity

We are seeking highly motivated, adaptable individuals with a positive mindset and a range of expertise and transferable skill sets to work collaboratively to help the department deliver on its priorities.

The department is committed to having a flexible and inclusive workplace and recognises and values the diversity of the wider Australia community. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Duties

How to Apply

Our online application form will ask you to express an interest in roles from the APS Level 3 to Executive Level 2 classifications, indicate your preferred locations, as well as select what work areas you have an interest and experience in. We also ask that you fill out some basic information about yourself as well as attaching an up-to-date resume.

We strongly recommend that you use a personal email address rather than your work email address to ensure you don’t miss any communication.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: You must have the ability to obtain and maintain a security clearance at a level designated by the Department.

Some opportunities may have additional requirements such as maintaining a valid Working with Vulnerable People (WWVP) registration or Working with Children Check (WWCC). Our Child Safe Policy establishes the expectations of all staff to provide a safe environment for children and sets out our approach to managing risk to children and young people arising through the day-to-day work of the department.

Notes

Please note that this opportunity is only available to Australian Public Service employees

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Recruitment Team, (02) 6240 6973
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

Education

Vacancy VN-0767147

Department of Education

Closing Date:Wednesday 31 March 2027

Various
Various Various

Job Title	Temporary Employment Register
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Hobart TAS, Canberra ACT, Sydney NSW, Brisbane QLD, Perth WA, Melbourne VIC, Darwin NT, Adelaide SA, Newcastle NSW, Townsville QLD
Salary	$77,983 - $182,891
Future Merit Locations	Hobart, Canberra, Sydney, Brisbane, Perth, Melbourne, Darwin, Adelaide, Newcastle, Townsville
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26/0092
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

Our Purpose

The Department of Education creates a better future for all Australians through education.

Our Role and Priorities

We provide strategic direction and national leadership of Australia’s education system – through early years, school, higher education and research.

We advise the Australian Government on education.

We steward the government’s vision for reforming Australia’s education system.

About the Register

The Department of Education Temporary Employment Register is open for individuals to register their interest in non-ongoing (temporary) employment opportunities with the department.

The register enables the department to access suitable and experienced individuals for temporary employment opportunities. This is an expression of interest only and there is no guarantee that opportunities will become available.

- Roles are only available on a temporary (non-ongoing) basis.
- Non-ongoing contracts can be issued for an initial period of up to 12 months, with potential for one 6-month extension.
- Opportunities for ongoing engagement or promotion under the *Public Service Act 1999* are not available through this recruitment register.
- You will only be contacted in the event a vacancy arises that matches your skills and experience, and your application is not a guarantee that an offer of employment will be made.
- Applications remain active until **31 March 2027**.
- We also encourage you to apply for any future vacancies through our careers portal.

Duties

We are seeking highly motivated, adaptable individuals with a positive mindset and a range of expertise and transferable skill sets to work collaboratively to help the department deliver on its priorities.

The department is committed to having a flexible and inclusive workplace and recognises and values the diversity of the wider Australia community. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

How to Apply

Our online application form will ask you to express an interest in roles from the APS Level 3 to Executive Level 2 classifications, indicate your preferred locations, as well as select what work areas you have an interest and experience in. We also ask that you fill out some basic information about yourself as well as attaching an up-to-date resume.

We strongly recommend that you use a personal email address rather than your work email address to ensure you don’t miss any communication.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

- Security Clearance: You must have the ability to obtain and maintain a security clearance at a level designated by the Department.

Some opportunities may have additional requirements such as maintaining a valid Working with Vulnerable People (WWVP) registration or Working with Children Check (WWCC). Our Child Safe Policy establishes the expectations of all staff to provide a safe environment for children and sets out our approach to managing risk to children and young people arising through the day-to-day work of the department.

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About the Department of Education

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To Apply

Position Contact	Recruitment Team, (02) 6240 6973
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0767149

Department of Education

Closing Date:Wednesday 31 March 2027

Various
Various Various

Job Title	Temporary Executive Assistant Register
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Hobart TAS, Perth WA, Melbourne VIC, Darwin NT, Adelaide SA, Newcastle NSW, Townsville QLD
Salary	$84,828 - $115,786
Future Merit Locations	Canberra, Sydney, Brisbane, Hobart, Perth, Melbourne, Darwin, Adelaide, Newcastle, Townsville
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	26/0093
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

Our Purpose

The Department of Education creates a better future for all Australians through education.

Our Role and Priorities

We provide strategic direction and national leadership of Australia’s education system – through early years, school, higher education and research.

We advise the Australian Government on education.

We steward the government’s vision for reforming Australia’s education system.

About the Temporary Executive Assistant (EA) Register

We’re looking for experienced, enthusiastic and highly organised Executive Assistants to manage the office of at least one Senior Executive (SES Band 1, SES Band 2 or SES Band 3). To succeed in this role, you will have great people skills, the ability to anticipate the needs of Senior Executives and demonstrate flexibility and resilience.

The department is committed to having a flexible and inclusive workplace and recognises and values the diversity of the wider Australia community. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

The Executive Assistant Temporary Employment Register is open for individuals to register their interest in non-ongoing (temporary) employment opportunities with the department.

The register enables the department to access suitable and experienced individuals for temporary employment opportunities. This is an expression of interest only and there is no guarantee that opportunities will become available.

- Roles are only available on a temporary (non-ongoing) basis.
- Non-ongoing contracts can be issued for an initial period of up to 12 months, with potential for one 6-month extension.
- Opportunities for ongoing engagement or promotion under the *Public Service Act 1999* are not available through this recruitment register.
- You will only be contacted in the event a vacancy arises that matches your skills and experience, and your application is not a guarantee that an offer of employment will be made.
- Applications remain active until **31 March 2027**.
- We also encourage you to apply for any future vacancies through our careers portal.

Duties

Responsibilities of the Executive Assistant may include:

- Managing and organising the diary and emails including scheduling appointments and meetings, flagging urgent and sensitive emails and responding to meeting requests.
- Managing Branch/Division/Group coordination activities and assisting with workflow management, ensuring tasks are completed according to priority and deadlines.
- Providing support for the Branch/Division/Group as required (including accommodation/property needs, support for committees and coordination of requests such as Branch/Division/Group meetings and events).
- Anticipating logistical requirements for meetings, ensuring briefing materials are being prepared prior to Senior Executive attended meetings.
- Supporting procurement activities and payment of invoices as directed.
- Preparing correspondence, minutes and other written material as directed.
- Travel coordination and monthly credit card acquittals as directed.
- Providing system and process support across teams. For example: committee support and possibly production of basic papers as directed.
- Liaising professionally with other areas of the department and external organisations.

The APS Work Level Standards are structured to clearly differentiate between the work expected (i.e. responsibilities and duties) at each classification level. We encourage you to review these when writing your application.

How to Apply

Our online application form will ask you to express an interest in roles from the APS Level 4 to APS Level 6 classifications and indicate your preferred locations. We also ask that you fill out some basic information about yourself as well as attaching an up-to-date resume.

We strongly recommend that you use a personal email address rather than your work email address to ensure you don’t miss any communication.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- Citizenship: Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- Security Clearance: You must have the ability to obtain and maintain a security clearance at a level designated by the Department.

Some opportunities may have additional requirements such as maintaining a valid Working with Vulnerable People (WWVP) registration or Working with Children Check (WWCC). Our Child Safe Policy establishes the expectations of all staff to provide a safe environment for children and sets out our approach to managing risk to children and young people arising through the day-to-day work of the department.

Notes

About the Department of Education

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To Apply

Position Contact	Recruitment Team, (02) 6240 6973
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0768377

National Gallery of Australia

Closing Date:Sunday 12 April 2026

Artistic Program
Learning

Job Title	First Nations Learning Facilitator
Job Type	Part-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$75,279 - $81,830
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible
Office Arrangement Details	On-Site Position, ability to apply to work from home
Classification	APS Level 4
Position Number	6069
Agency Website	https://nga.gov.au

Job Description

https://nga.gov.au/about-us/jobs/

The First Nations Learning Facilitator is a key role within the National Gallery's Learning Team, working closely with the First Nations Learning Programs Convenor on the delivery of learning programs for students and teachers. The Learning team, including Education and Public Programs, develops and delivers engaging and expansive programs that centre the voices and

perspectives of artists to increase access and understanding of the National Collection and special exhibitions for diverse audiences.

The First Nations Learning Facilitator is an identified role, designed for people with a strong interest in art, culture, people and ideas, who have skills and experience in facilitating learning experiences for a wide range of audiences, including students and teachers, access audiences, children and families, young people and adults.

The First Nations Learning Facilitator embeds cultural knowledge within the delivery of learning experiences at the National Gallery, including onsite, online and offsite programs for students and teachers, with after hours and weekend work required on occasions.

The First Nations Learning Programs Convenor leads the development of the Gallery's First Nations learning program, Art Through Culture. The First Nations Learning facilitator supports this role, recognising the importance of a First Nations First approach that brings unique perspectives to engagement with art, ideas and artmaking.

First Nations learning team members work closely with First Nations colleagues across the Gallery.

This position reports to the Education Manager and also works closely with the Digital Learning, Access and Outreach Manager and the Operations Coordinator. This position is a non-ongoing /part time role within the Learning team, with a possibility of becoming ongoing in the future.

The filling of this vacancy is intended to constitute an affirmative measure under Section 26 of the Australian Public Service Commissioner's Directions 2016. **This vacancy is open only to Aboriginal and/or Torres Strait Islander people.**

Duties

In accordance with the APS 4 work level standards, you will:

- Deliver learning programs independently for a range of audiences with a focus on school students and teachers.
- Collaboratively develop and deliver programs onsite at the National Gallery, online through digital learning programs, and offsite in support of the touring exhibitions program with regional gallery partners across Australia.
- Set-up and pack-down learning spaces and maintain resources and equipment.
- Provide excellent customer service to learning audiences.
- Understand the objectives of the National Gallery Learning team and participate in collaborative planning sessions.
- Work collaboratively as part of the Learning team, contribute to problem-solving and be flexible and responsive to change.

- Support the development of First Nations content and delivery of learning programs and events as required.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – To be eligible for this role you must complete a police check.

Working With Vulnerable People Check (WWVP) – to be eligible for this role you must hold a current WWVP card (or have the ability to obtain).

Affirmative Measure (Indigenous) – Only open to First Nations applicants.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's **Careers portal**.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Maggie-Jean Douglas, 61 2 6240 6737
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Environment and Energy

Vacancy VN-0768484

Clean Energy Regulator

Closing Date:Sunday 19 April 2026

Legal Services and Governance Fraud Control & Assurance

Job Title	Manager - Fraud Control & Assurance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$125,863 - $143,171
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	The agency supports and promotes flexible working, including remote options on negotiation and where appropriate based on the specifics of the role.
Classification	Executive Level 1
Position Number	CER 029/26
Agency Website	https://cer.gov.au/about-us/who-we-are

Job Description *https://www.apsjobs.gov.au/s/external-link?url=https://cleanenergyregulator.gov.au/careers*

About the Branch

We support the operations of the Clean Energy Regulator through the provision of dedicated in-house legal services and strategic legal advice on the formulation and implementation of legislation and operational policy. This includes aiding with identifying and managing legal risks involving the agency.

We provide independent and objective risk and audit assurance and advisory services that seek to provide confidence in the ability of the agency's people, processes, and systems to deliver on its objectives. This includes the development and maintenance of operational frameworks, advice and assurance activities, including the annual internal audit work program, that support the agency's approach to risk management, and fraud control & assurance.

We assist the Regulator Board and key agency governance committees to effectively function and contribute to the agency's reputation as a trusted, relevant and expert institution through the management of a suite of conformance obligations.

Key functions we perform include:

- drafting and/or clearing legal documents, including statements of reasons, contracts and instruments of delegations
- managing compliance with obligations under FOI and Ombudsman schemes
- coordinating the conduct of administrative, civil and criminal litigation, including responses to subpoenas
- coordinating the internal review and complaints management processes
- overseeing the governance framework
- delivering co-ordinated input into amendments to existing legislation
- ensuring effective participation in the government's regulatory reform agenda
- managing all strategic and key accountable business committees.

While LSG is accountable for the agency's strategic priorities and strategic risks and associated deliverables outlined in its business plan, our role is limited to ensuring the prescribed timeframes are met and the outputs are evidence-based and lawful. Noting that in most cases officers from the business areas have been identified as having responsibility for the data, information and drafting of documentation, as required.

About the Section

The Risk, Audit and Fraud section seeks to provide confidence in the ability of Clean Energy Regulator's people, processes, and systems to deliver its objectives. The section consists of three teams who work closely together.

The Risk team proactively engages with all sections of the agency to embed a positive culture of risk management. The risk team supports the agency by:

- Providing timely guidance and support to the agency to identify, manage and document risks to the agency's objectives
- Managing risk reporting from across the agency to ensure the accountable authority, senior management and strategic committees have the information they need to have effective oversight of risk,
- Providing appropriate documents and systems to support the agency's workforce in making effective risk-based decisions. This includes the risk management policy, framework, appetite and tolerance statement, guidance and risk registers.

The Internal Audit team engages with the Senior Executives across all areas of the agency and provides independent and objective assurance that agency processes are operating in an efficient, effective, economical, and ethical manner.

The Fraud Control and Assurance team engages with all sections of the agency to promote awareness of fraud and corruption risks and reporting obligations; it supports the agency through:

- The ongoing monitoring and management of fraud and corruption control activities and ensuring that the agency has appropriate measures in place to prevent, detect and investigate internal fraud and corruption.
- Managing reports of, and investigations into, Public Interest Disclosures.

Together the section assists the agency fulfil its role under Section 16 and 17 of the PGPA Act and the Commonwealth Risk Management Policy and to meet its obligations under the Commonwealth Fraud Control Policy and Framework, and Section 10 of the PGPA Rule 2014.

Duties

Working as part of the Fraud Control and Assurance team, the successful candidate will be expected to uphold the highest standards of integrity and ethical behaviour, demonstrate sound judgement, and act as role models in promoting a strong integrity culture across the agency.

Under broad direction, the Manager, Risk, Audit and Fraud will:

- Provide authoritative and strategic advice to senior leaders and internal stakeholders on fraud and corruption control, Public Interest Disclosures, integrity matters, and relevant legislative and policy frameworks, including complex issues management.
- Lead and manage the Fraud Control and Assurance function, including developing team capability to prevent, detect and investigate internal fraud, corruption, misconduct and integrity matters in accordance with the Commonwealth Fraud and Corruption Control Framework and Public Interest Disclosure legislation.
- Manage the planning and delivery of a risk-based fraud and integrity assurance program to identify control weaknesses, detect anomalous behaviour and strengthen the agency's fraud and integrity control environment
- Oversee control assurance activities to provide independent assurance that fraud, corruption and integrity controls are effectively designed and operating, and report outcomes to senior management and relevant governance committees.
- Manage the receipt, assessment and investigation of alleged internal fraud, corruption, misconduct and Public Interest Disclosures, ensuring compliance with legislative requirements, procedural fairness, confidentiality and reprisal risk management obligations.
- Establish and maintain effective working relationships with internal stakeholders and external counterparts, including other Commonwealth agencies, and manage governance and reporting responsibilities associated with the Fraud Control and Assurance function.

Knowledge, Skills and Attributes

- Demonstrated senior level experience in fraud and corruption control, integrity, investigations, assurance, probity, corporate governance or a closely related field relevant to the role.
- Proven experience leading and developing teams, including managing performance, building capability, providing quality assurance, and supporting staff working on complex and sensitive matters.
- Demonstrated experience managing, or contributing at a senior level to, Public Interest Disclosures, integrity matters or other sensitive complaints or investigations, including an understanding of confidentiality, procedural fairness and reprisal risk management.
- Strong analytical and problem-solving skills, with the ability to exercise sound judgement and provide practical, risk-based advice on complex and sensitive issues to senior leaders.
- Highly developed written and verbal communication skills, including the ability to prepare high quality advice, reports and briefings and communicate complex or sensitive information clearly and professionally to a range of audiences.
- A Diploma in Government (Fraud Control) and/or Diploma in Government (Investigation), or the ability and willingness to obtain relevant qualifications within 12 months of commencement.

Eligibility

The *Public Service Act 1999* requires all people joining the Australian Public Service to be Australian citizens. You will be asked to declare your citizenship status as part of the application process.

We will conduct pre-employment checks before we offer you employment. For us to do this, you will be required to supply certified copies of identity documents.

It is a condition of employment with the Clean Energy Regulator that you can obtain and maintain a security clearance at a baseline level. If you are offered a role and do not already hold a security clearance at or above this level, you will need to undertake the security clearance process before you can commence employment. Any employment offer will be contingent upon obtaining this clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Clean Energy Regulator

The Clean Energy Regulator is the Government body responsible for administering legislation to reduce carbon emissions and increase the use of clean energy. The Clean Energy Regulator has administrative responsibilities for the: • National Greenhouse and Energy Reporting Scheme, under the National Greenhouse and Energy Reporting Act 2007 • Emissions Reduction Fund, under the Carbon Credits (Carbon Farming Initiative) Act 2011, • Renewable Energy Target, under the Renewable Energy (Electricity) Act 2000, and • Australian National Registry of Emissions Units, under the Australian National Registry of Emissions Units Act 2011, • Nature Repair Market, under the Nature Repair Act 2023, • Guarantee of Origin, under the Future Made in Australia (Guarantee of Origin) Bill 2024. Our purpose is to accelerate carbon abatement for Australia. We work with our stakeholders and clients including Australian Government departments and agencies, industry bodies, liable entities and the community to provide regulatory services of the highest standard. We offer challenging and rewarding work in administering legislation that will reduce carbon emissions and increase the use of clean energy. Our agency is committed to workplace diversity and aims to create an environment that values and utilises the contribution of people from different backgrounds, experiences and perspectives. We encourage applications from Aboriginal and Torres Strait Islander People, people with a disability, people from diverse cultural and linguistic backgrounds and mature age workers

To Apply

Position Contact	Julie Keayes, 02 6159 3468
Agency Recruitment Site	https://www.apsjobs.gov.au/s/external-link?url=https://cleanenergyregulat

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Finance

Vacancy VN-0768419

Digital Transformation Agency (DTA)

Closing Date:Wednesday 15 April 2026

NA
Chief Technology Office NA

Job Title	Director, Cloud Engineering
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - SA SA, Various locations - WA WA, Various locations - NT NT
Salary	$148,762 - $176,338
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement
Classification	Executive Level 2
Position Number	049_03/26
Agency Website	https://www.dta.gov.au/

Job Description

https://www.dta.gov.au/join-our-team

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We’re big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don’t just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

Duties

An opportunity exists within the CTO Branch for a Director, Cloud Engineering. This senior role supports the Chief Technology Officer by providing technical leadership across cloud platforms, architecture, and engineering practices to deliver modern, scalable digital solutions.

The Director will shape and provide expert advice on cloud and engineering strategy, lead high performing engineering teams, and guide the design and implementation of complex solutions across the DTA and broader government. Strong stakeholder engagement skills are essential, with the ability to influence senior leaders and support executive decision making.

You are a hands on technologist with a strong understanding of contemporary cloud technologies and a genuine interest in emerging digital trends.

Key Duties

- Represent and support the Chief Technology Officer by acting on their behalf at strategic forums, providing expert technology advice, and supporting CTO led priorities and initiatives, including those focused on new and emerging technologies.
- Lead the delivery and operational oversight of digital products and platforms, both internal and external, including engineering capability, collaboration with centralised ICT operations, and the application of service management practices to ensure reliable, high quality services.
- Provide strategic leadership and alignment across the agency by managing complex and competing priorities, identifying opportunities for the CTO Branch to add value, and ensuring technology outcomes align with agency objectives.
- Build and maintain strong stakeholder relationships across the agency, government, and industry, supporting the CTO to position the DTA as a trusted, professional, and authoritative digital advisor.

Please note: This role may require interstate travel from time to time.

Eligibility

Security Clearance level required: Baseline/Negative Vetting 1 (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	Andrew Morrison, (02)61208440
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Finance

Vacancy VN-0768358

Parliamentary Workplace Support Service (PWSS)

Closing Date:Tuesday 21 April 2026

Learning & Communications Strategic Unit

Job Title	Assistant Director, Strategic Unit
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$131,199 - $169,260
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	141137
Agency Website	

Job Description

https://www.pwss.gov.au/pwss-careers

About the branch

The Learning and Communications Branch is responsible for providing a broad range of learning and development advice and services to the clients of the PWSS, Parliamentarians and Members of Parliament (Staff) Act 1984 (MoPS Act) Employees. It also supports the important work of the PWSS by providing communications, media and data services. It directly supports the strategic functions of PWSS and is the conduit between external stakeholders, the PWSS Advisory Board and PWSS staff to inform organisational goals and strategic achievements.

About the team

The Strategic Unit is a small section responsible for delivering a broad range of strategic advice to the Senior Executive, overseeing enterprise risk, and providing secretariat support to the agency's committees and boards. The section also coordinates performance and accountability documentation and reporting for the agency including the corporate plan and annual report.

The team is flexible to meet the needs of the Executive and Chairs. We have attention to detail and ensure quality and consistency. We communicate in simple and clear language and use visual methods to make complex concepts understandable. We think big—across the agency, across our clients, across other parliamentary service departments—considering risks, opportunities and challenges.

About the role

The role is multifaceted, providing strategic and secretariat support for the agency. You will be responsible for supporting the agency's legislated Advisory Board and Consultative Committee, as well as other governance bodies. You will collaborate closely with other teams to stay abreast of agency priorities, and track progress in meeting goals and implementing external review recommendations accepted by government. You will draft content for the Corporate Plan and Annual Report and facilitate publication of these documents. You will assist with the management of whole-of-agency projects as required. The position requires strong collaboration skills, the ability to conceptualise the bigger picture of the agency and how to help it meet its goals, and the capacity to multi-task.

Duties

- Providing technical and administrative support for the PWSS Advisory Board, PWSS Consultative Committee, Work Health and Safety Committee and Audit and Risk Committee.
- Assisting with the annual coordination of the agency's Corporate Plan and Annual Report.
- Preparing and maintaining agency business planning.
- Providing quarterly performance reporting to the Senior Executive on meeting business plan objectives, agency progress on implementation of recommendations made by external reviews (e.g. Set the Standard Report, Louder than Words, Independent Review of Resourcing in Parliamentarian Offices).
- Assisting with managing agency risk including regular reviews of strategic risk, and biennial operational risk reviews.
- Assisting with the coordination of whole-of-agency projects as required (e.g. election planning in the lead up to federal elections).

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Candidates must be independent, impartial, and apolitical, and must be seen as such. A private interest disclosure form must be completed prior to an offer being made to disclose any material personal interests that may or may appear to influence a candidate's ability to discharge their responsibilities as an APS employee.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All PWSS staff are required to have a minimum baseline security clearance prior to commencement.
- Successful applicants will be required to undergo a mandatory National Co-ordinated Criminal History Check (NCCHC).

- The Parliamentary Workplace Support Service is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature aged employees and carers.
- Candidates with experience managing boards, committees, and coordinating corporate planning and annual report activities will be highly regarded.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Parliamentary Workplace Support Service (PWSS)

The Parliamentary Workplace Support Service (PWSS) is a team of trusted advisors helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. In addition, the PWSS provides 24 hour independent and confidential support services, for all Commonwealth parliamentary workplace participants.

To Apply

Position Contact	Gai Jansen, (02) 6277 9843
Agency Recruitment Site	https://www.pwss.gov.au/pwss-careers

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Finance

Vacancy VN-0768439

Parliamentary Workplace Support Service (PWSS)

Closing Date:Sunday 12 April 2026

People HR Advice

Job Title	Senior HR Advisor
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Canberra ACT
Salary	$101,355 - $132,061
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 6
Position Number	141161
Agency Website	

Job Description

https://www.pwss.gov.au/pwss-careers

About the branch

People Branch is responsible for providing a broad range of human resources advice and services to the clients of the PWSS - Parliamentarians and Members of Parliament (Staff) Act 1984 (MoPS Act) employees. This includes development of policies and advice on human resource matters during the employment life cycle, and advice and services related to work health and safety, and wellbeing in the workplace. The Branch is also responsible for the 24-hour independent and confidential support services provided to CPW participants.

About the team

The HR Advice Section provides advice and assistance to parliamentarians and their staff on a broad range of HR functions including recruitment, probation, restructures, performance management, termination, deferral periods, and suspension.

About the role

The HR Advice Section has an exciting 12-month opportunity at the APS6 level for a highly motivated and solutions focused HR professional with relevant skills and experience.

The successful applicant will thrive in a dynamic, fast-paced environment; contribute effectively to team priorities, demonstrate strong attention to detail, excellent communication skills and the ability to confidently manage multiple tasks and competing deadlines.

Duties

- Contributing to providing accurate, timely and specialist HR advice on complex matters across the employee life cycle, in alignment with PWSS objectives.
- Providing high-quality administrative and operational support by monitoring communications, processing allowance requests, supporting recruitment activities, maintaining accurate records and coordinating routine team processes to support efficient service delivery.
- Supporting and contribute to the implementation and continuous improvement of HR processes, including probation reporting and other emerging initiatives.

Eligibility

- This role is being filled as a specified term vacancy for an initial period of up to 12 months.
- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Candidates must be independent, impartial, and apolitical, and must be seen as such. A private interest disclosure form must be completed prior to an offer being made to disclose any material personal interests that may or may appear to influence a candidate's ability to discharge their responsibilities as an APS employee.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All PWSS staff are required to have a minimum baseline security clearance prior to commencement.
- Successful applicants will be required to undergo a mandatory National Co-ordinated Criminal History Check (NCCHC).
- The Parliamentary Workplace Support Service is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature aged employees and carers.
- Candidates with formal qualifications, certifications or experience in Human Resources or employment law will be highly regarded.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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The Parliamentary Workplace Support Service (PWSS) is a team of trusted advisors helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. In addition, the PWSS provides 24 hour independent and confidential support services, for all Commonwealth parliamentary workplace participants.

To Apply

Position Contact	Madeleine Gregory, 02 6277 9809
Agency Recruitment Site	https://www.pwss.gov.au/pwss-careers

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Foreign Affairs and Trade

Vacancy VN-0768450

Australian Secret Intelligence Service

Closing Date:Tuesday 30 June 2026

Not Specified
Not Specified Not Specified

Job Title	Talent Register - Data Engineering Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA
Salary	$97,148 - $202,365
Future Merit Locations	Canberra, Adelaide
Office Arrangement	On Site
Office Arrangement Details	.
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

Are you keen to design and develop world-class capabilities, turning data into knowledge and operational outcomes? Are you passionate about building solutions to allow data to tell its story? ASIS offers an opportunity to achieve these goals in an uncompromisingly unique environment. As a Data Professional in ASIS, you will have the chance to actively enable our operational teams to make the best use of ASIS's unique data assets.

ASIS leverages the wide world of open-source software and supplements it with our own development to deliver the bespoke tools required for the ASIS mission. Among our core technologies are Python, Scala, Java, TypeScript, and JavaScript. Our stack includes Spring, Vue, PyTorch, Tensorflow, Apache Spark, Accumulo, Hadoop, NiFi, Solr, Ansible and Git. We leverage structured and unstructured data, including geospatial and multilingual datasets. Ideal candidates will be extraordinarily innovative, self-motivated and keen to use these toolsets to craft new systems that are simply not found in any other organisation.

If this sounds like an environment you could thrive in, then apply for one of these unique positions.

Specialisations

We have a number of positions available including:

- Software Engineers at L4 to EL1
- Data Engineers at L 6 to EL1
- Data Technicians at L4 to Level 6
- System Engineers at L4 to EL1
- DevOps Engineers at L4 to EL1
- Data Centre Facilities Manager at EL1 to EL2 (Canberra only)

Duties

Software Engineer (L4 — EL1)

Software Engineers in ASIS play a pivotal role in enabling us to achieve our unique mission and drive real world outcomes. They design, build and maintain innovative bespoke systems that maximise the value and impact of our data.

They are highly motivated and engage in cross-functional collaboration, working closely with other engineers, data scientists, and end-users to translate business needs into scalable, high-impact solutions, ensuring seamless integration across the entire stack.

Key Responsibilities and Tasks

· Engage in cross-functional collaboration with other engineers, data scientists, and end-users, to design, develop, and maintain innovative bespoke systems that maximise the value and impact of ASIS's data

· Enable high value mission outcomes by building engaging and intuitive UX for end-users, robust backend APIs for engineers and data scientists, or solutions that bridge both

· Write clean, maintainable, and scalable code, actively participate in code reviews, and contribute to fostering a culture of continuous improvement

· Design, implement or apply efficient data structures and algorithms to optimize performance

· Continuously learn and develop new skills, taking ownership of your personal and professional growth, while working independently with minimal supervision

· Clearly communicate business and technical concepts to diverse range of stakeholders, from end-users to senior leadership.

Education, Qualification and Experience Requirements:

The panel will regard the following education, qualifications and/or experience highly:

· Formal training, such as a bachelor's degree in a relevant field such as computer science, software engineering, or equivalent

· Experience working and succeeding as a software engineer in industry, government, intelligence or research institutions

· Demonstrated independent drive to succeed in a small, tight-knit team

· Excellent verbal and written communication skills

Data Engineer (L6 – EL1)

We are looking for motivated and experienced Data Engineers to join our team and tackle unique data challenges that directly impact our business operations.

This role is perfect for candidates with several years' experience in data engineering, data integration, and data management. Using tools like Python, NiFi and Java, you will be responsible for designing, building, operationalising and securing data pipelines, stores and real-time processing systems. You will leverage your experience to help inform the design of our next generation of scalable, secure, reliable and performant data systems.

ASIS operates in an uncompromisingly unique environment. No two days, or datasets, will be the same as you maximise the use of ASIS's operational data holdings—a challenge that sets us apart from the ordinary.

Key Responsibilities and Tasks

· Support the design, development and maintenance of our data ingest pipelines

· Troubleshoot issues related to data ingestion, identifying root causes and implementing sustainable solutions promptly

· Support the design, development, delivery and maintenance of large-scale secure data systems

· Collaborate closely with data colleagues, analysts and mission areas to understand data requirements and support data delivery initiatives

· Contribute to communicating and documenting data workflows, processes, and solutions for knowledge sharing

Education, Qualification and Experience Requirements

The following education, qualifications and/or experience will be highly regarded:

· Bachelor's degree in Computer Science, Information Technology, or a related field

· Basic understanding of programming concepts; familiarity with Python, Java, or similar languages is a plus

· Strong interest in learning about data management, ETL (Extract, Transform, Load) processes, and data pipelines

· Have a knowledge of database management systems (relational, and non-relational) and bulk data concepts

· Ability to work collaboratively in a team environment and willingness to learn from experienced professionals

· Excellent problem-solving skills and attention to detail

Data Technician (L4 – L6)

We are looking for motivated entry-level Data Technicians to join our team and tackle unique data challenges that directly impact our business operations.

This role is perfect for candidates eager to kick-start their career in data engineering, integration, and management. You will be responsible for loading, running and monitoring data pipelines,

including associated Standard Operating Procedures and administration. You will be using tools like Python to ensure seamless data ingestion into our systems, and take pride in building and maintaining an efficient and critical capability.

ASIS operates in an uncompromisingly unique environment. No two days, or datasets, will be the same as you maximise the use of ASIS's operational data holdings—a challenge that sets us apart from the ordinary.

Key Responsibilities and Tasks

· Learn under the guidance of senior team members, and then take ownership of data ingestion pipelines

· Implement basic data validation and quality checks to ensure data integrity throughout the ingestion process

· Troubleshoot issues related to data ingestion, and assist with the implementation of sustainable solutions promptly

· Collaborate closely with data colleagues to support delivery initiatives

· Contribute to documenting and communicating data workflows, processes, and solutions for knowledge sharing

Education, Qualification and Experience Requirements

The following education, qualifications and/or experience will be highly regarded:

· Tafe Certificate III/IV in Information Technology or related field; or strong performance in online Programming or Data courses

· Basic understanding of programming concepts; familiarity with Python or similar languages is a plus

· Strong interest in learning about data management, ETL (Extract, Transform, Load) processes, data pipelines, and implementing a robust data program

· Ability to work collaboratively in a team environment and willingness to learn from experienced professionals

· Excellent problem-solving skills and attention to detail

Systems Engineer (L4 — EL1)

Systems Engineers in ASIS maintain highly specialised systems delivering to operational teams around the globe. We have a large number of systems delivering a variety of services at a range of maturities. Extending beyond a normal systems administration role, there is never a dull moment and we work closely with our data scientists and analytical teams to have a real impact.

Key Responsibilities and Tasks

· Build, maintain and support development, test and production environments including CI/CD

· Implement and maintain best-practice security controls, including both on-system and throughout the development lifecycle

· Develop and maintain high-quality documentation including logical, system and network design documentation

· Perform analysis of monitoring, error reporting, alerting and issue reports to find the root cause of problems

· Collaborate with other engineers and data scientists to implement robust and scalable software solutions in a problem space like no other

· Contribute to the design and development of ground-breaking solutions for unique data challenges across the ASIS mission

· Independently learn and develop new skills and techniques with an eye to practical applications

· Communicate regularly and pre-emptively with peers and colleagues to keep everyone informed

Education, Qualification and Experience Requirements

The following education, qualifications and/or experience will be highly regarded:

· Formal training, such as a bachelor’s degree in computer science, engineering, or related field

· Experience in designing and maintaining large scale storage systems (Gluster, Ceph, etc)

· Strong containerisation experience using Docker, Podman and Kubernetes

· Experience in distributed computing technologies particularly Hadoop, Elasticsearch, Solr

· Strong experience in designing and tuning high-performance compute and AI infrastructure

DevOps Engineer (L4 — EL1)

We are a dynamic team consisting of Site Reliability Engineers (SREs), data engineers, and data scientists. We are looking for a skilled DevOps Engineer to join our team and take ownership of the entire CI/CD pipeline.

Key Responsibilities and Tasks

· Build, manage and optimise containerised workflows using Podman and Kubernetes

· Design, implement, and maintain CI/CD pipelines to ensure efficient and reliable software delivery

· Write and maintain scripts in Python to automate various DevOps tasks

· Utilise GitHub Actions to streamline the development and deployment processes

· Collaborate with SREs, data engineers, and data scientists to ensure seamless integration and deployment of applications

· Monitor and troubleshoot CI/CD pipelines to identify and resolve issues promptly

· Ensure the security, scalability, and performance of our infrastructure and applications

· Document processes and best practices to facilitate knowledge sharing within the team

Education, Qualification and Experience Requirements

· 3+ years of experience in a DevOps engineering role.

· Proven expertise in managing containerised workflows using Podman and Kubernetes.

· Strong programming skills in Python.

· Experience with GitHub Actions for automating workflows.

· Solid understanding of CI/CD principles and best practices.

· Experience working within air-gapped environments.

· Experience with cloud platforms (e.g., AWS, Azure, GCP) is a plus.

· Familiarity with infrastructure as code (IaC) tools such as Terraform or Ansible.

· Excellent problem-solving skills and attention to detail.

· Ability to work independently with minimal management oversight.

· Strong communication and collaboration skills.

If you are a passionate DevOps Engineer looking to make a significant impact in a dynamic team, we invite you to apply for this position. Join us and help shape the future of our technology stack!

Data Centre Facilities Manager (EL1 — EL2)

We are seeking a highly skilled Data Centre Facilities Manager to oversee our multiple data centre sites. The ideal candidate will have a strong background in managing power, cooling, and liquid cooling systems, enforcing best practices and standards, and maintaining vendor relationships. Experience in building previous data centres is a plus. This role involves helping to build out our next-generation data centre capabilities, including high-density computing environments such as GPU and HPC, and ensuring high security standards.

Please note, these roles are based in **Canberra.**

Key Responsibilities and Tasks

- Manage and maintain multiple data centre sites, ensuring high availability, reliability, and security
- Oversee power, cooling, and liquid cooling systems to optimise performance and efficiency
- Enforce best practices and standards for data centre operations and maintenance.
- Maintain strong relationships with vendors and service providers to ensure timely and effective support
- Develop and implement strategies for capacity planning and expansion, particularly for high-density computing environments
- Collaborate with cross-functional teams to support new data centre builds and upgrades
- Monitor and analyse data centre performance metrics to identify areas for improvement
- Manage budgets and resources for data centre operations and projects
- Provide leadership and guidance to the data centre facilities team
- Manage liquid cooling environments to support high-density computing, including GPU and HPC workloads
- Implement and maintain high-security environments to protect sensitive data and infrastructure
- Manage and maintain electrical and mechanical systems, including feeders, transformers, generators, IPS, ATS units, PUD units, chillers, pumps, and handling and CRAC units
- Drive the successful delivery of large-scale data centre projects from inception to completion
- Manage project timelines, budgets, and resources to ensure project goals are met.
- Coordinate with internal and external stakeholders to align project objectives and drive outcomes
- Travel to data centre sites as needed for fault resolution, maintenance, and other operational tasks
- Take ownership and lead in this space to drive outcomes and ensure the success of data centre operations

Education, Qualification and Experience Requirements

- 5+ years of experience in data centre facilities management with an emphasis on building and equipment operations
- Strong knowledge of power, cooling, and liquid cooling systems in data centres
- Experience in managing high-density computing environments, including GPU and HPC systems
- Experience in enforcing best practices and standards for data centre operations
- Previous experience in building and commissioning data centres
- Familiarity with data centre infrastructure management (DCIM) tools
- Strong problem-solving skills and attention to detail

- Excellent communication and leadership skills
- Ability to work under pressure and manage multiple tasks simultaneously
- Experience in managing high-security environments is essential
- Demonstrated ability to drive outcomes and achieve project goals
- Willingness to travel to data centre sites as required

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a high-level security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: Please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia’s overseas secret intelligence collection agency. Its mission is to protect and promote Australia’s vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia’s coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768525

Australian Secret Intelligence Service

Closing Date:Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$171,497 - $202,365
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

We are looking for individuals with strong leadership abilities who hold a diverse range of Human Resource (HR) skills and backgrounds, to fill a range of future vacancies at Executive Level 2 (Director Level). We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

Directors within the Human Resource Branch are responsible for leading a professional workforce, providing best practice HR and people services in support of ASIS's employees in Australia and overseas. As a Director of HR, you will contribute to the broader strategic leadership of ASIS as a member of its leadership team.

Successful applicants will excel in working in complex and challenging environments, have exceptional people, leadership and change management skills, and sound judgment. You will also have a strong focus on strategic and tactical level service delivery, and your customer focus, credibility and commitment to making a difference will set you apart from others.

Duties

- Lead and manage a team responsible in the delivery of key HR functions
- Drive and support a team to deliver divisional KPIs
- Build partnerships with internal and external stakeholders to identify and implement solutions to support the Service to achieve its priorities
- Contribute to the strategic and corporate planning and reporting processes
- Manage section budgets
- Instigate continuous improvement activities
- Anticipate and seek to minimise risks that may impact on outcomes
- Ensure compliance with relevant legislation and HR best practice

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768527

Australian Secret Intelligence Service

Closing Date:Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$145,137 - $169,572
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

We are looking for professional, motivated and experienced senior Human Resource (HR) leaders to help build a senior HR team to complement our existing HR structure. We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

As an HR Manager, you will lead a diverse team to bring about positive outcomes across the Service, thus enabling and enhancing operational outcomes. As an experienced HR subject matter expert, you will have a proven ability to deliver HR projects, high levels of stakeholder engagement and experience in the development of innovative solutions. The ASIS Human Resource Branch is focused on supporting our workforce, identifying, managing and evaluating workforce risks, and developing mitigation strategies.

Duties

· Lead a team to deliver HR services including the provision of advice and related policy, guidelines, briefing papers and presentations

· Contribute to the development and implementation of People Branch strategies to assist ASIS manage our workforce

· Communicate effectively with senior management and other relevant sections regarding priorities and emerging issues and provide advice and recommendations for resolution

· Establish and maintain collaborative working relationships with internal and external stakeholders

· Manage the ongoing development and upskilling of your team and the broader HR function

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia’s overseas secret intelligence collection agency. Its mission is to protect and promote Australia’s vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia’s coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768528

Australian Secret Intelligence Service

Closing Date:Monday 27 April 2026

Job Title	Human Resource Professionals - Affirmative Measures, First Nations
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$145,137 - $169,572
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

We are looking for professional, motivated and experienced senior Human Resource (HR) leaders to help build a senior HR team to complement our existing HR structure. We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

As an HR Manager, you will lead a diverse team to bring about positive outcomes across the Service, thus enabling and enhancing operational outcomes. As an experienced HR subject matter expert, you will have a proven ability to deliver HR projects, high levels of stakeholder engagement and experience in the development of innovative solutions. The ASIS Human Resource Branch is focused on supporting our workforce, identifying, managing and evaluating workforce risks, and developing mitigation strategies.

Duties

· Lead a team to deliver HR services including the provision of advice and related policy, guidelines, briefing papers and presentations

· Contribute to the development and implementation of People Branch strategies to assist ASIS manage our workforce

· Communicate effectively with senior management and other relevant sections regarding priorities and emerging issues and provide advice and recommendations for resolution

· Establish and maintain collaborative working relationships with internal and external stakeholders

· Manage the ongoing development and upskilling of your team and the broader HR function

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Affirmative Measures

The filling of this vacancy is intended to constitute an affirmative measure under Section 8(1) of the ‘Racial Discrimination Act 1975’. This vacancy is only available to Aboriginal and/or Torres Straight people.

Applicants applying under this Affirmative Measures round will need to provide evidence they meet the eligibility for this vacancy. Should applicants progress to interview, confirmation of Aboriginal or Torres Strait Islander heritage will be required.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768529

Australian Secret Intelligence Service

Closing Date:Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$171,497 - $22,365
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	Executive Level 2
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

We are looking for individuals with strong leadership abilities who hold a diverse range of Human Resource (HR) skills and backgrounds, to fill a range of future vacancies at Executive Level 2 (Director Level). We are seeking to create a merit pool for the following areas: workforce management, recruitment, strategic workforce planning, conditions of service, employee relations and work health and safety.

Directors within the Human Resource Branch are responsible for leading a professional workforce, providing best practice HR and people services in support of ASIS's employees in Australia and overseas. As a Director of HR, you will contribute to the broader strategic leadership of ASIS as a member of its leadership team.

Successful applicants will excel in working in complex and challenging environments, have exceptional people, leadership and change management skills, and sound judgment. You will also have a strong focus on strategic and tactical level service delivery, and your customer focus, credibility and commitment to making a difference will set you apart from others.

Duties

- Lead and manage a team responsible in the delivery of key HR functions
- Drive and support a team to deliver divisional KPIs
- Build partnerships with internal and external stakeholders to identify and implement solutions to support the Service to achieve its priorities

- Contribute to the strategic and corporate planning and reporting processes
- Manage section budgets
- Instigate continuous improvement activities
- Anticipate and seek to minimise risks that may impact on outcomes
- Ensure compliance with relevant legislation and HR best practice

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768530

Australian Secret Intelligence Service

Closing Date:Monday 27 April 2026

Job Title	Human Resource Professionals
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$97,148 - $133,968
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Canberra office based role
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

Our Human Resource (HR) practitioners directly impact our ability to deliver operations. As a team we are committed to attracting, developing and retaining the best people to enable our operations overseas.

We are seeking professional and motivated HR team members to contribute to our HR Branch experience in the following specialisations: Workforce Analytics and Reporting, Workforce Planning and Strategy/Organisational Design, Recruitment, Workplace Relations and Workplace Behaviours.

Workforce Analytics and Reporting: Roles in this team are responsible for leveraging data to support decision-making and meet reporting requirements and obligations. These roles ensure accurate workforce reporting, identify trends and provide actionable insights to enhance organisational effectiveness. You will have a level of experience working with data, Human Resource Information Systems (HRIS) and data visualisation tools.

Workforce Planning and Strategy/Organisational Design: Roles in this team establish people and workforce strategies and frameworks that are aligned with current and future business needs and organisational goals. Our planners, strategists and designers provide expert guidance and support to key stakeholders on people and workforce matters. This involves analysing workforce

data to identify needs, develop HR solutions to workforce issues and implementing strategies or frameworks to achieve desired outcomes.

Recruitment: Roles in this team plan and conduct the full life cycle of recruitment activities for ASIS, from marketing and outreach, stakeholder management, delivery of recruitment campaigns and candidate engagement. Refining selection methodologies and developing a positive candidate experience throughout a selection and on boarding continuum is a high priority for this team.

Workplace Relations: Roles in this team develop and interpret contemporary HR policy, enterprise agreement provisions, guidance materials and fact sheets that support a fair, consistent and highperforming workplace. Your work will influence how employees and leaders understand and apply key people management frameworks, supporting a culture grounded in integrity, respect and accountability.

Workplace Behaviours: Roles in this team are required to deliver timely, high-quality advice and case management services across a range of complex employment and workplace relations matters. You will require a high standard of professionalism, clear written verbal communication, effective stakeholder engagement and the ability to manage competing priorities.

Duties

- Support continuous improvement of HR processes, templates and guidance materials
- Manage complex and competing priorities to meet deadlines and deliver consistent, highquality advice
- Understand and work within legislative frameworks and internal policy frameworks
- Provide accurate, contemporary and solutionfocused HR advice to employees, managers and SES
- Develop and implementing relevant policies and process documentation
- Contribute to and/or manage specialist HR projects and outcomes including planning and implementation
- Build strong working relationships across the organisation and collaborate effectively within the team
- Exercise sound judgement and discretion
- Mentoring and supervising junior level staff
- Provide general administrative support and assistance
- Promote high levels of customer focussed service

Eligibility

To be eligible for a role you must:

· Be an Australian citizen

· Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

· For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0768236

Department of Foreign Affairs and Trade

Closing Date:Sunday 19 April 2026

People Division
People Operations

Job Title	Executive Level 1 - Library Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$127,351 - $142,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requirements
Classification	Executive Level 1
Position Number	0081/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=9051AA74-C6E9-E588-8C3E-ECC4212DF131

Applications close at 11:30pm AEST, Sunday 19 April 2026

The Opportunity

The H. V. Evatt Library serves the information and research needs of the Department of Foreign Affairs and Trade (DFAT) in Australia and overseas. The library is part of the Diplomatic Academy (DAC) which is DFAT's specialist learning and development hub dedicated to uplifting international engagement capability across the Australian Public Service (APS), with a strong focus on the Indo-Pacific.

We are looking for a collaborative and self-motivated library manager to lead a small team of experienced professionals overseeing the library's operations.

The initial vacancy to be filled from this process is based in Canberra.

Our Ideal Candidates

We’re looking for high-performing people with skills and experience relevant to the department’s enabling services operations.

Our ideal candidates will:

- Have experience managing a library and have a clear understanding of DFAT’s operations;
- Have highly effective communication skills, including producing high-quality written products;
- Have experience managing internal and external stakeholder relationships;
- Manage and prioritise workloads, including operating under tight timeframes; and
- Be a collaborator and a strong team player.

For further information please refer to the application pack.

Duties

Your duties and responsibilities will be aligned to the relevant APS Work Level Standards.

Your key duties will include:

- Overseeing the development and delivery of specialist library services to customers, including undertaking outreach across the Department.
- Ensuring high quality, efficient and effective services to clients across DFAT, including those at Australia’s diplomatic missions overseas.
- Liaising with clients and vendors in determining purchasing and subscriptions relevant to the needs of the Department, including evaluating risk.
- Providing high-level advice on copyright, licensing and the use and dissemination of information including databases and digital repositories.
- Completing research requests and curating targeted products based on knowledge of a diverse range of sources
- Overseeing complex procurements and systems management.

Applicants must hold a recognised library qualification and be eligible for membership of the Australian Library and Information Association (ALIA), or an equivalent overseas professional library association.

Eligibility

Applicants must hold a recognised library qualification and be eligible for membership of the Australian Library and Information Association (ALIA), or an equivalent overseas professional library association.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Amanda Potter, 02 6261 3092
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=9051AA74-C6E9-E588-8C3E-ECC42

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Foreign Affairs and Trade

Vacancy VN-0768360

Department of Foreign Affairs and Trade

Closing Date:Sunday 19 April 2026

People Division (PPD)

Job Title	Work Health and Safety Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$102,266 - $114,988
Future Merit Locations	Canberra
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Flexible and work-from-home arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requireme
Classification	APS Level 6
Position Number	0077/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=1EE4C015-C232-FA73-9097-ECC33297003C

Applications for this position close on Sunday 19 April at 11.30pm AEST.

The Opportunities

The Department of Foreign Affairs and Trade (DFAT) is seeking a qualified, experienced professional to undertake an APS6 Work Health & Safety Officer role within the Work Health and Safety Unit (WHSU). The WHSU facilitates the provision of a healthy and safe workplace for all staff and endeavours to promote a positive Work Health & Safety (WHS) culture in the department by implementing, coordinating and maintaining a comprehensive Work Health and Safety Management System (WHSMS).

The WHS Officer role will provide workplace health and safety advice and support, train employees in work health and safety responsibilities and procedures, monitor and audit the workplace, record and ensure incidents are investigated and enable compliance with health and safety legislation, frameworks, policies and procedures.

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Our Ideal Candidates

We’re looking for high-performing people with skills and experience relevant to the department’s enabling services operations.

Please note: Certificate IV in Workplace Health and Safety is mandatory. Diploma in WHS is desirable.

Our ideal candidates will demonstrate:

• Tertiary qualifications in Work Health & Safety (mandatory).

• A proven ability to interpret and apply relevant workplace health and safety legislation, regulations, guidelines, policies and procedures, ensuring decisions and advice are consistent, evidence-based and compliant with statutory and organisational requirements.

• Highly developed stakeholder engagement and communication skills, with a strong ability to build productive relationships, convey complex information effectively, and influence positive outcomes

• Advanced written communication skills, including the ability to prepare clear, concise and strategically focused briefs, reports and executive papers.

• A proven ability to manage multiple priorities simultaneously, balancing competing demands while consistently delivering high-quality outcomes within established timeframes.

• Strong research and analytical capability, including interpretation of safety data.

All employees of the department are expected to abide by the APS Values and Code of Conduct and the DFAT Values Statement.

Duties

Your duties and responsibilities will be aligned to the relevant APS Work Level Standards.

Your key duties will include:

• Providing expert policy, technical and operational advice and guidance on complex WHS matters

• Monitoring the performance of the department's approach to assessing compliance with WHS legislation, policies and other requirements by analysing qualitative and quantitative information, hazard/incident responses and by liaising with relevant stakeholders

• Consulting on WHS matters with stakeholders across the department

• Leading accident/incident/near miss and hazard reporting and investigations

• Engaging and managing the relationship with Comcare

• Ensuring mandatory notification timeframes for incident reporting are met

• Ensuring WHS requirements are embedded in other departmental systems and supporting policies and procedures

• Advising leadership on risk mitigation and emerging safety issues

• Undertaking WHS audits against the department's WHSMS

• Research, development and review of WHS policy documentation

• Preparing, delivering and reviewing WHS awareness and communications campaigns, guidance materials, outreach and briefings for staff in Canberra and posts

Eligibility

Certificate IV in Workplace Health and Safety is mandatory. Diploma in Workplace Health and Safety is desirable.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Jonathan Dean, 02 6261 9991
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=1EE4C015-C232-FA73-9097-ECC33

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Foreign Affairs and Trade

Vacancy VN-0768385

Department of Foreign Affairs and Trade

Closing Date:Sunday 19 April 2026

Overseas Property Office and Services

Job Title	Executive Level 2 - Director Property (various roles)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$153,852 - $173,760
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangements can be negotiated on a case-by-case basis
Classification	Executive Level 2
Position Number	0317/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=CCEA8CFF-7854-0AD7-87F1-ECC4218D504E

Applications close at 11:30pm AEST, Sunday 19 April 2026

The Opportunities

We are recruiting for EL2 roles within the Overseas Property Office and Services Division (OPO), focusing on Senior Project Management, and Strategic Property Portfolio Planning and Governance.

These roles contribute to the strategic planning, delivery, and strategic governance of DFAT's overseas property portfolio, which includes over 1,000 owned and leased properties across 121 overseas locations. These roles ensure fit-for-purpose office spaces, residences and facilities that support Australia's diplomatic missions.

The Property Director oversees a multidisciplinary team to strategically plan and execute overseas property projects, ensuring compliance with all relevant requirements. The role leads and manages commercial property activities across the Overseas Property Portfolios by monitoring and reporting on portfolio matters within governance frameworks, while also guiding the section's strategic direction and supporting staff development.

These positions require high-level negotiation skills to engage with internal and external stakeholders, including international partners, contractors, and government agencies. As a Property Director, the successful candidate will manage and deliver capital works projects, manage strategic asset management planning, provide expert advice on short and long-term capital investment plan, risk mitigation, and resource allocation to ensure the department's overseas property portfolio aligns with the Australian Government's and DFAT's strategic objectives.

The role also involves overseeing strategic property planning, project budgeting, procurement, and contract management, ensuring adherence to financial and governance requirements. As a senior leader, the Property Director will mentor and develop staff, foster a high-performance culture, and drive continuous improvement in program delivery.

The successful candidates will play a key role in framing and managing capital works projects, strategic portfolio planning, and governance activities that support Australia's diplomatic missions.

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Our Ideal Candidates

We’re looking for high-performing people with skills and experience relevant to the department’s enabling services operations.

Our ideal candidates possess some or all the following Project Management, and Strategic Property Planning and Governance skills and experience:

Ideal candidates are highly experienced property project and asset management professionals with proven strategic property asset management and leadership skills, delivery of large-scale infrastructure projects, ideally within an international context. They demonstrate superior stakeholder management abilities, are adept at navigating complex regulatory landscapes, and possess a strong record of managing project risks, budgets, and governance requirements.

Success in this role requires undergraduate qualifications in Project Management, Construction, Architecture, Engineering, Finance, Business or an equivalent Diploma/Certificate, along with a minimum of ten years' experience overseeing major construction projects or in property portfolio management. Candidates must also have at least five years of post-graduate experience in contract management, leading project teams, and delivering significant projects or in Property Portfolio and Strategic Asset Management. Due to the sensitive nature of this position, an NV2 (Negative Vetting Level 2) security clearance is essential.

Postgraduate studies in Project Management, Construction, Architecture, Engineering, Finance, Business/Data Analytics are highly desirable, as is experience in planning and executing international construction projects. Additional qualifications or relevant experience in property—such as valuation, portfolio, or asset management—or in finance, accounting, data analytics with relevant property portfolio management experience will be advantageous. Candidates with backgrounds in complex diplomatic infrastructure projects or government-funded capital works or Property Lifecycle Planning will receive special consideration.

The successful applicant will exhibit robust leadership and problem-solving skills, the capacity to engage and influence senior stakeholders, and expertise in financial management, procurement, and contract negotiation within the construction/ property sector. Adaptability, innovation, and a commitment to continuous improvement in project delivery are required, together with strict adherence to regulatory and security standards.

Knowledge capabilities include comprehensive understanding of public sector governance, procurement, and financial frameworks. Ideal candidates are familiar with international building codes, construction methodologies, and foreign regulatory environments. They are aware of geopolitical factors impacting DFAT’s overseas property portfolio and have thorough knowledge of security requirements and operational needs for diplomatic infrastructure.

Behavioural capabilities encompass demonstrated leadership and effective team management, advanced negotiation and stakeholder engagement skills, proficiency in strategic thinking and complex problem-solving, and proven resilience, agility, and adaptability in high-pressure settings.

Exceptional communication and interpersonal competencies, alongside sound decision-making and risk assessment abilities, are also required.

All employees of the department are expected to abide by the APS Values and Code of Conduct and the DFAT Values Statement.

Duties

Your duties and responsibilities will be aligned to the relevant APS Work Level Standards.

Depending on the role being filled, your key duties may include:

Project Management

- Lead and oversee the development, delivery, and governance of capital works projects for DFAT's overseas property portfolio, ensuring projects are delivered on time, within budget, and to high-quality standards.
- Represent, liaise, and negotiate on behalf of the department with external stakeholders, including contractors, suppliers, foreign governments, and internal DFAT divisions.
- Provide expert advice on project feasibility, design, procurement, contract management, and risk mitigation strategies.
- Develop and manage project budgets, ensuring compliance with internal financial management frameworks, Parliamentary Works Committee approvals, and external funding requirements.
- Oversee the preparation and implementation of project documentation, including tenders, risk registers, project control logs, and governance reports.
- Lead a multidisciplinary project team, setting strategic direction, managing workflow and priorities, and fostering a culture of continuous improvement.
- Ensure compliance with Australian and international building codes, workplace health and safety regulations, and DFAT's security and operational requirements.
- Identify opportunities to improve DFAT's project management strategies, providing recommendations for future projects and business improvement initiatives.

Strategic Property Portfolio Planning and Governance

- Lead and manage strategic portfolio planning for the owned and leased overseas property estate by formulating advice based on property asset management practice and strategic and financial analysis across a diverse range of real property matters of varying complexity and sensitivity, applying sound judgement, research, analytical evaluation methods and wide consultation to inform portfolio strategy.
- Test and develop long term portfolio and property strategies through the application of prioritisation frameworks, including assessment of high level budget impacts, funding strategies and competing demands across the portfolio.

- Provide strategic leadership on whole of life property investment planning, prioritising investments to maintain asset performance, value and alignment with portfolio and whole of government requirements.
- Lead inception analysis and options assessment to determine the viability of proposed projects, policies or property strategies, ensuring they best address portfolio needs and broader government objectives before progressing through governance pathways.
- Oversee analysis of property related reporting, budgets, funding sources and appropriations, including costings and modelling, to support evidence based portfolio planning and strategic decision making.
- Apply strategic level technical understanding of building plant, equipment and asset condition to inform assessment of whole of life investment needs, portfolio risks and performance considerations.
- Develop, maintain and oversee the strategic portfolio framework for the owned and leased estate, captured through annual Portfolio Strategic Plans that inform portfolio priorities and investment decisions.
- Strengthen and steward asset management governance frameworks that reflect short and long term portfolio activities and needs, improving prioritisation, transparency and alignment with departmental governance arrangements.
- Strengthen the portfolio data analytics framework by improving the quality of asset management plans, leased property reports and portfolio level analytics, working in close collaboration with the Estate Management Section and other internal and external stakeholders.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Diem Hetherington, diem.hetherington@dfat.gov.au
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=CCEA8CFF-7854-0AD7-87F1-ECC42

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Health

Vacancy VN-0768068

Aged Care Quality and Safety Commission

Closing Date:Sunday 12 April 2026

Regulatory Operations Division
Compliance & Enforcement Branch Brand, internal Communications and Intranet

Job Title	Director Compliance Case Management
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Adelaide SA, Brisbane QLD, Hobart TAS, Melbourne VIC, Perth WA, Darwin NT
Salary	$146,298 - $173,208
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible office arrangements are approved on a case by case basis.
Classification	Executive Level 2
Position Number	166_03/26
Agency Website	

Job Description

https://www.agedcarequality.gov.au/careers-commission

Purpose of position:

Reporting to the Assistant Commissioner Enforcement & Compliance, the position will manage a geographically dispersed team of compliance officers who engage with providers that pose risk to aged care consumers or are non-compliant with their legislated aged care responsibilities. The position provides direct support and leadership across the team.

The role requires an ability to identify risk accurately using appropriate decision tools, and prepare comprehensive, well analysed, and evidence-based written recommendations for delegated decisions in accordance with relevant legislation, national policies and procedures. Discretion and judgement are required in dealing with numerous confidential and sensitive issues.

Duties

- Provide strategic leadership and oversight of geographically dispersed teams while overseeing capability development within the Compliance Case Management function to ensure all staff are fully equipped and effective in delivering by identifying gaps and implementing solutions to uplift individual and team capabilities, providing performance feedback, resolving conflicts, and promoting both personal and professional growth.
- Maintain and apply extensive knowledge and expertise of relevant legislative, financial and regulatory frameworks including the Aged Care Act 2024, Aged Care Quality and Safety Commission Act 2018, and Regulatory Powers (Standard Provisions) Act 2014, to provide informed advice and support compliance with reporting requirements, The Australian Government investigation standards, quality assurance processes and regulatory best practices.
- Case manage complex and/or sensitive cases and closely supervise providers to ensure risks to consumers are being appropriately managed and that providers comply with their legislative obligations. Where appropriate, use regulatory powers to incentivise changes in provider behaviour and delivery of required actions.
- Apply expert and professional judgement to interpret complex data and sensitive intelligence and conducting balanced and robust risk assessments aligned with regulatory frameworks, legislation and Regulatory Operating Model.
- Provide strategic leadership and management of the investigation of issues, including through the use of regulatory tools such as statutory notices, produce high-quality briefs and recommendations, analyse and interpret evidence and have sound judgement in influencing behaviour and achieving outcomes.
- Lead and build the capability of staff to undertake their roles efficiently and professionally by overseeing complex monitoring engagements and providing technical expertise.
- Provide oversight and strategic leadership for key providers under supervision, support the Commission’s business and vision, contribute to the compliance group strategic direction, and positively influence outcomes.
- Represent the section and branch in highly complex and sensitive internal and external forums, working groups and provider meetings, contributing and influencing regulatory approaches.
- Under broad direction and exercising a significant degree of independence, develop extensive project, program and engagement plans to define focus areas, regulatory approaches and compliance work programs.
- Contribute independently to budgets, team plans, operational reports, briefings and policy development to support strategic regulatory outcomes.
- Lead the team through change by providing executive leadership in responding to emerging challenges, supporting the Commission-wide priorities and decision. Promote a safe and inclusive work environment through coaching, mentoring and modelling inclusive behaviours.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Tertiary qualifications and relevant experience in leading Compliance/Regulatory functions, regulatory investigations, law or equivalent.
- Demonstrated strong track record of successfully leading, coaching and developing high performing geographically dispersed teams, and building capability in complex environments.
- Demonstrated ability to work in a busy and changing environment, effectively prioritising large workloads whilst managing performance and capability in a positive, supportive team environment.
- Demonstrated analytical and problem-solving skills, including the ability to assess and manage risk, work within legislative requirements, make impartial recommendations and to use specialist advice when needed.
- Demonstrated ability to make a significant contribution to strategic and regulatory direction, including presenting this direction at governing committees, inter-agency meetings, and high-level provider meetings.
- Highly developed judgement and analytical skills, with the ability to understand and apply legislation, make delegated decisions, and form evidence-based recommendations aligned to regulatory strategy.
- Highly developed communication skills with demonstrated experience in preparing high quality documents, reports and decisions.
- Highly developed interpersonal, liaison and negotiation skills, to influence provider behaviour and work productively with aged care workers, and the ability to build and maintain professional relationships with key staff and stakeholders.
- Detailed understanding of aged care legislation, policy, and regulatory frameworks, such as the Aged Care Act 2024 and Regulatory Powers (Standard Provisions) Act 2014, or demonstrated understanding of similar regulatory legislation, policy and frameworks.

Notes

- Salary offered will be between $146,298 - $173,208 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Non-ongoing opportunities will be offered for a specified term. Opportunities will be offered for varying periods up to 12 months with the possibility of extension to a maximum of 24 months.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Merit Pool established through this selection process may be used to fill this or future ongoing and non-ongoing vacancies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Rob Ghali, 02 83663713
Agency Recruitment Site	https://www.agedcarequality.gov.au/careers-commission

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Health

Vacancy VN-0768477

Aged Care Quality and Safety Commission

Closing Date:Wednesday 15 April 2026

Corporate
Enterprise Governance and Strategy Enterprise Performance, Assurance and Risk

Job Title	Assistant Director Enterprise Risk Management
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Hobart TAS, Adelaide SA, Melbourne VIC, Perth WA
Salary	$122,620 - $139,850
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	Executive Level 1
Position Number	20046580
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=4DCF83C1-2CB5-8D39-62E1-ECC50E512776

About the Team

The Enterprise Performance, Assurance and Risk section is responsible for developing, embedding, and refining the Commission's Performance, Audit and Assurance, and Risk frameworks, policies, and procedures to support the achievement of strategic goals and compliance with the Public Governance, Performance and Accountability Act 2013 (PGPA Act). The EPAR section:

- Coordinates corporate planning and reporting activities, with a particular focus on the development and delivery of the Commission's Corporate Plan, Performance Measures and Annual Performance Statements and Annual Report
- Promotes a culture of continuous performance improvement and transparent reporting
- Ensures the effective identification and management of enterprise risks
- Ensures quality assurance
- Ensures delivery of appropriate education, training, and communication on key governance, audit and quality assurance and risk matters within its functional remit.

The EPAR team monitors and reports against all related governance accountabilities and statutory compliance obligations at an entity level. It works with relevant business areas to ensure adequate internal controls are in place and any improvement/rectification plans are developed and enacted.

About the Role

This role supports the Director, Enterprise Performance Assurance and Risk and plays a key role in providing strategic advice and leadership in the management of the Commission's Enterprise Risk Management Framework.

The position is responsible for embedding an integrated approach across the the Commission, including alignment with the Regulatory Risk Management Framework, Quality Assurance Framework, Internal Audit Charter and Enterprise Performance Framework.

This role promotes the Commission's enterprise risk appetite and tolerance, supports informed decision-making, and delivers high-quality enterprise risk reporting, insights and continuous improvement initiatives.

Duties

- Lead the effective implementation and ongoing review and continuous improvement of the Commission's Enterprise Risk Management Framework and its integration with other enterprise wide frameworks.

- Manage the Commission’s enterprise risk register, ensuring mitigation strategies and control mechanisms are effective, proportionate and embedded.
- Provide strategic advice on emerging risks, trends and opportunities, informed by internal and external analysis.
- Promote an informed and engaged risk culture where risks to objectives are openly communicated, understood and managed.
- Influence and collaborate with stakeholders to strengthen risk capability and support risk-informed decision-making.
- Manage the information in the organisation’s enterprise risk register, mitigations and controls.
- Analyse organisational information, external context, and future scenarios to provide insightful risk reporting and recommendations.
- Deliver high-quality enterprise risk reporting to the executive and governance committees, including the Risk and Audit Committee (RAC).
- Perform enterprise level risk assessments for the Commission as requested.
- Lead and deliver risk management training to build organisational capability and uplift risk maturity in the Commission.
- Identify and implement continuous improvement initiatives, including simplifying and enhancing policies, processes and tools.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated experience in enterprise risk management, preferably within a Commonwealth context, including application of the Commonwealth Risk Management Policy.
- Strong analytical and strategic thinking skills, with the ability to identify emerging risks and provide practical, evidence based advice.
- Highly developed communication skills, with the ability to influence and engage stakeholders including senior executives.
- Proven ability to build and maintain productive working relationships across a range of stakeholders
- Strong organisational skills, with the ability to manage competing prioritise and deliver high-quality outcomes.
- Demonstrated leadership capability, including the ability to guide, mentor or support others and contribute to a positive team culture.
- Demonstrated professionalism, integrity and sound judgement in decision-making.
- Ability to obtain and maintain a baseline security clearance.

Notes

- Salary offered will be between $122,620 - $139,850 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

Please complete the application and submit by 11.30pm (AEDT) Wednesday 15 April 2026.

Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Kathryn McLachlan-Murphy by emailing kathryn.mclachlan-murphy@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Kathryn McLachlan-Murphy, 07 3569 5283
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=4DCF83C1-2CB5-3D39-6

Australian Digital Health Agency

Closing Date:Monday 06 April 2026

Policy Programs and Engagement
Clinical Governance and Assurance

Job Title	Engagement Manager, Clinical Governance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Sydney NSW
Salary	$124,583 - $142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0064_03/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the Agency

The Australian Digital Health Agency leads the national effort to digitally enable Australia's health system. We support the delivery of person-centred, connected healthcare through the development and adoption of digital health services and systems. Our work includes managing My Health Record, Electronic Prescriptions, and the My Health App, ensuring a healthier future for all Australians through connected healthcare.

Duties

About the role

We're looking for an experienced Engagement Manager, Clinical Governance (EL1) to design and deliver high impact engagement and communications strategies that optimise engagement with our national Digital Health Adviser (DHA) network and key external stakeholders.

This is a strategic leadership role for a confident communicator who thrives in complex environments and is passionate about improving health outcomes through digital innovation and strong clinical governance.

Reporting to the Director, Clinical Governance, you will lead the Digital Health Adviser engagement and communications strategy. You'll design and deliver targeted engagement activities, executive level briefings and presentations, and oversee collaboration between the Agency and its DHA cohort.

You will exercise sound judgement, manage complex issues, and provide high level strategic advice aligned to Agency and Government priorities. The role also contributes to advancing clinical governance across Australia's digital health ecosystem.

Key responsibilities

• Lead and deliver a national engagement and communications strategy for Digital Health Advisers

• Plan and deliver networking events and stakeholder engagement activities

• Develop high quality briefing materials and presentations for senior executives

• Build and maintain strong relationships with diverse internal and external stakeholders

• Provide leadership, coaching and feedback within a team environment

• Contribute to clinical governance initiatives and continuous business improvement

For queries relating to role responsibilities please contact Callie Elwin at callie.elwin@digitalhealth.gov.au

Skills and experience (essential criteria)

• Proven experience leading engagement and/or communications strategies

• Excellent written and verbal communication skills

• Strong relationship building and stakeholder management capability

• Experience in a digital health environment (highly desirable)

• Clinical governance experience (desirable)

• A tertiary qualification in healthcare, medical, communications or a related field, or equivalent experience.

Eligibility

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Our benefits

• Our Wellbeing Sessions & Employee Assistance Program will give you the best opportunity to balance

work and life

• Work From Home & Attractive Flexible Working Arrangements: All staff can apply for flexible work

arrangements that offer a range of options for how, when and where you work.

• Collaborative workspaces with new technology available within central locations.

• Generous leave opportunities including Parental (primary & secondary), compassionate, Aboriginal &

Torres Strait Islander Leave, Cultural, Emergency Response, Defence, and Half Pay option.

Application

To apply for the role, please submit your resume and a cover letter (2 page maximum) addressing the essential criteria above. The position may be filled in Brisbane, Sydney or Canberra, and other locations may be considered.

Please contact the talent acquisition team at careers@digitalhealth.gov.au with queries relating to the application process.

Closing date: Monday 6 April 2026, 11:30pm

Salary: This role offers between $124,583 to $142,089 plus 15.4% superannuation depending on skills and experience.

Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Callie Elwin, callie.elwin@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0768423

Australian Digital Health Agency

Closing Date:Sunday 19 April 2026

Technology Services
Technology Operations Integrated Transition Management

Job Title	Service Configuration Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Canberra ACT
Salary	$124,583 - $142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the Agency

The Australian Digital Health Agency leads the national effort to digitally enable Australia's health system. We support the delivery of person-centred, connected healthcare through the development and adoption of digital health services and systems. Our work includes managing My Health Record, Electronic Prescriptions, and the My Health App, ensuring a healthier future for all Australians through connected healthcare.

The Service Configuration Manager will lead the establishment and ongoing management of enterprise-level Configuration Management practices, including the Configuration Management Database (CMDB), across a complex digital health environment. Working closely with ITSM and SIAM stakeholders, this role ensures the integrity, accuracy, and strategic value of configuration data to support reliable, secure, and high quality digital health services essential information

Key Qualifications and Criteria

- Extensive experience across the Configuration Management lifecycle and related ITIL processes.

- Proven hands-on experience implementing and managing CMDBs, particularly within ServiceNow environments.
- ITIL 4 Practitioner qualification (or equivalent demonstrated capability).
- Strong understanding of service management, SIAM operating models, and software development lifecycle practices.
- Demonstrated analytical, problem solving, stakeholder engagement, and communication skills.
- Experience working with ServiceNow, MS Office, MS Project, JIRA, and collaboration tools (highly desirable).

Duties

Key Responsibilities

- Establish and embed enterprise Configuration Management capability, including CMDB and CSDM, from implementation through to BAU operations.
- Own and manage the Configuration Management process within a SIAM ecosystem, ensuring alignment with governance and compliance requirements.
- Develop and maintain configuration management strategies, policies, standards, and process documentation.
- Own, maintain, and continuously improve the CMDB, including CI models, service mappings, and integrations across service providers.
- Drive adoption of configuration management standards and monitor compliance across the organisation.
- Conduct audits, reviews, and maturity assessments to identify improvement opportunities and ensure data integrity.
- Collaborate with internal teams, service providers, and the SIAM Design Authority to manage process changes and improvements.
- Provide expert advice, reporting, and insights to support service reliability, risk management, and decision making.

Our benefits

- Salary packaging (also known as salary sacrifice) is available.
- Our Wellbeing Sessions & Employee Assistance Program will give you the best opportunity to balance work and life
- Work From Home & Attractive Flexible Working Arrangements: All staff can apply for flexible work arrangements that offer a range of options for how, when and where you work.
- Collaborative workspaces with new technology available within central locations.

Eligibility

Eligibility

- Australian citizenship is a mandatory eligibility requirement.
- Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

Application

To apply for the role, please submit your resume and a cover letter (1 page maximum) addressing the essential criteria above. Please contact the talent acquisition team at careers@digitalhealth.gov.au with queries relating to the application process.

Closing date: Sunday 19 April 2026, 11:00pm

Salary: This role offers between $124,583 - $142,089 plus 15.4% superannuation depending on skills and experience.

Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

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To Apply

Position Contact	Suranga Abeygunasekara, Suranga.Abeygunasekara@digitalhealth.gov
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0768362

Australian Institute of Health and Welfare

Closing Date:Friday 10 April 2026

Primary, Community Care & Information Standards Primary Healthcare Engagement & Data Development

Job Title	EL1 Project Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$123,564 - $137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	031_03/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles. For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The Primary Healthcare Engagement & Data Development Unit (PHEDD) sits within the Primary, Community Care & Information Standards Group leading the development of a National Primary Health Care Data Collection (NPHCDC). PHEDD's focus is developing the foundations for a NPHCDC including a data dictionary and data governance framework, as well as working with partners and stakeholders to identify pathways to a national collection.

The Unit works closely with a range of stakeholders including the Department of Health, Disability and Ageing and Primary Health Networks. The Unit also works closely with the Primary Healthcare Analysis and Reporting Unit (PHARU) who undertake data demonstration projects to understand the quality of primary care data and demonstrate the value of a national collection.

PHEDD is looking for a Project Manager to lead the development of primary health care data standards.

Under general direction you will:

- Lead the development of a data dictionary to underpin a National Primary Health Care Data Collection.
- Use an understanding of clinical terminologies and classifications to lead the harmonisation of primary health care data.
- Provide strategic leadership within the AIHW in relation to primary health care data standards.
- Provide advice and represent AIHW externally on primary health care data standards.
- Lead engagement with external initiatives underway across the primary health care data environment.

Eligibility

To be eligible to apply for this vacancy, you must:

- be an Australian citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid Security Clearance if required by the institute

A probationary period of six (6) months will apply to any new engagement to the APS.

Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above and must be no more than 750 words.
2. Your current CV and the names of two referees.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Cassndra Gligora, 02 6249 4861
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0768490

Australian Radiation Protection and Nuclear Safety Agency

Closing Date:Sunday 19 April 2026

Office for Business Support Facilities & Engineering

Job Title	Assistant Director Facilities and Engineering
Job Type	Full-Time, Ongoing
Location	Yallambie VIC
Salary	$119,358 - $137,290
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	13695
Agency Website	https://www.arpansa.gov.au/

Job Description

https://candidate.aurion.cloud/arpnsa/production/

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Monitoring and Emergency Response Section is responsible for ARPANSA’s laboratories, field measurement capabilities and networks that are required for the measurement of ionising and non-ionising radiation in people and the environment. This includes maintenance of ARPANSA’s radiation emergency response capabilities and networks and laboratories under national and international arrangements.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace

- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

Primary purpose of the role

The Assistant Director, Facilities and Engineering, plays a pivotal role in managing and improving ARPANSA's physical infrastructure, ensuring the agency's facilities and engineering operations meet the highest standards of safety, compliance and efficiency. The position is responsible for leading a multi-disciplinary team to deliver effective facilities management and support scientific operations.

The Facilities component of the role has responsibility for the building structural and environment related maintenance and support. The Engineering component is responsible for the mechanical and electrical areas of the Agency, covering maintenance, repair, design & fabrication of laboratory and other non-building equipment for the site. The role will also work in partnership with a variety of ARPANSA stakeholders & sub-project teams, as well as specialist contractors to deliver large infrastructure projects and oversight of a range of functions.

Key accountabilities

- Provide support to the Director in delivering large capital infrastructure projects
- Perform the role of Project Manager on smaller scale capital infrastructure projects, requiring the ability to run project meetings, manage stakeholders and services contractors, complete procurement documentation and provide associated project portfolio reporting.
- Plan, lead and manage the effective delivery of facilities, engineering and infrastructure project services for the Agency within the Facilities and Engineering portfolio.
- Provide leadership and direction to the Facilities and Engineering team, fostering a culture of safety, continuous improvement and high performance.
- Work proactively with the nominated Property Service Provider (PSP) under the Property Services Coordinated Procurement (PSCP) arrangement to ensure ongoing maintenance of ARPANSA facilities.
- Lead the agency's response to facilities-related incidents and emergencies, including coordination of business continuity and risk management activities.
- Engage with internal and external stakeholders to identify and address infrastructure needs and ensure the delivery of high-quality, customer-focused services.
- Ensure the agency's compliance with work health and safety, environmental and security obligations across all operations.
- Proactively manage contractual and procurement arrangements with external contractors in accordance with the Commonwealth Procurement Rules.
- Develop, implement and review policies, procedures and systems relating to facilities management, building services and engineering projects.

Eligibility

To be considered for this position you must be an experienced facilities professional with a proven track record in managing complex infrastructure within government or scientific organisations. They are a strategic thinker and dynamic leader who inspires and nurtures their team, drives

continuous improvement and engages effectively with diverse stakeholders. The candidate will demonstrate high levels of integrity, adaptability and initiative, with a commitment to public sector values and ARPANSA's mission. They will have a sound understanding of relevant regulations, codes and standards, including work health and safety, building codes and environmental requirements.

A relevant tertiary qualification in engineering, facilities management, building services or a related discipline is highly desirable. This role will include some manual handling, including, but not limited to, lifting (up to 20kg), climbing, bending, squatting and sitting with repetition.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires the successful candidate to obtain and maintain an NV1 security clearance as a condition of engagement. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

1. Extensive experience in leading and delivering operational outcomes in a facilities services environment and driving significant projects and/or change initiatives aligned to organisational priorities.
2. Strong project management skills, with the ability to oversee complex projects from inception to completion.
3. Highly developed communication and interpersonal skills, including the ability to work collaboratively and build and sustain positive relationships with internal and external stakeholders.
4. Extensive experience in ensuring integrity, compliance and governance with WHS, physical security, financial and other relevant legislative frameworks.
5. Proven capability in leading complex contract management activities, ensuring contracted targets are achieved.
6. Proven ability to lead, mentor and develop a high performance, customer focused team.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- evidence of citizenship status required
- evidence of qualifications required of the role
- evidence of a completed national police-check with no risks identified by ARPANSA
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement

The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application will consist of resume, ARPANSA cover letter to be completed via the portal, contact details for two referees and a ‘1000-word pitch’ that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: https://www.apsc.gov.au/recruitability

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	David Gubbels, 0429 394 417
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/

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Health

Vacancy VN-0767611

Department of Health, Disability and Ageing

Closing Date:Wednesday 15 April 2026

Service Delivery Division
Queensland Northern Territory Branch Aged Care Sector Support Section

Job Title	APS Level 6 - Network Officer, Aged Care Sector Support
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	$101,679 - $114,709
Future Merit Locations	Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Office location is Darwin, NT
Classification	APS Level 6
Position Number	26-SDDIV-31048
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Department of Health, Disability and Ageing is looking for an enthusiastic and high performing team member to fill an APS 6 role in the Northern Territory Local Network, based in Darwin.

As a Network Officer in the Northern Territory Local Network, you will work collaboratively to perform a range of functions including stakeholder engagement, program assurance and stewardship of the health and aged care system, as well as supporting connection between health and aged care programs in the Northern Territory (NT).

Duties

- Contribute to the development Northern Territory section planning, managing priorities and workloads.
- Represent the department at engagement activities with community, aged care, and health stakeholders throughout the Northern Territory.
- Develop and maintain a robust working knowledge of relevant aged care legislation and policy, reform activities, and priorities in aged care.
- Support providers and stakeholders by responding to program and technical queries and connecting to appropriate resources.
- Work in partnership with key stakeholders to support local solution brokerage and delivery of program outcomes.
- Undertake stewardship activities to enhance the governance of health and aged care and support better outcomes for Territorians.
- Support emergency response activities where required.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,

Completion of a medical declaration and pre-employment medical (where required),

Providing evidence of qualifications (where required), and

Obtaining and maintaining a security clearance at the required level.

- For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close 15 April 2026 at 11:30pm AEDT.
- Applicants are asked to quote reference number 26-SDDIV-31048 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse

backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Sasha Neilsen, 08 7915 2913
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768048

Department of Health, Disability and Ageing

Closing Date:Monday 20 April 2026

Regulatory Practice and Support Division
Regulatory Engagement Branch Parliamentary and Reporting Section

Job Title	Assistant Director - Parliamentary and Reporting Section
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD
Salary	$124,951 - $142,509
Future Merit Locations	Canberra, Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	Executive Level 1
Position Number	26-RPSDIV-31106
Agency Website	

Job Description *https://www.health.gov.au/about-us/work-with-us/current-vacancies*

This role leads the delivery and continuous improvement of performance reporting for the Therapeutic Goods Administration (TGA). It drives the development of the TGA's annual Business Plan and Performance Report, ensuring highquality, timely and accurate products. The position proactively manages the TGA's contributions to departmental performance reporting and ANAO audits by coordinating inputs, preparing documentation and assuring quality. It provides expert, practical advice to senior executives and business areas on performance reporting for regulatory functions and leads initiatives to strengthen the TGA's performance reporting framework. The role responds to coordination and reporting requests, demonstrating sound judgement, strong communication and attention to detail. It builds productive relationships with internal and external stakeholders to support evidencebased performance insights. The position also leads, develops and supports a small team to deliver highquality outcomes.

Duties

- Demonstrates strong understanding of the TGA's operating environment, applying knowledge of its legislative functions and government performance reporting requirements to guide decision making and support compliance.
- Applies critical thinking to complex regulatory issues, analysing information and implementing processes that meet regulatory standards and support ANAO audit expectations.
- Communicates clearly and professionally, producing high quality written material and editing corporate publications to ensure accuracy, clarity and alignment with organisational messaging.
- Delivers projects and supports change effectively, managing competing priorities and consistently meeting tight deadlines through structured planning and proactive risk management.
- Builds productive relationships with stakeholders at all levels, including executives, by engaging collaboratively, influencing decision making, and maintaining a constructive, solutions focused approach
- Leads and supports small teams effectively, providing direction, coaching and oversight while working autonomously and contributing effectively within decentralised environments.
- Navigates and implements change with a results focus, adapting quickly, identifying impacts early, and guiding others through transition to achieve desired outcomes.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,

Completion of a medical declaration and pre-employment medical (where required),

Providing evidence of qualifications (where required), and

Obtaining and maintaining a security clearance at the required level.

- For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-RPSDIV-31106 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Karina Aiberti, 02 5132 0286
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768145

Department of Health, Disability and Ageing

Closing Date:Sunday 03 May 2026

OGTR Office of Gene Tech Regulation

Job Title	Statutory Appointment - Office of Gene Technology Regulator
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Positions are Canberra-based, with most teams located in Canberra, however flexible or alternative arrangements may be negotiated.
Classification	Statutory Appointment
Position Number	26-OGTROGTRDIV-31184
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Gene Technology Regulator (the Regulator) is a foundational leadership appointment shaping Australia's national framework for regulating genetically modified organisms (GMOs). Appointed by the Governor-General as an independent statutory office holder, the Regulator plays a critical role in safeguarding the health and safety of Australians and protecting the environment.

Supported by the Office of the Gene Technology Regulator (OGTR) within T**he Department of Health, Disability and Ageing**, you will oversee the national system for assessing and managing risks associated with GMOs.

As the Regulator, you will provide authoritative, independent decision-making under the **Gene Technology Act 2000** and corresponding state and territory legislation, collectively known as the National Gene Technology Scheme. You will champion best-practice regulation, ensure that transparent and evidence-based decisions are made, and foster confidence in Australia's gene technology framework.

The Regulator has specific responsibility to protect the health and safety of people, and to protect the environment, by identifying risk posed by or as a result of gene technology, and managing those risks through regulating certain dealings with GMOs.

Duties

The Regulator's responsibilities include:

- Providing trusted, accessible information to the public about the regulation of GMOs.
- Offering strategic advice to the Gene Technology Ministers' Meeting on the effectiveness of potential legislative reforms.
- Promoting the harmonisation of risk assessments of GMOs and genetically modified products by regulatory agencies.
- Monitoring global regulatory practices and maintaining active relationships with international organisations and agencies.

As an officer under **the Public Governance, Performance and Accountability Act 2013 (PGPA Act)**, you will lead OGTR's strategic direction, operational performance, governance and resource management. You will ensure OGTR remains responsive, capable and aligned with government priorities, while upholding the statutory independence required of your office.

This includes:

- Providing clear leadership to build and maintain organisational capability.
- Ensuring OGTR adapts to new technologies, emerging risks, evolving community expectations and international developments.
- Embedding principles of regulatory stewardship and risk-based, evidence-driven decision making.
- Strengthening OGTR's culture of professionalism, integrity and transparent engagement.

This is a rare leadership role which aims to ensure that the National Gene Technology Scheme is well positioned to respond to policy changes while protecting people, the environment, and Australia's international reputation as a trusted regulator.

Eligibility

- **Citizenship** – to be eligible for appointment, applicants must be an Australian citizen.
- **Security clearance** – this position requires a **Negative Vetting Level 1** security clearance. You will be required to obtain and maintain a clearance at this level.
- **Conflict of Interests** – applicants must not have any interests, pecuniary or otherwise, that conflict or could conflict with the proper performance of the Regulator's functions.
- Applicants must not have at any time during the period of 2 years immediately before the period of appointment, been employed by a body corporate whose primary commercial activity relates directly to the development and implementation of gene technologies.

Please note this is a **non-ongoing** position for a 3 - 5 year appointment.

Notes

- Applications close **11:30pm AEST**.
- Applicants are asked to quote reference number **26-OGTROGTRDIV-31184** toassistwhen making an enquiry.
- For more information, please contact Amanda at amanda@amandaorourke.com.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

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To Apply

Position Contact	Amanda O'Rouke, 0452199031
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768168

Department of Health, Disability and Ageing

Closing Date:Sunday 03 May 2026

Australian Industrial Chemicals Introduction Scheme Division

Job Title	Statutory Appointment - Executive Director - Australian Industrial Chemicals Introduction Scheme (AICIS)
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	-
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Position is Sydney based, with the team located in Sydney, however flexible or alternative arrangements may be negotiated.
Classification	Statutory Appointment
Position Number	26-AICISDIV-31182
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Executive Director of the Australian Industrial Chemicals Introduction Scheme (AICIS) leads the regulatory scheme for the introduction of industrial chemicals in Australia, whether through importation or manufacture. AICIS aids in the protection of human health and the environment through the regulation, monitoring and risk assessment of the introduction and use of industrial chemicals.

The Executive Director of AICIS is an independent statutory office-holder appointed by the Governor-General with specific powers and functions under the Industrial Chemicals Act 2019 (the Act).

The Executive Director is responsible for leading the strategic and operational elements of the Scheme and is accountable to the Assistant Minister for Health and Aged Care.

The role also supports the Secretary of the Department in meeting obligations under **the *Public Governance, Performance and Accountability Act 2013*,** including annual performance reporting.

The Executive Director is assisted by staff in the Australian Government Department of Health, Disability and Ageing and scientific staff from the Department of Climate Change, Energy, the Environment and Water (DCCEEW), who assess the environmental risks of industrial chemicals on behalf of AICIS.

Duties

The Executive Director's responsibilities include:

- Leading an independent, risk based regulator, setting clear strategic direction for a national regulatory scheme operating in a complex scientific and legislative environment, and ensuring decisions are evidence based, proportionate and aligned with statutory objectives.
- Overseeing independent regulatory decisions with integrity, transparency and consistency, including where issues have significant human or environmental health consequences.
- Establishing strong governance, financial management and performance arrangements, and leading a high performing multidisciplinary organisation with a focus on accountability and continuous improvement.
- Maintaining effective relationships with governments, regulators, industry and community stakeholders, and representing AICIS in relevant national and international forums.

Please note this role is a **non-ongoing** appointment up to 5 years.

Eligibility

- **Citizenship** – to be eligible for appointment, applicants must be an Australian citizen.
- **Security clearance** – this position requires a **Negative Vetting Level 1** security clearance. You will be required to obtain and maintain a clearance at this level.
- **Conflict of Interests** – applicants must not have any interests, pecuniary or otherwise, that conflict or could conflict with the proper performance of the Regulator's functions.

Notes

- Applications close **11:30pm AEST**.
- Applicants are asked to quote reference **26-AICISDIV-31182** toassistwhen making an enquiry.
- For more information, please contact Amanda at amanda@amandaorourke.com.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Amanda O'Rourke, 0452199031
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768364

Department of Health, Disability and Ageing

Closing Date:Thursday 16 April 2026

Medicines Regulation Division
International Regulatory Branch International Engagement Section

Job Title	International Travel Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$90,830 - $98,228
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 5
Position Number	26-MRDIV-31197
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

Join the team behind TGA's international travel program.

The International Engagement Section is seeking a highly organised and proactive International Travel Officer to support end to end international travel arrangements and financial acquittals. Working with a high level of autonomy and as part of a collaborative team, you'll build strong relationships with internal and external stakeholders, adapt confidently to change, and thrive in a fast paced, dynamic environment.

Duties

- Demonstrates initiative by effectively managing administrative tasks, maintaining attention to detail, prioritising competing demands, and delivering work within agreed timeframes.
- Builds and sustains productive working relationships through clear, respectful and professional communication with internal and external stakeholders.
- Works collaboratively and independently by showing self motivation, accountability and flexibility to achieve team and organisational outcomes.
- Plans and manages work effectively by applying sound time management, prioritisation and data literacy skills to support informed decision making.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
    - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
    - Completion of a medical declaration and pre-employment medical (where required),
    - Providing evidence of qualifications (where required), and
    - Obtaining and maintaining a security clearance at the required level.

Notes

- Applications close 11:30pm AEDT.
- Applicants are asked to quote reference number 26-MRDIV-31197 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

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To Apply

Position Contact	Jodie Giess, 02 5132 3935
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768481

Department of Health, Disability and Ageing

Closing Date:Thursday 23 April 2026

People Communication and Parliamentary Division
Workplace and Change Branch People Analytics Section

Job Title	APS Level 6 - HR Data Analyst, People Analytics
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Brisbane QLD
Salary	$98,336 - $110,937
Future Merit Locations	Canberra, Melbourne, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	APS Level 6
Position Number	26-PCPDIV-31126
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

If you’re passionate about telling compelling stories with data and thrive on making complex workforce information clear and meaningful, our People Analytics team offers the opportunity to make a genuine impact across the APS.

In this role, you will transform qualitative and quantitative workforce data into practical insights that shape executive decision making, workforce planning and HR strategy; coordinate and deliver key employee surveys - including the APS Employee Census and agency lifecycle surveys - from planning through to analysis and reporting; and drive strategic HR data initiatives by scoping work, guiding decisions and collaborating with stakeholders to ensure alignment with departmental and APS priorities. You will also promote strong data governance by managing access controls, supporting data literacy and ensuring compliance with legislation and frameworks such as the Australian Privacy Principles, while continuously enhancing our HR data tools, dashboards and reporting products using platforms including One Model, Excel, Power BI and Qualtrics.

Duties

- Insight Generation: Expert research, analytical and problem-solving skills. Ability to draw upon various datasets to generate insights, highlight risks and support workforce decision making.
- Communication Skills: Excellent written and verbal communication skills including the ability to communicate data to a range of audiences.
- Analytical Skills: Strong research, analytical, and problem-solving skills. Ability to make decisions using good judgement, expertise and knowledge.
- Workforce Data Risk Management: An in-depth understanding of and compliance with relevant legislation and frameworks to implement and apply strong data management controls and governance. High attention to detail.
- Team Collaboration: Ability to work under limited direction with autonomy and accountability as well as collaboratively within a team.
- Relationship Building: Ability to develop and manage strong working relationships at all levels of the Department and with external stakeholders.
- Technical Skills: Intermediate to advanced level Microsoft Excel skills. Ability to produce visualisations, presentations and reports of data insights. Experience with data visualisation tools and/or employee/customer experience platforms highly desirable.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
    - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
    - Completion of a medical declaration and pre-employment medical (where required),
    - Providing evidence of qualifications (where required), and
    - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

Notes

- Applications close Thursday, 23 April at 11:30pm AEDT.
- Applicants are asked to quote reference number 26-PCPDIV-31126 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to

12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Rebecca Sexton, 02 5132 6565
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0768389

National Health and Medical Research Council

Closing Date:Sunday 19 April 2026

Research Foundations & Research Partnership Ideas Grants & Research Collaboration

Job Title	Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$144,738 - $171,363
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible Working Arrangements
Classification	Executive Level 2
Position Number	07-2026
Agency Website	https://www.nhmrc.gov.au/

Job Description

https://www.nhmrc.gov.au/about-us/careers

The National Health and Medical Research Council (NHMRC) is seeking experienced and high performing candidates to fill Director roles in the Ideas Grants and Research Collaboration sections. Director roles operate with a high level of autonomy and accountability, providing strategic leadership, managing significant risk and contributing to agency wide outcomes consistent with the APS Executive Level 2 Work Level Standards.

A merit pool will also be established to fill future vacancies.

About the Branches

Research Foundations

The Research Foundations Branch develops strategies for investing in health and medical research, leads on NHMRC's grant application and peer review processes for large-scale schemes and post-award management for all NHMRC and MRFF schemes managed by NHMRC. Our work includes the continuous review and improvement of research policy, grant guidelines, peer review processes, monitoring and compliance along with evaluating the impacts of NHMRC funded research. The branch also leads NHMRC’s engagement in national and international networks aiming to improve research assessment, research data quality and open access to outputs of NHMRC-funded research.

Research Partnerships

The Research Partnerships Branch is responsible for driving the translation of evidence into health policy and clinical practice through partnerships and strategic engagement. We manage grant schemes focused on translating research into policy and practice through the Clinical Trials and Cohort Studies, Development Grants, Targeted Calls for Research, Partnership Projects and Centres of Research Excellence grant scheme. We implement priority-driven health and medical research initiatives and bilateral and multilateral funding opportunities with international funders and manage grant opportunities for the Medical Research Future Fund (MRFF) working closely with the Department of Health and Aged Care. The Branch is also responsible for NHMRC's International Engagement Strategy, Research Translation Strategy, our strategic and health priorities, consumer and community involvement and manage a range of advisory committees.

Duties

As a Director, you will:

• Provide authoritative, evidence-based advice to senior executives, committees and external stakeholders including whole of government and cross-agency forums.

• Lead and manage teams to deliver NHMRC grant programs, develop complex strategy, research policy and reform initiatives in line with NHMRC priorities.

• Oversee the administration and performance of NHMRC grant programs, including eligibility assessment, grant variations, reporting, audit processes and associated compliance activities.

• Exercise sound judgement in managing risk, balancing competing priorities and identifying emerging issues.

• Build and maintain strong relationships across NHMRC, government, research institutions and the broader community.

• Drive branch and agency wide strategic planning, performance monitoring, continuous alignment and process improvements.

• Ensure compliance with relevant legislation, policies, funding agreements and governance requirements.

• Support national and international research collaboration and engagement activities.

Core capabilities

To be successful you will need to be able to demonstrate:

• Experience leading and empowering diverse and geographically dispersed teams, building a positive work culture and psychologically safe environment.

• Delivering complex programs or policy work in a government or research related dynamic environment.

• Strong strategic thinking and judgement, analytical and problem solving skills.

- Proven ability to engage with risk, value others' expertise, make sound decisions and deliver outcomes under pressure.

- Highly developed communication and stakeholder engagement skills.

Highly desirable

Relevant tertiary qualifications and/or equivalent experience in public policy, research administration, health, science, or a related field are desirable.

For more information about the role refer to the Job Description.

Eligibility

To be eligible for a position at NHMRC, you must be an Australian citizen and be able to provide evidence of this. If successful, you will also be required to undertake a Nationally Coordinated Criminal History Check.

Mandatory requirement

Successful candidates will be required to obtain and maintain a Baseline security clearance.

Notes

NHMRC is an inclusive and diverse employer that supports gender equity and diversity in leadership. We welcome and encourage applications from everyone, including People with Disability, First Nations peoples, LGBTIQA+ people, mature age people, people from culturally and linguistically diverse backgrounds.

About the National Health and Medical Research Council

The National Health and Medical Research Council (NHMRC) is Australia's leading Government agency for supporting health and medical research for the improvement of individual and population health. It does this through funding high quality research, supporting the translation of research into evidence-based practice and policy, providing guidance on responsible research practices and ethical issues, and administration of legislation governing research using human embryos. In addition, NHMRC has responsibilities in relation to implementation of the Medical Research Future Fund. NHMRC engages closely with a range of stakeholders across the health system and community to ensure that health and medical research meets the needs of the Australian community. This includes governments, researchers, biotech industries and other business leaders, medical, nursing and allied health practitioners, Aboriginal and Torres Strait Islander health and research leaders, teaching and research institutions, health services, community health organisations, consumers and carers. NHMRC's responsibilities include engagement with the health and medical research sector and broader community to manage NHMRC's grants system which has up to 57,000 external users and is responsible for coordinating and administering grants processes totalling more than $1.5 billion annually. NHMRC has a workforce of around 250 staff, with most located in the Canberra office, with a smaller number in our Melbourne office. NHMRC offers attractive flexible work arrangements which allow staff to work from home. NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research.

To Apply

Position Contact	Julie Glover, 02 6217 9379
Agency Recruitment Site	https://www.nhmrc.gov.au/about-us/careers

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Home Affairs

Vacancy VN-0768458

National Emergency Management Agency

Closing Date:Wednesday 22 April 2026

Job Title	Coordinator-General for National Emergency Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Role’s home location is Canberra, ACT
Classification	Statutory Appointment
Position Number	TBA
Agency Website	https://nema.gov.au/about-us

Job Description

https://www.beaumontandbeaumont.com.au/11681

Portfolio Overview

The Home Affairs Portfolio brings together the Department of Home Affairs, the Australian Border Force, the Australian Federal Police, the Australian Security Intelligence Organisation, the Australian Transaction Reports and Analysis Centre, the Australian Criminal Intelligence Commission, the Australian Institute of Criminology and the National Emergency Management Agency.

The Portfolio is charged with leading activities related to national security, cyber and critical infrastructure security, emergency management, multicultural affairs, immigration, and border management and enforcement related functions. By design, the Portfolio supports a robust national security posture, and improved information and intelligence sharing and enables coordinated and effective responses to increasingly complex national security challenges, including responses to all-hazards crises and critical disruptions.

Agency Overview

Australia’s interconnected economy and infrastructure face rising threats from natural and human-driven hazards that can cause major national disruption. While many emergencies are local, events with national impact are becoming more frequent.

Established in September 2022, the National Emergency Management Agency (NEMA) leads national emergency management, covering preparedness, disaster relief, recovery, risk reduction, and resilience—especially as climate risks grow.

NEMA coordinates Commonwealth crisis management and all-hazards response, recovery and mitigation, overseeing national arrangements like COMDISPLAN and driving critical emergency management capability in partnership with states, territories and key stakeholders.

NEMA also leads strategic disaster risk reduction across all levels of government and fulfils Australia’s domestic and international resilience commitments.

Duties

Ideal Candidate

This high-profile role requires a skilful communicator and negotiator with strong personal presence and a proven record of achievement. The successful candidate must demonstrate integrity, teamwork, the capacity to lead significant organisational change, and provide strategic vision and direction.

They will have demonstrated their ability to drive success within organisations that navigate complex operational and strategic risks. Operational, business, strategic and political acumen will have been gained through some experience in an emergency management, regulatory or similar relevant environment.

Position Summary

The Coordinator-General for National Emergency Management is responsible for the effective operation and administration of NEMA and is directly accountable to the Minister for Emergency Management. The Coordinator-General supports the Minister in meeting their accountability obligations to Parliament.

The Coordinator-General provides leadership at both Portfolio and APS levels, modelling APS Values, the Code of Conduct, and Charter of Leadership Behaviours; the position holds a high level of accountability for delivering outcomes.

The Coordinator-General leads NEMA to deliver evidence-based advice to the Minister and represents NEMA in diverse stakeholder engagements across the nation’s emergency management architecture. The role encompasses national crisis management across all-hazards emergency management, driving a whole-of-nation approach to emergency management and civil contingencies, and advancing national emergency capabilities, intelligence, early warning systems, and international cooperation.

General Responsibilities

As the Coordinator-General, you will be accountable for:

- Providing integrated leadership and strategic direction for NEMA, delivering outcomes of national importance and representing NEMA across government, industry, media, and public forums.
- Driving the highest standards of performance, behaviour, integrity, leadership and collaboration; across NEMA, and at all levels. Upholding the highest standards of integrity, accountability, and leadership behaviours in line with APS Values and the Code of Conduct.
- Exercising stewardship of public resources, ensuring sustainable capability, robust governance, and enduring organisational culture.
- Leading the development and maintenance of national emergency management capabilities, including situational awareness, planning, intelligence, data, and early warning systems for all hazards and high-risk events.
- Building and sustaining national capacity in planning, exercising, lessons management, and promotes effective collaboration both nationally and internationally through sharing resources and expertise.
- Ensuring that officers within NEMA comply with legislation, regulation and broader policies and frameworks.
- Navigating the parliamentary, political, and public service environment with professionalism and sound judgement.
- Building capability through the attraction of talent, development and retention of people and acquisition of technology; consistent with Government and Portfolio requirements and priorities.
- Engaging with our people, building diversity, leading innovation and managing change well; to enhance culture, equity and diversity, performance, agility and professionalism.

Eligibility

The successful candidate must:

- be an Australian citizen; and
- obtain and maintain an AGSVA security clearance at a minimum Negative Vetting 2.

Relevant tertiary qualifications are highly desirable.

Notes

Reporting lines

You will have a direct reporting line to the Minister for Emergency Management, relating to the operations of NEMA.

The Coordinator-General is the Accountable Authority under the *Public Governance, Performance and Accountability Act 2013* (Cth) and is responsible for ensuring appropriate systems of control and oversight are in place for NEMA.

Remuneration

Your remuneration will be determined by the Remuneration Tribunal.

The Remuneration Tribunal is the independent statutory body that handles the remuneration of key commonwealth offices. Please visit Remuneration Tribunal (remtribunal.gov.au) for more information.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare,

including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Beaumont&Beaumont, (02) 6126 4500
Agency Recruitment Site	https://www.beaumontandbeaumont.com.au/11681

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Industry, Science, Energy and Resources

Vacancy VN-0768445

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Monday 13 April 2026

CSIRO Business & Infrastructure Services (CBIS)

Job Title	Administration/Receptionist Officer (102771)
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Clayton VIC
Salary	$61,079 - $73,424
Future Merit Locations	Clayton
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	
Position Number	102771
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

CSIRO is seeking a customerfocused Administration/Reception Officer to be the first point of contact for staff and visitors at the Clayton CSIRO site. This role provides highquality frontline service both in person and remotely, supporting one or multiple sites as required.

In this position you'll deliver on a range of administrative and management services that enable the effective operation of facilities, including supporting policies, systems and procedures that help CSIRO meet its organisational objectives and legislative and regulatory responsibilities.

You'll have a strong focus on professionalism, responsiveness and service excellence, as this role plays a key part in creating a welcoming and wellrun site environment.

Duties

High-level duties include :

- Provide a high-quality reception/visitor management service as the first point of contact for external and internal clients including efficient referral, enquiries and follow-up to staff and clients at the site(s) supported.
- Respond courteously and efficiently to requests for your services, keep clients informed about progress and redirect requests to appropriate staff when required.
- Assist in the security of the site, including management, maintenance and issue of keys; access cards; ID cards; and related staff, visitor and contractor registers.
- Provide administrative support in respect to the vehicle fleet where applicable.
- Keep records in accordance with CSIRO's standards using Content Manager.
- Under general supervision, undertake a range of administrative and facilities management tasks, at times under specific instruction, in accordance with established procedures and using skills developed through experience and/or training.

Role particulars

Location and office arrangements: Melbourne (Clayton)

Salary: AU$61,079 – AU$73,424 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Specified term till 30/06/2027 with possibility of extension. Open to Full-time, Part-time (Job share) options.

Reference: 102771

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Demonstrated work experience as a professional administration officer with the primary focus being on the provision of quality customer service through front-desk activities and visitor management, underpinned by excellent communication skills and the ability to multitask.
- Proven ability to demonstrate initiative, actively contribute as a team member and share relevant and useful information, accepting personal responsibility for doing the job well.
- An ability to recognise and seek to resolve problems as they arise and escalate issues as required.

- Demonstrated strong organisational skills and the ability to manage shifting priorities, support multiple sites remotely and respond quickly to changing operational needs.
- Sound keyboard skills, knowledge of Microsoft Office applications including Outlook, Word and Excel, and the ability to become familiar with use of other software and systems.
- Proven ability to manage confidential or sensitive information with discretion and integrity.
- Strong attention to detail in handling documentation, data entry, and compliance-related processes, accurately maintaining records in accordance with organisational and regulatory standards.
- Demonstrated experience working as part of a team and the ability to adapt to peaks and throughs in workload.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit Careers at CSIRO.

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

Applications for this position are open to Australian Citizens, New Zealand Citizens and Australian Permanent Residents. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Monday 13th of April, 11pm AEDT

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0768405

Geoscience Australia

Closing Date:Sunday 12 April 2026

Place and Communities
Community Safety Observatories and Systems Support

Job Title	APS5/6 Systems Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Symonston ACT
Salary	$88,834 - $117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 5;APS Level 6
Position Number	19245 & 18903
Agency Website	www.ga.gov.au

Job Description

https://www.ga.gov.au/about/careers/current-vacancies

Geoscience Australia acknowledges the Traditional Custodians of Country throughout Australia and recognises the continuing connection to lands, waters and communities. We pay our respects to Aboriginal and Torres Strait Islanders Cultures: and to elders past and present.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offer a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture click here.

Our team

The Community Safety Branch (CSB) in Geoscience Australia develops and delivers independent, authoritative and accessible information and advice on natural hazards and their impacts. By improving the understanding of natural hazards and community exposure, we support stakeholders in Australia and the region in their risk mitigation and community resilience policy and action.

The Systems Support Officer is a member of a small ICT team providing specialist software and systems support for Community Safety Branch’s operational systems. These systems include the National Earthquake Alerts Centre (NEAC), the Nuclear Explosion Monitoring service, the monitoring of the Earth’s magnetic field, and the operation of real time sensor networks that provide data to these systems. Most of these activities operate round the clock, and in the case of the NEAC have staff on duty 24/7.

Duties

As a System Support Officer, you will be a technical point of contact for ICT systems supporting the NEAC and other systems supported by the team. You will be expected to be able to analyse issues, provide immediate solutions or workarounds, and assist in restoring operations.

You will be expected to contribute to the operation, maintenance, continuous improvement, change management, and documentation of the systems and services that make up the operational environmentsthat the team supports.

You will also be part of a paid restriction duty/afterhours support roster to provide 24/7 ICT support for these operations

At the APS5 Level:

Work under limited guidance:

- to provide technical expertise to specified operational areas
- liaise with internal and external stakeholders on operational issues
- respond to stakeholder needs and expectations.
- understand when to escalate issues to team lead or other experts
- undertake change control and system testing processes to ensure the availability and reliability of supported systems

At the APS6 level:

Working with independence, subject to limited direction:

- apply technical expertise and knowledge across a range of operational areas
- anticipate problems and contribute to issues management.
- manage relationships with internal and external stakeholders to achieve work area and agency goals
- anticipate and respond to stakeholder needs and expectations
- manage the resolution of escalated issues and implementation of solutions
- champion effective change control and system testing processes to ensure the availability and reliability of supported systems

Required skills, knowledge, experience and/or qualifications

- Ability and willingness to participate in paid restriction duty/afterhours support roster to provide 24/7 ICT support for operations
- Ability and willingness to undertake travel for periods up to two weeks
- Interest in, and willingness to learn about ICT systems and services. Including:
    - Windows operating systems and the operation of desktop and laptop computers
    - Linux operating systems and the operation of physical and/or virtual servers
    - Cloud computing infrastructure and operations
    - SeisComP seismological software configuration and operation
- Education and/or or industry experience in Computer Science, ICT Support or related fields would be desirable

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don’t necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

To Apply

Please visit thecareers pageof our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.
- In your statement, please indicate which classification level (APS5 or APS6) you wish to be considered for. You may also choose to be assessed for both levels. If you do not nominate a level, you will automatically be assessed for both.

If you have any questions regarding the role, please contact Sachin Shirodkar on (02) 6249 9034 or email Sachin.Shirodkar@ga.gov.au

To learn more about applying for roles within the Australian Public Services please review, ‘Applying for an APS job: cracking the code’.

Notes

Hearing or speech impaired applicants are invited to use the National Relay Service by contacting 133 677, and requesting to be connected with our Recruitment team on 02 6249 9777 in order to obtain selection documentation.

Technical Assistance

If you require technical assistance, call Human Resources on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Sachin Shirodkar, (02) 6249 9034
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0768454

IP Australia

Closing Date:Tuesday 14 April 2026

Data and Technology Innovation and Digital Services

Job Title	Integration Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	$90,321 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 5
Position Number	1683
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

We are seeking an individual who is interested driving innovation, delivery in a fast-paced agile environment and making a difference through their work, with background in software development and product delivery. This role will be supporting multi-disciplinary delivery teams, following agile principles to develop IT systems supporting business in line with IP Australia's architectural standards.

In this role, you will collaborate closely with crossfunctional stakeholders, apply strong organisational and communication skills, and work across the full development lifecycle using modern technologies and practices. You will play an active role in delivering highquality, welltested solutions, with opportunities to grow your technical capability and support cloudbased application delivery.

Duties

Specific duties of an Integration Developer include, but are not limited to:

- Support the team lead and tech lead of the integration team, and delivery managers in the development and delivery of major technical programs in alignment with whole-of-government or agency wide objectives
- Embed best practice development standards and ensure organisational compliance
- Assist with the configuration and deployment of multiple products
- Maintain a focus on developing high quality unit and integration tests covering implemented code

- Stay up-to-date with the latest software development trends, evaluating and recommending new tools and technologies
- Plan, document, and manage deliverables (tasks and stories) assigned to you
- Work with the delivery manager to support our agile delivery approach
- Undertake additional duties as required.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful candidate/s may be required to obtain and maintain a security clearance at a specified clearance level – please check the candidate kit for security clearance requirements.

The successful applicant/s must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for an initial term of 12 months.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Nara Khuon, +61 2 6210 8414
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768165

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Wednesday 22 April 2026

Job Title	EL1 - Assistant Director, Classification
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$126,838 - $144,278
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	Executive Level 1
Position Number	47650
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The Classification Branch administers the Classification (Publications, Films and Computer Games) Act 1995 under the National Classification Scheme. The National Classification Scheme provides an inter-governmental framework for the regulation of classifiable content including film, computer games and certain publications.

The Operational Policy Section of the Classification Branch is responsible for the implementation of classification policy with a focus on service delivery and support to a range of stakeholders including industry and the Classification Board. A particular focus of the team is the administration of industry self-classification options available under classification legislation, including training and guidance, monitoring and reporting on compliance and the continuous improvement of processes and potential areas for reform.

Duties

What will you do?

As a member of a small team based in Sydney, you will contribute to the implementation of classification policy with a focus on service delivery. The role is varied and dynamic, and duties include:

- Provide expert advice for a range of audiences such as senior executive and industry on very complex issues with an in-depth understanding of the regulatory framework and broader environment.
- Manage relationships with a variety of stakeholders, including industry partners and the Classification Board, to identify opportunities and achieve objectives.
- Manage complex issues and make decisions related to policy, project or operational matters with a focus on analysis, professional judgement, risk evaluation, and collaboration with relevant work areas.
- Manage and coach a small team, foster continuous improvement of systems and processes, implement change and contribute to the strategic direction for the work area.

The successful candidate applicant is required to routinely view harmful content as an inherent requirement of the role. This may include any of the following, reading descriptions of painful and traumatic events experienced by others, abusive or offensive language, graphic violence etc. The department acknowledges this type of work is not suited for everyone. If you believe you would find this type of information distressing or triggering, please reflect on whether this is the right role for you.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the Executive Level 1 Work level standards.

Specifically, you are proactive and agile and will have the ability to:

- Deliver quality outcomes for yourself and your team, with the ability to work under broad direction and undertake work that is very complex or sensitive.
- Provide expert advice with the ability to communicate effectively both written and verbal, delivering information in a variety of formats for a range of internal and external audiences.
- Develop and manage a range of stakeholder relationships, to identify opportunities and achieve outcomes.
- Have an extensive understanding of relevant legislation and policy frameworks, and make decisions based on professional judgement, evaluating risks and in the context of a complex or changing environment.
- Have a growth mindset with a willingness to continue to learn, foster an environment to build capability within the team, coach others and provide performance feedback.

Experience working within a regulatory framework or in environments involving legal, content or community standards will be well regarded.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an EL1 you will be expected to:

- Lead the integration of cultural considerations into work area outcomes.
- Build trusted relationships with Aboriginal and/or Torres Strait Islander stakeholders.
- Champion cultural capability within teams and challenges culturally unsafe practices.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship**: candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Barbara Vosoba, 02 6136 6626
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768363

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Wednesday 08 April 2026

Road Vehicle Regulation
Vehicle Safety Policy and Partnerships RVSA Transition & Support

Job Title	APS6 - ROVER Testing Coordinator, Vehicle Safety Policy and Partnerships
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $118,084
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA.
Classification	APS Level 6
Position Number	47700
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The Road Vehicle Regulator Division focuses on policy direction, legislative development and regulatory oversight to improve road safety. As the APS6 ROVER Testing Coordinator, you will be responsible for planning, preparing and executing business, regression and user acceptance testing (UAT) with industry stakeholders for releases to the Road Vehicle Regulator (ROVER) system. This system includes the Register of Approved Vehicles (RAV) and integrates all approvals and activities under the Road Vehicle Standards Act 2018 (RVSA). Your contributions will ensure releases are delivered safely and meet legislative compliance, drive program success and enhance operational effectiveness.

The department is seeking an experienced, adaptable and capable person to fill the role of APS6 ROVER Testing Coordinator. This role oversees the end-to-end management of the testing process for ROVER releases. The ideal candidate will possess in-depth knowledge of the RVSA legislation, the regulatory environment it operates in, and the associated policies, procedures and practices. The candidate should also understand how the legislation is integrated into the ROVER product.

Duties

What will you do?

The responsibilities of the APS6, ROVER Testing Coordinator include, but are not limited to:

- Oversee the end-to-end testing process for ROVER releases, including planning, organising test plans and ensuring quality standards are met.
- Coordinate business, regression and user acceptance testing (UAT) with internal teams and industry stakeholders.
- Carry out testing against defined acceptance criteria to validate functionality and compliance with release requirements.
- Develop and maintain all required testing materials, including detailed test scenarios.
- Collaborate with the ROVER Development Team, Release Change Manager and Product Owner to establish testing timelines and scenarios.
- Monitor progress to ensure all parties adhere to agreed timelines and milestones.
- Assemble and manage a team of testers across the division for each testing phase.
- Communicate testing environment downtimes and provide timely updates to business testers.
- Act as the primary point of contact for any issues during business, regression, and UAT testing.
- Train testers on testing processes and system use, including setting up access to ROVER test environments.
- Escalate issues impacting timelines or scenarios to the Product Owner and Business Owner.
- Assist in replicating and triaging issues raised during testing, ensuring resolution prior to release deployment.

Who are we looking for?

We are seeking an experienced Testing Coordinator with a strong understanding of systems that support legislative and regulatory outcomes. Experience and familiarity with regulatory environments and road vehicle safety will be highly regarded.

The successful candidate for this position will be able to demonstrate their capability against the APS6 Work Level Standards and have:

- Specialised system and/or service support experience, with the ability to manage complex testing activities across digital or ITenabled environments, including the use of collaboration and delivery tools such as Azure DevOps or similar platforms.
- Strong, demonstrated experience working in complex regulatory IT platforms or similarly sophisticated enterprise systems.
- Experience working in, or with, regulatory or policydriven environments, with an understanding of how systems support compliance and legislative outcomes (highly regarded).
- Excellent written and verbal communication skills, with the ability to tailor messaging to a range of audiences, including senior executives and external stakeholders.
- Sound judgement and analytical skills, with the ability to interpret complex information and provide clear advice under tight timeframes.
- A demonstrated commitment to fostering an inclusive, flexible and highperforming team culture.

We encourage candidates from diverse backgrounds and experiences to apply.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship**: candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment**: The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance**: The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check**: The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

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To Apply

Position Contact	Susan Arnold, (02) 6136 8601
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768397

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 16 April 2026

Enabling Services
People Branch Safety Wellbeing & Performance

Job Title	APS6 - Rehabilitation Case Manager, People Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	$99,733 - $118,084
Future Merit Locations	Canberra, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47654
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The People Branch, part of the Chief Operating Officer Group in the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, is responsible for the delivery of a broad range of innovative human resource services and practices to ensure staff are equipped to meet immediate and emerging challenges, and work collaboratively with the branches to coordinate and deliver professional centralised services to the Department.

Reporting to the Assistant Director, Rehabilitation and Injury Management, the department is seeking a highly experienced, adaptable and capable person to fill the role of Rehabilitation Case Manager.

Duties

What will you do?

This role is responsible for the delivery of rehabilitation and compensation functions, including providing expert advice and support to both employees and managers. The successful applicant will show initiative, possess excellent communication and problem-solving skills in regard to compensation and rehabilitation management. Case management experience within the APS is highly desirable.

In this role you will be required to perform duties in accordance with the APS Values and Code of Conduct; and

- Contribute to the implementation and management of the Department’s Rehabilitation Management System, including reviewing policies and procedures, provision of advice and the promotion and implementation of health and wellbeing initiatives.
- Contribute to the effective and timely compensation and rehabilitation service to employees in accordance with the Safety, Rehabilitation and Compensation Act, and, as required, undertake case management of ill and injured employees.
- Support managers with injury management and resolving workplace issues that may impact on the success of the employee's return to work.
- Work in partnership and ensure that all key stakeholders consult and participate in developing and implementing return to work and rehabilitation programs.
- Work with the employee, their supervisor, medical practitioner and the workplace rehabilitation provider to determine the rehabilitation goals and content of the rehabilitation program.
- Undertake investigations into claims for worker's compensation and liaise with the Pay and Conditions Unit regarding the processing of claims for workers compensation.
- Identify continuous improvement opportunities and implement solutions, lead and contribute to section projects, including identification and implementation of an improved case management platform.
- Actively manage the risk of worker's compensation premium escalation; and provide recommendations for prevention of injury and illness interventions. Maintain confidential and secure records of rehabilitation cases, in accordance with legislation

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 Work level standards.

To be successful in this role, you will need to demonstrate your ability to:

- **Achieve results and quality outcomes** by showing initiative and leadership, working in a small team delivering multiple activities at any given time, often within tight timeframes.
- **Communicate effectively** both written and verbal, delivering information in a variety of formats for a range of audiences.

- **Collaborate across diverse teams**, using your exceptional interpersonal and engagement skills to engage with senior leaders and a wide variety of stakeholders, valuing different perspectives, contributions and backgrounds.
- **Have a growth mindset** with a willingness to continue to learn, develop, and foster an environment for team members to do the same.
- **Think strategically**, evaluating complex information from a variety of sources to make connections and sound decisions while exercising good judgement.
- **Communicate with influence**, by clearly explain and present ideas and arguments. Prepare written material that us well structured and easy to follow by the intended audience.
- **Engage effectively** across boundaries: keep team and supervisor informed of work tasks.

We encourage candidates from diverse backgrounds and experiences to apply.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

- Consider the cultural context and implications work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.

- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.
- **Qualifications:** Technical Knowledge of the Safety Rehabilitation and Compensation legislative framework and experience in interpreting this in a work environment and Case management experience within the APS is highly desirable.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Deborah Hannigan, 02 61367245
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768465

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 16 April 2026

Information Technology & Data
Strategy, Architecture & Cyber Security End User Support

Job Title	APS6 - Senior Technical Lead - IT Premier Support, Strategy, Architecture & Cyber Security
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $118,084
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	47685
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

Organised within the Chief Operating Officer Group within the department, Information Technology & Data Division's (ITDD) purpose is to connect people, data, and technology, empowering the department to excel. ITDD is responsible for the consolidated provision and support of stable and secure IT Systems, applications and services to all department users across all States and Territories, including Indian Ocean Territories and Norfolk Island, as well as supporting seven Ministerial offices, and coordination with portfolio entities. ITDD provides the digital collaboration and communications tools necessary to connect a geographically dispersed workforce and to optimise hybrid working arrangements. We manage industry and public facing digital systems, deliver desktop services, oversee cyber security, and provide data, AI, and information management advice to over 2,400 staff, supporting over 30 office locations across Australia.

Duties

What will you do?

The APS6 – Senior Technical Lead – IT Premier Support is a senior technical and relationship-focused position responsible for providing high-quality on-site ICT desktop support to Ministerial offices, Senior Executives and other priority stakeholders. The role operates with a high level of independence, provides deep technical expertise, leads documentation and service improvement activities and contributes to the governance and reliability of Premier Support operations.

The APS6 level reflects the need for strong judgement, coaching ability, complex problem solving and the capacity to operate under limited direction. Your key responsibilities will include:

1. Technical Support and Incident Resolution

- Provide advanced ICT support to Premier Support stakeholders - both on site and remotely - including Ministers' offices, SES and other priority users.
- Diagnose, troubleshoot and resolve complex ICT issues involving desktop hardware, mobile devices, collaboration tools, video-conferencing systems and network connectivity.
- Install, configure and maintain desktop operating systems, applications, assistive technologies and device peripherals.
- Perform upgrades, patching and system maintenance in alignment with endorsed procedures.

2. Relationship and Stakeholder Management

- Build and maintain strong relationships with Executive-level users, their offices and other internal and external stakeholders.
- Anticipate and respond to high priority or sensitive ICT requirements in a timely and professional manner.
- Communicate complex technical concepts in clear language suited to senior non-technical audiences.

3. Governance, Documentation and Continuous Improvement

- Lead the development, uplift and review of key ITSM documentation including procedures, support standards and operating instructions.
- Identify service improvement opportunities and contribute to uplift of Premier Support service maturity.
- Maintain accurate digital records, including technical documentation, issue registers, SOPs and knowledge articles.

4. Asset, Device and Configuration Management

- Maintain and manage hardware inventory for Premier Support users, including tracking, configuration, disposal preparation and refresh activities.
- Support secure device access arrangements (e.g., MFA, mobility solutions, secure builds, assistive setups).

5. Leadership and Coaching

- Mentor APS4/APS5 Premier Support staff, providing technical uplift, quality assurance and guidance on best practice troubleshooting approaches.
- Assist the Assistant Director- IT Premier Support with team leadership, operational oversight, reporting, escalations and service-readiness tasks.
- Support onboarding and capability uplift of new team members.

6. Additional Responsibilities

- Contribute to service continuity arrangements, including after hours support where required.
- Support major events, high profile engagements or urgent ICT response needs.
- Undertake additional reporting, analysis or technical work as directed.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 Work level standards.

Our ideal candidate will be an experienced Desktop Support specialist, experienced in supporting and mentoring a small team who possesses the following Technical Skills and Knowledge:

- Strong verbal and written communication skills including a demonstrated ability to build and maintain effective relationships through liaison, consultation, and information sharing.
- Excellent communication and interpersonal skills with strong attention to detail.
- Demonstrated leadership capability, including ability to mentor and develop a diverse team.
- Ability to diagnose complex, multi-layered ICT issues in high-pressure situations.
- Strong troubleshooting capability for hardware, software, network, video-conferencing and mobile technologies.
- Advanced knowledge of Windows and Cloud environments.
- Experience writing technical support documentation and user guides.
- Familiarity with ITSM concepts and Service Management systems (such as Ivanti, ServiceNow or equivalent).
- Experience providing Desktop Support services to Ministerial/SES staff (advantageous)
- Experience with assistive technologies (advantageous).
- Current driver’s licence with reliable transport (advantageous).

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment**: The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Negative Vetting 1 Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check**: The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Bryce Whitfield, 02 6136 6073
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768479

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Friday 24 April 2026

Enabling Services
People Branch Workplace Relations and Payroll

Job Title	APS6 - Senior Adviser - Workplace Relations, People Branch
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$99,733 - $118,084
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47511
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The People Branch is responsible for a range of human resource practice within the department. We ensure managers and employees are equipped to meet immediate and emerging people challenges. We provide day-to-day services such as payroll, leave and timesheets, work health and safety, and performance management, while building a workforce for the future through workforce planning and analysis, engagement and retention, and support for our diverse workforce and SES leadership.

The Workplace Relations and Payroll section provides advice and guidance to employees, including our executives and employee representatives, on workplace relations matters such as conditions, working arrangements and the interpretation of the department's enterprise agreement. The team also provides payroll services including entry of leave and timesheet support.

Duties

What will you do?

You will contribute to the section by undertaking duties related to the department's workplace relations functions and in particular preparations for enterprise bargaining.

Typical duties for an APS6 Senior Adviser would include:

- managing a team mailbox, preparation for meetings, development of papers and other formal documents and reporting as required
- managing the maintenance and updating of records in accordance with departmental policy and convention
- liaising with staff and other stakeholders across People Branch and the department
- assisting in the preparation of briefs, minutes and other relevant internal documentation
- researching and producing high quality and timely advice on employment matters in compliance with relevant public sector workplace relations legislation, APS policy and departmental practice relating to:
    - terms and conditions of employment
    - enterprise bargaining
    - employment procedures
    - workplace practice, and
- project management support for critical team functions, including enterprise bargaining
- undertaking administrative functions including the management and update of correspondence trackers and other duties as directed.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS6 Work Level standards.

A successful candidate for this position will be able to work under limited supervision to deliver key outcomes and initiatives. Relevant human resources/industrial relations experience or broader experience in generally interpreting and applying legislation and policy is highly desirable. They will also be able to demonstrate accountability, responsiveness and an understanding of how their role contributes to the department achieving its objectives.

To be successful in this role as an APS6 Senior Adviser, you will need to demonstrate your ability to:

- work under limited supervision and direction, while managing your time
- work effectively in a high-volume dynamic team environment and demonstrate resilience
- establish and maintain strong working relationships with a broad range of stakeholders
- provide legislation and policy interpretation and guidance on workplace relations matters
- undertake research and perform analysis of workplace relations matters, and
- draft general guidance and updating stakeholders on key developments.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement

across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

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- **Health Assessment**: The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
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- **Police check**: The successful candidate must satisfactory complete an Australian Federal Police criminal history check.
- **Integrity and Performance check**: The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Lou McCaig, (02) 6136 8447
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768500

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 09 April 2026

Enabling Services
Communication Media Services

Job Title	APS6 - Senior Events Briefing Officer, Communication Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD
Salary	$99,733 - $118,084
Future Merit Locations	Canberra, Sydney, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	47724
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The Communication Branch provides high-quality advice and support through a range of enabling services, including media engagement activities, ministerial announcements, speechwriting services, strategic communication services, video and design services, social media engagement and advertising campaigns.

We are seeking a talented and organised communication professional to undertake event briefing activities as part of the department's media engagement program with Ministerial offices.

This opportunity will build on your experience in ministerial briefing, building strong working relationships with senior stakeholders (including ministers' offices, department staff and state Governments) and managing an events opportunities program for the Australian Government's major transport, infrastructure and regional grants projects.

We welcome applications from organised and high-performing professionals who have a demonstrated history of delivering timely and accurate materials, and can build trusted relationships with key stakeholders.

Duties

What will you do?

Reporting to the Events and Briefing Manager and working collaboratively as part of a high-performing Media Section, you will:

- Prepare event briefing materials and provide guidance on potential opportunities to raise public awareness of the Australian Government's infrastructure, transport and regional development program.
- Providing a high level of attention to detail and time management skills to ensure delivery of reliable, accurate and consistent information.
- Maintain strong working relationship with senior internal and external stakeholders in managing the portfolio's project milestone announcement program. Key stakeholders include ministerial offices, state territory and local governments, portfolio agencies, private sector organisations, internal business areas and funding recipients.
- Managing the event database and coordinating regular reporting to Ministerial offices.
- Provide advice and coordinate the approval of materials under the Australian Government's Building Australia Signage and Brand Guidelines.
- Day-to-day functional management, training and mentoring of APS4, APS5, Graduate or Intern staff.
- Contribute to the positive working culture of the section and branch.

Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 Work Level standards.

To be successful in this role, you will need to demonstrate:

- **Stakeholder engagement** to build and manage effective partnerships that engage stakeholders in understanding the issues, identifying innovative solutions and in supporting implementation.
- **Capacity to achieve results and quality outcomes** by showing initiative and leadership, working in a small team delivering multiple activities at any given time, often within tight timeframes.
- **Effective communication** both written and verbal, delivering information in a variety of formats for a range of audiences.
- **Strategic thinking** and the ability to evaluate complex information from a variety of sources to make connections and sound decisions while exercising good judgement.
- **Self-awareness** and a commitment to personal development.
- Our ideal candidate has experience working in a ministerial briefing role.

The successful applicant will be an organised and driven person with excellent interpersonal, written and verbal communications skills who is capable of leading other communication professionals to deliver positive outcomes in both proactive and reactive environments.

Attention to detail and proven high level organisational and time management skills are critical to this role, including the ability to manage and motivate your team to deliver high quality media engagement products within a high-pressure environment.

We encourage candidates from diverse backgrounds and experiences to apply.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS 6 you will be expected to:

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- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
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Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

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Notes

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To Apply

Position Contact	Alicia Carter, 0473 551 370
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768522

High Speed Rail Authority

Closing Date:Thursday 16 April 2026

Customer, Operations and Place

Job Title	Manager, Customer Product & Operations
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW, Canberra ACT
Salary	$126,838 - $133,825
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Canberra, Newcastle
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered 2 days working from home.
Classification	Executive Level 1
Position Number	122062
Agency Website	

Job Description

recruitment@hsra.gov.au

Salary Range: $126,838 - 133,825 + 15.4% Superannuation

The **Manager, Customer, Product & Operations** contributes to the achievement of the High Speed Rail Authority's strategic objectives by representing the needs of the customer and the operator in all project design and planning activities during the Development Phase.

The role ensures that the end-to-end customer experience vision, service outcomes and product intent are clearly translated into operational concepts, requirements and design decisions, and that these are consistently reflected across stations, precincts, rollingstock, digital systems and service operations.

The Authority is seeking a suitably qualified candidate with experience contributing to major projects or infrastructure programs, or customer or operational roles within the rail, transport or aviation sector. Skills in human centred design or service design highly desirable.

Duties

Strategic Coordination and Delivery

- Support coordination of Customer Product and Operations (CPO) workstream activities, ensuring alignment with strategic objectives.
- Ensure key project outcomes related to access, amenity, connectivity, operations, maintenance and customer experience are embedded in project requirements and designs.
- Support development of the high speed rail product through application of insights and strategic analysis of customer systems and commercial products
- Identify and guide opportunities for analysis, research, and benchmarking to inform planning and design, delivery and readiness for operations phases.
- Review adviser deliverables and contractor submissions for quality, consistency, and integration into broader program design.

Stakeholder and Cross-Agency Engagement

- Build and maintain effective relationships with internal teams, external advisers, participating industry representatives and government stakeholders.
- Represent the Authority in working groups and forums, promoting shared understanding and collaboration.
- Support integration of CPO deliverables across broader program workstreams.
- Communicate complex concepts in clear and accessible ways to non-technical stakeholders.

Contract and Project Delivery Management

- Support contract administration, including tracking milestones, deliverables, and adviser performance.
- Maintain documentation and reporting in line with procurement and probity standards.
- Track project schedules, risk registers, budgets, and resource use to support milestone achievement.
- Identify risks and escalate issues appropriately, contributing to mitigation strategies

Technical Integration and Innovation

- Review emerging technologies and innovative approaches to enhance customer experience and operational readiness.

Leadership and Team Contribution

- Monitor project schedules, risks, budgets, and resource use to support milestone achievement.
- Lead team performance by setting clear expectations, tracking progress, and supporting development.
- Foster a collaborative, inclusive, and high-performing team culture.

Eligibility

Employment with the Authority is subject to conditions prescribed within the Public Service Act 1999 included:

- **Citizenship**: must be an Australian citizen to be eligible for employment with the Authority.
- **Qualification**: Degree or equivalent working experience.
- **Pre-Employment Screening**: Police check is a mandatory requirement check
- **Security Clearance**: Baseline Clearance

Notes

About High Speed Rail Authority

Australia’s High Speed Rail will deliver generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

High Speed Rail will bring cities, regions and economic zones within fast, reliable reach of one another, connecting people and places in ways not possible through current infrastructure.

More Australians will be able to live where they want, work where they choose and access opportunities across broader areas.

Our work will deliver enduring benefits, making a big country smaller and turning vast distances into opportunities.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Why Join Us

At the High Speed Rail Authority, you’ll help shape Australia’s future high speed rail network.

We offer:

• A purpose-driven culture focused on integrity and innovation

• Flexibility, growth, and meaningful work

• Support for relevant learning, training and study assistance for staff’s professional development

• 4 weeks annual leave

• 20 days personal/carers leave per annum

• Free annual flu vaccinations

• Fitness passport

• EAP services

Apply

Submit your application via email to recruitment@hsra.gov.au by **11:59 pm (AEDT) Thursday, 16th April 2026**. As part of your application, you will need to provide:

- Your Cover letter, addressing how your experience would support HSRA's objectives (750 words maximum)
- Your Resume
- A statement describing why you wish to join High Speed Rail Authority and which HSRA value you align with the most

For any questions about the role or a copy of the Position Description, please email recruitment@hsra.gov.au with the position title in the subject line.

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768532

High Speed Rail Authority

Closing Date:Thursday 16 April 2026

Program
Environment & Sustainability

Job Title	Senior Manager Environmental & Planning EIS
Job Type	Full-Time, Ongoing
Location	Sydney NSW
Salary	$149,636 - $168,156
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	122074
Agency Website	

Job Description

recruitment@hsra.gov.au

- **Entity:** High Speed Rail Authority
- **Salary Range:** $149,636 to $168156
- **Location:** Sydney

Agency Overview

High speed rail will create generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

Our work will deliver enduring benefits, setting new foundations for how Australians work, live and connect for generations to come. High speed rail is more than just a transport project – by significantly reducing travel times we will make a big country smaller and turn vast distances into opportunities, bridging the gap between regional and metropolitan economies.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Position Overview

The Senior Manager, Environment & Planning provides strategic, enterprise level leadership and stewardship of environmental planning, approvals and assurance activities across the High Speed Rail program. The role is accountable for setting and embedding the environmental and planning strategy for the Development Phase, ensuring it supports government policy objectives, statutory obligations and long term program delivery outcomes.

The role oversees multiple, concurrent and highly complex environmental assessment and approvals packages, manages cumulative environmental risk across the program, and ensures robust governance, assurance and decision making frameworks are in place. The role operates as the Authority’s senior environmental adviser, representing the organisation at Executive, Board, intergovernmental and regulatory forums, and exercising significant influence over approval pathways, regulatory conditions and strategic trade offs to enable timely, compliant and sustainable delivery at scale.

Duties

What you will demonstrate

Strategic environmental leadership and judgement

- Demonstrated ability to provide strategic, enterprise level leadership in environmental planning and approvals, including setting and embedding environmental strategies that align with government policy, legislative frameworks and long term program delivery objectives for complex, nationally significant initiatives.

Executive level advice and influence

- Proven experience providing authoritative, evidence based advice to Executives, Boards and senior governance forums on environmental risk, approvals pathways and complex strategic trade offs, exercising sound judgement in balancing compliance, risk, schedule and public value considerations.

Oversight of complex environmental approvals

- Demonstrated capability overseeing multiple, concurrent and high risk environmental assessment and approvals processes, ensuring quality, consistency, timeliness and defensible decision making across large, complex programs.

Governance, assurance and risk management

- Strong experience establishing and maintaining governance, assurance and reporting frameworks to manage cumulative environmental impacts, interdependencies and strategic risk, including identifying, escalating and managing issues at an enterprise level.

Regulatory and intergovernmental engagement

- Proven ability to engage, negotiate and influence at senior levels with Commonwealth, State and Territory regulators, central agencies and intergovernmental stakeholders to shape approval outcomes, conditions and timeframes in support of program delivery.

Adaptability in complex policy environments

- Demonstrated capacity to anticipate and respond effectively to changing regulatory, policy and political environments, assessing impacts on approvals, risk and delivery and providing clear, practical advice on mitigation and response strategies.

Sustainability and future focused outcomes

- Demonstrated commitment to embedding sustainability, climate resilience and net zero principles into environmental planning, assessment and approvals for large scale infrastructure programs.

Leadership and capability development

- Proven experience leading and developing high performing, multidisciplinary teams, fostering a culture of accountability, professionalism and continuous improvement, and building organisational capability for the future.

Eligibility

Essential Requirement

Tertiary qualifications in environmental planning, environmental science, engineering, sustainability, law or a related discipline

Desirable

- In depth knowledge of Commonwealth and State environmental and planning legislation, statutory approvals frameworks and regulatory processes relevant to major infrastructure programs
- Strong understanding of government policy development, public sector governance, assurance and accountability requirements.
- Transport Sector industry experience – Desirable
- Experience in Project /Program Management
- Knowledge of contemporary environmental assessment practices, sustainability principles, climate risk and resilience in large scale infrastructure delivery
- Proven experience leading multidisciplinary teams and managing multiple concurrent work programs with competing priorities
- Experience engaging and negotiating at senior levels with regulators, central agencies and intergovernmental stakeholders.

Eligibility

- **Citizenship:** Be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** Police check is a mandatory requirement check
- **Security Clearance:** Obtain Baseline Clearance

Notes

Why HSRA

- At the High-Speed Rail Authority, you'll help shape the systems that support Australia's proposed future high speed rail network. We offer:
- Salary Range **Min $149,636 to Max $168156** plus 15.4% superannuation
- A purpose-driven culture focused on integrity and innovation
- Opportunities to influence national governance and risk strategy
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

How to Apply

As part of your application, you will be required to submit your **Resume** & **Cover Letter** ***outlining why you are suitable for this role a (maximum word limit 500).*** Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email **recruitment@hsra.gov.au**

Application Close at 11:59 pm (AEDT) of Thursday, 16 April 2026

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To Apply

Position Contact	Meera Panicker, 0451503205
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768533

High Speed Rail Authority

Closing Date:Thursday 16 April 2026

Customer, Operations and Place

Job Title	Project Officer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Newcastle NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered 2 days working from home.
Classification	APS Level 6
Position Number	122061
Agency Website	

Job Description

recruitment@hsra.gov.au

Salary range: $99,734 - $111,701 + 15.4% Superannuation

The **Project Officer** works collaboratively across the Customer, Operations and Place division to support the integration of customer, product, transport and precinct planning, property and operational intent throughout the project Development Phase activities. Working in a dynamic environment and responding to the evolving priorities of the project, this role will support strategic team initiatives, coordinate project activities, and support the administrative functions of the team.

This role will contribute to the shared success of the team by identifying areas for continuous improvement, demonstrating initiative around bringing customer, operations and place outcomes to the fore, and applying the HSRA values in the ways we work together.

The Authority is seeking a suitably experienced candidate who has contributed to major projects or infrastructure programs, or held relevant roles within the rail, transport or aviation sector.

Duties

Project Coordination and Delivery

- Coordinate tasks and deliverables across the COP workstream, ensuring alignment with project objectives and timelines.
- Maintain project documentation including schedules, risk registers, action logs, and progress reports.
- Support the implementation of project management methodologies and tools to track milestones and dependencies.

Stakeholder Engagement and Communication

- Liaise with internal teams, external advisers, and government stakeholders to support coordinated delivery.
- Document stakeholder actions, agreements, and ensure outputs are aligned across workstreams.
- Communicate clearly and respectfully, tailoring information to suit technical and non-technical audiences.
- Represent the Authority in meetings and working groups as required.

Governance and Compliance Support

- Support contract administration and maintain documentation in line with procurement and probity standards.
- Monitor compliance with HSRA policies, financial frameworks, and internal governance protocols.
- Assist with secretariat duties including coordination of committee papers and meeting records.

Operational Support and Continuous Improvement

- Contribute to operational efficiency and continuous improvement initiatives across the COP workstream.
- Support integration of station, precinct, and network planning activities with broader transport and land use strategies.
- Assist in reviewing emerging technologies and innovative approaches to improve planning and customer outcomes.

Eligibility

Employment with the Authority is subject to conditions prescribed within the Public Service Act 1999 included:

Citizenship: must be an Australian citizen to be eligible for employment with the Authority.

Qualification: Degree or equivalent working experience.

Pre-Employment Screening: Police check is a mandatory requirement check

Security Clearance: Baseline Clearance

Notes

About High Speed Rail Authority

Australia's High Speed Rail will deliver generations of opportunities for Australian regions, cities and communities – helping connect Australians in faster, smarter and more sustainable ways.

High Speed Rail will bring cities, regions and economic zones within fast, reliable reach of one another, connecting people and places in ways not possible through current infrastructure.

More Australians will be able to live where they want, work where they choose and access opportunities across broader areas.

Our work will deliver enduring benefits, making a big country smaller and turning vast distances into opportunities.

Whether starting your career or bringing experience, you will help build the capability and industries Australia needs for the future.

Why Join Us

At the High Speed Rail Authority, you'll help shape Australia's future high speed rail network.

We offer:

A purpose-driven culture focused on integrity and innovation

• Flexibility, growth, and meaningful work

• Support for relevant learning, training and study assistance for staff's professional development

• 4 weeks annual leave

• 20 days personal/carers leave per annum

• Free annual flu vaccinations

• Fitness passport

• EAP services

Apply

Submit your application via email to **recruitment@hsra.gov.au** by **11:59 pm (AEDT) Wednesday, 16th April 2026**. As part of your application, you will need to provide:

• Your Cover letter addressing how your experience would support HSRA's objectives (750 words maximum)

• Your Resume

• A statement describing why you wish to join High Speed Rail Authority and which HSRA value you align with the most.

For any questions about the role or a copy of the Position Description, please email recruitment@hsra.gov.au with the position title in the subject line.

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768536

High Speed Rail Authority

Closing Date:Sunday 19 April 2026

Stakeholder Engagement & Communications
Stakeholder Engagement & Communications

Job Title	EL2 - Senior Manager, First Nations Engagement (Identified role)
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Newcastle NSW
Salary	$149,636 - $168,156
Future Merit Locations	Sydney, Newcastle
Office Arrangement	On Site;Flexible
Office Arrangement Details	• On-site role with flexible work arrangements
Classification	Executive Level 2
Position Number	00118663
Agency Website	

Job Description

recruitment@hsra.gov.au

This is an Aboriginal Identified position where Aboriginal identity, cultural knowledge or connections are a genuine aspect of the role.

Work Arrangement

- On-site role with flexible work arrangements to balance operational and team needs.
- Regular travel across project locations and offices. Some evening and weekend work will be required to support engagement activities and operational commitments.

About the High Speed Rail Authority

The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia.

The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail.

Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase.

High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero.

More information about the Authority and our work is available at: www.hsra.gov.au .

Primary purpose of the role

The **Senior Manager, First Nations Engagement** leads the strategic design, implementation, and oversight of the Authority's First Nations Engagement stream, embedding cultural heritage, participation, and partnership initiatives across all facets of project delivery. Operating under broad direction, the role will deliver culturally informed strategies that build trust, enable participation and create meaningful outcomes for First Nations communities. The role ensures alignment with national priorities including Closing the Gap and will ensure high-level advice to executives and government, ensuring First Nations perspectives are authentically integrated into policies, programs, and procurement strategies. The incumbent drives compliance with federal frameworks such as the Indigenous Procurement Policy (IPP), while fostering long-term, values-based relationships with First Nations communities, businesses, and representative bodies.

This role is responsible for shaping policy settings, leading multidisciplinary teams, and delivering measurable outcomes in supplier diversity, workforce participation, and cultural heritage protection. The Senior Manager oversees governance, reporting, and risk management functions, ensuring performance is benchmarked against national best practice and aligned with the Authority's social licence commitments. Through strategic leadership, inclusive engagement, and continuous improvement, the role contributes to a culturally respectful, high-performing organisation that delivers meaningful outcomes for First Nations peoples.

Duties

Key Responsibilities

The **Senior Manager, First Nations Engagement** leads the Authority's First Nations Engagement stream, providing strategic direction and oversight of cultural heritage, participation and

partnership initiatives. The role embeds First Nations perspectives into the Authority's strategies, policies, and development and delivery activities, ensuring compliance with federal frameworks and commitments.

Strategy and leadership

- Develop and implement the Authority's First Nations Engagement Framework and Participation Plans.
- Lead the development of the organisations RAP in line with Reconciliation Australia Frameworks.
- Translate Closing the Gap priorities into actionable project initiatives.
- Lead the team in embedding the Authority's engagement principles and meeting social license commitments.
- Shape and implement policies and frameworks that embed First Nations participation across the Authority's programs and procurement.

Engagement and partnerships

- Build and maintain relationships with land councils, First Nations businesses and communities.
- Represent the Authority in forums, briefings and negotiations.
- Lead supplier and business engagement activities that foster diversity, capability and long-term economic opportunities for First Nations communities

Participation and procurement

- Ensure compliance with the IPP and support social procurement and workforce development targets.
- Lead supplier diversity and participation initiatives.
- Influence and oversee procurement strategies that increase First Nations business participation and workforce inclusion.

Governance and reporting

- Provide high-level reports, risk assessments and recommendations to executives and government.
- Oversee performance measurement and continuous improvement in First Nations outcomes.
- Benchmark performance against federal best practice and report on participation outcomes, risks and continuous improvement.

Team leadership

- Lead and manage a team of specialists, providing clear direction, mentoring and professional development to build capability.

Knowledge, Experience and Skills:

We are seeking an experienced and strategic leader who thrives in a high-profile, complex environment and is committed to building meaningful, long-term partnerships with First Nations peoples. This role suits someone who is culturally competent, influential at senior levels, and confident shaping policy and program delivery. The position requires deep knowledge of

engagement and cultural heritage frameworks, the Indigenous Procurement Policy, and the ability to manage politically sensitive issues in line with government expectations.

Qualifications & Knowledge

- Relevant tertiary qualifications in communications, community engagement, public policy, or cultural heritage, or equivalent experience.
- Deep understanding of First Nations engagement principles, cultural heritage frameworks, and the Indigenous Procurement Policy (IPP).
- Awareness of infrastructure planning contexts, governance requirements, and issues affecting Aboriginal and Torres Strait Islander peoples.
- Current Australian Driver's License.

Experience

- Minimum 10 years' experience in First Nations engagement, with extensive leadership in government or large infrastructure projects.
- Demonstrated success influencing policy and program design to embed First Nations participation and cultural heritage protections.
- Proven ability to lead multidisciplinary teams, manage performance, and deliver outcomes across complex, politically sensitive programs.
- Experience building strategic partnerships with land councils, First Nations businesses, and communities to foster trust and long-term collaboration.
- Strong track record in driving supplier diversity and workforce inclusion through procurement and social licence initiatives.
- Skilled in providing high-level advice to executives, Ministers, and senior stakeholders in complex policy environments.

Technical / Role Specific Capabilities

- Advanced communication and engagement skills, including the ability to write persuasive briefs, lead inclusive consultations, and represent the Authority in forums and negotiations.
- Proficiency in Microsoft Office Suite (Word, PowerPoint, Excel) and stakeholder engagement platforms such as Consultation Manager.
- Strong program management capabilities, including oversight of multiple initiatives, benchmarking performance, and ensuring delivery within legislative and policy frameworks.
- Ability to conduct risk assessments, prepare strategic reports, and drive continuous improvement in First Nations outcomes.
- Commitment to professional development and fostering a respectful, inclusive workplace culture through values-based leadership.

Core Capabilities as a leader at the Authority

Communications and Engagement

- Communicates with influence at senior levels, including executives, Ministers and external stakeholders.
- Writes clear, persuasive briefs and reports in plain English.
- Leads culturally respectful and inclusive engagement that builds trust and transparency.

Strategic judgement

- Shapes and sets strategic direction for First Nations engagement and cultural heritage.
- Anticipates risks and provides trusted advice in politically sensitive contexts.
- Exercises integrity, probity and sound judgement in complex policy environments.

Leadership and collaboration

- Lead and develop a high-performing team, setting priorities and providing mentoring.
- Builds strategic partnerships across government, industry and First Nations communities.
- Models values-based leadership and fosters a respectful, inclusive workplace culture.

Program management

- Oversees multiple programs and competing priorities under broad direction.
- Benchmarks outcomes against national best practice and drives continuous improvement.
- Ensures delivery of outcomes within legislative and policy frameworks

Behavioural Indicators

The following behavioural indicators are key attributes that will be required for this role to succeed:

Collaboration

- Work collaboratively within and across teams to support integrated delivery and avoid siloed approaches.
- Seek and be open to new information, perspectives and expertise from others.
- Collaborate on shared initiatives when required.

Adaptability

- Operate effectively in dynamic and evolving environments.
- Adjust team plans and priorities in response to changing project needs or stakeholder expectations.
- Support your team to build resilience to change

Communication

- Share insights, concerns, and ideas constructively to support informed decision-making.
- Communicate openly and consistently within your team and across the broader Authority.

Efficiency

- Promote a culture of efficiency and accountability within your team.
- Be able to prioritise, manage time, optimise resources within your team.
- Monitor team progress and adjust workflows to maintain momentum and ensure outcomes are achieved

Eligibility

Eligibility Requirements

Employment with the Authority is subject to conditions prescribed within the Public Service Act 1999 included:

- **Citizenship:** must be an Australian citizen to be eligible for employment with the Authority.
- **Qualification:** Degree or equivalent working experience.
- **Pre-Employment Screening:** Police check is a mandatory requirement check.
- **Security Clearance:** Baseline Clearance.

Notes

Why Join Us

At the High-Speed Rail Authority, you'll help shape the systems that support Australia's proposed future high speed rail network. We offer:

- A purpose-driven culture focused on integrity and innovation
- Opportunities to influence national governance and risk strategy
- Flexibility, growth, and meaningful work
- Support for relevant learning, training and study assistance for staff's professional development
- 4 weeks annual leave
- 20 days personal/carers leave per annum
- Free annual flu vaccinations
- Fitness passport
- EAP services

How to Apply

As part of your application, you will be required to submit your **Resume and a Cover Letter** (maximum word limit 750) via email to recruitment@hsra.gov.au. Please ensure this document is attached before submitting your application.

For any questions about the role, please email recruitment@hsra.gov.au with the position title in the subject line.

If you have any issues with applying, please email recruitment@hsra.gov.au

Application Close: **Sunday 19 April 2026 at 11:59 pm (AEDT)**

Merit Pool

A merit pool of suitable candidates may be created from this selection process. Suitable candidates placed on the merit pool may be contacted in relation to identical or similar vacancies on an ongoing basis at High Speed Rail Authority, or the broader APS, within 18 months from the start date of this advertisement.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the High Speed Rail Authority

About High Speed Rail Authority The Australian Government is planning a future high speed rail network to connect Brisbane, Sydney, Canberra, Melbourne and regional communities across the east coast of Australia. The High Speed Rail Authority (the Authority), an independent corporate Commonwealth entity governed by an independent board, is leading the development and delivery of High Speed Rail. Line 1, connecting Newcastle to Sydney on a dedicated new railway using trains travelling up to 320km/h, is now in the Development Phase. High Speed Rail will contribute to a number of key Australian Government priorities, including increased economic productivity, new housing options, regional economic and tourism development and contributing to net zero. More information about the Authority and our work is available at: www.hsra.gov.au .

To Apply

Position Contact	HSRA Recruitment Team, recruitment@hsra.gov.au
Agency Recruitment Site	recruitment@hsra.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768422

National Archives of Australia

Closing Date:Sunday 19 April 2026

Access and Public Engagement Aboriginal and Torres Strait Islander Engagement

Job Title	Director, Aboriginal and Torres Strait Islander Engagement
Job Type	Full-Time, Ongoing
Location	Parkes ACT, Sydney NSW
Salary	$147,889 - $160,006
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	32426
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

http://careers.naa.gov.au/cw/en/listing/

National Archives of Australia is seeking an experienced person who has solid applied knowledge and understanding of Aboriginal and Torres Strait Islander peoples, culture and issues affecting peoples in regional and remote areas.

The Access and Public Engagement Branch is the public face of National Archives of Australia (National Archives), delivering research services, examination for the release of records, exhibition, education and public programs, marketing and communications. All programs and activities support our key role of providing an accessible, visible and interpreted national archival collection.

The Aboriginal and Torres Strait Islander Engagement team is responsible for the strategic and operational implementation of National Archives' Aboriginal and Torres Strait Islander initiatives. The team works with business areas across the organisation to support collection management, agency engagement and access and public engagement activities onsite and online. The goal is to enable Aboriginal and Torres Strait Islander peoples to connect to and access the national archival collection and archival services in culturally appropriate ways.

The Director, Aboriginal and Torres Strait Islander Services is responsible for the strategic and operational implementation of National Archives' Aboriginal and Torres Strait Islander initiatives. The successful candidate will develop, deliver and implement initiatives and programs to enable

Aboriginal and Torres Strait Islander peoples to connect to and access the national archival collection, and services; and work with business areas across the organisation on related functions, policies and activities.

Duties

Under broad direction the main duties of the role are to:

· Contribute to National Archives' Strategy 2025-2030 by helping centre First Nations perspectives in our work and improving access to the collection.

· Drive key Aboriginal and Torres Strait Islander community engagement activities nationally, with the goal of connecting First Nations people with the archival collection.

· Drive improvements to current practice that would enable more culturally appropriate access to records of significance, as well as culturally appropriate engagements occurring across the organisation.

· Initiate, build and maintain effective internal and external relationships, with the ability to negotiate and represent the interests of National Archives.

· Oversee Memorandums of Understanding with key bodies to ensure streamlined access to records for members of the Stolen Generations.

· Contribute meaningfully to key groups and committees, including the Council of Australasian Archives and Records Authorities First Nations Special Interest Group and Aboriginal Advisory Committee.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance to negative Vetting 1.

Notes

Requirement: This is an identified position has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. Identified positions are jobs that are open to both Indigenous and non-Indigenous Australians who have:

- an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people; and
- the ability to communicate sensitively and effectively with Indigenous communities.

Qualifications: Relevant tertiary qualifications, experience in administration and project management, archives or cultural heritage collection related fields and/or membership or eligibility for membership of relevant professional associations are highly desirable, but not necessary.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Danniella McGowen, 0418 112 809
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768412

National Film and Sound Archive of Australia

Closing Date:Wednesday 15 April 2026

Curatorial and Accessioning Collection Acquisition Programs

Job Title	Assistant Curator, Deliverables and Offers
Job Type	Full-Time, Ongoing
Location	Acton ACT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	APS Level 5
Position Number	89822
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne. We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Deliverables and Collection Offers team is part of the Curatorial and Accessioning Branch. The team is responsible for the development of the National Audio-Visual Collection through focusing on ongoing agreements, industry relationships, contractual relationships, and established, defined collection development programs.

The Opportunity

The Assistant Curator Deliverables and Offers plays a key role in supporting the Funded Works Deliverables program, the Collection Offers program and the ongoing Backlog processing. These programs bring the NFSA face to face with both the creative industries and the Australian public. The position supports the NFSA in its commitment to developing the Collection through the representation of Aboriginal and Torres Strait Islander peoples, as well as those from culturally and linguistically diverse backgrounds.

The Assistant Curator Deliverables and Offers reports directly to the Curator and works closely with other members of the Deliverables and Offers team.

“Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.”

Duties

Under limited direction, this position is responsible for delivering the following functions:

- In accordance with curatorial and accessioning policy and practices, support acquisition and accessioning programs through:
  - developing targeted acquisition strategies,
  - negotiating lodgement of material,
  - end to end processing of incoming and backlog acquisitions; and
  - developing and maintaining relationships with stakeholders.
- Actively contribute to the management and acquisition of contemporary Australian audiovisual productions through the funded Deliverables program.
- Proactively contribute to the interpretation and presentation of the collection and provide input into collection preservation and access programs.
- Develop and enhance key systems and workflows with emphasis on digital transformation through active contribution to priority development projects.
- Conduct complex research and analysis of collection material to identify strengths and weaknesses in the existing collection and develop targeted acquisition and preservation strategies.
- Develop and update curatorial and accessioning policies, guidelines, and procedures.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated skills and experience working in, and knowledge of, Australia’s audiovisual industries, and/or curatorial and cultural heritage sectors.
2. Demonstrated skills and experience in undertaking complex research and analysis in the curatorial context of acquiring, processing, interpreting and presenting collection material.
3. Demonstrated effective communication skills in negotiation, establishing and maintaining stakeholder relationships, and contributing to the development of policy, guidelines, and procedures.
4. Strong operational and organisational skills, including the ability to undertake tasks with initiative and minimal supervision, manage workflows, and set priorities.
5. Demonstrated ability to deliver results in a collegiate and timely manner as a member of a high performing team.

Eligibility

Desired Skills and Experience

- Library, archive or museum qualifications and/or other relevant tertiary studies.

How to Apply

When applying via our online e-recruitment system, please address the details in the ‘Key Responsibilities’ and ‘Selection Criteria’ by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecuitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (https://apsc.gov.au)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Vick Gwyn, 0262482155
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768537

National Film and Sound Archive of Australia

Closing Date:Sunday 12 April 2026

Collection Preservation Conservation and Collection Management

Job Title	Assistant Registrar, Security
Job Type	Full-Time, Non-Ongoing
Location	Mitchell ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements.
Classification	APS Level 6
Position Number	89474
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

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We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Collection Management team is part of the Conservation & Collection Management section of the Collection Preservation Branch. The team undertake a broad range of operational activities ensuring the National Collection is accessible, audited and stored in accordance with established standards to ensure its preservation for perpetuity.

The Collection Management team comprises two sub-teams: Collection Security, Collection Services and Projects. Collection Security drives collection audit activities including the annual stocktaking program, shelf checks and overdue loans. In addition to these tasks, Collection Security also manages the NFSA storage infrastructure, the Archival Packaging program and provides support for external contractors.

The Opportunity

The Assistant Registrar, Security plays a key role in coordinating the functions of the Collection Security team and the Registration Officer, and reports to the Collections Registrar, Collection Management. They also work closely with the Assistant Registrar, Services and Projects, the Curatorial and Accessioning Section and the Property section.

The role requires a significant depth of audiovisual format knowledge and associated storage requirements, partnered with supervision and administrative skills to strategically contribute to the Collection Management Team and the NFSA's management structure.

Vital to the role is a firm understanding and knowledge of collection storage and archiving practices, collection handling and auditing principles. Proven experience in working with collection management systems and advanced computer skills is also important. Effective time and staff management partnered with excellent communication skills, attention to detail, drive, and a flexible approach to working in a challenging environment are key attributes to achieving the expected outcomes of this role.

Duties

Under limited direction, this position is responsible for delivering the following functions:

- Provide practical leadership and direction to the Collection Management team.
- Understand and work in accordance with the Collection Storage Masterplan and Collection Emergency Response & Recovery Plan.
- Work collaboratively with the Collection Registrar and Head of Conservation and Collection Management.
- Gather, investigate and analyse information from multiple sources to determine best practices in collection management.
- Collaborate with NFSA Curators to manage legacy acquisitions and deselection projects, ensuring their timely processing and completion.
- Initiate and develop Collection Security team activities, strategies and workplans building upon collection management best practice and NFSA procedures.
- Coordinate freight logistics.
- Provide training, mentoring and collection management advice to NFSA staff and external clients.
- Operate effectively as a team member and team leader, actively listening to colleagues, drawing on team strengths and providing prompt professional feedback.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Proven ability to lead, motivate and support a team to achieve performance targets and deliver on expected outcomes.
2. Proven experience in applying curatorial principles and collection management practices to workflows, systems and processes.
3. Proven ability to analyse data, identify problems or issues and identify solutions.

4. Highly developed time management and organisational skills with a proven ability to manage periods of high demand.
5. Proven ability to maintain productive working relationships, liaise effectively and negotiate with stakeholders through well -developed verbal, written and interpersonal communication skills.

Eligibility

Desired Skills and Experience

- Experience working with collections in the gallery, library, archive or museum (GLAM) sector.
- Relevant qualifications in cultural heritage management and/or collection management.
- A current forklift licence.

Note:

A current "C" class driver licence is a requirement of this role.

How to Apply

When applying via our online e-recruitment system, please address the details in the ‘Key Responsibilities’ and ‘Selection Criteria’ by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecuitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (https://apsc.gov.au)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Belinda Hunt, 0262482025
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Prime Minister and Cabinet

Vacancy VN-0768374

Aboriginal Hostels Limited

Closing Date:Sunday 19 April 2026

AHL Nationwide
Frontline Servies Hostel Operations

Job Title	Assistant Hostel Managers and Hostel Managers
Job Type	Full-Time;Part-Time;Casual, Ongoing;Non-Ongoing
Location	Tamworth NSW, Cairns QLD, Nhulunbuy NT, Allambie Heights NSW, Sylvania NSW, Leichhardt NSW, Newcastle NSW, Dubbo NSW, Melbourne VIC, Alice Springs NT, Katherine NT, Darwin NT, Tennant Creek NT, Brisbane QLD, Thursday Island QLD, Mackay QLD, Townsville QLD, Mount Isa QLD, Rockhampton QLD, Adelaide SA, Perth WA, Broome WA, South Hedland WA, Kalgoorlie WA
Salary	$79,125 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 4;APS Level 5
Position Number	Multiple
Agency Website	https://www.ahl.gov.au/work

Job Description

Join AHL and make a real difference

At AHL, we're all about connection, care and opportunity. The work is real and so is the impact!

We provide culturally safe, affordable accommodation for First Nations people travelling away from home and for over 50 years, we have been helping change lives across Australia.

You're not just working; you are creating a place where people can feel safe and at home.

With 42 hostels across all states and territories (exc. ACT and TAS), we offer a national footprint. This provides flexibility for employees who may wish to relocate, with opportunities to continue their employment within our network where suitable roles are available.

Our hostels support First Nations people for all kinds of reasons; accommodation, healthcare and education.

You might be welcoming someone after a long day, supporting a young person settling in, or keeping things running so everything feels safe, clean and comfortable. It’s practical, people-focused work where the small things matter!

We are now looking for passionate and enthusiastic people to join us.

What’s in it for me?

- Meaningful work that makes a difference every day
- Supportive, team-focused environment
- Opportunities across Australia
- Career growth and professional development

Duties

We are hiring!

Multiple positions available (full-time, part-time, casual):

- Assistant Hostel Managers (APS4) - keep hostel operations running smoothly
- Roving Assistant Hostel Managers (APS4) - same duties but include travelling between hostels
- Hostel Manager (APS5) - lead teams and make local impact
- Roving Hostel Manager (APS5) - same duties but include travel between hostels

AHL is conducting a national bulk recruitment process to fill positions for teams across the Operations branch in an ongoing and non-ongoing capacity.

This process will be used to establish a merit pool to fill current and future vacancies. The merit pools established from this process will be valid for 18 months.

We’re looking for

People who are:

Passionate about supporting First Nations communities

Great communicator and problem solver

Organised, reliable and a team player

Committed to safety and cultural respect

If you want a role where you can see the difference you make every day, this is it and we want to hear from you!

For more details about the position duties and further information about what we are looking for, please refer to the Position Description.

Eligibility

Prior to engagement:

- Provide evidence of Australian Citizenship.
- Undergo a Satisfactory National Criminal History Check.
- Hold and maintain Working with Children Check in the relevant State or Territory.
- Meet Fitness for Duty requirements.

Notes

How to apply:

1. Complete the Application Form available on our website www.ahl.gov.au/work
2. Email your Resume and completed Application that will include which position/s you wish to apply for and the location/s. This needs to then be sent directly to jobs@ahl.gov.au before Sunday, 19 April 2026.
3. If you have any questions or would like additional information, please email recruitment@ahl.gov.au

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	AHL Recruitment Team, 02 6212 2001 (option 5)
Agency Recruitment Site	

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Prime Minister and Cabinet

Vacancy VN-0768028

Australian Public Service Commission

Closing Date:Wednesday 29 April 2026

Job Title	2027 Data and Digital Cadet Program
Job Type	Full-Time;Part-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - ACT ACT, Various locations - WA WA, Various locations - TAS TAS, Various locations - SA SA, Various locations - NT NT
Salary	$59,000 - $70,000
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	In accordance with employing agency Enterprise Agreement.
Classification	APS Level 2;Cadet APS
Position Number	N/A
Agency Website	https://www.apsc.gov.au/

Job Description

https://apsc.nga.net.au/?AudienceTypeCode=SP

Background

The Australian Public Service Commission (APSC) is the lead agency for the Data and Digital Cadet Program and works, in partnership with the APS Data Profession, APS Digital Profession and APSC Career Pathways to recruit, support and develop data and digital cadets.

The Data and Digital Cadet Program is an Australian Government initiative designed to offer supported study to work pathways for data and digital cadets looking to kick start a career, whist still at university. It is a fresh approach to providing the public service with a pipeline of university educated, educated skilled and capable data and digital talent. The program aims to grow emerging data and digital professionals by providing practical experience and on the job learning to supplement university studies.

Data and digital cadets play a key role in assisting the Australian Public Service (APS) address the critical data and digital skills shortage, build essential data and digital capability and boost employment opportunities in these streams.

About the program

The Data and Digital Cadet Program is for Australian citizens who are currently studying an undergraduate or postgraduate degree in a data or digital related field. By January 2027, you'll have already completed 1 year of data or digital studies at an Australian university, with (at least) one year remaining, in order to be eligible for the program.

As Australian Government employees, data and digital cadets receive support to complete their studies and explore different data or digital careers. Make use of your degree and interests while gaining valuable industry experience, solving problems and making a difference to the Australian community. The Data and Digital Cadet Program offers you the flexibility to balance study and work by allocating specific days for your work responsibilities and other days for study commitments.

While on the Data and Digital Cadet Program, you'll further develop your skills and expertise, get hands on experience and undertake specialised learning to guide your desired career pathway in government. Career coaching and networks provide the opportunity to mix with specialists who will guide you academically and professionally.

We are recruiting for data and digital cadets across all Australian states and territories, with the majority of positions primarily located in Canberra.

Successful applicants will be considered for placement with participating government departments and agencies, and will be matched according to studies, skills, experience and career aspirations.

Benefits

The Data and Digital Cadet Program offers you:

- Meaningful work where you can make a positive impact in people's lives and shape Australia's future.
- Pathway into a diverse career in government.
- Permanent part-time employment while studying and full-time employment when you've completed your degree.
- Competitive starting salary with 15.4% superannuation and excellent employment conditions.
- Flexibility to complete the program over 1 to 3 years (depending on when you finish university).
- Academic allowance for successfully completed units ($800 per unit up to 4 units per semester, capped at 8 units per calendar year).
- Membership to peak industry bodies.
- For more information, and to see the list of participating agencies, check out the APSJOBS Career Pathways website.

Duties

Government organisations have a variety of data and digital roles that help support their core function and business. Data and digital cadets can work in some of these exciting areas:

- AI/Machine learning
- Content design
- Cloud computing
- Cyber security
- Data analytics
- Data engineering
- Data architecture
- Data science
- Delivery management
- Interaction design
- Product management
- Software engineering
- Service design
- Statistics
- User research
- Web development.

Eligibility

To be eligible to apply for the 2027 Data or Digital Cadet Program, you'll:

- Be an Australian citizen (at the time of application)
- Have completed at least the 1st year (or equivalent) of an eligible data or digital degree by January 2026.

We are looking for current university students who are studying in a data or digital-related field and accept a wide range of degrees. Here are some of the degrees that we recommend suitable for the Data and Digital Cadet Program:

Data

- Actuarial studies
- Analytics
- Computer Science
- Data science and mining
- Engineering
- Economics
- Econometrics
- Finance
- Geography
- Mathematics (modelling)
- Psychology
- Physics
- Social Science
- Sociology
- Statistics

Digital

For a full list of the suitable digital degrees, check out the APSJOBS Career Pathways website.

Notes

Government departments and agencies will make employment offers to suitable candidates and may undertake specific pre-employment checks:

- Police checks
- Security clearances
- Organisational suitability assessments

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's cadetship program. A cadetship program is designed to provide university students with employment whilst they complete an appropriate tertiary course leading to a degree required by the agency. Cadetships consist of time spent undertaking both academic study as well as working part-time and as required to complete the specified course of academic study.

About the Australian Public Service Commission

The Australian Public Service Commission (APSC) is a central agency within the Prime Minister and Cabinet portfolio. The Commission supports two statutory office holders: the Australian Public Service Commissioner—who is also agency head—and the Merit Protection Commissioner. Their functions are set out in sections 41(1) and 50(1), respectively, of the Public Service Act 1999. About the Commission The Australian Public Service Commission is a non-corporate Commonwealth entity within the Prime Minister and Cabinet portfolio. Our Statutory responsibilities are detailed in the Public Service Act 1999. The APSC also provides resources to support the Merit Protection Commissioner. We operate under the Public Governance, Performance and Accountability Act 2013. We employ around 350 staff, and have offices in Canberra and Sydney.

To Apply

Position Contact	Supported Pathways Recruitment, pathwaysrecruitment@apsc.gov.au
Agency Recruitment Site	https://apsc.nga.net.au/?AudienceTypeCode=SP

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Prime Minister and Cabinet

Vacancy VN-0768146

Australian Public Service Commission

Closing Date:Sunday 22 March 2026

Pathways
D&I

Job Title	TEST Vacancy Notice Only
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - NT NT, Townsville QLD
Salary	$55,673 - $62,100
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 2
Position Number	Various
Agency Website	https://www.apsc.gov.au/

Job Description

https://apsc.nga.net.au/cp/

Test

Duties

Test

Eligibility

Test

Notes

This vacancy has been nominated for filling within the agency’s cadetship program. A cadetship program is designed to provide university students with employment whilst they complete an appropriate tertiary course leading to a degree required by the agency. Cadetships consist of time spent undertaking both academic study as well as working part-time and as required to complete the specified course of academic study.

About the Australian Public Service Commission

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Minister and Cabinet portfolio. Our Statutory responsibilities are detailed in the Public Service Act 1999. The APSC also provides resources to support the Merit Protection Commissioner. We operate under the Public Governance, Performance and Accountability Act 2013. We employ around 350 staff, and have offices in Canberra and Sydney.

To Apply

Position Contact	pathwaysrecruitment@apsc.gov.au, pathwaysrecruitment@apsc.gov.au
Agency Recruitment Site	https://apsc.nga.net.au/cp/

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Prime Minister and Cabinet

Vacancy VN-0768347

Australian Public Service Commission

Closing Date:Sunday 12 April 2026

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$89,463 - $97,837
Future Merit Locations	Various locations - ACT, Parkes
Office Arrangement	On Site
Office Arrangement Details	On site only
Classification	APS Level 5
Position Number	2026_20
Agency Website	https://www.apsc.gov.au/

Job Description *https://apsc.nga.net.au/?jati=8F947C48-7E74-9DEE-E6A0-ECC4D29C53EB*

About the Commission

The Australian Public Service Commission (the APSC) is a medium sized agency within the portfolio of the Department of the Prime Minister and Cabinet. Our purpose is to steward the Australian Public Service as custodians of public service integrity, workforce management and capability. Our vision is for a trusted and contemporary Australian Public Service that delivers for Government and for Australia.

Our statutory responsibilities and commitment to change provides the opportunity to work on exciting and engaging projects and programs whilst supporting our internal priorities.

The Commission's key activities align with its established priorities and legislative responsibilities. These are set out in our updated 2025-29 Corporate Plan:

- Promote and uphold the high standards of integrity and conduct within the APS
- Lead and support the development of quality APS workforce management policy
- Build APS capability and leadership for the future

You can learn more about the APSC by visiting https://www.apsc.gov.au/about-us.

Duties

The APSC is seeking motivated and proactive individuals to provide high-level administrative and executive support to Senior Executive Service (SES) officers and their respective teams.

The roles are based in Canberra and the incumbent/s will work onsite in the offices at the Treasury Building, Parkes Place West, Parkes, ACT.

The role of an Executive Assistant is an exciting, fast-paced position that is critical to the smooth operation of the APSC. The Executive Assistant is accountable under limited direction to perform and achieve moderate to complex administrative support work within an integrated workforce.

The Executive Assistant will be accountable for organising workflow and making decisions using initiative and judgement. The incumbent will recognise issues, develop solutions and anticipate and respond to the needs of the SES Officers and Branches they are working with.

The Executive Assistant role requires a very high-level of professionalism and discretion in dealing with sensitive and/or confidential matters. Similarly, you must have a demonstrated commitment to the highest ethical standards and commitment to working in accordance with the APS Values, Code of Conduct and APS Employment Principles.

You will be accountable to contribute towards ongoing self-improvement and professional development to excel in, and further develop your career.

As an APS 5 Executive Assistant you will undertake a wide variety of duties related to supporting our work, including:

- Perform ‘front of office’ support functions, including greeting and escorting visitors, answering phone calls, emails and general correspondence.
- Manage the diary to schedule internal and external meetings for SES officers.
- Create and maintain effective file management through an electronic records management system (Share+).
- Coordinate responses to Executive and parliamentary requests including managing workflows for the group through the Parliamentary Document Management System (PDMS).
- Prepare briefing packs, reports and papers for committees, including Senate Estimates.
- Collate and follow-up information and tracking of high-volume activity to ensure deadlines are met.
- Assist with providing executive and administrative assistance to senior executives, including finance and travel support, and the acquittal of credit cards.
- Other administrative support as required.

Eligibility

For detailed information about this role including what to include in your application, please refer to the downloadable Candidate Information Pack below.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) or, in limited circumstances, in the process of obtaining citizenship.

Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated. All Commission staff are required to have a minimum Baseline security clearance prior to commencement.

Successful applicants will be required to undergo a mandatory National Criminal History check as part of the pre-employment eligibility checks.

The Australian Public Service Commission is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature aged employees and carers.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Public Service Commission

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To Apply

Position Contact	Laura Sawers, (02) 6202 3704
Agency Recruitment Site	https://apsc.nga.net.au/?jati=8F947C48-7E74-9DEE-E6A0-ECC4D29C53

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Prime Minister and Cabinet

Vacancy VN-0768395

Australian Public Service Commission

Closing Date:Sunday 19 April 2026

Job Title	ICT Operations Lead
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	$101,855 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Office and flexible work arrangements will be negotiated with the successful candidate
Classification	APS Level 6
Position Number	2026_21
Agency Website	https://www.apsc.gov.au/

Job Description

https://apsc.nga.net.au/?jati=5DC98EFC-6438-86FD-88E8-ECC4D40CD7BF

About the Branch

Enabling Services supports the Commission to fulfil its purpose of being a valued, credible and trusted partner to the APS.

The Branch provides strategic and operational services to ensure the efficient work of the Commission. They lead and support a culture of continuous improvement, with innovative approaches to business processes that are fit for purpose, create value and improve productivity across the Commission.

The Branch ensures efficient corporate services within the Commission and consists of the following teams: People, Property and Security; Information Technology and Procurement; Info, Data and AI; Governance, Risk and Parliamentary, and Finance.

Duties

Reporting to the Assistant Director – ICT Strategy, Operations & Service Delivery, the APS6 ICT Operations Lead manages day-to-day ICT operational delivery, with responsibility for onboarding/offboarding, security clearance administration, asset and licence lifecycle, and service performance reporting. The role supervises junior staff, drives service improvement using ITSM

practices, coordinates major incidents and problem management, and ensures Standard Operating Procedures and controls align with PSPF/ISM requirements.

Key Responsibilities

To succeed in this role you will:

- Plan and oversee ICT onboarding/offboarding ensuring timely day-1 readiness and secure exits.
- Lead security clearance management (sponsorships, tracking, auditing, reporting, invoicing) and liaison with the Commission's Shared Service Provider.
- Supervise staff; set work plans, coach and quality-assure outputs.
- Manage Service Desk Workflows, Onsite support and operational SLA performance.
- Coordinate major incidents and drive problem management and RCA follow-ups in conjunction with relevant Assistant Directors, depending on incident type.
- Oversee user access administration under PSPF/ISM aligned SOPs; escalate exceptions.
- Manage asset lifecycle (stocktakes, disposals, reconciliations) and SaaS licence hygiene.
- Maintain operational SOPs, runbooks, knowledge articles and deliver training refreshers.
- Produce dashboards and reports on service, clearances, assets and risks for governance.
- Identify and implemented continuous improvement opportunities.

Key Capabilities

Key capabilities required include:

- Strong ITSM operational leadership with excellent coordination and follow-through.
- Knowledge of onboarding/offboarding access control basics and clearance processes.
- Data-driven approach to SLAs, reporting and service improvement.
- Clear, confident communication with stakeholders and vendors.
- People leadership – coaching, feedback, and quality management.
- Understanding of PSPF/ISM operational controls.

Eligibility

For detailed information about this role including what to include in your application, please refer to the downloadable Candidate Information Pack below.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) or, in limited circumstances, in the process of obtaining citizenship.

Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated. All Commission staff are required to have a minimum Baseline security clearance prior to commencement.

Successful applicants will be required to undergo a mandatory National Criminal History check as part of the pre-employment eligibility checks.

The Australian Public Service Commission is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature aged employees and carers.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Public Service Commission

The Australian Public Service Commission (APSC) is a central agency within the Prime Minister and Cabinet portfolio. The Commission supports two statutory office holders: the Australian Public Service Commissioner—who is also agency head—and the Merit Protection Commissioner. Their functions are set out in sections 41(1) and 50(1), respectively, of the Public Service Act 1999. About the Commission The Australian Public Service Commission is a non-corporate Commonwealth entity within the Prime Minister and Cabinet portfolio. Our Statutory responsibilities are detailed in the Public Service Act 1999. The APSC also provides resources to support the Merit Protection Commissioner. We operate under the Public Governance, Performance and Accountability Act 2013. We employ around 350 staff, and have offices in Canberra and Sydney.

To Apply

Position Contact	Bernadette Van Heuzen, 02 6113 6270
Agency Recruitment Site	https://apsc.nga.net.au/?jati=5DC98EFC-6438-86FD-88E8-ECC4D40CD

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Prime Minister and Cabinet

Vacancy VN-0768398

Australian Public Service Commission

Closing Date:Sunday 19 April 2026

Job Title	ICT Strategy, Operations & Service Delivery
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT
Salary	$123,996 - $142,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Office and flexible work arrangements will be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	2026_22
Agency Website	https://www.apsc.gov.au/

Job Description

https://apsc.nga.net.au/?jati=A37EA69B-C2F7-33D6-8F65-ECC4D406074A

About the Branch

Enabling Services supports the Commission to fulfil its purpose of being a valued, credible and trusted partner to the APS.

The Branch provides strategic and operational services to ensure the efficient work of the Commission. They lead and support a culture of continuous improvement, with innovative approaches to business processes that are fit for purpose, create value and improve productivity across the Commission.

The Branch ensures efficient corporate services within the Commission and consists of the following teams: People, Property and Security; Information Technology and Procurement; Info, Data and AI; Governance, Risk and Parliamentary, and Finance.

Duties

The Assistant Director – ICT Strategy, Operations & Service Delivery is a key leadership position within the IT Services and Procurement Team, part of the Enabling Services Group. Reporting to the Chief Information Officer (CIO), the role leads ICT strategy execution, oversees ICT operational service delivery and manages relationships with internal and external ICT service providers. The role aligns ICT operations with organisational objectives, manages day-to-day ICT services, and contributes to governance, planning and transformation initiatives. It also leads ICT service workflows, enterprise SaaS platforms, business continuity arrangements, asset management and vendor/contract management across ICT services, including shared services, SaaS and cloud environments. The role is accountable for assurance of shared ICT services, including performance, security and compliance outcomes, and for escalation of risks where shared-service arrangements do not meet Commission requirements.

Key Responsibilities

To succeed in this role you will:

- Partner with the CIO on ICT Strategy, governance and capability uplift initiatives.
- Lead ICT strategy execution, ensuring alignment with APSC objectives and whole-of-government directions.
- Oversee ICT operational service delivery (Service Desk workflows, incident/problem resolution and prioritised VIP support) including leadership of ICT service incidents and customer impact management.
- Drive digital transformation and ICT-enabled change across the Commission.
- Monitor ICT performance, develop dashboards and escalate risks as required.
- Own and manage relationships and obligations with ICT providers, under contracts and Memoranda of Understanding (MOU’s), including performance monitoring against SLAs and reporting obligations.
- Administer enterprise SaaS platforms (e.g., GovTeams, Miro)
- Oversee IT procurement and contract management, to support licence renewals, ICT asset lifecycle management and Commission-wide IT services.
- Maintain ICT operational policies, Standard Operating Procedures (SOPs) and business continuity/disaster recovery frameworks including ownership of operational risks and escalation to the CIO where residual risks remain.
- Ensure PSPF/ISM compliance in ICT operations, including personnel and physical security controls through operational policy, assurance activities and advice from the Assistant Director, Cloud Services & Security Operations.
- Support ICT-related change management, communication and training activities.
- Prepare high-quality reports, briefs, and meeting minutes to support governance and decision-making.
- Identify opportunities for continuous improvement and innovation by acting as the primary interface for business areas for service prioritisation and demand management.
- Mentor and develop staff, fostering a collaborative, high-performing culture.

- Contribute to ICT projects and respond to ad hoc requests as required.

Key Capabilities

Key capabilities required include:

- Strategic thinking with the ability to align ICT strategy, operations and service delivery with agency objectives.
- Strong technical, commercial and strategic acumen with a commitment to continuous improvement.
- Excellent organisational and leadership skills in a dynamic and evolving ICT environment.
- Strong stakeholder engagement and ability to provide clear, impartial advice.
- High-quality communication skills, including explaining technical concepts to non-technical audiences.
- Adaptability and change leadership in complex ICT and security contexts.

Eligibility

For detailed information about this role including what to include in your application, please refer to the downloadable Candidate Information Pack below.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) or, in limited circumstances, in the process of obtaining citizenship.

Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated. All Commission staff are required to have a minimum Baseline security clearance prior to commencement.

Successful applicants will be required to undergo a mandatory National Criminal History check as part of the pre-employment eligibility checks.

The Australian Public Service Commission is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature aged employees and carers.

Notes

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To Apply

Position Contact	Bernadette Van Heuzen, 02 6113 6270
Agency Recruitment Site	https://apsc.nga.net.au/?jati=A37EA69B-C2F7-33D6-8F65-ECC4D40607

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Prime Minister and Cabinet

Vacancy VN-0768420

Australian Public Service Commission

Closing Date:Sunday 19 April 2026

Job Title	Assistant Director, Property Services
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$123,996 - $142,116
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	Role is required to be performed onsite, with the occasional work from home in accordance with the Commission's 2024-2027 EA
Classification	Executive Level 1
Position Number	2026_26
Agency Website	https://www.apsc.gov.au/

Job Description

https://apsc.nga.net.au/?jati=345BB0A4-9D6E-8B81-C217-ECC4D62702AB

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The Branch provides strategic and operational services to ensure the efficient work of the Commission. They lead and support a culture of continuous improvement, with innovative approaches to business processes that are fit for purpose, create value and improve productivity across the Commission.

The Branch ensures efficient corporate services within the Commission and consists of the following teams: People, Property and Security; Information Technology and Procurement; Governance, Risk and Parliamentary, and Finance.

Duties

The Assistant Director, Property Services, applies a broad degree of property services, knowledge and expertise to plan, organise and lead the Property Services function. They are the responsible manager for the effective and efficient contract management of the WOAG Property Services via our provider (Cushman and Wakefield).

The Assistant Director will ensure effective management of physical access (EACS and ID Cards) security systems and processes, coordination of fire wardens, procurement of goods and services and delivery of minor property refurbishment projects.

The Assistant Director applies broad knowledge and experience to provide professional leadership in a wide variety of activities and provides recommendations and high-level advice to senior leadership on specific property management issues.

The Assistant Director will set priorities, manage workflows, allocate resources, and develops strategies and practices to enhance property business outcomes. They apply knowledge to manage the resolution of complex and/or sensitive property management issues, using judgement to make sound and defensible decisions.

The Assistant Director will make a significant contribution to the development and implementation of policies, procedures, and strategies to implement change and manage ambiguity in the property portfolio. They develop and manage a range of stakeholder relationships and promote the agency's business objectives through key strategic relationships with a range of stakeholders and suppliers.

Eligibility

For detailed information about this role including what to include in your application, please refer to the downloadable Candidate Information Pack below.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) or, in limited circumstances, in the process of obtaining citizenship.

Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated. All Commission staff are required to have a minimum Baseline security clearance prior to commencement.

Successful applicants will be required to undergo a mandatory National Criminal History check as part of the pre-employment eligibility checks.

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Notes

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To Apply

Position Contact	Mitch Cadden, 02 8239 5318
Agency Recruitment Site	https://apsc.nga.net.au/?jati=345BB0A4-9D6E-8B81-C217-ECC4D62702

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Prime Minister and Cabinet

Vacancy VN-0768468

Department of the Prime Minister and Cabinet

Closing Date:Wednesday 22 April 2026

Defence and Veterans' Service Commission
Inquiries and Legal Legal

Job Title	Lawyer, Inquiries and Legal - Defence and Veterans' Service Commission
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$101,657 - $114,239
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 6
Position Number	PMC/2026/030
Agency Website	

Job Description

https://dpmc.nga.net.au/cp/?AudienceType

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner’s independent oversight of wide-ranging reforms across the Defence and veteran ecosystem now and into the future.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion. A key focus of the DVSC’s work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants can familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

We are seeking an experienced and enthusiastic Lawyer with a minimum of 2 years' relevant post-admission legal experience to join our small General Counsel team to advise on a range of legal matters, working in a dynamic and cohesive environment.

Working under direction from the General Counsel, you will use your professional knowledge and experience to contribute to the delivery of the team's services by providing high-quality legal advice and assistance on a range of inquiry-related, government and corporate legal matters.

The role would include provision of advice on a breadth of matters including privacy, Freedom of Information (FOI) and Public Interest Disclosure (PID) law, administrative law and the Commonwealth's governance, risk management and financial frameworks. It will also require the capacity to acquire quickly a thorough knowledge of the Commission's enabling legislation and the Commissioner's functions, including in relation to the conduct of inquiries. You will actively manage competing requests and demands and invest in knowledge sharing. You will also work collaboratively with stakeholders, proactively contribute to process improvement and behave with integrity, enabling you to build trust and communicate with influence.

In this position you will:

- Assist the Senior Lawyer and General Counsel in the provision of accurate, practical and timely legal advice on a range of matters, including corporate, administrative and matters relating to the Commission's inquiry functions.
- Manage issues surrounding the collection, management, use and disclosure of personal information and protected information under the Commission's enabling legislation and the Privacy Act.
- Provide advice and assistance in relation to FOI and PID matters.
- Draft and review Commission policies, procedures, forms, resource materials, contracts and other legal documents for internal and external use or publication.

Duties

What you will bring

The occupant of this role demonstrates integrity, independence and compassion while delivering the work of the Commission and has:

- The ability to manage sensitive and confidential matters with integrity and discretion
- Strong legal research, analysis and advisory skills
- Excellent written and verbal communication skills, including the ability to prepare reports and legal documents
- Strong stakeholder engagement and negotiation skills
- Demonstrated expertise including in Freedom of Information (FOI), Public Interest Disclosure (PID) and administrative law (or the ability to quickly acquire it)
- Capacity to manage competing priorities and deliver results under pressure.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all

Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Kim Williams, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceType

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Prime Minister and Cabinet

Vacancy VN-0768492

Department of the Prime Minister and Cabinet

Closing Date:Monday 27 April 2026

Defence and Veterans' Service Commission
Research and Analysis

Job Title	Assistant Director, Research and Analysis - Defence and Veterans' Service Commission
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$130,638 - $148,889
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 1
Position Number	PMC/2026/034
Agency Website	

Job Description

https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

About the Defence and Veterans' Service Commission

The Defence and Veterans' Service Commission (DVSC) provides independent oversight and evidence-based advice to government on reforms to improve suicide prevention and wellbeing outcomes for serving and ex-serving Australian Defence Force (ADF) members.

The Australian Government established the DVSC as a new Non-corporate Commonwealth Entity (NCE) on 29 September 2025 in response to the key recommendation of the Final Report of the Royal Commission into Defence and Veteran Suicide.

Key functions of the DVSC include:

- monitoring, inquiring and reporting on issues relevant to suicide and suicidality for serving and ex-serving ADF members
- monitoring, inquiring and reporting on the implementation of the Government's response to the recommendations of the Defence and Veteran Suicide Royal Commission
- improving supports for serving and ex-serving ADF members

- working with coroners to understand issues contributing to Defence and veteran deaths by suicide, and
- promoting an understanding of suicide risks and wellbeing for Defence members and veterans, including through engaging with people with lived experience.

Working at the DVSC

As a new agency, the DVSC is now recruiting staff and capabilities and will continue to do so over the coming year. You have an opportunity to join us now where your expertise can help influence and shape our strategy in support of the Commissioner's independent oversight of wide-ranging reforms across the Defence and veteran ecosystem.

We are looking to recruit high performing and dedicated staff with a range of capabilities, who demonstrate integrity, independence and compassion.

A key focus of the DVSC's work is the prevention of suicide and suicidality. While the DVSC has a proactive wellbeing program, applicants are encouraged to consider their personal circumstances when applying for this role. Applicants should familiarise themselves with the findings and recommendations of the Final Report of the Royal Commission into Defence and Veteran Suicide for further information.

The DVSC is an independent agency. We are currently physically located in Canberra, within the Department of the Prime Minister and Cabinet under a shared service arrangement. While we transition our employment framework, the successful candidate may be on-boarded via the Department of the Prime Minister and Cabinet and subsequently transitioned to the DVSC.

Employment with the DVSC is offered under the Public Service (Terms and Conditions of Employment) (Defence and Veterans' Service Commission) Determination 2025.

About the Role

The Assistant Director, Research and Analysis, will work as a part of a small team to support the Director to develop the agency's strategic research and analysis capability. The Assistant Director will help to shape a centralised capability to support the provision of accurate, well-researched, evidence-based information to the Commissioner and other line areas in the DVSC for the inquiry, oversight, evaluation, reporting, corporate and promotion of suicide prevention functions.

Located in the Chief Operating Officer functional line of the DVSC, the Assistant Director will work collegiately with senior leadership and staff across the DVSC as a central enabling capability. The Assistant Director will also assist in engaging with a broad range of Commonwealth agencies and external stakeholders to gather information and data.

The Assistant Director will play a key role in the collation, analysis and management of relevant research and data relating to Defence and veteran suicide prevention and wellbeing outcomes to inform the DVSC's work. This will be drawn from a range of sources including qualitative and quantitative data, literature, lived experience, reports from government agencies and jurisdictions, and other data holdings in the Defence and veteran ecosystem. The Assistant Director will also supervise junior APS staff.

Duties

What you will bring

The occupant of this role demonstrates integrity, independence and compassion while delivering the work of the Commission and:

- Demonstrated strategic thinking and problem-solving skills, with the ability to research, analyse and report on information from a range of sources to support the delivery of statutory functions of the Commissioner and the DVSC.
- Sound understanding of data analysis and data management, or ability to quickly acquire it.
- Well-developed written communication skills, including the ability to prepare clear and well-structured reports, correspondence, and briefing materials tailored to the intended audience.
- Well-developed stakeholder engagement skills, with the ability to engage effectively across government and with non-government stakeholders.
- A high level of personal integrity, professionalism, and commitment to the APS Code of Conduct and APS Values, with the ability to uphold the DVSC's independence and impartiality.
- Demonstrated leadership skills, including the ability to manage, develop and motivate staff, and to work effectively with other DVSC capability areas.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
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Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

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To Apply

Position Contact	Recruitment DVSC, n/a
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0768418

Northern Land Council

Closing Date:Sunday 26 April 2026

Job Title	People and Culture Manager
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	-
Future Merit Locations	Darwin
Office Arrangement	On Site
Office Arrangement Details	On site and regional
Classification	
Position Number	CP02
Agency Website	www.nlc.org.au

Job Description

https://jobs.nlc.org.au/job-details/query/People+and+Culture+Manager/in/Australia/9719263/

- **Location:** Darwin
- **Status:** Full-time – Ongoing

Lead the people strategy of one of Australia's most impactful statutory organisations. As People and Culture Manager at the Northern Land Council, you will shape workforce direction, influence executive decision-making and drive culturally strong, high-performing teams—supporting work that directly impacts Aboriginal communities across the Top End.

Duties

About the Role

This is a pivotal executive leadership opportunity to shape the workforce of one of Australia's most influential statutory organisations.

As the People and Culture Manager, you will lead a diverse and high-performing portfolio spanning workforce strategy, industrial relations, recruitment, payroll governance and WHS. Reporting to the General Manager Corporate Services, you will provide enterprise-level advice

and drive integrated people strategies that support the Northern Land Council's mission and operational priorities.

Operating in a complex, geographically dispersed and culturally rich environment, you will work at both strategic and operational levels—guiding organisational design, strengthening workforce capability, and ensuring culturally safe, fair and compliant employment practices.

This role presents a unique leadership challenge: balancing legislative compliance, workforce reform, and service delivery across remote contexts while supporting an organisation with significant cultural, social and economic impact.

Eligibility

What you will Bring:

You are an experienced senior People and Culture leader who has successfully operated at an enterprise level within complex, multi-disciplinary organisations. You bring a strong track record of delivering workforce strategy, leading organisational change and navigating industrial relations environments with confidence and credibility.

You are comfortable operating in environments that require both strategic oversight and hands-on leadership, and you bring the judgement and influence required to support executive decision-making. Importantly, you demonstrate a genuine commitment to culturally safe practice and understand the importance of embedding this into workforce systems, leadership approaches and organisational culture.

In addition to this, you will have: -

- Demonstrated senior leadership experience across People & Culture / HR functions in complex, multi-site or regional organisations
- Proven experience leading workforce reform, organisational design or capability uplift initiatives
- Strong expertise in industrial relations within unionised and/or public sector environments
- Demonstrated ability to lead multidisciplinary teams and deliver outcomes through others
- Strong working knowledge of employment, industrial and WHS legislative frameworks, and their practical application to organisational compliance and risk management

For a full copy of the Position Description refer to the link provided below.

What's in it for you?

This is a career-defining opportunity to influence workforce strategy at scale within a purpose-driven organisation. Your work will directly contribute to strengthening the capability of an organisation that delivers meaningful outcomes for Aboriginal people across the Northern Territory.

You will operate as a trusted advisor at the executive level, with the autonomy to shape strategy, influence organisational direction and lead a capable and established People and Culture function through its next phase of maturity.

We offer:

- A base salary of $170,000 Negotiable dependent on Experience plus 15% superannuation
- Salary sacrificing up to $15,900 + Meal Entertainment and Holiday Accommodation benefit up to $2,650 per year.
- Other benefits include:
    - Generous leave provisions 5 weeks annual leave, leaving loading, 18 days personal leave;
    - Paid Christmas close down;

Interested applicants should send a copy of their CV along with a cover letter outlining why you are interested in this position and what relevant skills and expertise you will bring to this role?

If you have any further enquiries, please contact Irfan Baht – 0488 072 117

Applications Close: Sunday 26 April 2026

NLC reserves the right to interview suitable candidates before the closing date.

Lived experienced is an important part of what we do, so suitably qualified Aboriginal and Torres Strait Islander People are encouraged to apply for this role.

About the NLC

The Northern Land Council (NLC) is an independent statutory authority of the Commonwealth. The NLC is established under the Aboriginal Land Rights Act (NT) 1976 and its purpose is to serve its constituents who are Traditional Owners (TOs) and other Aboriginal people living in their region. Cultural knowledge and lived experience are central to the work that we do here at NLC. We are committed to enhancing Aboriginal peoples social, political and economic participation by supporting their aspirations and amplifying their voices on a range of issues impacting on their lands, seas, culture and communities.

Notes

What’s in it for you?

This is a career-defining opportunity to influence workforce strategy at scale within a purpose-driven organisation. Your work will directly contribute to strengthening the capability of an organisation that delivers meaningful outcomes for Aboriginal people across the Northern Territory.

You will operate as a trusted advisor at the executive level, with the autonomy to shape strategy, influence organisational direction and lead a capable and established People and Culture function through its next phase of maturity.

We offer:

- A base salary of $170,000 Negotiable dependent on Experience plus 15% superannuation
- Salary sacrificing up to $15,900 + Meal Entertainment and Holiday Accommodation benefit up to $2,650 per year.
- Other benefits include:
  - Generous leave provisions 5 weeks annual leave, leaving loading, 18 days personal leave;
  - Paid Christmas close down;

Interested applicants should send a copy of their CV along with a cover letter outlining why you are interested in this position and what relevant skills and expertise you will bring to this role?

If you have any further enquiries, please contact Irfan Baht – 0488 072 117

Applications Close: Sunday 19 April 2026

NLC reserves the right to interview suitable candidates before the closing date.

Lived experienced is an important part of what we do, so suitably qualified Aboriginal and Torres Strait Islander People are encouraged to apply for this role.

About the NLC

The Northern Land Council (NLC) is an independent statutory authority of the Commonwealth. The NLC is established under the Aboriginal Land Rights Act (NT) 1976 and its purpose is to serve its constituents who are Traditional Owners (TOs) and other Aboriginal people living in their region. Cultural knowledge and lived experience are central to the work that we do here at NLC. We are committed to enhancing Aboriginal peoples social, political and economic participation by supporting their aspirations and amplifying their voices on a range of issues impacting on their lands, seas, culture and communities.

About the Northern Land Council

To Apply

Position Contact	Irfan Baht, 0488 072 117
Agency Recruitment Site	https://jobs.nlc.org.au/job-details/query/People+and+Culture+Manager/in

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0768342

Services Australia

Closing Date:Sunday 26 April 2026

Various

Job Title	Aurora Neuroinclusion Program - Affirmative Measures (Disability – autism spectrum disorder/condition or attention deficit/hyperactivity disorder)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	$79,322 - $113,242
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements will be negotiated with the successful candidate
Classification	APS Level 4;APS Level 6
Position Number	Aurora Neuroinclusion Program
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description

https://www.servicesaustralia.gov.au/aurora-neuroinclusion-program?context=22

Services Australia will be using the Aurora Neuroinclusion Program to attract, assess and place work ready candidates with autism spectrum disorder/condition or attention deficit/hyperactivity disorder (ADHD) into specialised roles across the agency.

Aurora recognises the unique skills and talents neurodivergent people can bring to work. It seeks to improve career outcomes and provides professional development and work experience by providing a gateway to the Australian Public Service.

About the program

The Aurora Neuroinclusion Program design uses non-traditional recruitment methods to help to find talented neurodivergent jobseekers/candidates looking for a career.

The assessment process is tailored specifically to neurodivergent people to accurately identify and match candidates with specific skillsets needed by our business areas. There are no interviews or psychometric tests. The Program uses practical training exercises and an assessment centre environment to identify and match candidate skills to roles. Each candidate is assessed and evaluated against activities in a range of scenarios and competency-based assessments.

Aurora offers:

- An inclusive recruitment process that allows candidates to demonstrate their skills and abilities
- non-ongoing and ongoing employment with a competitive salary and working conditions
- formal learning and development and on the job training
- a dedicated neurodiversity coach and agency relationship manager.

Duties

Positions in Adelaide, SA

Available roles

- Project Support Officer (APS4) - non-ongoing
- Senior Data Engineer (APS6) - ongoing

Eligibility

To participate in the program applicants must be:

- aged 18 years or older
- have a diagnosis of autism spectrum disorder/condition including autistic disorder, Asperger's syndrome, childhood disintegrative disorder, pervasive development disorder - not otherwise specified (PDD-NOS), or attention deficit/hyperactivity disorder (ADHD)
- have proof of Australian Citizenship
- be able to participate in a 2-week assessment phase
- applicants must be able to pass an Australian Government Security Clearance.

Successful Applicants will undergo a pre-employment screening process. This will include a police history check, a past employment and referee check and disclosure of medical information.

Notes

These vacancies are open only to people with a specific type of disability - autism spectrum disorder/condition or ADHD.

Successful applicants will be required to provide evidence of autism spectrum disorder/condition or ADHD diagnosis, with consideration of the DSM-5 autism diagnostic criteria. For example, it can be the full diagnostic report, or a redacted section of the report that states autism spectrum disorder/condition or ADHD as a diagnosis, or a letter from a Psychologist, Psychiatrist or GP confirming a diagnosis of autism spectrum disorder/condition, or ADHD. It could also be information confirming your diagnosis from a supporting agency such as the NDIS or a Disability Employment Services Provider.

A merit pool will be established and used to fill similar non-ongoing and ongoing vacancies at these levels in this location. This merit pool will be valid for 18 months from the date these roles were advertised.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia’s largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It’s rare you find a job that provides such a direct link to the community’ 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Employ for Ability, For further information click Apply Now
Agency Recruitment Site	https://www.servicesaustralia.gov.au/aurora-neuroinclusion-program?con

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Social Services

Vacancy VN-0768470

National Disability Insurance Agency

Closing Date:Thursday 23 April 2026

Service Delivery Group
SA, WA, NT and Remote Division

Job Title	Participant Support Officer, Planner Local Community Connector - Affirmative Measures Disability
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - NT NT, Various locations in WA WA, Various locations - NSW NSW, Various locations - SA SA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be available dependent on business requirements
Classification	APS Level 3;APS Level 4;APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple roles are available at the APS3, APS4 and APS5 levels, including:

- **Planner**
- **Participant Support Officer**
- **Local Community Connector**

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.
- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration**: Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills**: Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies.
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered.**
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	TriState Recruitment Team, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768502

National Disability Insurance Agency

Closing Date:Thursday 16 April 2026

VIC TAS Regional Services
VIC TAS Regional Services Tasmania

Job Title	APS4 Planner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Devonport TAS
Salary	$79,346 - $88,070
Future Merit Locations	Devonport
Office Arrangement	On Site;Flexible
Office Arrangement Details	Negotiable upon commencement
Classification	APS Level 4
Position Number	0350_05/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

*General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

We have a fantastic opportunity for an APS4 Planner to join our VIC TAS Regional Services Team. The APS4 Planner is a team membership position within the NDIA that provides operational and administrative support.

This role will have a considerable level of contact with internal and external stakeholders and will be required to communicate with and provide advice on a range of service delivery matters to resolve moderately complex enquiries.

Duties

As an APS4 Planner your responsibilities will include:

- Using policies, practice guidance and legislation to make funding decisions in relation to participant plans
- Liaising with key stakeholders including Partners in the Community to deliver services to participants
- Contributing to the achievement of key performance indicators, including planning targets

Eligibility

To join our team, you will have:

- Experience in the disability and/or allied health sector would be desirable; however, it is not essential
- Outstanding communication and interpersonal skills
- Flexibility – being able to get the job done and adapt to changing environments and new challenges
- High standards of professionalism, integrity, and ethical behaviour

Notes

This role will be performed from **Devonport, TAS *only***. Other remote working locations will ***not*** be considered. If an order of merit is established, the role will ***only*** be available in **Devonport, TAS**.

We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the National Disability Insurance Agency

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libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Maggie Stewart, N/A
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768506

National Disability Insurance Agency

Closing Date:Thursday 23 April 2026

Service Delivery Branch
SA, WA, NT and Remote

Job Title	Participant Support Officer, Planner, Local Community Connector - Affirmative Measures First Nations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - NT NT, Various locations - SA SA, Various locations - WA WA, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered dependent on buisness needs.
Classification	APS Level 3;APS Level 4;APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple Service Delivery roles are available at the APS3, APS4 and APS5 levels, including:

- **Planner**
- **Participant Support Officer**
- **Local Community Connector**

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.

- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration**: Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills**: Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered.**
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

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About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Tri State Recruitment, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768507

National Disability Insurance Agency

Closing Date:Thursday 16 April 2026

Specialised Service Delivery
Complex Support Needs CSN QLD NT

Job Title	APS6 Planner & APS6 Liaison
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - VIC VIC, Various locations - SA SA, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - NT NT
Salary	$100,026 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 6
Position Number	0399_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

Discover our latest standout roles in the Complex Support Needs Branch:

APS6 Planners - Complex Support Needs

APS6 Planners - Justice Team

APS6 Justice Liaison Officers - Justice Liaison Team

The Complex Support Needs Branch provides specialised support for people with disability with additional complexity due to situational and personal factors.

Step into something great — new positions now available in the Aged Care and Hospital Interface Branch:

APS6 Planners – Aged Care and Hospital Interface

APS6 Hospital Liaison Officers - Hospital Liaison Team

The Aged Care and Hospital Interface Branch is responsible for servicing several specialized cohorts of participants. This includes participants living in or at risk of entering aged care, those diagnosed with MND, participants with terminal illness and disability, and supporting those in hospital to discharge.

Duties

These positions will have a considerable level of public contact in relation to complex, difficult, or sensitive issues.

APS6 Planner - Complex Support Needs:

The Complex Support Needs Planning Teams provides planning support for participants with complex support needs.

APS6 Planner - Justice Team:

The Justice Planning Team provides support to participants who intersect with the justice system, with the aim of ensuring participants have the disability supports they require whilst in custody, and to enable informed transition to the community.

APS6 Justice Liaison Officer - Justice Liaison Team:

The Justice Liaison Team works nationally to provide timely and accurate support to internal and external stakeholders working with people with disability interacting with the justice system within a correctional facility.

APS6 Hospital Liaison Officer - Hospital Liaison Team:

The Hospital Liaison Team works nationally to provide timely and accurate support to internal and external stakeholders working with people with disability interacting with the health system.

APS6 Planner – Aged Care & Hospital Interface Branch:

Planners in the Aged Care & Hospital Interface branch, work directly with participants to provide high quality planning support either via case management or to support those in hospital to discharge.

Eligibility

Our ideal candidate would possess a combination of skills, attributes and values.

Key focus on these positions:

- Deliver effective case management by confidently prioritising and managing a diverse caseload of participants, including those with complex needs across multiple life domains
- Demonstrate empathy and compassion, with a genuine ability to understand, support and advocate for people with disability
- Collaborate and contribute as an engaged team member
- Apply strong cultural competence, showing respect for cultural diversity
- Adapt with confidence, responding flexibly to changing environments

- Uphold professionalism and integrity, maintaining high ethical standards, sound judgement
- Exhibit excellent time management, effectively coordinating weekly participant meetings and responding proactively to any risks or escalations that arise

Notes

Justice Liaison roles will be performed from QLD - Townsville and Ipswich, SA - Port Augusta, Port Lincoln and Mt Gambier, NSW - Port Macquarie, Surry Hills and Newcastle, TAS - Hobart and Launceston, ACT- Deakin, remote working arrangements may be considered.

Planner and Hospital Liaison roles will be available from all NDIA National locations and remote working arrangements may be considered.

We intend to fill all roles in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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About the National Disability Insurance Agency

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To Apply

Position Contact	Nadine Lee, CSNRECRUITMENT@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768511

National Disability Insurance Agency

Closing Date:Friday 17 April 2026

National Operations and Performance
Home and Living Planning Operations Assurance Planning Team

Job Title	APS5 Planner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Blacktown NSW, Charlestown NSW, Brisbane QLD, Robina QLD, Dandenong VIC, Geelong VIC, Richmond VIC, Midland WA
Salary	$89,569 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Negotiable upon commencement.
Classification	APS Level 5
Position Number	0385_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

A new role awaits

Do you want your work to directly improve outcomes for people with disability?

The National Disability Insurance Agency (NDIA) is seeking motivated, values driven professionals to join the Assurance Planning Team as APS5 Planners.

This is a frontline planning and assurance role where you'll help ensure NDIS decisions are high quality, transparent, and sustainable. You'll work with participants, their representatives, and a broad range of stakeholders to support evidence-based planning decisions that align with legislation, policy, and reform objectives.

The Assurance Planning Team was established as part of the Australian Government's Reforms for Outcomes initiative and plays a critical role in strengthening confidence and consistency across the Scheme. Your work will help translate policy intent into meaningful, person centred outcomes.

Duties

- **Undertake participant planning and assurance activities** by working closely with participants and their representatives to identify current and future supports that align with participant goals.
- **Gather, analyse and apply evidence** from participants, planning partners, and multiple internal and external stakeholders to support high quality, consistent, and evidence-based decisions.
- **Determine funded supports and resolve plan related issues**, including responding to moderately complex enquiries and clearly communicating planning outcomes.
- **Manage workflow and operational tasks**, maintaining accurate participant records and contributing to team performance targets.
- **Collaborate within the Assurance Planning Team** to support consistency, quality improvement, and sustainability of planning decisions.

You'll balance autonomy with collaboration, working in a fast paced environment while being supported by a knowledgeable and purpose driven team.

Eligibility

You are a motivated professional who is passionate about making a difference and are aligned to our NDIA values.

You bring:

- A participant centred mindset, ensuring lived experience, individual circumstances, and goals are central to decision making
- The ability to work independently with confidence, while contributing positively to a supportive team culture
- Strong communication and stakeholder engagement skills, including managing sensitive or complex conversations with professionalism and empathy
- Sound judgement and analytical capability to interpret evidence and apply legislation, policy, and guidance
- A commitment to continuous learning and improvement in a reform and assurance environment

You will demonstrate empathy, cultural competence, professionalism, integrity, and accountability, alongside adaptability and resilience in a changing environment. Experience in disability, human services, health, or government is beneficial, but not essential - transferable skills and the right mindset are highly valued.

Notes

General & Affirmative Measures – Disability & First Nations

*Please note - Affirmative Measures provisions are also open for these positions. The affirmative measure positions are to improve employment opportunities for people with a disability and Aboriginal and/or Torres Strait Islander people in the Australian Public Service. They are open only to people with a disability or Aboriginal and/or Torres Strait Islander people.

This role is open to candidates across Australia. Key locations include QLD (Brisbane, Robina), NSW (Charlestown, Parramatta, Blacktown), VIC (Dandenong, Richmond, Geelong), and WA (Midland), though applicants based in other locations may also be considered. We intend to fill this role in an ongoing capacity, however non-ongoing roles up to 12 months with the possibility of extension up to 2 years may be offered.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	DFP, 1300 138 337
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

This notice is part of the electronic Public Service Gazette PS13 Weekly Gazette Thursday (Vacancy Notices) - 02 April 2026.pdf
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Social Services

Vacancy VN-0768514

National Disability Insurance Agency

Closing Date:Thursday 23 April 2026

Service Delivery Division
SA, WA, NT and Remote Branch

Job Title	Participant Support Officer, Planner, Local Community Connectors - Identified Position
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - NT NT, Various locations - WA WA, Various locations - SA SA, Various locations - NSW NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered dependant on business needs
Classification	APS Level 3;APS Level 4;APS Level 5
Position Number	0448_03/26_EXT
Agency Website	https://www.ndis.gov.au

Job Description

https://www.ndis.gov.au/about-us/careers-ndia

We are seeking passionate and committed people to join our team, supporting people with disability and their families to access the NDIS. Multiple Service Delivery roles are available at the APS3, APS4 and APS5 levels, including:

- **Planner**
- **Participant Support Officer**
- **Local Community Connector**

Duties

We are looking for candidates who demonstrate:

- **Empathy and Understanding:** The ability to understand and empathise with the challenges faced by vulnerable people, particularly people with disability and First Nations peoples.
- **Person Centred Focus:** Focused on the needs and goals of individuals and seeks to understand what is important to each person, fostering trust and establishing mutual respect.

- **Outcomes Oriented and Proactive:** A proactive, solutions-focused approach with commitment to achieving quality outcomes.
- **Accountable and Independent:** Upholds personal and professional ethics and accountability with demonstrated experience working independently or under limited guidance.
- **Teamwork and Collaboration**: Ability to work collaboratively within a team environment, supporting colleagues and contributing to shared goals.
- **Adaptable Communication Skills**: Seeks to listen and understand others and tailors communication style and message accordingly.
- These roles are **Identified First Nations**, applicants will need to explicitly demonstrate strong knowledge and understanding of First Nations cultures, and an understanding and commitment to cultural safety, particularly in addressing the unique challenges faced by First Nations peoples

Eligibility

- These roles are being advertised to create a merit pool for future vacancies.
- Pre-employment checks (National Police History Check, Worker Screening Check and/or Working with Children Check) and proof of Australian citizenship will be required **only if a role is offered.**
- Applications cannot be changed after submission, except for personal details. Please ensure your application is complete before submitting.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Agency

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

To Apply

Position Contact	Tri State Recruitment, ts.recruitment@ndis.gov.au
Agency Recruitment Site	https://www.ndis.gov.au/about-us/careers-ndia

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Social Services

Vacancy VN-0768526

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Wednesday 15 April 2026

NQSC Commissioner
NQSC Commissioner Branch

Job Title	Senior Executive Assistant to the Commissioner
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$99,841 - $112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Arrangements may be negotiated in line with the Enterprise Agreement.
Classification	APS Level 6
Position Number	032_03/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

The Senior Executive Assistant provides high-quality senior executive support to the NDIS Quality and Safeguards Commissioner (NDIS Commissioner) and is responsible for supporting and managing a range of strategic and confidential issues, often in short timeframes while handling

competing demands. The Senior Executive Assistant is responsible for proactively managing the NDIS Commissioner's diary, liaising with key senior internal and external stakeholders, and implementing best practice workflow management to ensure efficient and timely support to their executive.

The role also provides leadership and mentorship to the executive assistant network, and consistency of practice across the organisation. The role also assists with projects and other activities that are led by the Office of the Commissioner, as required.

The Senior Executive Assistant should be available to work in the Melbourne office approximately 3 days per week with additional days as required.

This role will initially be filled on a non-ongoing basis for a period of 12 months.

Duties

Duties may include, but are not limited to, the following:

- provide high level strategic executive support to the NDIS Commissioner by ensuring the effective management of work demands and workflow, this includes management of correspondence, enquiries, diary and meeting coordination, travel, as well as facilitating and maintaining accounts and budgets
- preparation of written correspondence, and coordination of briefs and papers for the NDIS Commissioner, in line with quality and organisational requirements.
- provide leadership to executive assistant network through support and mentoring to ensure consistency of practice across executive offices
- confidentially handle sensitive material and information, maintain confidentiality and discretion, and model ethical behaviour and practices consistent with the APS Code of Conduct and APS Values
- develop and maintain professional and positive relationships with key internal and external stakeholders, including with support staff of senior stakeholders across the broader social services sector and other systems the NDIS Commission works within
- maintaining records and databases to ensure that all information is accurate, stored correctly and accessible.

Please view the Candidate Information Package for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Lily Mackenzie, 0409 289 806
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0768038

Australian Bureau of Statistics

Closing Date:Sunday 12 April 2026

Census and Population Division
Census Data Operations Census Data Coding

Job Title	Census Response Coding Officers
Job Type	Full-Time, Non-Ongoing
Location	Belconnen ACT
Salary	$62,775 - $62,775
Future Merit Locations	Belconnen
Office Arrangement	On Site
Office Arrangement Details	100% office-based position located in ABS House, Belconnen
Classification	APS Level 2
Position Number	26/Census_SafeZone_APS6
Agency Website	https://www.abs.gov.au/

Job Description

https://abs.nga.net.au/?jati=79CD4D2C-D479-4BCC-26A5-ECC1CB2D8602

The Australian Bureau of Statistics (ABS) is looking to recruit several people to work as **Census Response Coding Officers** from July 2026 to April 2027.

The Census of Population and Housing is one of Australia's most important national projects. Conducted every five years, it helps government, communities, and organisations understand how Australians live - shaping decisions on services, funding, planning, and future policy.

The Census Data Coding (CDC) team ensures that every response, whether submitted online or on paper, is carefully processed and accurately recorded.

This role is an excellent opportunity for people who are curious about working in the Australian Public Service for the first time, or for those looking for rewarding, structured work in retirement. You'll be part of a supportive team, learning new skills and contributing to a project that benefits every community in Australia.

Duties

As a Response Coding Officer, you'll help ensure the quality and accuracy of Census data. You will work in a busy, task-focused environment where accuracy and meeting timeframes are key. Full training is provided, and you'll be supported throughout the project.

What you will do

As a Response Coding Officer, you will:

- review and interpret Census answers about people's address, employment and demographic details, following approved guidelines and exercising good judgment to correctly place each response into the right statistical category, geographic area and family or household type
- match Census forms to the correct address, ensuring dwellings and occupants are recorded correctly
- check answers that the computer system could not read properly, fix mistakes, and make sure the information is accurate
- look over any answers the computer couldn't read, fix anything that seems wrong, and help make sure the information makes sense
- investigate and confirm responses missed by automated systems, resolving discrepancies to maintain data integrity
- complete assigned tasks within required time limits, contributing to the timely delivery of Census data.

All tasks are computer based and require people to work both independently and as part of a team to deliver quality data within tight deadlines.

This role needs strong attention to detail, the ability to work well on your own and with others, and the flexibility to learn new tasks across different areas.

What we are looking for

You don't need Australian Public Service experience to succeed in this role. We're looking for people who bring some of the qualities below—you don't need every one of them:

- basic computer confidence and a willingness to learn new systems; we'll teach you everything you need to know
- good judgement and the ability to make sensible decisions when checking information
- comfort working to daily or weekly goals and staying focused to get tasks done on time
- a proactive attitude—you're happy to ask questions or raise something if it doesn't look quite right
- attention to detail, especially when reviewing information or spotting things that may need a closer look

- the ability to work well with others, while also being able to focus on individual tasks when needed. A positive, friendly attitude goes a long way
- good reading and comprehension skills to understand Census answers written in English
- a willingness to follow Census and ABS guidelines, including confidentiality, privacy, and basic workplace safety requirements.

Eligibility

You must currently be an Australian citizen to be eligible to apply.

Notes

To apply, you will need to upload your current resume, provide referee details, and submit a written statement (maximum 300 words) outlining how you meet the required qualities and skills for the role.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at https://www.abs.gov.au/careers

To Apply

Position Contact	Dominic Tassell, 1800 249 583
Agency Recruitment Site	https://abs.nga.net.au/?jati=79CD4D2C-D479-4BCC-26A5-ECC1CB2D86

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Treasury

Vacancy VN-0768072

Australian Bureau of Statistics

Closing Date:Wednesday 15 April 2026

Census and Population Division
Census Data Operations Census Data Capture Centre

Job Title	Census Scanning & Data Verification Team Leaders & Specialists
Job Type	Casual, Non-Ongoing
Location	Dandenong South VIC
Salary	-
Future Merit Locations	Dandenong South
Office Arrangement	On Site
Office Arrangement Details	100% on site at our warehouse in Dandenong South
Classification	APS Level 3
Position Number	26/Census_SDV_APS3
Agency Website	https://www.abs.gov.au/

Job Description

https://abs.nga.net.au/?jati=1E238B97-87E8-8BF6-C8B6-ECC1CC913DE6

The Australian Bureau of Statistics (ABS) is looking to recruit several casual **Team Leaders** and **Specialists** for our Scanning and Data Verification Team, part of our Census Data Capture Centre located in Dandenong South.

Duties

Team Leader

The Scanning and Data Verification Team Leaders will be required to train, direct and manage day to day operations of a team of up to 11 scanning and data repair operators, performing a range of functions within the Scanning and Data Verification team.

This includes monitoring performance and the output of the team, administrative responsibilities of managing attendance and conduct, ensuring safe work practices and upholding the confidentiality of information provided to the ABS in accordance with ABS Policy and Legislation requirements.

Specialist

The Scanning and Data Verification Specialist is a highly specialised role requiring exceptional attention to detail, strong technical capability and a commitment to maintaining the highest standards of data accuracy and confidentiality.

Specialists will work within the Scanning and Data Verification team to resolve complex or unique issues, support operational continuity, and ensure the integrity of Census data in accordance with ABS policy and legislative requirements.

Both roles will require the flexibility to undertake the following functions:

- *Scanning*: scan 2026 Census paper forms and converting them into digital images using high end scanners according to set procedures and undertake re-scans if necessary.
- *Data Verification*: conduct quality checks on the scanned images on a desktop computer and make corrections or adjustments to the image on the screen to repair illegible handwriting and/or data that cannot be read.
- *Exceptions Processing*: investigate and resolve issues that arise from Census forms which are unable to be processed automatically.
- *Quality Assurance*: perform quality assurance by ensuring materials scanned are correctly handled and procedures are followed through the scanning process to minimise the need for re-scans.
- *Materials Handling*: lifting Census forms in boxes from gravity rollers that are ready for scanning and then correctly repackaging scanned materials back into the same boxes and loading onto the gravity rollers ready for pick up when complete.
- *Operational Maintenance of Scanners*: undertake basic regular maintenance and cleaning of the scanners to ensure effective operation (e.g. daily vacuuming of scanners to remove foreign materials).
- *Other*: other Data Capture Centre Operations duties as directed by a Manager/Supervisor.

About you - what we are looking for

To be suitable for these roles, you should have most or all of the following skills, qualities and experience:

- demonstrated supervisory experience to effectively lead, motivate engage and manage teams for high performance (Team Leaders only)
- ability to work in a fast paced environment with large volumes of work and tight deadlines, monitoring work standards, performance, productivity and quality of output of the teams with a results oriented and outcome focus
- strong computer literacy and data entry skills
- an ability to quickly learn new processes, software and machinery use
- proven ability to work in and contribute to a diverse team environment with a focus on working collaboratively
- excellent communication skills and sound conflict resolution skills

- able to interpret and apply instructions logically
- proven ability to work under pressure, displaying strong resilience, flexibility and agility
- attention to detail and a keen eye for accuracy
- ability to train or assist in training staff in new processes
- be safety focused and committed to safe work practices
- previous experience using custom databases and software (desirable).

Eligibility

You must currently be an Australian citizen to be eligible to apply.

Notes

Current casual hourly rate is $45.54.

To apply, you will need to upload your current resume, include referee details, and submit a statement (maximum 300 words) responding to the following:

Tell us why you're interested in working as a Team Leader or Specialist in the Scanning and Data Verification team and how your skills, experience and personal attributes make you a strong fit for this role.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at https://www.abs.gov.au/careers

To Apply

Position Contact	Karren Burr, 1800 249 583
Agency Recruitment Site	https://abs.nga.net.au/?jati=1E238B97-87E8-8BF6-C8B6-ECC1CC913DE

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Treasury

Vacancy VN-0768079

Australian Bureau of Statistics

Closing Date:Wednesday 15 April 2026

Census and Population Division
Census Data Operations Census Data Capture Centre

Job Title	Team Leader – Census Mail Operations
Job Type	Casual, Non-Ongoing
Location	Dandenong South VIC
Salary	-
Future Merit Locations	Dandenong South
Office Arrangement	On Site
Office Arrangement Details	100% on site at our warehouse in Dandenong South
Classification	APS Level 3
Position Number	26/Census_MAOPS_TL_APS3
Agency Website	https://www.abs.gov.au/

Job Description

https://abs.nga.net.au/?jati=1450AA61-D5BA-E02A-DBC7-ECC1CEB3FA8E

The Australian Bureau of Statistics (ABS) is looking to recruit several **Team Leaders** for our **Mail Operations Team**, part of our Census Data Capture Centre located in Dandenong South.

Duties

The Mail Operations Team Leader manages the flow of paper materials arriving from logistics providers, preparing them within tight timeframes for electronic data capture. Processing volumes will be significant and will rely on a mix of manual handling and automated systems.

As a Mail Operations Team Leader you will help manage and maintain the steady movement of paper materials through a series of mechanical and materials handling processes to support efficient data capture operations.

The role at times may be repetitive in nature and will require the flexibility to work across multiple tasks including:

- *Materials Handling*: sorting mail, including looking for anomalous and suspicious mail in preparation for registration, as well as managing return to sender information.
- *Moving Materials*: smaller volumes of materials will be moved throughout the warehouse using manual aides including trolleys and pallet jacks. Forklifts will be used to move large materials from when they arrive at the DCC to warehousing. (Note these are specialist roles that will be advertised separately.)
- *Registration*: loading cassettes for robotic registration of daily mail received, including using inventory control systems.
- *Letter Opening*: operating commercial envelope openers and/or manual opening of some envelopes.
- *Form Preparation*: removing mail from envelopes, streaming and sorting mail into set prioritised areas ready for guillotining. Scrutinise and prepare materials so they are ready for guillotining and scanning, including reviewing the quality of the form, removing materials that prevents data to be scanned accurately (e.g. correspondence, post it notes); and identifying any damage or issues that will inhibit successful scanning.
- *Correspondence and non-ABS Mail*: sorting correspondence for review and or managing non-ABS materials.
- *Secure Destruction*: preparing Census materials for secure destruction (includes forms, envelopes, and other materials) under supervision.
- *Warehousing and Storage*: storage of materials within the warehouse and managing the flow of materials between various logistical processes including retrieval of forms if forms fail scanning. Operation of a wide range of machinery and equipment in order to perform tasks which may include, but not limited to, the use of trolleys, pallet jacks, plastic wrapping, mail cages.
- *Other*: other Data Capture Centre Operations duties as directed by a Supervisor/ Manager.

About you - what we are looking for

To be suitable for these roles, you should have most or all of the following skills, qualities and experience:

- demonstrated supervisory experience to effectively lead, motivate engage and manage teams for high performance
- ability to work in a fast paced environment with large volumes of work and tight deadlines, monitoring work standards, performance, productivity and quality of output of the teams with a results oriented and outcome focus
- an ability to quickly learn new processes and operate commercial and other machinery
- proven ability to work in and contribute to a diverse team environment with a focus on working collaboratively
- excellent communication skills and sound conflict resolution skills
- able to interpret and apply instructions logically
- proven ability to work under pressure, displaying strong resilience, flexibility and agility

- attention to detail and a keen eye for accuracy
- ability to carry out basic maintenance and cleaning of equipment and machinery
- ability to train or assist in training staff in new processes
- basic computer literacy
- previous experience in a fast paced warehouse environment (desirable).

Eligibility

You must currently be an Australian citizen to be eligible to apply.

Notes

Current casual hourly rate is $45.54.

To apply, you will need to upload your current resume, include referee details, and submit a statement (maximum 300 words) responding to the following:

Tell us why you're interested in working as a Team Leader in the Mail Operations Team and how your skills, experience and personal attributes make you a strong fit for this role.

About the Australian Bureau of Statistics

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To Apply

Position Contact	Karren Burr, 1800 249 583
Agency Recruitment Site	https://abs.nga.net.au/?jati=1450AA61-D5BA-E02A-DBC7-ECC1CEB3F4

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Treasury

Vacancy VN-0768540

Australian Bureau of Statistics

Closing Date:Wednesday 15 April 2026

Technology and Security Division

Job Title	Senior Cloud Engineer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Brisbane QLD, Hobart TAS, Melbourne VIC
Salary	$121,755 - $140,557
Future Merit Locations	Brisbane, Canberra, Adelaide, Hobart, Melbourne, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements
Classification	Executive Level 1
Position Number	26/CLOUD_TSD_EL1
Agency Website	https://www.abs.gov.au/

Job Description

https://abs.nga.net.au/cp/?audienceypcode=ext+

The Australian Bureau of Statistics (ABS) is looking to fill Senior Cloud Engineer roles in our Technology and Security Division (TSD).

A competitive remuneration package may be negotiated for the successful candidate based on qualifications, skills, and experience.

About the team

The SADE Platform team, within the Platforms & Operations Branch of the Technology and Security Division (TSD), operates the ABS Data Lake hosted on AWS. SADE delivers a secure (PROTECTED), resilient and scalable platform that underpins the ABS's statistical production,

including major programs such as BDTI2 and the Census. The team works closely with ABS platform and infrastructure groups, security, and solution delivery teams building workloads in the Data Lake to:

- Provide a secure PROTECTED level data lake for ABS statistical production.
- Ensure a stable, robust and resilient platform for critical and time sensitive statistics.
- Offer self service products and capabilities consumable by internal clients.
- Uphold system compliance and transparent reporting; and
- Drive continuous improvement across platform services and operations.

Duties

About the role

You will join as a Senior Cloud Engineer in the SADE (Scaled Analytical Data Environment) Platform team to design, implement, operate and continuously improve the ABS's modern AWS-based data lake platform that supports critical statistical production (including programs such as Big Data Timely Insights Phase 2 (BDTI2) and the Census). The role reports to the Director, SADE Platform Operations.

Key responsibilities

- Engineer platform capabilities: Build and automate SADE infrastructure using AWS native services and Infrastructure as Code (CloudFormation, CDK).
- Develop services & tooling: Create and maintain platform components, services and automations in Python and/or TypeScript to support data lake operations.
- Operate at scale: Enhance and run existing workloads for reliability, performance, cost efficiency and compliance, driving continuous improvement.
- Monitor & support: Respond to alerts, troubleshoot incidents, and escalate complex issues when required.
- Enable delivery teams: Guide solution teams building on SADE—providing advice on platform services, patterns and best practices.
- Architect & plan: Work with Cloud Architects on solution designs and contribute to the platform roadmap.
- Govern & document: Maintain operational readiness through clear documentation, reporting, and governance activities.
- Collaborate broadly: Partner across platform, infrastructure, security and solution delivery teams to achieve shared outcomes.

What we are looking for (selection criteria)

To be suitable you should have most or all of the following skills, qualities and experience:

- Demonstrated knowledge of Amazon Web Services (AWS) and architecture, including troubleshooting & engineering solutions.
- DevOps proficiency and experience with CI/CD tools, primarily GitLab & JIRA.

- Advanced knowledge of high-level programming languages TypeScript and/or Python for cloud native development and CI/CD automation.
- High level proficiency in Bash and/or Powershell for scripting and orchestration of workloads across hybrid environments.
- Ability to identify and apply cyber security best practices to developed solutions
- Strong automation first mindset. Experience using Infrastructure-as-Code frameworks, such as AWS CloudFormation and AWS CDK, and applying automation and orchestration patterns across AWS services, including Lambda, Step Functions, and Glue, to streamline operations, reduce manual effort, and deliver value for both technical and business teams.
- Skilled communicator working in multi-disciplinary teams and with diverse stakeholders, with the ability to document and promote designs to technical and non-technical audiences.
- Demonstrated leadership and inclusion by working effectively with engineering teams, collaborating on designs, shared decisions, and planning the work program.

Eligibility

To be eligible for these roles you:

- You must be an Australian citizen at the time you apply.
- You may need to obtain (or hold) and maintain at least a Baseline security clearance.
- ABS employees who have access to market sensitive information are restricted in market trading activities. You may not be allowed to trade in financial products while employed. This role is not restricted in trading.

Notes

How to apply

To apply, complete an online application form on the ABS e-recruitment system.

You will need to upload your current resume, provide referee details and respond to the following:

In no more than **750 words**, provide two work-related examples highlighting your relevant skills qualities, and experience (outlined in Section 1 of the Applicant Information Kit). Clearly articulate what your role and contribution was and what outcome was achieved.

Applications close at 11:30 p.m. AEST on Wednesday 15th April 2026.

Late applications will not be accepted.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses, and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at https://www.abs.gov.au/careers

To Apply

Position Contact	Shane Weir, (03) 9615 7497
Agency Recruitment Site	https://abs.nga.net.au/cp/?audienceypcode=ext+

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Treasury

Vacancy VN-0768413

Australian Securities and Investments Commission

Closing Date:Sunday 19 April 2026

Job Title	Corporate Counsel
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	50% in-office attendance a fortnight
Classification	Executive Level 2
Position Number	ASIC/1914644
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226497298&in_organid=16529&

Duties

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

Join a large, dynamic inhouse legal team and play a senior leadership role in managing legal risk and supporting ASIC's statutory functions across the organisation.

- **Sydney, Melbourne or Canberra location**
- **Permanent Position**
- **Salary from $170,621 + 15.4% superannuation**
- **Applications close at 11:59pm AEDT, Sunday, 19 April 2026.**

The team

The Litigation and Public Law team is part of ASIC's Corporate Legal Services (CLS) group within the broader Legal Services function. CLS provides corporate, commercial, governance and public

law advice relevant to ASIC's functions and operations, through its Commercial and Employment Law, Litigation and Public Law, and Information and Data Law teams

The Litigation and Public Law team advises on claims made against ASIC, committee and corporate governance matters, obligations under the ASIC Act and PGPA Act, and ASIC delegations and authorisations. The team works closely with senior stakeholders across ASIC and plays a critical role in managing complex legal and reputational risks.

The role

As **Corporate Counsel – Litigation and Public Law**, you will lead a team of legal professionals managing a broad and complex portfolio of litigation and public law matters. You will provide strategic, highlevel legal You will operate with a high degree of autonomy, exercising sound legal judgement, managing competing priorities, and overseeing the effective use of internal and external legal resources.

You will:

- Provide leadership and senior management of the Litigation and Public Law team, including setting priorities, managing resources and business planning
- Provide and coordinate specialist legal advice and tactical guidance in relation to legal and other claims against ASIC, its members and staff, including negligence, defamation, breach of statutory duty and Act of Grace claims
- Advise on public law issues relevant to ASIC's operations, including delegations, decisionmaking, conflicts of interest, procedural fairness and official duties
- Provide strategic advice on Commonwealth legislation and policy relevant to complex public law and litigation matters
- Identify and manage legal risks within ASIC's risk framework and reporting structures
- Supervise, mentor and develop lawyers within the team, working collaboratively across Legal Services and ASIC more broadly
- Model ASIC's values of Accountability, Professionalism and Teamwork and contribute positively to a collegial and highperforming team environment

About you

You are a senior legal professional with strong leadership capability and extensive experience advising on complex litigation and public law matters. You are confident engaging with senior stakeholders, able to provide clear, practical and strategic advice, and committed to supporting ASIC's purpose and values.

You will also have:

- Legal qualifications and eligibility to hold an Unrestricted Australian Legal Practising Certificate

- Significant postadmission experience (approximately 15+ years) gained in government, an inhouse legal team and/or a law firm
- Strong written and verbal communication skills, including the ability to prepare highquality advice for senior audiences
- Demonstrated people management and leadership experience
- Strong organisational skills and the ability to manage complex, competing priorities in a fastpaced environment
- Knowledge of, or the ability to quickly develop knowledge of, the ASIC Act, Corporations Act, PGPA Act, Legal Services Directions and related legislation

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander decent are encouraged to apply.

We offer a range **ofemployee benefits**including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click**here**to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our**website**or review our**Corporate Plan**.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

View the position description for more information or click ‘apply' to start your application.

Applications close at 11:59pm AEDT, Sunday, 19 April 2026.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Irina Sayer, N/A
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0768493

Australian Securities and Investments Commission

Closing Date:Wednesday 08 April 2026

ASIC
Data Governance

Job Title	Data Engineer
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	$97,401 - $109,171
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	50% in-office fortnightly attendance
Classification	
Position Number	ASIC/1915889
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description https://graduates.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226499151&in_organid=1686.

Duties

A career at ASIC will broaden and deepen your already accomplished knowledge, skills and abilities. By working on cutting edge issues, you'll make a difference to our goals, Australia's economic reputation and wellbeing and your own career aspirations

ASIC's Data Engineering team is seeking a Data Engineer to join their team. The successful candidate will support data delivery and data infrastructure across the organisation.

- **Sydney or Melbourne locations**
- **Permanent full-time position**
- **Salary from $97,401 to $109,171 (depending on experience) + 15.4 % superannuation**
- **Applications close at 11:59pm AEST, Wednesday 8 April 2026**

The team

Information Technology Services delivers a broad suite of IT capabilities and support to ASIC. We are currently driving major technology initiatives that will accelerate our transformation across key areas including virtualisation, data analytics, mobility, and cloud. The Data Engineering team underpins these efforts by providing essential services to our primary stakeholder, the Data & Analytics Office.

The role

As a Data Engineer, you will play a pivotal role in enabling ASIC's data-driven operations. Your responsibilities will include designing and maintaining robust data ingestion pipelines, managing secure and efficient data transfers into ASIC's systems, and ensuring timely and accurate delivery of data to support core business functions. This role is critical to empowering analytics, enhancing operational decision-making, and supporting the broader technology transformation underway at ASIC.

More specifically, you will:

- Support enterprise data solutions to ensure ASIC users have access to timely, accurate and trusted information.
- Provide ongoing operational support for data infrastructure, including cloud platforms, data lakes, data marts and dashboards.
- Monitor data platform performance and recommending infrastructure enhancements to ensure performance benchmarks are consistently met.
- Implement ETL pipelines using CI/CD methodologies to enable reliable and scalable data delivery.

- Support data projects and initiatives by providing endtoend data engineering services, including impact assessment, design, development, implementation and ongoing support.
- Collaborate with system owners and stakeholders to ensure data availability and working closely with business units to gather requirements and deliver effective data solutions.
- Communicate datarelated issues, risks, insights and providing regular reporting to leadership. Investigate and resolve data-related incidents promptly.

About you

The ideal candidate for this role is a motivated and technically capable Data Engineer who is eager to grow and contribute to ASIC’s evolving data landscape. You’ll bring hands-on experience with data pipelines, cloud platforms and ETL processes, along with a solid understanding of data infrastructure and performance monitoring. This role is ideal for someone ready to take the next step in their data engineering career while contributing to impactful data and technology transformation projects.

In addition, you will have:

- Tertiary qualifications in a quantitative discipline such as Statistics, Mathematics, Information Technology, Mechatronics, or a related field.
- Familiarity with Business Intelligence solutions (e.g. SSRS, Qlik Sense) and analytics tools and languages (e.g. R, Python).
- Demonstrated knowledge of data warehousing and big data architectures, including data streaming and data virtualisation concepts.
- Strong development capability in Python and SQL.
- Demonstrated communication and interpersonal skills, with the ability to work effectively with a wide range of internal and external stakeholders and to clearly translate technical concepts for business audiences.
- Proven ability to identify, prioritise, and respond to strategic and tactical challenges and opportunities by developing and delivering appropriate solutions.
- Experience working within Agile delivery environments.

Click ‘apply' to start your application. Applications close at 11:59pm AEST, Wednesday 8 April 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, N/A
Agency Recruitment Site	https://graduates.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_

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Treasury

Vacancy VN-0768508

Australian Securities and Investments Commission

Closing Date:Wednesday 15 April 2026

Job Title	Senior Manager
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	-
Future Merit Locations	Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1915580
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226499692&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

Play a critical leadership role at the centre of ASIC's governance, risk and compliance framework, supporting confident decisionmaking and strong regulatory outcomes.

- **Location – Brisbane, Melbourne or Sydney**
- **Salary starting from $170,621 plus 15.4% superannuation**
- **Permanent role**
- **Applications close at 11:59pm AEST, Wednesday 15 April 2026**

The team

The Enterprise Risk and Resilience team sits within ASIC's **Chief Risk Office** and provides enterprisewide oversight of risk, compliance and business resilience. The team is responsible for embedding ASIC's risk operating model, maintaining enterprise frameworks, and partnering with leaders to uplift compliance, controls and resilience capability across the organisation.

The role

As **Senior Manager, Enterprise Compliance & Assurance**, you will lead ASIC's Central Compliance function and Controls Assurance capability, strengthening the connection between regulatory obligations, risk management and control effectiveness.

You will be accountable for:

- Leading ASIC's enterprise compliance and controls assurance framework, ensuring it is integrated, riskbased and aligned to ASIC's strategic priorities and risk appetite.
- Setting and delivering the enterprise compliance and assurance strategy, including oversight of the rolling assurance plan for material obligations, risks and group controls.
- Providing authoritative advice and highquality reporting to senior leadership, Executive Committees, the Audit and Risk Committee and the Commission.
- Translating complex legislative, regulatory and policy obligations into practical, fitforpurpose compliance arrangements across the business.
- Building organisational capability through compliance training, strong Line 1 ownership, effective incident reporting, and continuous improvement of ASIC's Governance, Risk and Compliance platform (Beacon).

You will lead and develop a multidisciplinary team (up to six direct reports) and work closely with senior stakeholders across ASIC.

Duties

About you

You are a seasoned senior leader with deep expertise in compliance, risk, assurance or regulatory environments, and a track record of operating at enterprise scale.

You will bring:

- Extensive senior experience in compliance, risk, legal, audit or regulatory roles, including people leadership in complex organisations.

- Demonstrated success designing, implementing and overseeing enterprise compliance and controls assurance frameworks.
- Strong understanding of controls design, testing and assurance, ideally within a regulatory or public sector context.
- Advanced stakeholder engagement, influence and communication skills, with the ability to present complex issues clearly to executive audiences.
- A valuesdriven leadership style aligned to Accountability, Professionalism and Teamwork.

View the position description for more information or click ‘apply' to start your application. Applications close at 11:59pm AEST, Wednesday 15 April 2026.

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We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Jennifer Pai, 0478967627
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0767927

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Adviser
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Burnie TAS, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$84,028 - $91,199
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Canberra, Adelaide, Brisbane, Burnie, Dandenong, Sydney, Townsville, Perth, Wollongong, Newcastle, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_EST_134_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking Cyber Security Advisers to join our Cyber Security team to play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles combine advisory and technical responsibilities to strengthen the organisation’s security posture while enabling secure business outcomes.

As a Cyber Security Adviser, you will help safeguard the ATO’s information, systems, people and community by providing guidance, managing cyber risk, and enabling secure decision making.

You will work collaboratively across technical and non-technical teams to uplift security capabilities, assist with the application of IT and cyber frameworks, promote awareness of information security issues, and help with education and the uplift of ISM and Essential Eight controls. You’ll also contribute to cyber security activities, such as vulnerability assessments and providing recommendations to mitigate threats. A focus on proactive risk management and early business engagement will ensure secure, client focused outcomes.

These responsibilities span the following areas:

- Cyber Risk and Compliance Adviser
- Cyber Governance and Security Adviser
- Cyber Policy Adviser
- Foreign Ownership, Control and Influence Adviser
- Cyber Security Architect
- Technology and Information Security Adviser

Your work will help safeguard the data of millions of Australians across the tax and superannuation ecosystems. We will support your learning and development to help you grow your career in cyber security.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Stephen Noicos, (08) 8208 1992
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0767950

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Adviser
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Burnie TAS, Adelaide SA, Brisbane QLD, Canberra ACT, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$93,676 - $99,307
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Burnie, Adelaide, Brisbane, Canberra, Dandenong, Melbourne, Newcastle, Perth, Sydney, Wollongong, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_EST_185_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking Cyber Security Advisers to join our Cyber Security team to play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles combine advisory and technical responsibilities to strengthen the organisation’s security posture while enabling secure business outcomes.

As a Cyber Security Adviser, you will help safeguard the ATO’s information, systems, people and community by providing guidance, managing cyber risk, and enabling secure decision making.

You will apply your cyber security expertise to investigate moderately complex security functions and requirements, ensuring compliance with frameworks such as the Information Security Manual (ISM) and Protective Security Policy (PSPF). You will strengthen the organisation’s security posture by undertaking technical research and analysis, conducting cyber assessments, contributing to security impact assessments, and helping to raise awareness of cyber security best practices.

You will work collaboratively across technical and non-technical teams to uplift security capabilities, supporting proactive risk management and stakeholder engagement, and contribute to the continuous improvement of cyber security strategies to enable secure and practical business outcomes. You will also uplift team capability through coaching and mentoring staff on cyber security practices.

These responsibilities span the following areas:

- Cyber Risk and Compliance Adviser
- Cyber Governance and Security Adviser
- Cyber Policy Adviser
- Foreign Ownership, Control and Influence Adviser
- Cyber Security Architect
- Technology and Information Security Adviser

Your work will help safeguard the data of millions of Australians across the tax and superannuation ecosystems. We will support your learning and development to help you grow your career in cyber security.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Steven Morgan-Bruce, (02) 6216 6686
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0767952

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Adviser
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$101,142 - $116,131
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Sydney, Townsville, Perth, Newcastle, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_EST_186_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking experienced Cyber Security Advisers to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles combine leadership, technical analysis and advisory expertise to strengthen the organisation’s security posture while enabling secure business outcomes.

As a Cyber Security Adviser, you will lead the investigation and management of complex cyber and information security risks, provide technical advice, and oversee governance and compliance activities. You’ll interpret and apply security frameworks (such as the ISM and PSPF) to a high degree of complexity, ensuring security requirements are embedded into systems, processes and strategic planning. You’ll also influence key partners by providing evidence-based recommendations.

You will uplift capability by mentoring, providing direction, and fostering a culture of proactive security engagement. You’ll work collaboratively with technical and nontechnical stakeholders to coordinate and review risk assessments, oversee remediation of vulnerabilities and non-compliances, and respond to audits.

You will also contribute to enterprise roadmaps, facilitating security forums, and ensuring coordinated engagement with internal and external partners. You’ll contribute to staff and stakeholder awareness through security education programs and campaigns that uplift cyber maturity and promote secure behaviours.

These responsibilities span the following areas:

- Cyber Risk and Compliance Adviser
- Cyber Governance and Security Adviser
- Cyber Policy Adviser
- Foreign Ownership, Control and Influence Adviser
- Cyber Security Architect
- Technology and Information Security Adviser

Your work will help safeguard the data of millions of Australians across the tax and superannuation ecosystems. We will support your learning and development to help you grow your career in cyber security.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Marcus Wiltshire, (02) 4223 2487
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0767953

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Adviser
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$129,551 - $141,329
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Wollongong, Newcastle, Perth, Townsville, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_EST_187_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking highly experienced and strategic Cyber Security Advisers to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles integrate leadership, advisory and technical responsibilities to strengthen the organisation’s security posture while enabling secure business outcomes.

You’ll play a critical role to safeguard the ATO’s information, systems, people and community by offering trusted guidance, managing risk, influencing secure decision making and overseeing cyber governance.

As a Cyber Security Adviser, you will provide leadership and strategic direction in the integration of security practices across the organisation, ensuring alignment and compliance with industry and government frameworks. You’ll build and mature cyber capability by leading and mentoring teams, providing strategic guidance, and partnering with business areas to implement secure solutions and capability development initiatives aligned to enterprise objectives.

You will collaborate with technical and non-technical stakeholders, to influence, implement and maintain cyber security policies and controls to mitigate internal and external threats. You'll provide trusted, strategic advice through governance forums and partnerships with internal partners, IT vendors and digital service providers. You'll also lead the development of innovative security strategies, leveraging emerging technologies and identifying best practice approaches to drive continuous improvement to uplift the ATO's overall security maturity.

These responsibilities span the following areas:

- Cyber Risk and Compliance Adviser
- Cyber Governance and Security Adviser
- Cyber Policy Adviser
- Foreign Ownership, Control and Influence Adviser
- Cyber Security Architect
- Technology and Information Security Adviser

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Eligibility
Notes

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To Apply

Position Contact	Emma Cramey, (08) 8208 3951
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0768041

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Perth WA, Newcastle NSW, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$84,028 - $91,199
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Wollongong, Sydney, Newcastle, Perth, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_EST_135_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking motivated Cyber Security Analysts to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles provide support to cyber security operations and activities under close supervision and guidance.

As a Cyber Security Analyst, you will assist with routine monitoring, analysis and reporting activities that support the operation of cyber security systems, processes and controls.

Working as part of a team of cyber security professionals, you will support the identification and handling of security events, assist with analysis and documentation, and maintain cyber security tools, logs and records.

You will triage cyber alerts and incidents, perform basic technical testing to identify weaknesses and assist in responding to emerging threats within established frameworks. You'll help maintain procedures, runbooks and playbooks, support audit and compliance activities through evidence collection, and contribute to routine reporting and metrics.

You will contribute to capability uplift activities by providing input to cyber security documentation and identifying opportunities for process improvement. You'll build your cyber security knowledge and skills through onthejob learning, training and coaching from more experienced staff. You'll also work collaboratively with technical and nontechnical partners, follow established instructions and processes, and contribute positively to a safe, secure and clientfocused work environment.

These responsibilities span the following areas:

- Cyber Strategy and Capability Analyst
- Cyber Security Operations Centre Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Threat Intelligence Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Penetration Tester (Canberra and Melbourne CBD only)
- Cyber Engineer
- Threat Hunter and Detection Engineer

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Eligibility
Notes

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To Apply

Position Contact	Kanwalpreet Kaur, (02) 6216 3670
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0768046

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Townsville QLD, Newcastle NSW, Perth WA, Sydney NSW, Wollongong NSW
Salary	$93,676 - $99,307
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Sydney, Perth, Townsville, Newcastle, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_EST_188_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking motivated Cyber Security Analysts to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles support and contribute to the monitoring, analysis and response to cyber security risks and incidents, working with increasing independence and under the general guidance of senior cyber security staff.

As a Cyber Security Analyst, you will help protect the ATO’s people, information, assets and services by applying cyber security procedures, operating security tooling, and supporting the daytoday operation of cyber security processes.

You will work alongside cyber specialists, IT teams and business areas to support the investigation and analysis of security events and assist in implementing cyber security controls in accordance with government and industry frameworks. You’ll help maintain technical procedures,

runbooks and playbooks, and assist with routine monitoring. You'll support incident response activities, contribute to vulnerability identification and remediation efforts, and assist with threat analysis and reporting.

In this role, you'll contribute to capability uplift activities by providing input to cyber security documentation, maintaining artefacts and registers, identifying opportunities for process improvement, and supporting junior staff through informal coaching and knowledge sharing. You'll build your technical capability through onthejob learning, training and collaboration, and work effectively with technical and nontechnical partners to support secure, reliable and clientfocused outcomes.

These responsibilities span the following areas:

- Cyber Strategy and Capability Analyst
- Cyber Security Operations Centre Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Threat Intelligence Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Penetration Tester (Canberra and Melbourne CBD only)
- Cyber Engineer
- Threat Hunter and Detection Engineer

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Eligibility
Notes

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the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Adam May, (02) 6216 3321
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0768051

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$101,142 - $116,131
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Wollongong, Newcastle, Sydney, Perth, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_EST_189_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking experienced and strategic Cyber Security Analysts to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles combine analytical and technical responsibilities, with a focus on monitoring, detecting, analysing and responding to cyber security risks and incidents.

As a Cyber Security Analyst, you will protect the ATO’s people, information, assets and services by applying cyber security controls, analysing complex threats and vulnerabilities, and contributing to the effective operation and enhancement of security systems and processes under the guidance of senior cyber specialists.

You will work closely with other cyber security staff, IT teams and business areas to undertake more complex investigations of security events, support risk and system authorisation activities, and implement security controls in accordance with government and industry frameworks. You’ll contribute to incident response activities, threat intelligence and vulnerability analysis, and the ongoing improvement of detection and response capabilities. You’ll help embed security practices

across systems and services by identifying issues, recommending practical mitigations, and supporting remediation activities.

In this role, you will contribute to the development and maintenance of technical procedures and playbooks, support audit, assurance and compliance activities, and assist in evaluating new tools, technologies and techniques to improve cyber security outcomes. You'll support capability uplift initiatives by contributing to cyber security strategies, frameworks and roadmaps, and by identifying opportunities to improve controls, processes and tooling. You'll also work collaboratively with technical and nontechnical stakeholders, share knowledge within the team, and contribute to secure, reliable and clientfocused outcomes.

These responsibilities span the following areas:

- Cyber Strategy and Capability Analyst
- Cyber Security Operations Centre Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Threat Intelligence Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
- Cyber Penetration Tester (Canberra and Melbourne CBD only)
- Cyber Engineer
- Threat Hunter and Detection Engineer

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Eligibility
Notes

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the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Thomas Draper-Joyce, (02) 6216 2926
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0768053

Australian Taxation Office

Closing Date:Monday 13 April 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Cyber Security Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Burnie TAS, Canberra ACT, Dandenong VIC, Melbourne VIC, Newcastle NSW, Perth WA, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	$129,551 - $141,239
Future Merit Locations	Box Hill, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Burnie, Canberra, Dandenong, Melbourne, Sydney, Townsville, Wollongong, Newcastle, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_EST_190_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC3525

Duties

We are seeking highly experienced and strategic Cyber Security Analysts to join our Cyber Security teams and play a critical role in protecting the ATO from evolving and sophisticated cyber threats.

These roles combine leadership, analytical and technical responsibilities, with a focus on overseeing and guiding monitoring, detecting, analysing and response activities for cyber security risks and incidents.

As a Cyber Security Analyst, you will provide specialist leadership in protecting of the ATO’s people, information, assets and services. You’ll apply advanced cyber security controls, lead complex threat and vulnerability analysis, and oversee the effective operation of security systems and processes under broad direction.

You will collaborate with cyber specialists, IT teams and business areas to lead complex investigations into security events, assess risks, provide expert advice, and ensure system authorisation and risk activities align with government and industry frameworks. You’ll play a key

role in incident response, vulnerability management, and the continuous improvement of detection and response capabilities. You'll help embed security practices across systems and services by identifying weaknesses, recommending practical mitigations, and overseeing remediation activities.

In this role, you will refine and review technical procedures and playbooks, lead audit, assurance and compliance activities, and evaluate emerging technologies and techniques to strengthen the ATO's cyber security posture. You'll contribute to the planning and maturity of the ATO's cyber security capability by shaping strategies, frameworks and roadmaps, and by identifying opportunities to improve controls, processes and tooling in line with government and industry requirements. You'll also build and mature cyber capability by mentoring and developing staff, reviewing work outputs and working collaboratively with technical and nontechnical stakeholders to deliver secure, reliable and clientfocused outcomes.

These responsibilities span the following areas:

- Cyber Strategy and Capability Analyst
- Cyber Security Operations Centre Analyst (Brisbane CBD, Canberra and Melbourne CBD only)
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- Cyber Penetration Tester (Canberra and Melbourne CBD only)
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- Threat Hunter and Detection Engineer

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To Apply

Position Contact	Nathan Hughes, (02) 6216 2945
Agency Recruitment Site	https://ato.nga.net.au/?jati=7CB4ED4B-7999-5CA5-C102-ECA77FFC352

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Treasury

Vacancy VN-0768292

Australian Taxation Office

Closing Date:Wednesday 15 April 2026

Tax Practitioners Board
Technology business area

Job Title	TPB Microsoft Dynamics 365 Developer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_TPB_221_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=AA143167-DB25-BAD8-6CA4-ECC370A64F1D

Duties

We are seeking a hands on application developer who will work on our Azure, Microsoft Dynamics 365 and Microsoft Power Apps based applications, to join the Tax Practitioners Board (TPB).

As an Microsoft Dynamics 365 Developer, in our Technology business area, you will contribute to the design, development, integration and support of new and existing features in an enterprise Dynamics 365 CRM and Power Platform environment. You'll lead development from a technical perspective and apply an agile approach to collaboration and delivery of our services.

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Tax Practitioners Board provides more information about us and our work environment.

Eligibility
Notes

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To Apply

Position Contact	David Tong, 0410 787 611
Agency Recruitment Site	https://ato.nga.net.au/?jati=AA143167-DB25-BAD8-6CA4-ECC370A64F1

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Treasury

Vacancy VN-0768348

Australian Taxation Office

Closing Date:Monday 13 April 2026

ATO Finance
Finance Service Delivery Scheduling Hub

Job Title	Project Scheduler
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Upper Mount Gravatt QLD
Salary	$129,551 - $141,239
Future Merit Locations	Box Hill, Brisbane, Dandenong, Melbourne, Moonee Ponds, Upper Mount Gravatt, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_241_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=22B4CA2F-D04C-9EFC-4C74-ECC3AB3781AF

Duties

We are seeking highly experienced and driven professionals to join the Finance Service Delivery Branch within the Scheduling Hub.

As a Project Scheduler, you'll play a critical role in supporting the successful delivery of programs and projects across the ATO's investment portfolio. You'll ensure schedules accurately reflect project costs, resource allocations, milestones, dependencies, and delivery timelines.

You will apply deep expertise in project scheduling and forecasting, with an understanding of portfolio governance to ensure project schedules are robust, accurate, and aligned with corporate investment priorities. You'll be highly experienced in complex problemsolving, engaging with key business partners to ensure schedules integrate effectively into the wider portfolio.

You'll lead consistent scheduling practices across diverse initiatives, with the ability to apply these principles to support enterprise investment decisionmaking. You'll lead by example through professional judgment, analytical capability, and a strong focus on organisational outcomes.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Debbie Dixon, 0400 381 106
Agency Recruitment Site	https://ato.nga.net.au/?jati=22B4CA2F-D04C-9EFC-4C74-ECC3AB3781A

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Treasury

Vacancy VN-0768356

Australian Taxation Office

Closing Date:Monday 13 April 2026

Frontline Operations
Frontline Compliance

Job Title	Debt Technical Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Dandenong VIC, Melbourne VIC, Moonee Ponds VIC, Parramatta NSW, Penrith NSW
Salary	$129,551 - $141,239
Future Merit Locations	Box Hill, Sydney, Upper Mount Gravatt, Brisbane, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_FO_237_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=CD9A8C34-41B8-A86D-B992-ECC3E4622AE2

Duties

We are seeking Debt Technical Officers to join our Frontline Compliance area.

As a Debt Technical Officer, in our Frontline Compliance area, you'll undertake a leadership role in providing technical advice to staff and clients. You'll have extensive client and stakeholder experience in a multi-channel environment and be accountable for leading communications and providing advice, on complex debt collection enquiries to a wide variety of internal and external audiences.

You will lead and support the handling of complex matters by providing expert advice and guidance to colleagues. You'll also prepare and issue legal notices and carry out debt recovery activities to ensure the ATO meets its legislative responsibilities.

You will use your significant experience to ensure that complex technical situations and client enquiries are maintained with integrity. This is to ensure that taxpayer records and ATO compliance obligations are met.

These roles may involve progressing work that is complex, sensitive or timecritical. The work may include matters with heightened financial, compliance or reputational considerations, often in environments where issues evolve and judgementbased decisions are required. The roles are characterised by complexity and ambiguity and involve balancing competing considerations as matters progress.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Marina Bagce, (03) 9937 9878
Agency Recruitment Site	https://ato.nga.net.au/?jati=CD9A8C34-41B8-A86D-B992-ECC3E4622AE

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Treasury

Vacancy VN-0768370

Australian Taxation Office

Closing Date:Monday 13 April 2026

ATO Finance
ATO Finance

Job Title	Finance Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW, Upper Mount Gravatt QLD
Salary	$129,551 - $141,239
Future Merit Locations	Albury, Box Hill, Canberra, Dandenong, Melbourne, Moonee Ponds, Parramatta, Penrith, Sydney, Upper Mount Gravatt, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_245_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=4576C74D-9B5A-D26D-4350-ECC3E6B2955A

Duties

We are seeking experienced Finance Managers to join our ATO Finance business area.

As a Finance Manager, you will deliver high quality, complex financial management services and advice to ATO business areas, the Chief Finance Officer, and internal and external accountable committees. You'll work closely with senior stakeholders to support informed decision making,

manage financial risks and assurance activities, and contribute to enhanced financial performance within a complex operating environment.

You will share common set of core responsibilities and requirements. These include supporting ATO business areas to meet their obligations under the Public Governance, Performance and Accountability Act 2013 (PGPA Act) and ensuring compliance with ATO policies and instructions.

In addition to these common expectations, specific duties and focus areas vary across ATO Finance and opportunities may be available across a range of functions including:

Finance Service Delivery

You will provide financial management and banking services to ATO business areas, offering trustworthy support and advice that enables effective and efficient financial resource management.

You will deliver practical and timely financial advice that supports informed decision making and strong resource management. You'll build trusted relationships with senior stakeholders, strengthen financial capability across the ATO and contribute to strong financial governance and risk management outcomes.

Corporate Budgeting and Financial Reporting

You will be responsible for the ATO's strategic budget management and corporate financial reporting. You'll provide strategic analysis, resource allocation and advice, as well as input into the federal budget process, and administration of the ATO costing system.

You will lead highly complex budgeting, forecasting, costing and financial reporting activities, including the Management of the ATO's budget outlook and activity-based costing systems. You'll provide trusted, expert advice to senior executives, accountable committees, and business partners on complex and sensitive resource matters.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Leanne Hewitt, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=4576C74D-9B5A-D26D-4350-ECC3E6B2955

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0768384

Australian War Memorial

Closing Date:Wednesday 15 April 2026

Public Programs
Public Programs Commemoration and Visitor Engagement

Job Title	Senior Coordinator Events and Ceremonies
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	$99,734 - $111,701
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	APS Level 6
Position Number	26-054
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

https://www.awm.gov.au/get-involved/employment

The role

Under limited direction, working both individually and as a member of the team, you will provide specialist event planning and delivery. The Senior Coordinator will take lead on more complex projects, coordinate official visits, assist and mentor other team members with their assigned projects as required; and provide a senior coordination role for aspects of the major commemorations.

You will possess excellent administration skills with a strong attention to detail, together with proven high-level event and/or project management experience. A highly organised and motivated individual, you will demonstrate the ability to prioritise and manage multiple projects and competing priorities. You will also be responsible for records, procurement and contract management; and assist in the development of operational documentation, risk management and compliance procedures.

A great team player, you will be able to communicate effectively across a broad range of stakeholders, while supporting the team and managers, keeping them informed of your progress and the broader team.

Additional notes

- There are no media or marketing aspects to this position.
- This position is required to work outside core business hours, on weekends, public and school holidays as needed. All staff are required to work during the peak periods of March, April, October and November for the preparations and delivery of the Anzac and Remembrance Day national commemorations.
- Manual handing is a requirement of the position.
- This position may be required to obtain and maintain a Designated Security Assessment.
- A written task will be included in the interview process.

Duties

- Under limited direction and working within established frameworks, coordinate, deliver, and report on events and ceremonies projects and official visits as assigned.
- Prepare high level documentation and records management of assigned events, ceremonies, and visits; in addition to contract and procurement processes in TechOne and WHS risk assessment and management.
- Establish and maintain productive working relationships with both internal and external stakeholders and provide clear and concise guidance relating to ceremonial formats, protocols and technical and production requirements.
- Direct and supervise suppliers, contractors and event support staff in the delivery of projects.
- Actively participate and contribute to team and section meetings and discussions; and assist in the ongoing development and improvement of team operational documentation, procedures and policies.
- Mentor less experienced team members and oversee work tasks and activities.
- Represent the Memorial at meetings and various forums as required and manage client and stakeholder expectations.
- Undertake manual handling tasks on a wide range of projects including but not limited to electrical and audio equipment, bollards, barriers and other items used for events and ceremonies.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia’s wartime experience.

To Apply

Position Contact	Paul Richardson, (02) 6279 6932
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans’ Affairs (part of the Defence Portfolio)

Vacancy VN-0768452

Australian War Memorial

Closing Date:Wednesday 15 April 2026

Public Programs
Public Programs Commemoration and Visitor Engagement

Job Title	Operations Manager Events and Ceremonies
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	$121,755 - $132,713
Future Merit Locations	Campbell
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	Executive Level 1
Position Number	26-055
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

https://www.awm.gov.au/get-involved/employment

This position is one of two Operations Managers who support the Senior Manager in the oversight of the Events and Ceremonies team; and their coordination and delivery of the Memorial annual commemorative program, events and official visits. With a high level of initiative and sound judgment, the Operations Manager oversees the daily operations of their allocated team and supports them in the delivery of their allocated projects, visits and tasks, in addition to training and development. Responsible for records management, procurement, contractor documentation and support in the development of operational documentation, procedures and policies. The role is required to provide detailed technical advice in relation to event and ceremonial projects and assist in strategic planning and effective risk assessment and management.

Highly organised and a sound planner, the Operations Manager will work collaboratively on the high-level coordination and management of major projects such as Anzac Day and Remembrance Day; and to deliver the work program as outlined, while keeping the Senior Manager informed of their status and that of their team. This position is required to work outside core business hours, on weekends, public and school holidays as needed.

There is a requirement for working outdoors and to undertake manual handling.

Duties

- Project coordination and leadership:
  - Coordinate the delivery of projects, events and VIP visits, ensuring timely and high-quality execution
  - Establish and manage timeframes, deadlines, and milestones for project delivery
  - Coordinate assigned official visits to the Memorial by foreign Heads of State, Government and senior international dignitaries
  - Work collaboratively with the second EL1 Operations Manager and ensure team effectiveness and cohesion
  - Report to the Senior Manager on project progress
- Team management and development:
  - Assist in the recruitment and management of allocated team members, supervising their daily duties and assigned projects
  - Provide mentorship, support, and professional development opportunities to team members, building team capability and fostering a collaborative and growth-oriented work environment
- Risk and financial management:
  - Contribute to the development of comprehensive Risk Management Plans for various projects, and ensure relevant mitigations are in place
  - Manage and report on project budgets, ensuring accuracy and compliance with financial requirements
  - Contribute to the overall team budget management, reviewing and optimising financial processes for improved efficiency and accuracy
  - Manage contracts with suppliers, ensuring compliance and the delivery of high-quality services and products
- Process improvement and documentation:
  - Create, implement, and review standardised processes and documentation to enhance operational efficiency and consistency
  - Prepare and submit applications for Government, Authority and Defence approvals
- Stakeholder engagement and liaison:
  - Establish and maintain productive working relationships with both internal and external stakeholders, contractors and third party agencies
  - Provide clear and concise guidance relating to ceremonial formats, protocols and technical specifications as required
  - Represent the Memorial and the Events and Ceremonies team as required

Eligibility

Position Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Ability or obtain and maintain a Negative Vetting Level 1 security clearance

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Lisa Warr, (02) 6243 4259
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans’ Affairs (part of the Defence Portfolio)

Vacancy VN-0768432

Department of Veterans' Affairs

Closing Date:Thursday 16 April 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Service Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$75,809 - $81,436
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	This role is predominantly on-site client facing service delivery, with flexible arrangements considered and negotiated subject to operational needs.
Classification	APS Level 3
Position Number	EXT-2026-0035
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high-quality mental health assessment and clinical counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

A Service Support Officer provides the front line of customer service for clients accessing services from Open Arms Veterans and Families Counselling. This customer service is provided in person (at front reception) or via telephone. In addition, they provide operational and administrative support to the regional clinical service delivery staff to ensure quality services to the veteran and families community.

Operate within multidisciplinary teams providing clinical administrative support in the delivery of mental health and wellbeing services to anyone who has served at least one day of continuous fulltime service in the ADF and their immediate families.

You will be supported through the provision of ongoing learning and development opportunities.

Duties

- Provide high quality customer service as the first point of contact for clients, visitors and stakeholders, in person, over the phone or via email and SMS.
- Provide administrative support to operational tasks as directed by regional Practice Manager.
- Resolve client enquiries, provide information and options in accordance with policy and procedures, and refer to relevant service delivery team.
- Provide frontline administrative support and first point of contact to clients presenting for in-centre appointments including appointment management activities via the Client Management System.
- Provide administrative support in the coordination of regional events inclusive of group treatment and educative programs, internal meetings, and community-based events.
- Provide administrative support across all service delivery streams inclusive of data entry, record keeping, and workflow tasks.
- Deliver correspondence both internally and externally related to client allocations, referrals, appointments, and service satisfaction.
- Provide administrative support to external referral platforms including contracted health providers and external stakeholders.
- Support the daily operations of the region including management of regional correspondence and deliveries, arranging travel, processing invoices, raising resource requests and responding to property and maintenance issues.
- Support the Practice Manager / Assistant Practice Manager in reporting quality assurance and operational data.
- Support workplace practices in line with policies of Occupational Health and Safety, Workplace Diversity, the Australian Public Service Values and Employment Principles, and Code of Conduct.
- Understand and support the vision, mission and business objectives of Open Arms.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill an ongoing position. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Michelle Brown, 02 7929 4003
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0768387

Department of Parliamentary Services

Closing Date:Tuesday 14 April 2026

Information Services
Digital Recording Services Parliamentary Broadcasting Services

Job Title	Master Control Room Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,168 - $113,706
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 6
Position Number	JR33288
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Parliamentary Broadcasting Services Section is looking for a suitably skilled person to join our Master Control Room team at the PSL6 level. Parliamentary Broadcasting provides a range of broadcasting services (television, audio and AV) to the Australian Parliament.

Who we are looking for

We are looking for an experienced and competent person with knowledge and proven experience in the technical aspects of live television operations, live audio production and audio-visual services.

You will be managing and leading a small team to maintain signal routing paths, undertake monitoring, routine checks, fault finding and provide first line support and technical training to our operations and production staff.

The successful applicant will also be required to assist in the planning, setting up, operations and control of CCUs for large multi-camera Outside Broadcast (OB) style events of parliamentary productions within and around Parliament House. Experience in these areas is highly desirable.

Knowledge and experience with SMPTE2110 broadcasting systems will also be beneficial. This technical operations role will challenge your ability to coordinate multiple tasks, your attention to detail, and your calm professionalism under pressure.

Parliamentary Broadcasting employees will be required to work extended and/or irregular hours on a regular basis.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia’s Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Dean Lowe, 02 6277 2806
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0768396

Department of Parliamentary Services

Closing Date:Tuesday 14 April 2026

Information Services
Digital Recording Services Parliamentary Broadcasting Services

Job Title	Master Control Room Operator
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$83,415 - $99,185
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 4;APS Level 5
Position Number	JR33290
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dep

Job Description

https://jobs.dps.gov.au/

The Parliamentary Broadcasting Services Section is looking for a suitably skilled person to join our Master Control Room team at the PSL4/5 level. Parliamentary Broadcasting provides a range of broadcasting services (television, audio and AV) to the Australian Parliament.

Who we are looking for

We are looking for an experienced and competent person with knowledge and proven experience in the technical aspects of live television operations, live audio production and audio-visual services.

You will be working in a small team to maintain signal routing paths, undertake monitoring, routine checks, fault finding and provide first line support and technical training to our operations and production staff.

The successful applicant will also be required to assist in the setup, operations and control of CCUs for large multi-camera Outside Broadcast (OB) style events of parliamentary productions within and around Parliament House. Experience in these areas is highly desirable.

Knowledge and experience with SMPTE2110 broadcasting systems will also be beneficial. This technical operations role will challenge your ability to coordinate multiple tasks, your attention to detail, and your calm professionalism under pressure.

Note: Employees may be deployed to duties of an equivalent level in this area of the section to meet changing work priorities. They will be required to work extended and/or irregular hours on a regular basis.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Dean Lowe, 02 6277 2806
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768448

Bureau of Meteorology

Closing Date:Monday 13 April 2026

Community Services
Environmental Prediction Services

Job Title	Team Lead Tsunami
Job Type	Full-Time;Part-Time, Ongoing
Location	Darwin NT, Melbourne VIC, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Perth WA, Sydney NSW
Salary	$140,675 - $157,243
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 2
Position Number	60016615
Agency Website	

Job Description

https://bomcareers.nga.net.au/cp/

Australia is regularly affected by severe weather events. These events are growing in frequency and severity, leading to increased economic impact, vulnerability and potential magnitude of harm.

To address this, the Bureau of Meteorology has undertaken significant steps to deliver a more customer focussed, integrated and resilient national operation within the Community Services Group (CSG).

CSG is comprised of Environmental Prediction Services (EPS), Decision Support Services (DSS) and National Production Services (NPS) which have been configured to enable scalable, national and resilient services. This role sits withing EPS, a program that is establishing world class centres of scientific expertise. To achieve this, EPS has been configured into four predictive service units: Severe Weather, Marine and Antarctic, Water, and Climate, each of which play a key role in the value chain of the Bureau's capability to deliver a suite of valuable products and services to the Australian community.

The objective of the Marine and Antarctic team is to deliver unsurpassed environmental prediction services for marine, coastal and oceans hazards offshore, in coastal waters and on the Australian and the Antarctic continents including surrounding ice areas. To deliver these objectives the team is divided into four sub teams; Tsunami, Marine and Coastal Hazards, Tides and Oceans, and Antarctic Services. These teams operate within a footprint across Hobart, Adelaide and Melbourne.

The Tsunami team is responsible for managing specialist tsunami products and processes to deliver tsunami warnings services. The team provides specialist surge capacity to the Joint Australian Tsunami Warning Centre for its services to Australia and the Indian Ocean. The team is comprised of specialists who design, develop, and support the delivery of tsunami products and services. The Tsunami team works closely with the Marine and Coastal Hazards team, with a shared operational roster and cross-competencies.

To be successful in this role, you will display a curiosity on the evolving Bureau landscape for weather, ocean and climate services and have the ability to provide a clear vision of what success looks like for this team. You will require a thorough understanding (or the capacity to develop) of the operational delivery of tsunami warning services with a complementary knowledge (or capacity to develop) in operational oceanography or meteorology.

This role will report to the Manager EPS Marine & Antarctic. The successful candidate will be committed to supporting the Bureau and our partners outside the scope of standard working hours during significant events and peak periods. The successful candidate may be required to carry out their duties remotely for either a period or until otherwise advised.

Duties

The responsibilities of the role include but are not limited to:

1. Lead and oversee a geographically distributed team of tsunami, marine & coastal hazard specialists that contribute to ensuring the Bureau's services are trusted, reliable and responsive.

2. Ensure that the Bureau delivers outstanding tsunami products and services for our customers, partners and government stakeholders across the Australian Community. A particular focus will be placed on emergency managers, first responders and the Indian Ocean Tsunami Warning and Mitigation System for the Joint Australian Tsunami Warning Centre's role as a UNESCO Intergovernmental Oceanographic Commission (UNESCO-IOC) designated Tsunami Service Provider.

3. Lead the lifecycle management and manage the delivery of products and processes associated with the Tsunami portfolio. This will include the maintenance of critical awareness of service delivery, operations and customer context, seeking stakeholder feedback and synthesising priorities for continuous improvement.

4. Support the marine and coastal hazards operational service in collaboration with the Marine and Coastal Hazards Team Lead through the use of a shared roster and the promotion of cross-competencies for relevant team members.

5. Actively foster a team culture that is valued, safe, inclusive and with a clear shared sense of purpose. Lead by example with regard to the APS Values and Code of Conduct and encourage the contribution of all team members to bring out their best.

6. Translate enterprise strategy into operational team goals and workplans. Shape strategic thinking and anticipate ramifications for whole of government agendas. Confidently communicate the relevance and status of workplans to varied internal and external stakeholders.

7. Nurture productive relationships both across the Bureau and externally. Identify, build and/or consolidate strategic partnerships that anticipate changes to the operating environment, identify shared agendas and work towards mutually beneficial outcomes.

8. Demonstrate resilience and excel in high-pressure, complex, and dynamic environments, sometimes outside the scope of standard working hours during significant events and peak periods. Prioritise work activities judiciously to achieve objectives and advance deliverables. Anticipate and mitigate risks in work plans, critically evaluate processes, and drive improvements in ways of working. Contribute directly to CSG operations when required.

9. Commitment to APS Values and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way. Comply with all Bureau work, health and safety policies and procedures, and take reasonable care for your own health and safety and that of employees, contractors and visitors.

Eligibility

A degree from an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	James Taylor, james.taylor@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768515

Bureau of Meteorology

Closing Date:Thursday 16 April 2026

Community Services
Decision Support Services

Job Title	Technical Lead – Real-time Data
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC, Hobart TAS, Sydney NSW, Brisbane QLD, Canberra ACT, Darwin NT, Adelaide SA, Perth WA
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60017416
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The Bureau of Meteorology is advancing its Community Engagement, Customer, and Data Solutions capabilities to strengthen public safety and risk management initiatives across Australia. The team comprises Weather and Climate Services, Real-time Data Services, and the National Weather Graphics Unit, collaboratively providing real-time and historical climate data to support customers in making well-informed decisions.

As Technical Lead of Real-time Data, you provide advanced technical support to help customers make informed decisions about data products. You guide customers in understanding data services, resolve issues, and manage channel delivery for the public, emergency agencies, international partners like the World Meteorological Organization, and paid clients in sectors

including agriculture, energy, security, aviation, land, maritime, and water. Delivery channels include anonymous FTP, Registered User FTP, GIS2Web, and the upcoming Amazon Marketplace.

The role plays a key leadership function in developing the Bureau's national real-time data services capability and improving knowledge brokering in partnership with the Product Management Team, Product Owners, Customer Engagement, Business Solutions Group, Hazards Preparedness and Response, and the Data and Delivery Group. An exciting focus of the role will be to lead innovative and adaptive customer-focused objectives, drive continuous improvement initiatives of products and our services, and ensure accurate mapping of business processes, as it relates to real-time data services.

The Technical Lead possesses exceptional problem-solving abilities, meticulous attention to detail, patience, adaptability in uncertain situations, resourcefulness, and the capacity to make informed decisions without complete information. Customer service and satisfaction is the priority of the role, and a meteorological, scientific or technical data background is highly advantageous.

Duties

The responsibilities of the role include but are not limited to:

1. Manage the day-to-day delivery of real-time data services and enquiries to the Australian community, our customers and partners using the Bureau’s Customer Relationship Management (CRM) tool.
2. Liaise with customers to understand their requirements and match them to the Bureau's data products and services for their decision-making needs. This will require ongoing collaboration with the National Production, Environmental Prediction and Decision Support Services Teams, including the Bureau's Research to Operations teams to stay informed of new products and services as they relate to the Bureau's customers and partners.
3. Provide real-time data services product and data knowledge to undertake and/or guide team members on handling complex requests and resolving problems and provide specialist advice to customers and colleagues.
4. Monitor performance and quality of real-time data services and products through customer focussed metrics and assessment including customer preference, experience, impact, and reputation. Work with other teams in the Bureau to share this feedback and help improve real-time data services and to inform customer needs.
5. Pro-actively communicate changes to our data products and services with customers and partners. Collaborate with the Bureau's Data and Digital teams on any disruptions to products and services. Support and coordinate projects relating to new products and services, collaborating with project managers, technical staff in other Bureau teams and the Communications team.
6. Monitor customer needs, gaps and use cases using their feedback to provide evidence to improve data products, services and related policies, map processes and procedures to deliver improved services to increase the impact and value to our customers and partners.
7. Support the Team Lead of Data Services to drive continuous transformation and adoption by the Bureau's customers and partners of modern digital technology.
8. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

9. Commitment to APS Values, Employment Principles and Code of Conduct and understanding of the Bureau's diversity and inclusion statement of commitment and the Bureau way.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sue Manniche, 03 9669 4150
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768519

Bureau of Meteorology

Closing Date:Thursday 16 April 2026

Data and Digital
Observing Systems & Operations

Job Title	Scheduling Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS
Salary	$99,734 - $111,701
Future Merit Locations	Hobart
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60018361
Agency Website	

Job Description

https://bomcareers.nga.net.au/

We are seeking an enthusiastic and qualified Scheduling Lead/Maintenance Planner, ideally with experience in field operations or maintenance planning.

The primary focus of the role is to develop, prioritise, organise, schedule and monitor work orders to support the delivery of preventive maintenance, calibration, inspection, installation/upgrades and repair of our weather observing equipment, in accordance with the Bureau's maintenance program and service level agreements.

The successful candidate will liaise with stakeholder groups on moderate to very complex operational and system support tasks, review and contribute to working documentation, prepare and deliver reports and provide asset management system expertise where required.

Whilst working under the general guidance of the Operations Manager, the role will be significantly autonomous.

Who are you?

The successful candidate will need an in depth-knowledge of IBM Maximo (or be willing to be trained in the use of IBM Maximo), advanced excel skills, have exceptional communication skills, be empathetic, organised and service minded. They will also need highly developed prioritisation and field services planning skills and strong problem-solving and analytical skills. The Scheduling Lead will report directly to the Operations Manager and may have management responsibility for subordinate staff as required.

Who are we?

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats, and helicopters to maintain service delivery within the various instrumentation networks.

This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (sounding balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning / rainfall monitoring systems
- Co-operative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is the opportunity to travel to other parts of Australia.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

Staff in our Hubs are mentored and supported by a Hub Manager and various Team leads.

Duties

The responsibilities of the role include, but are not limited to:

- **Work Coordination**: Determine and monitor resource capacity to develop fortnightly work plans and allocate available resources, staff and equipment, to support the repair and maintenance of observation assets and supporting infrastructure. Including the procurement of spare parts, equipment, freight, shipping and sub-contractors required for each field trip. Manage the resupply of consumables and essential stock / parts for ongoing operation of the Antarctic / sub-Antarctic stations, including meeting consignment requirements and delivery deadlines.
- **Work Tracking**: Monitor work order progress and completion in the Bureau's Enterprise Asset Management System (IBM Maximo) and tracking against KPI targets and annual maintenance program, updating of records and ensuring asset information is correct, including parts, equipment, labour hours, resources etc.
- **Work Prioritisation**: Triaging and scheduling maintenance program or repair activities in line with national Service Level Priorities.
- **Work forecasting**: Produce work forecast for short/medium/long term planning of resources and competency needs. Liaise with the Planning Coordinator in OSO to ensure the planned maintenance program is delivered within target.
- **Continuous Improvement**: Support uplift in planning and scheduling business processes. Improve productivity through targeted workforce and activity management that promote efficiencies and improve our cost of operations e.g., develop/review standard job plans in IBM Maximo to ensure a consistent approach is delivered for repetitive jobs.
- **Equipment Performance Management**: Allocate resources and oversee the asset performance analysis and preventative monitoring tasks. Assign corrective actions, such as first in remote diagnostics, and issue communications as required. Ensure maintenance management data quality and integrity to improve performance and improve management decisions.
- **People Management**: Manage, supervise and develop staff either formally, through your line of responsibility, or operationally through mentoring and coaching of others as directed. Ensure tasks assigned are in the remit of people's skills and in accordance with the Training Competency Framework. Coordinate planning meetings related to maintenance as required.
- **Communication and Liaison**: Ensure effective messaging and timely communication of hub activities and equipment outages between the Hub and other sections. Work in consultation with other Leads, Hub Manager and Network Managers to review and assign tasks.
- **Administration**: Coordination and oversight of Cherwell tickets and IBM Maximo administration. Maintain quality documentation, enter and update asset management information. Prepare Service Request, Work Orders and other trip documentation, including financial coding of activities.

- **Engagement and Representation**: Liaise with various internal and external stakeholders at the appropriate level and represent the Bureau in a professional manner in accordance with Australian Public Service values and Code of Conduct.
- **Quality Management**: Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 quality management Standard.
- **Compliance**: Comply with all relevant legislation, policies, procedures and guidance in the course of your work.
- **Strategy**: Connect to the Bureau's strategy through the Group and Program plans to ensure day to day operations provide the data, infrastructure and systems to underpin the Bureau's core operations. Provide assistance to other sections for spare parts requirements and planned maintenance schedules.
- **Diversity and Inclusion**: Understand and promote the strategies, programs and plans of the various elements of the Bureau's Commitment to Diversity and Inclusion.
- **WHSE**: Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own health and safety and that of your team members, other employees, contractors and visitors who may be affected by your conduct.
- **Other relevant duties as required**, within the scope of the employee's training, capability, and role expectations.

Eligibility

- A degree or diploma of an Australian educational institution, OR
- A comparable overseas qualification, which is appropriate to the duties; OR
- Relevant experience and training, which enables the employee to competently perform the duties at this level; OR
- Other comparable qualifications and experience, which are appropriate to the duties.

Successful applicants will be required to:

- Hold a Current Australian Driver's Licence
- Be eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA)

Desirable Competencies

- Experience in a similar Operational or Technical scheduling/maintenance planning role is highly desirable.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Brendan Hanigan, 0437 265 885
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768520

Bureau of Meteorology

Closing Date:Thursday 09 April 2026

Enterprise Services
Communications

Job Title	Communication Advisor - Flood Warning Infrastructure Network
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019022
Agency Website	

Job Description

https://bomcareers.nga.net.au/cp/

About the Bureau of Meteorology

We are Australia's weather, climate, water, oceans and space weather agency. Our work touches the lives of all Australians every day.

Our products and services include observations, forecasts, warnings, analysis and advice. They cover Australia's atmosphere, water, oceans and space environments.

The Bureau operates under the authority of the *Meteorology Act 1955* and the *Water Act 2007*. We also fulfill Australia's international obligations under the Convention of the World Meteorological Organization and related international meteorological treaties and agreements.

Read the Bureau of Meteorology Strategy 2022–27 to find out more about our organisation and the work we do for all Australians.

Working at the Bureau

The Bureau represents a dynamic and exciting opportunity. At the Bureau you will:

- do meaningful work that brings real benefits to the Australian community, businesses and government.
- work with dedicated experts and professionals who constantly seek to improve the services we provide to our customers.
- work in excellent workplaces in a variety of great locations. You'll have access to the latest technology in a diverse, safe and inclusive environment for everyone.
- experience our commitment to learning, growth, training and clear career pathways. You'll receive competitive salary and benefits.

Position overview

The Bureau's Flood Warning Infrastructure Network (FWIN) Program is leading a $230 million Australian Government initiative to improve flood warning infrastructure in Australia's highest flood risk areas over a 10-year period. This will be done through the acquisition, upgrade and integration of key local government-owned, and some state government-owned rain and river level flood gauges into its existing flood warning network across Australia.

The FWIN Program has a dedicated Stakeholder Engagement and Communications Team who is seeking an experienced Communications Advisor to deliver strategic, planned and human-focused communications that highlights the work and benefits of the FWIN Program to internal and external audiences.

The role reports to the FWIN Manager, Stakeholder Engagement and works closely with the Bureau's Communications Program to ensure alignment with the Bureau Strategy 2022-2027 and the Bureau's Communications Plan.

Our work has a significant impact on the lives of many Australians. This is a role where you will feel like you are making a direct contribution to the Australian community by keeping audiences informed and engaged about improvements to Australia's flood warning network.

Our ideal candidate

This is a strategic communications role. You will have a strong strategic communications background with an in-depth understanding of adapting communication collateral for various platforms and channels. You will demonstrate resilience, attention to detail, ability to problem-solve, develop, and deliver effective communication and stakeholder engagement strategies.

The FWIN Program is a federal initiative working closely with local and state governments, you will have extensive experience working across all 3 levels of government and demonstrate a proven ability to negotiate outcomes, identify potential risks and issues, and meet competing deadlines.

Working in partnership with teams across the Bureau, you will have the ability to engage with all levels of the organisation to understand complex topics and make them accessible to diverse audiences. Your work will be underpinned by clear logic, considered thinking, and a solid evidence-base.

The Bureau is a national organisation and the FWIN Program will work across Australia, as such the ideal candidate may be required to travel to engage with our colleagues, partners, and customers.

Duties

The responsibilities of the role include but are not limited to:

1. Lead FWIN communication activities using a project management approach to determine priorities, objectives, and audiences.
2. Build strong and effective relationships to provide strategic communications support and advice.
3. Write and develop a range of communications content, collateral, and activities for various channels and platforms in alignment with the FWIN communications and engagement plan.
4. Ensure communication activities are effectively delivered and suggest strategies to sustain or improve communication actions.
5. Evaluate communication activities and report on issues/risks/successes to the Manager Stakeholder Engagement.
6. Proactively research and undertake personal development to build an in-depth understanding of the latest strategic communications and external engagement practices.
7. Support and provide coverage for the APS6 Stakeholder Engagement Coordinator as required.

Eligibility

- Australian Citizenship
- The successful candidate will be required to obtain and maintain a Baseline Security clearance (at Bureau expense).
- Ability to travel.

Notes

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customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Kim Daniels, Kim.Daniels@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768538

Bureau of Meteorology

Closing Date:Thursday 16 April 2026

Data and Digital
Observing Systems and Operations

Job Title	Operations Lead
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	$99,734 - $111,701
Future Merit Locations	Darwin
Office Arrangement	Work From Home;On Site;Hybrid
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60014410
Agency Website	

Job Description *https://bomcareers.nga.net.au/cp/*

About the Bureau

We are Australia’s weather, climate, water, oceans and space weather agency. Our work touches the lives of all Australians every day.

Our products and services include observations, forecasts, warnings, analysis and advice. They cover Australia’s atmosphere, water, oceans and space environments.

The Bureau operates under the authority of the Meteorology Act 1955 and the Water Act 2007. We also fulfill Australia’s international obligations under the Convention of the World Meteorological Organization and related international meteorological treaties and agreements.

Read the Bureau of Meteorology Strategy 2022–27 to find out more about our organisation and the work we do for all Australians.

Working at the Bureau

The Bureau represents a dynamic and exciting opportunity. At the Bureau you will:

- do meaningful work that brings real benefits to the Australian community, businesses and government.
- work with dedicated experts and professionals who constantly seek to improve the services we provide to our customers.
- work in excellent workplaces in a variety of great locations. You'll have access to the latest technology in a diverse, safe and inclusive environment for everyone.
- experience our commitment to learning, growth, training and clear career pathways. You'll receive competitive salary and benefits.

Position overview

We are seeking an enthusiastic Operations lead, with organisational expertise in a technical environment.

You will manage a team of field technicians and additionally provide operational support to all staff in the hub. This includes recruitment and training, competencies facilitation, financial oversight and processing, and organisational process management. The role is administration based, with opportunities to work in the field where required or as technical skills are gained.

Who are you?

You demonstrate strong communication and interpersonal skills to effectively support field teams, negotiate and manage complex stakeholder relationships, and apply emotional intelligence to foster collaboration, resolve conflict, and drive operational success.

You take pride in developing and mentoring staff. Your strong teamwork abilities ensure you can empower and inspire the teams you are responsible for managing.

Who are we?

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats, and helicopters to maintain service delivery within the various instrumentation networks.

This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (sounding balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning/rainfall monitoring systems
- Cooperative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is the opportunity to travel to other parts of Australia.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

Staff in our Hubs are mentored and supported by a Hub Manager and various Team leads.

Duties

The responsibilities of the role include but are not limited to:

- Workforce Management: Manage recruitment for the maintenance hub (including liaising with OD arrangement of suitability assessments, relocations/travel, allowances), onboarding/offboarding staff, ensure operational requirements are delivered in accordance with National Observing Operations procedures.
- Training and Development: Track staff competencies, analyse training requirement for staff, liaise with training providers, internal and external, to provide appropriate training, coordinate and develop training schedules for new staff.
- Planning and Logistics: Support field technicians and the scheduling lead with trip organisation and logistics
- Compliance: Comply with all relevant legislation, policies, procedures and guidance in the course of your work.
- Team Management: Provide line management by mentoring, managing, supervising and developing staff, review and approve travel requests and expense reports (Concur), manage Performance Development Scheme (PDS) and leave requests for direct reports, timesheets and compliance with Bureau Enterprise Agreement.
- Maintenance & Operations: Undertake occasional site inspections and maintenance of field equipment with training provided.
- Stakeholder Liaison and Engagement: Oversight of information requests queue and coordinate response from subject matter experts in the hub. Liaise with internal and external stakeholders including staff from various Bureau programs, Contractors, Government agencies, Service Providers and project partners, always representing the Bureau in a professional manner in accordance with APS Values and Code of Conduct.
- Organisational and Process Management: Support Organisational change, manage documentation, sharepoint site, support Quality Management system (QMS), support a strong asset management culture utilising the Enterprise Asset Management System (Maximo). Smooth running of hub operations, undertake administrative tasks such as finance reconciliations, invoicing, procurement, inventory records, stores and stock control.
- Travel & Incident Response: Occasional travel away from your home base is a part of this role. Occasional work and incident response support may require working outside of normal business hours including weekends, for which over-time and other allowances may be payable.
- Quality Management: Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 Quality Management Standard.
- WHSE and Risk Management: Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own wellbeing and that of your team members, other employees, contractors and visitors who may be affected by your conduct.
- Diversity & Inclusion: Understand and promote an inclusive environment that respects and values diversity and complies with the Diversity and Inclusion Statement of Commitment.

- Other relevant duties as required, within the scope of the employee's training, capability, and role expectations.

Eligibility

- Australian Citizenship.
- Hold a current Australian Driver's Licence.
- Undertake and pass a medical assessment.
- Be eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Nat Bear, nat.bear@bom.gov.au
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768318

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 16 April 2026

Parks Australia
Kakadu National Park Tourism and Visitor Services

Job Title	Visitor Services Officer (Affirmative Measure - Indigenous)
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	$57,497 - $79,747
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2026/660
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=8011962C-F30D-C8CE-96A1-ECC3AB070D36

Affirmative measure employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Who we are

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase

these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Tourism and Visitor Services section delivers high quality visitor experiences across Kakadu National Park. The team manages visitor centres, front line services, and tourism initiatives. We are responsible for strategic interpretation, daily visitor operations, information services, tourism and stakeholder engagement, while working in partnership with Traditional Owners under Kakadu's joint management framework to showcase the park's outstanding natural and cultural values.

For more information about us please visit our website.

Duties

Under the direction of the Bowali Visitor Centre Coordinator, the Visitor Services Officer supports the delivery of front-of-house visitor services at the Bowali Visitor Centre. The role provides accurate information to visitors, processes park passes and fees, supports day-to-day visitor centre operations, and contributes to a welcoming, culturally respectful visitor experience within a jointly managed World Heritage National Park.

Key responsibilities:

- Respond to requests for information from park visitors and clients, providing accurate and consistent information about Kakadu National Park's cultural and natural values, visitor opportunities, site access, and park conditions to support safe and high-quality visitor experiences.
- Support and promote positive visitor behaviour by providing clear information about cultural protocols, site access, park conditions and safe visitation practices.
- Process Park Passes and Entry Fee Exemptions in accordance with approved policies, procedures, and systems.
- Undertake day-to-day front counter operations at the Bowali Visitor Centre, including responding to enquiries in person, by phone, and by email.
- Assist with the promotion, sale, display, stock control, and stocktake of Kakadu-branded merchandise and visitor information materials.
- Operate point-of-sale systems and assist with financial accountability, including receiving, recording, and reconciling public monies in line with procedures.
- Assist with opening and closing procedures, basic security checks, and maintaining public areas, interpretation displays, library, and theatre rooms in a clean, safe, and presentable condition.
- Record visitor statistics in accordance with procedures to support reporting and continuous improvement.

- Assist with emergency radio response and park communications as required, following instructions and established protocols, and escalating issues to the coordinator when necessary.
- Provide operational and visitor support during seasonal programs, events and festivals, and may include the delivery of guided tours.
- Contribute to a culturally respectful workplace by supporting the exchange of knowledge and experience between Indigenous and non-Indigenous staff and engaging appropriately with visitors and stakeholders.
- Follow workplace health and safety requirements and contribute to a safe environment for visitors, staff, and contractors.

Desirable qualifications

- Kakadu Knowledge for Tour Guides certificate or ability to obtain one.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that the ability to perform shift work is a requirement when applying for this position(s),
- note that you may be required to perform occasional out-of-hours and weekend work,
- the ability to obtain and maintain a working with children and vulnerable people check,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department’s uniform policy

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Marie-Claire Bergman, 0400 862 357
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=8011962C-F30D-C8CE-96A1-ECC3A

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768320

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 16 April 2026

Parks Australia
Kakadu National Park Tourism and Visitor Services

Job Title	Visitor Services Officer - Identified
Job Type	Full-Time, Ongoing
Location	Kakadu NT
Salary	$57,497 - $79,747
Future Merit Locations	Kakadu
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 1;APS Level 2;APS Level 3
Position Number	2026/658
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=D54D33EE-6E0B-FA93-A97B-ECC3AB1AA897

Identified position

This position is an ‘Identified’ position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Kakadu National Park is a world-heritage listed site for its natural and cultural values, and one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. In addition to ongoing management of the park's natural and cultural heritage, this branch also manages strategic priorities for Parks Australia, managing a range of strategic planning and major capital projects across the three jointly managed parks.

The Tourism and Visitor Services section delivers high quality visitor experiences across Kakadu National Park. The team manages visitor centres, front line services, and tourism initiatives. We are responsible for strategic interpretation, daily visitor operations, information services, tourism and stakeholder engagement, while working in partnership with Traditional Owners under Kakadu's joint management framework to showcase the park's outstanding natural and cultural values.

For more information about us please visit our website.

Duties

Under the direction of the Bowali Visitor Centre Coordinator, the Visitor Services Officer supports the delivery of front-of-house visitor services at the Bowali Visitor Centre. The role provides accurate information to visitors, processes park passes and fees, supports day-to-day visitor centre operations, and contributes to a welcoming, culturally respectful visitor experience within a jointly managed World Heritage National Park.

Key responsibilities:

- Respond to requests for information from park visitors and clients, providing accurate and consistent information about Kakadu National Park's cultural and natural values, visitor opportunities, site access, and park conditions to support safe and high-quality visitor experiences.
- Support and promote positive visitor behaviour by providing clear information about cultural protocols, site access, park conditions and safe visitation practices.
- Process Park Passes and Entry Fee Exemptions in accordance with approved policies, procedures, and systems.
- Undertake day-to-day front counter operations at the Bowali Visitor Centre, including responding to enquiries in person, by phone, and by email.
- Assist with the promotion, sale, display, stock control, and stocktake of Kakadu-branded merchandise and visitor information materials.
- Operate point-of-sale systems and assist with financial accountability, including receiving, recording, and reconciling public monies in line with procedures.
- Assist with opening and closing procedures, basic security checks, and maintaining public areas, interpretation displays, library, and theatre rooms in a clean, safe, and presentable condition.
- Record visitor statistics in accordance with procedures to support reporting and continuous improvement.
- Assist with emergency radio response and park communications as required, following instructions and established protocols, and escalating issues to the coordinator when necessary.
- Provide operational and visitor support during seasonal programs, events and festivals, and may include the delivery of guided tours.

- Contribute to a culturally respectful workplace by supporting the exchange of knowledge and experience between Indigenous and non-Indigenous staff and engaging appropriately with visitors and stakeholders.
- Follow workplace health and safety requirements and contribute to a safe environment for visitors, staff, and contractors.

Desirable qualifications

- Kakadu Knowledge for Tour Guides certificate or ability to obtain one.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that the ability to perform shift work is a requirement when applying for this position(s),
- note that you may be required to perform occasional out-of-hours and weekend work,
- the ability to obtain and maintain a working with children and vulnerable people check,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy

For detailed information about the job-specific capabilities for this role, please view the **Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Marie-Claire Bergman, 0400 862 357
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=D54D33EE-6E0B-FA93-A97B-ECC3

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Climate Change, Energy, the Environment and Water

Vacancy VN-0768475

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 15 April 2026

Job Title	Deputy Secretary, Environment Policy and Program Group
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Successful candidates will be required to work onsite
Classification	Senior Executive Service Band 3
Position Number	2026/753
Agency Website	https://www.dcceew.gov.au/

Job Description

https://www.dcceew.gov.au/about/jobs/apply

Who we are

The Department of Climate Change, Energy, the Environment and Water (DCCEEW) is responsible for protecting and restoring Australia's environment, heritage and water resources and for the delivery of the Government's climate change and energy agenda. Supporting climate mitigation and adaptation, ensuring energy security, affordability and transformation to clean energy, maintaining a healthy environment and protecting our cultural heritage underpins the future of our community and the success of Australia's economy in the coming decades.

Our vision is: *An Australia that is prosperous because its sustainable, with community and Country at the heart of our actions* and our purpose is: *To think ahead and act now – to protect the environment and secure prosperity.*

We provide innovative and expert advice to the Australian Government grounded in science and evidence. We develop policy, deliver programs, manage assets, administer legislation, and regulate. We work collaboratively and in partnership with First Nations Peoples, communities, regions, industry, states and territories, other governmentdepartmentsand international partners to achieve outcomes for the environment, the economy, and all Australians. The work we do today, matters for tomorrow.

For more information about us please visit our website.

Duties

The Environment Group

As Deputy Secretary you will lead a group that is responsible for the future direction of environment policy including in relation to oceans (including reefs policy), circular economy, biodiversity, negotiation of regional plans and Regional Forestry Agreements. You would also have responsibility for international environment engagement, national and indigenous cultural heritage, some regulatory functions, leading the maturing of Environment Information Australia and the nature repair market.

Working with and building a close and cooperative working relationship with the National Environment Protection Agency will be an enduring priority.

The job

As Deputy Secretary, you will exercise delegated authority from the Secretary to lead nationally significant policy, regulatory and program responsibilities with material economic, environmental and societal impact.

You will operate as a strategic partner to the Secretary and Ministers, providing frank, fearless and solutions focused advice on complex, high risk and politically sensitive issues, and acting as a trusted delegate as required. You will lead a team with significant delivery responsibilities, influence Cabinet level decision-making and drive whole of government coordination across portfolios, jurisdictions and international counterparts.

As a member of the Department's Executive Board, you will contribute to APS and departmental stewardship, leading culture, capability and performance across large and complex systems

Deputy Secretaries are expected to bring a strong understanding of First Nations policy and program design, with an insight into how First Nationsexpertiseand engagement can drive better outcomes for our department. This includes working in a culturally sensitive manner with our staff, and externally with our partners.

Representation is critical at senior levels, and we strongly encourage First Nations people to apply for our positions.

Your roles and responsibilities are aligned to SES Band 3 Work Level Standards and the Secretaries' Charter of Leadership Behaviours (DRIVE).

To be successful, you will demonstrate:

- **Leadership and Strategic Impact**: Demonstrated ability to set and sustain long term strategic direction for large, complex systems with national or systemwide impact.
- **Program and Reform Delivery**: Proven accountability for delivering outcomes through major reforms or programs where failure would carry significant political, environmental, economic or reputational risk.
- **Policy Creativity**: A demonstrated ability to connect cross cutting themes, create alignment of effort and capability to attain outcomes, leverage non-government contributions and enlist the support of partners.
- **Stakeholder Engagement**: Exceptional credibility with Ministers, Secretaries, central agencies, state counterparts, environmental stakeholders and international counterparts.
- **Portfolio Expertise**: Deep understanding of environment, heritage, planning or related policy domains and the credibility to influence.
- **Organisational Capability**: Track record of building leadership capability, culture and performance across large, diverse and geographically dispersed workforces.
- **Governance and Risk Management**: Expert judgement in managing public sector risk, legislative obligations and financial stewardship at scale.
- **Professionalism and Integrity**: Highly developed judgement, integrity, and professionalism consistent with APS SES expectations.

Desirable qualifications

- A tertiary qualification in a discipline relevant to the role, or equivalent professional experience.
- Deep subject matterexpertisein one or more relevant areas, including for example, planning, environment and heritage.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a Negative Vetting Level 2 security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Applications close at 11:30 pm AEST on Wednesday 15 April 2026

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Daniel Wilson - First Grade, 0426 477 670
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Employment and Workplace Relations

Vacancy VN-0768272

Comcare

Closing Date:Sunday 12 April 2026

Corporate Group
People Strategy, Capability and Culture Team

Job Title	Director, People Strategy, Capability and Culture
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$159,968 - $181,524
Future Merit Locations	Canberra, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and can be negotiated with the business area
Classification	Executive Level 2
Position Number	01521
Agency Website	

Job Description

https://www.comcare.gov.au/about/careers/current-vacancies

Team overview

The People Strategy, Capability and Culture team leads strategic people initiatives that enable Comcare to deliver its purpose now and into the future.

The team provides organisational leadership on workforce strategy, leadership and capability development (including learning and development), people insights and evaluation, and contemporary frameworks that strengthen culture, performance and capability across the agency.

Duties

The Director, People Strategy, Capability and Culture leads agency-wide people strategy, workforce planning, leadership and capability development (including enterprise learning and development). The role partners with the Executive and senior leaders to translate strategic priorities into an integrated, evidence-informed people agenda with effective governance.

The Director builds strategic partnerships across the agency and with external stakeholders to design and implement workforce and capability strategies (including DEI, leadership development and core learning) so Comcare has the right people, skills and roles at the right time.

The role provides strategic advice on priorities, risks and opportunities, and ensures initiatives are evaluated and continuously improved. The Director is accountable for enterprise learning delivery, including the learning calendar, learning management system (LMS) administration and optimisation, and vendor panel and provider management.

The role is the key conduit to the Australian Public Service Commission for organisational reporting, including staff survey (census) coordination, State of the Service reporting and diversity targets.

In this role your key responsibilities will include, but are not limited to, the following:

1. Lead the development, implementation and ongoing refinement of the agency’s People Strategy, ensuring alignment to corporate strategy, workforce risks and priorities.
2. Lead strategic workforce planning and workforce modelling, including critical role/skill analysis, workforce supply and demand, and scenario planning.
3. Establish an integrated leadership and capability development approach, including frameworks, pathways and programs that build individual, leader and organisational capability.
4. Own and deliver the enterprise learning strategy and program, including maintaining the annual learning calendar, coordinating and promoting learning offerings, including needs analysis, curriculum design, delivery models (in-house/outsourced/digital), quality assurance and evaluation of learning impact.
5. Oversee the learning management system (LMS), including administration, user experience, data integrity, reporting, and continuous optimisation to support organisational capability uplift.
6. Manage procurement, vendor panels and external training provider relationships, including contract management and performance monitoring.
7. Use people data and insights to identify trends, measure impact and inform evidence-based recommendations (capability gaps, leadership pipeline, workforce risks, engagement drivers).
8. Build and maintain effective relationships with senior leaders and stakeholders to co-design solutions, influence outcomes and enable sustainable change.
9. Provide high-quality strategic advice, briefs and reports to the Executive and governance committees on complex matters, including risks, options and implementation considerations.

10. Lead and manage a high-performing team, including setting direction, coaching, performance management, wellbeing and workforce planning and managing budgets and finances for the function.

Desirable qualifications and experience

- Degree or Diploma in Human Resource Management, Organisational Development, Adult Learning, Education, or Leadership will be highly regarded.

Eligibility

1. Australian citizenship.
2. Character clearance (Australian Criminal History Check).
3. Employee health declaration.
4. Six months probationary period for new engagements.
5. Ability to obtain and maintain a Baseline security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Comcare

Comcare is the national authority for work health and safety, and workers' compensation. We are a government regulator, workers' compensation insurer, claims manager and scheme administrator. Through our role, we work with employees and other workers, employers, service providers and other organisations to: - minimise the impact of harm in the workplace - improve recovery at work and return to work - promote the health benefits of good work. We collaborate and partner with other schemes and organisations on research and innovative projects that improve outcomes. We also provide expert advice and services to the Safety, Rehabilitation and Compensation Commission (SRCC), and Seafarers Safety, Rehabilitation and Compensation Authority (Seacare Authority).

To Apply

Position Contact	Recruitment Team, 1300366979
Agency Recruitment Site	https://www.comcare.gov.au/about/careers/current-vacancies

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Employment and Workplace Relations

Vacancy VN-0768415

Comcare

Closing Date:Wednesday 15 April 2026

Regulatory Operations Group
Regional Operations NSW Team Regional Service - Sydney

Job Title	Senior WHS Inspector
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$103,384 - $114,718
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	00122
Agency Website	

Job Description

https://www.comcare.gov.au/about/careers/current-vacancies

Team overview

The Regional Operations Team is the service delivery arm of Regulatory Operations Group (ROG) and administers the *Work, Health and Safety Act 2011* (WHS Act) through a variety of prevention, compliance and enforcement activities. Services are delivered across the country through employees working in regional offices in QLD, NSW, VIC, TAS, SA, NT, WA and ACT.

Duties

Work Health and Safety (WHS) Inspectors play a vital role in workplace health and safety by helping employers understand their WHS responsibilities, fostering a cooperative and consultative approach with workers and their representatives and by taking appropriate action when non-compliance is found.

WHS Inspectors undertake a range of WHS regulatory activities in accordance with relevant legislation, policy and procedures.

The work includes WHS related prevention programs and campaigns, stakeholder engagement and dispute resolution, presentations, inspections and investigations across a wide range of industries and risk factors (physical and psychosocial).

The APS6 Senior WHS Inspector roles requires working as a member of a team, assisting to mentor less experienced inspectors, and working collaboratively with a wide range of stakeholders including employers, workers, complainants, Health and Safety Representatives, employer associations, unions, and federal and state government agencies.

In this role your key responsibilities will include, but are not limited to, the following:

1. Provide information and advice to duty holders on the requirements of work health and safety law to increase levels of compliance and improved WHS practices.
2. Undertake workplace inspections across a diverse range of industries and risk factors (physical and psychological) and identify breaches of Commonwealth WHS legislation.
3. Lead criminal WHS investigations as required using sound investigative methodology.
4. Lead preventative inspectorate activities including compliance and follow-up inspections, stakeholder engagement and presentations/forums.
5. Contribute to the capture of regulatory intelligence and identification of regulatory priorities to better inform regulatory responses.
6. Assist in the resolution of health and safety issues between employers, workers and worker representatives (including unions).
7. Mentor and support less experienced staff through the provision of guidance, training and/or quality assurance.
8. Prepare high-level written work including inspector reports, case records, correspondence, briefings of evidence and submissions.
9. Develop and maintain internal and external relationships with stakeholders, providing appropriate advice and managing the resolution of issues or complaints.
10. Maintain business knowledge about Comcare’s regulatory activities and operations and the regulatory management system and an understanding of relevant statutory, regulatory and policy frameworks.
11. Maintain a high standard of record keeping and undertake work that is complex in nature and operate under limited direction.
12. Model and promote a healthy and safe working environment, modelling and promoting ethical behaviour and practices consistent with the APS Code of Conduct and Values.

Eligibility

1. Australian citizenship.
2. Character clearance (Australian Criminal History Check).
3. Employee health declaration.
4. Six months probationary period for new engagements.
5. Ability to obtain and maintain a Baseline Security Clearance.
6. Specific conditions:
    1. Achieve and maintain an appointment as an Inspector under the WHS Act.
    2. Hold and maintain a motor vehicle driver licence for at least a motor car.

3. Some intra and interstate travel is required, including overnight absences.
4. Participate in an after-hours on-call roster (where operational necessities dictate).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Comcare

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To Apply

Position Contact	Recruitment Team, 1300 366 979
Agency Recruitment Site	https://www.comcare.gov.au/about/careers/current-vacancies

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Employment and Workplace Relations

Vacancy VN-0768345

Department of Employment and Workplace Relations (DEWR)

Closing Date:Monday 13 April 2026

Delivery and Partnerships
State Network Victoria Corporate/Site Coordinator team

Job Title	Site Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$84,828 - $90,720
Future Merit Locations	Melbourne
Office Arrangement	On Site
Office Arrangement Details	This position requires full-time attendance in the office and does not offer remote work
Classification	APS Level 4
Position Number	26/0272
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

Reporting to the EL1 Assistant Director, the APS 4 Site Coordinator will work within the Corporate/Site Coordinator Team, overseeing site-specific corporate, property, and accommodation services across DEWR's Victorian offices.

This role requires a client-focused, proactive and adaptable individual who can collaborate effectively with internal and external stakeholders, and work within changing priorities and timeframes.

This role is integral to managing and supporting DEWR’s Melbourne-based staff, ensuring effective coordination of administrative functions and implementation of corporate messages. Additionally, you will contribute to work health and safety/emergency management and promote a positive DEWR workplace culture by organising local activities.

The APS 4 Site Coordinator will primarily service the DEWR Melbourne office, however from time to time may be required to service the DEWR Bendigo office. Some domestic travel, including overnight trips, may be required.

Please note this position requires full-time attendance in the office and does not offer remote work.

Duties

Responsibilities of the APS Level 4 Site Coordinator include:

- Service staff across DEWR Melbourne, while liaising with internal teams (such as Property, IT, leasing etc) to resolve issues and escalate as necessary
- Manage the onboarding and offboarding processes for staff, coordinate workstation allocation, equipment management and building pass administration.
- Manage building maintenance requests and support staff accommodation plans.
- Oversee mailbox and database management, assist with office administration (such as ordering supplies, managing resources like stationery, invoice payment and fleet), and handle meeting room bookings and minor secretarial duties.
- Under direction, assist with development and implementation of WHS policies and emergency management plans.
- Assist in the organisation of meetings, events, and training opportunities, including managing travel, accommodation and catering. Organise and support local activities that foster a positive workplace culture.
- Undertake other on-site ad hoc administrative tasks as directed.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

- Required: Candidates are required to hold a valid Australian Driver’s License.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Parul Katariya, 0476 178 625
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Employment and Workplace Relations

Vacancy VN-0768349

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 12 April 2026

USI Registrar Division

Job Title	Student Identifiers Registrar
Job Type	Full-Time, Ongoing
Location	Perth WA, Canberra ACT, Adelaide SA, Melbourne VIC, Sydney NSW, Brisbane QLD, Hobart TAS, Darwin NT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible
Classification	Statutory Appointment
Position Number	26/0143 EXT
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/?jati=6DDAF671-8141-9221-9B78-ECC3A9645418

About the Department of Employment and Workplace Relations

We are committed to empowering futures, ensuring rights and enriching lives. We support people to have safe, secure and well-paid work with the skills for a sustainable future as we ourselves strive to be a model employer.

About the Role

We are seeking candidates for the Student Identifiers Registrar (Registrar) position, a statutory office that is responsible for delivering functions per governing legislation, including the administration, compliance, security and overall performance of the Unique Student Identifier (USI) initiative.

Duties

The Student Identifiers Act 2014 (SI Act) establishes a national USI for every learner in the vocational education and training (VET) and higher education sectors. With more than 17 million individuals now holding a USI, the initiative is an important part of Australia’s education data

system. Under the Better and Fairer Schools Agreement, the USI will also be expanded to include all school students in the coming years.

The Registrar is a full-time statutory office holder appointed by the Commonwealth Minister for up to 5 years to lead the national implementation, governance and performance of the USI initiative. The Registrar is assisted by staff that are provided by the Secretary of the Department of Employment and Workplace Relations (DEWR) under section 45 of the SI Act. These staff assist the Registrar but remain employees of the department.

As part of core statutory functions (section 32 of the SI Act), the Registrar is responsible for:

- assigning, verifying and managing USIs and ensuring accurate records for every student
- providing access to authenticated VET transcripts and managing transcript access controls for individuals
- resolving identity or duplication issues where USIs are assigned incorrectly
- maintaining robust systems and processes that meet all legislative, privacy and security requirements
- carrying out any additional functions conferred by the SI Act, regulations or other Commonwealth laws including the Public Service Act 1999 and Public Governance, Performance and Accountability Act 2013

As the public face of the USI initiative, the Registrar will be expected to:

- build strong relationships across government (including with states and territories), DEWR, the Department of Education, their Secretaries and Ministers, education providers and other relevant stakeholders
- abide by and support any contracted or APS staff assisting them to abide by Australian Government and departmental policies.
- proactively prepare for and respond to operational risks, system interruptions or security incidents
- be responsible for the Student Identifiers Special Account, ensuring strong financial governance, transparency and accountability
- advise the Government on potential changes to the scope, coverage or design of the USI
- prepare a formal report yearly to the Minister for Skills and Training, tabled in Parliament and provided simultaneously to Skills Ministers
- appear, as called, to Parliamentary Committees and Senate Estimates to account for financial and operational performance.

The head office of the Registrar is in Adelaide, South Australia. The successful candidate is eligible to work primarily from any major Australian city. Travel to Adelaide, Canberra or other locations within Australia may be required in the performance of the Registrar’s duties.

NB: If you are currently employed in the APS, please note that the Registrar role is an independent statutory appointment. This means that if you are successfully appointed you will not be able to retain your APS employment status while serving as Registrar, including any associated accrued entitlements. You are encouraged to seek independent advice regarding how this may affect your individual circumstances.

For more information about the role, please refer to the Job Description.

Eligibility

Please note the successful candidate must be Australian citizens unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a **Baseline** security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Process disclaimer

Legislative and Australian Government appointment processes apply to this position. They are rigorous, can take months to complete and are undertaken on a confidential, no commitments basis until appointments are made.

The Registrar will not be appointed before late September 2026.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

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the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Naomi Perdomo / Celia Gleeson, 0437 716 507 / 0417 335 083
Agency Recruitment Site	https://dewr.nga.net.au/?jati=6DDAF671-8141-9221-9B78-ECC3A96454

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Employment and Workplace Relations

Vacancy VN-0768496

Department of Employment and Workplace Relations (DEWR)

Closing Date:Thursday 23 April 2026

Delivery and Partnerships
Victoria State Office Bendigo Regional Office, Melbourne Office

Job Title	State Network Delivery & Engagement Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Bendigo VIC, Melbourne VIC
Salary	$93,660 - $100,132
Future Merit Locations	Bendigo, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 5
Position Number	26/0280
Agency Website	https://www.dewr.gov.au/

The department has a national network of state and territory offices. In Victoria, we have offices in Melbourne and Bendigo that manage external service providers who deliver skills and employment programs throughout regional Victoria.

We are seeking a candidate who is keen to make a difference to people's lives through contract managing employment service providers' delivery of high-quality, tailored services to help job seekers secure sustained employment. Reporting to an Assistant Director (EL1) team leader, Delivery & Engagement Officers will work within a supportive team environment and be responsible for the contract management of Australian Government funded skills and employment programs, as well as place-based strategies that help ensure employers have access to skilled workers.

The Victorian offices (Bendigo and Melbourne) use their unique position to gather intelligence that informs strategic, evidence-based responses to labour market needs and to advance government priorities. Both offices have strong relationships with training and employment services providers, employers, and industry associations as well as strategic relationships with other Commonwealth, state, territory and local government agencies.

The department creates inclusive workplaces for all where integrity, curiosity and innovation thrive. We encourage applications from a diverse cohort of applicants including First Nations peoples, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from culturally and linguistically diverse backgrounds and those who identify as neurodivergent.

Duties

Responsibilities of the APS Level 5 may include:

- Managing and building relationships with internal and external stakeholders to collaboratively achieve the Government's policy measures.
- Managing Australian Government contracts with service providers who deliver employment or skills services to the Victorian community.
- Researching and interpreting program guidelines and policies to provide advice and guidance to internal stakeholders and our contracted providers.
- Monitoring and assessing provider performance and compliance through data analysis, file monitoring and site visits.
- Drafting communications and briefs for managers, delegates and visiting executive.
- Actively participating in planning, project management, decision-making and solution brokering.
- Processing payments and employer incentives, maintaining data integrity and undertaking data analysis to assess provider performance.
- Administrative assistance through mailbox management, research and communication with internal and external stakeholders promptly and professionally.
- Contributing to employment service reforms, including embedding the Priority Reforms of the National Agreement on Closing the Gap into service delivery, with the aim of supporting progress toward the socioeconomic targets related to employment and skills development.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and Education

- Drivers Licence – Essential

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jan Lewis, 0476 208 027
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Communications and the Arts

Vacancy VN-0768334

Australian Communications and Media Authority

Closing Date:Monday 20 April 2026

Corporate & Research Division
Digital and Technology Services ICT Platform Services and Support

Job Title	Delivery Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT
Salary	$121,755 - $134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	1645-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Corporate and Research Division** partners with business areas across the ACMA, to provide enterprise wide enabling services and strategic advice so that the ACMA can achieve its purpose. The Division facilitates this through the delivery of key corporate functions including financial management, property services, security, procurement advice, performance reporting, research and data, digital and technology services, human resources, communications, and governance services.

The **Digital and Technology Services Branch** provides leadership in the design, development and operation of digital and technology services for the ACMA and its stakeholders. The Branch works in a partnership model with all ACMA divisions to ensure their unique technology requirements are fit for purpose. The Branch provides a full service model that incorporates all Digital and Technology functions. This includes ICT security, first contact customer service, information management and digital literacy, maintaining ICT system availability and operations, project management and governance services. The Branch provides architectural approval and authority to operate over the systems used by the ACMA.

The **ICT Platform Services and Support Team** are charged with the development, implementation, and maintenance of ACMA’s hybrid cloud infrastructure in accordance with agreed security standards and operating processes.

The responsibilities of the team include:

- managing the ACMA’s ICT hybrid cloud infrastructure, application platforms and services including maintenance, increasing availability, improving reliability, and ensuing security standards are upheld
- continuing to mature existing support services and design support services for new ICT capabilities
- providing broad support across the branch by taking a lead role in the upskilling and education of staff by on-the-job experience and knowledge capture and sharing
- supporting the Chief Information and Digital Officer in achieving quality outcomes efficiently and in accordance with best practice public sector ICT and digital service delivery, working across the branch.

The team directly supports the Chief Information and Digital Officer in achieving quality outcomes efficiently and in accordance with best practice public sector ICT and digital service delivery, working across the branch.

About the role

As the **Delivery Manager** in the ICT Platform Services and Support Section, you will own and drive operational excellence in the teams responsible for ACMA’s ICT platform services and support. You will directly manage 13 staff, functionally split across three work streams: Applications, Cloud and Infrastructure.

No two days will be the same as you manage operational aspects including scheduling, leadership, facilitating agile events in addition to providing general support and championing a continuous improvement culture.

Reporting to the Section Manager, this role in the Digital and Technology branch will have a direct impact in helping our cross-functional teams deliver incremental value to the agency.

Duties

In the Delivery Manager role, you will be expected to:

- Translate strategic priorities into operational outcomes and measurable delivery
- Exercise decision-making authority in managing complex ICT environments
- Lead and develop people, fostering capability uplift and accountability
- Build and maintain productive working relationships with stakeholders, providing proactive communication and engagement, whilst enabling self-service visibility of status updates in Azure DevOps and Ivanti Neurons
- Identify risks and implement mitigation strategies to ensure service continuity
- Contribute to continuous improvement and innovation across the section and branch
- Identify strategies and efficiencies for maintaining existing services, business applications, platforms to maximise availability, reliability, service continuity and security.

Eligibility

To be eligible for employment with ACMA, applicants must be an Australian citizen.

The successful candidate will also be required to obtain and maintain a **Baseline level security clearance**. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work

environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Nathan Penhaligon, (02) 6219 5144
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0768449

Australian Communications and Media Authority

Closing Date:Thursday 16 April 2026

Corporate and Research Division
Research, Data and Governance Branch Data Platform Services Section

Job Title	Principal Data Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pyrmont NSW, Belconnen ACT, Melbourne VIC
Salary	$121,755 - $134,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	Executive Level 1
Position Number	3007-2026-1
Agency Website	http://www.acma.gov.au

Job Description *https://www.acma.gov.au/careers*

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

The **Corporate and Research Division** partners with business areas across the ACMA, to provide enterprise wide enabling services and strategic advice so that the ACMA can achieve its purpose. The Division facilitates this through the delivery of key corporate functions including financial management, property services, security, procurement advice, performance reporting, research and data, digital and technology services, human resources, communications, and governance services.

The **Research, Data and Governance Branch** is at the forefront of shaping and delivering impactful consumer and market research that drives regulatory decisions and supports the ACMA's compliance and enforcement priorities. We champion the ACMA's data strategy and governance framework, ensuring agency decision-making is supported by high-quality data, sharp analytics, and solid evidence-based insights. The Branch also provides essential governance services, robust risk and fraud management frameworks, seamless parliamentary coordination, efficient internal audit contract management, and targeted international advice and services. The Branch supports the Audit and Risk Committee with secretariat services and oversees the ACMA's strategic planning and performance reporting.

The **Data Platform Services Section** is responsible for designing, delivering, and maintaining a modern, scalable enterprise-wide data platform that supports ACMA's analytical and operational need. Our focus is ensuring that the platform is optimised to meet evolving business requirements and enabling advanced capabilities such as self-service analytics and data science.

The team plays a lead role in enhancing data platform architecture and tooling to support robust analytics, governance, building and maintaining data pipelines along with proactively monitoring and optimising platform for performance and reliability.

We ensure that the ACMA's data platform is ready to take full advantage of new technical developments and opportunities.

About the role

If you’re a Data Engineer passionate about modern data platforms and emerging technologies, and eager to contribute to initiatives across data engineering, Machine Learning and data science, we’d love to hear from you.

As a **Principal Data Engineer**, you will operate beyond traditional data engineering by owning the architectural direction, technical leadership, and strategic uplift of our cloudbased data platform. You will play a pivotal role in enabling advanced analytics, data science, and AI capabilities, while leading the ongoing modernisation and evolution of our data and analytics landscape to support emerging technologies, scalable patterns and future business needs.

This role will involve working within a highly collaborative team, with opportunities to grow your expertise in modern data tech stack and expand your knowledge with hands on experience with latest data engineering and cloud technologies.

Duties

In this role you will:

- Own the endtoend design, architecture, and technical governance of Azure-based enterprise data platforms, ensuring scalability, resilience, and alignment with longterm organisational strategy
- Define and champion architectural standards, data models, integration patterns, and engineering best practices across teams, influencing platform evolution and engineering direction
- Provide senior technical leadership by collaborating with Section managers, Data and Solution Architects, Analysts, Engineers, and Executive stakeholders to define platform direction, influence architectural decisions, and ensure solutions align with longterm data strategy
- Act as a technical advisor, partnering with architects, managers, SMEs, and business stakeholders to ensure data solutions meet enterprise architecture and strategic outcomes
- Lead research and development of proofofconcepts for emerging data technologies, ingestion patterns and modern architectures, driving innovation and contributing directly to ACMA data strategy outlined in the Data Strategy 2025
- Create, maintain, and govern technical documentation and standards, including enterprise integration patterns, architecture blueprints, platform reference models, bestpractice engineering guidelines
- Mentor Senior and Midlevel Data Engineers, providing technical coaching, setting engineering standards, and developing the organisation’s data engineering capability
- Oversee and guide the delivery, deployment, and operationalisation of new data products and platform capabilities, ensuring production readiness and adherence to best practices.

Eligibility

To be eligible for employment with ACMA, applicants must be an Australian citizen.

The successful candidate will also be required to obtain and maintain a Baseline level security clearance. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Reeta Yadav, (02) 9334 7712
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0768478

National Museum of Australia

Closing Date:Wednesday 08 April 2026

Corporate
Finance

Job Title	Executive Level 1 Manager, Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$122,277 - $132,713
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	Executive Level 1
Position Number	150425
Agency Website	https://www.nma.gov.au/about/employment

Job Description

https://www.nma.gov.au/about/employment

The Manager, Finance Business Partner plays a key role in enabling the Museum to make informed, strategic financial decisions. The role provides expert financial advice, business analysis and budget support to senior leaders and business units, ensuring alignment between operational planning, financial performance and strategic priorities.

Reporting to the Chief Finance Officer, this position leads engagement across portfolios to support forecasting, resourcing, program delivery and investment planning. The Manager, Finance Business Partner works closely with corporate and operational teams to understand financial drivers, improve capability and strengthen the connection between finance and decision-making.

The role contributes to building a financially informed and accountable culture and is critical in supporting long-term financial sustainability across the Museum and its clients.

Duties

Key accountabilities

- Act as a trusted financial advisor to business units and senior leaders, providing strategic and operational advice on budgets, forecasts, expenditure and financial planning.
- Coordinate the development, review and monitoring of divisional and project budgets, ensuring alignment with corporate planning cycles and resource allocation priorities.

- Provide analysis and modelling of financial performance, identifying trends, risks and opportunities to inform decision-making and business cases.
- Support the development of program-level financial plans, including grant funding, capital works and initiative delivery.
- Collaborate with finance and operational teams to improve financial capability, including training, coaching and development of financial tools and templates.
- Prepare financial briefings, reports and recommendations for executives, governance committees and external stakeholders as required.
- Contribute to continuous improvement of financial planning processes, systems and reporting, helping streamline decision-making and uplift financial maturity across the organisation.
- Demonstrate a strong commitment to Work Health and Safety (WH&S) by actively supporting a positive safety culture, following the Museum's WHS policies and procedures, and complying with reasonable instructions to ensure alignment with the Work Health and Safety Act 2011.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2-page pitch addressing their suitability for the role against the essential and desirable Skills, experience and qualifications. Applicants must also provide a resume and contact details for 2 referees.

Visit https://www.nma.gov.au/about/employment and apply online.

Applications close at 11:59pm, Wednesday 08 April 2026.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Brad Clark, 0403 296 852
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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Communications and the Arts

Vacancy VN-0768488

National Museum of Australia

Closing Date:Tuesday 14 April 2026

Corporate
People and Culture

Job Title	Executive Level 2 Head of People and Culture
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$142,973 - $158,831
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	Executive Level 2
Position Number	135000
Agency Website	https://www.nma.gov.au/about/employment

Job Description

https://www.nma.gov.au/about/employment

The Head of People and Culture is responsible for providing strategic leadership and management of the People and Culture business unit to support the Museum's goals and strategic objectives. This role encompasses the development and implementation of innovative, collaborative and adaptive people programs and activities that place employee experience at the heart and that align with the Museum's strategic ambitions. Central to this responsibility is the creation of a positive and inclusive workplace culture that values effective and innovative human resource practices as essential tools for fulfilling the Museum's mission.

Duties

Key accountabilities

- Lead and manage the People and Culture business unit, overseeing the effective delivery of a comprehensive range of people functions and activities to support the Museum's strategic priorities, while ensuring the provision of timely and effective solutions through the management of a cohesive multi-disciplinary team.
- Develop and implement strategic people and culture programs and services that meet the Museum's business and audience-oriented needs, including strategic workforce planning, talent attraction and retention, organisational development, people data analytics, performance management and diversity and inclusion initiatives.
- Establish and maintain productive working relationships with all areas of the Museum to understand business requirements and provide tailored people and culture solutions.
- Collaborate with senior leadership to align People and Culture strategies with organisational goals and objectives and serve as a strategic advisor on matters related to establishment and resource management, performance and organisational development.

- Oversee the provision of payroll services to the organisation, ensuring accuracy and compliance with relevant legislation and policies.
- Lead and manage change initiatives within the Museum, analysing performance and driving continuous improvement processes to enhance the Museum's people assets.
- Collaborate with internal and external stakeholders to ensure compliance with legislative and policy frameworks relevant to the People and Culture function, including legal advisors and executive for IR matters.
- Lead the development, implementation, and oversight of initiatives aimed at enhancing employee experience, engagement and retention, ensuring the Museum is recognised as an employer of choice within the cultural sector and beyond.
- Foster a culture of innovation, collaboration, and continuous improvement within the People and Culture team, promoting employee engagement and development opportunities.
- Represent the Museum in relevant forums and industry events, sharing expertise and insights on contemporary People and Culture practices.

Eligibility

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo a number of pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

Notes

To apply

Applicants must include a 2 page pitch addressing their suitability for the role against the essential and desirable Skills, Experience and Qualifications defined in the position description with their application.

Visit http://www.nma.gov.au/about/employment and apply online.

Applications close 11:59pm, Tuesday 14 April 2026.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

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To Apply

Position Contact	Rohan Haslam, 02 6208 5053
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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